

January 13, 2014
Town of Albion
Regular Meeting

Agenda:

1. Call Meeting to Order
2. Pledge of Allegiance
3. Exit Message
4. FYI- Remind Residents to sign attendance sheet
5. Roll Call
6. Public Comment
7. Motion to approve agenda
8. Motion to approve the minutes of the December 18th and 26th, 2013 meetings.
9. Resolution to approve the vouchers
10. Motion to pay prior to the abstract the MVP Health Care bill in the amount of \$5,242.90.
11. Motion to approve training for Daniel Strong at the Finger Lakes Building Officials Educational Conference March 17 – 20, 2014 at a cost of \$390.00.
12. Motion to approve training for Denise Cornick at the Association of Towns in New York City February 16 – 19, 2014 in the amount of \$1,412.00.
13. Letter of Interest – Russell T Olles – Zoning Board of Appeals
14. Town of Murray's water rate discussion.
15. Discussion of the VFW Post 4635 – Funds for Flag and Flag Holders - \$1,000.00 Budgeted
16. Motion to accept the resignation of David Cristofaro from the Planning Board effective immediately.
17. Motion to accept the resignation of David Cristofaro as the Alternate to the Orleans County Planning Board effective immediately.
18. Motion to approve an hourly rate increase for the part-time MEO from \$15.00 to \$16.50
19. Letter of Interest from Isaac Robinson – Planning Board Vacancy
20. Zoning Regulations/Map – Dan Strong
21. Motion to close

December 18, 2013

Town of Albion Town Board special meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 7:00 pm.

Pledge of Allegiance was said and the exit message was given.

Present were Councilperson Daniel Poprawski, Councilperson Timothy Neilans, Supervisor Dennis Stirk, Councilperson Jake Olles and Councilperson Matthew Passarell.

Supervisor Dennis Stirk: I need a motion to approve the agenda.

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Jake Olles to approve the agenda as submitted. Motion carried by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

Supervisor Dennis Stirk: I need a motion to enter executive session.

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Daniel Poprawski to enter executive session at 7:01 pm for contract negotiations. Motion carried by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

Executives session minutes submitted by Councilperson Daniel Poprawski

Motion to close executive session Matt 2nd by Jake at 8:17 pm

Motion back in to meeting Matt 2nd by Tim at 8:18 pm

Motion out of meeting Tim 2nd by Dennis at 8:19 pm

Executive session was about union contract concerning the Boards proposal and the proposal from the Union.

December 26, 2013

Town of Albion year – end meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 5:30 pm.

Pledge of Allegiance was said and the exit message was given.

Present was Councilperson Timothy Neilans, Supervisor Dennis Stirk, Councilperson Jake Olles and Councilperson Matthew Passarell. Absent excused was Councilperson Daniel Poprawski.

Supervisor Dennis Stirk: I need a motion to approve the agenda with the addition of the Town Murray water rate.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell to approve the agenda with addition of the Town of Murray water rate. Motion carried by the following vote:

**Councilperson Daniel Poprawski, absent excused
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye**

**Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye**

Supervisor Dennis Stirk: I need a motion to approve the minutes.

Motion was made by Supervisor Dennis Stirk and was seconded by Councilperson Jake Olles to approve the minutes of the December 9, 2013 meeting as published and submitted. Motion carried by the following vote:

**Councilperson Daniel Poprawski, absent excused
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye**

**Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye**

Supervisor Dennis Stirk: I need a resolution for the transfers.

Resolution #85 Year – End Transfers

The transfers as submitted by Baldwin Business Services in their entirety are hereby filed with and made a part of these minutes. Resolution duly adopted by the following vote:

**Councilperson Daniel Poprawski, absent excused
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye**

**Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye**

Supervisor Dennis Stirk: I need a resolution for the vouchers.

Resolution #86 Payment of Claims

Whereas, the following are against the Town:

General A & B #'s – 415 – 430	\$ 24,298.49
Highway DA & DB #'s – 201 – 204	\$ 14,696.49
Water Districts #'s – 74 – 78	\$ 2,261.49
Sewer District # 19	\$ 33.36
AMSA #21	\$ 4,399.52
For a grand total of	\$ 45,689.35

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell to approve payment of the above listed claims. Resolution duly adopted by the following vote:

**Councilperson Daniel Poprawski, absent excused
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye**

**Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye**

December 26, 2013

Supervisor Dennis Stirk: I need a motion to accept Sally Rtylewski resignation.

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Jake Olles to accept the resignation of Sally Rtylewski from the Zoning Board of Appeals effective December 31, 2013. Motion carried by the following vote:

**Councilperson Daniel Poprawski, absent excused
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye**

**Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye**

Supervisor Dennis Stirk: I need a motion to accept the proposal for the review of the books.

Motion was made by Councilperson Matthew Passarell and was seconded by Supervisor Dennis Stirk to approve the proposal, option 2, from the Bonadio Group in the amount of \$1,500.00 to review the Court Clerk, Town Clerk and Tax Receivers records for 2013. Motion carried by the following vote:

**Councilperson Daniel Poprawski, absent excused
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye**

**Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye**

Supervisor Dennis Stirk: I need a motion for ARC.

Motion was made by Councilperson Timothy Neilans and was seconded by Councilperson Jake Olles authorizing the sending of the satisfaction survey to ARC for their response before the Town Board approves the contract. Motion carried by the following vote:

**Councilperson Daniel Poprawski, absent excused
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye**

**Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye**

Supervisor Dennis Stirk: Ed Morgan is here and would like to talk to the Board.

Ed Morgan, Town of Murray Highway Superintendent, spoke to the Board concerning the price increase per thousand gallons from the Village and if that increase was going to be passed on to his Town. He stated the current contract states that the Town of Murray would pay .13 above the Village rate. The Board discussed this and they would like the contract to review before a decision is made.

Supervisor Dennis Stirk: I need a motion to close.

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Jake Olles to close the meeting at 5:54 pm. Motion carried by the following vote:

**Councilperson Daniel Poprawski, absent excused
Supervisor Dennis Stirk, aye
Councilperson Matthew Passarell, aye**

**Councilperson Timothy Neilans, aye
Councilperson Jake Olles, aye**

FLBOA Finger Lakes Building Officials Association, Inc.

INVOICE

December 11, 2013

INVOICE No: NY0003755

Payable To:

**FLBOA
ANDY SUVEGES
3100 ATLANTIC AVENUE
PENFIELD NY 14526**

Fax: 585-340-8644

Attendee:

**DANIEL STRONG
1150 SAWYER ROAD
KENT NY 14477**

**ATTENDANCE AT THE FINGER LAKES BUILDING OFFICIALS EDUCATIONAL CONFERENCE
March 17 - 20, 2014**

\$ 390.00

**PLEASE MAKE CHECKS PAYABLE TO: FLBOA
TAX ID: 16-1169037**

NYS VENDOR ID: 1000028763

TO: MATTHEW PASSARELL, TOWN SUPERVISOR
BOARD MEMBERS

FROM: DENISE CORNICK, COURT CLERK

DATE: JANUARY 6, 2014

RE: PERMISSION TO ATTEND 2014 TRAINING SCHOOL AND
ANNUAL MEETING ON FEBRUARY 16-19, 2014.

I AM ASKING PERMISSION TO ATTEND THE ABOVE TRAINING.

PLEASE SEE ATTACHED INFORMATION REGARDING ROOM RESERVATION
AND REGISTRATION FEE.

A BREAKDOWN OF COST IS AS FOLLOWS:

HOTEL STAY	3 NIGHTS	\$ 675.00
REGISTRATION FEE		\$ 100.00
MILEAGE	$751.79 \times .565 =$	\$ 424.76
FOOD	$3 \times 71.00 =$	\$ 213.00

		\$ 1412.00

I JUST WANTED TO ASK PERMISSION PRIOR TO THE MEETING SCHEDULE
FOR FEBRUARY, DUE TO THE TIME FRAME FOR RESERVATION AND
REGISTRATION.

THANKING YOU IN ADVANCE.

2014 Training School & Annual Meeting

February 16 - 19, 2014



Hotel Room Rate Information

Please register online through our Web site: www.nytowns.org and follow the links. If you register via mail with the form on the following page, **YOU MUST BOOK YOUR OWN HOTEL ROOM FOR THE MEETING.**

We have contracted with the hotels listed below for special Training School rates. In order to keep meeting costs to a minimum, the Association has entered into a contract with the Hilton Midtown and Sheraton NYTimes Square. If you choose to make your sleeping room reservations outside of the Association's group block, such as through an Internet reservation system or with a discount coupon, the Association can suffer significant financial penalties.

HOTEL	HILTON MIDTOWN	SHERATON NYTIMES SQUARE
ADDRESS	1335 Avenue of the Americas (6th Ave. & 53rd St.)	811 7th Avenue (7th Ave. at 52nd St.)
CUT-OFF DATE	Jan. 15, 2014	Jan. 24, 2014
SINGLE	\$256	\$225 (plus \$30 for each add'l person)
DOUBLE	\$276	\$225 (plus \$30 for each add'l person)
TRIPLE	\$296	
QUAD	\$316	
EXECUTIVE/CLUB	\$276 Single \$316 Triple \$296 Double \$336 Quad Based on Availability*	\$275 Single \$275 Double (plus \$30 for each add'l person)
SUITES	Singles or Doubles are available Please call 1(800) HILTONS (445-8667) for rates.	1 Bedroom - Single/Double \$575 2 Bedroom - Single/Double \$750
*Check-in for the Executive Tower Rooms at the Hilton is in the Main Lobby of the Hotel **Check-in for the Club Tower Rooms at the Sheraton is at the main check-in desk on the lobby level		

NOTE: Rooms will be automatically released after the cut-off dates and additional reservations or changes will be subject to availability.

All reservations must be guaranteed by a major credit card. Room cancellations within 72 hours of reservation date and "no-shows" will result in a penalty of one night's room charge.

Hotels will accept only credit cards for the one-night deposit; they will not accept personal checks or vouchers for deposits. Vouchers can be used for check out. ** Please Note: FOR THE HILTON ONLY, a one-night deposit will be charged to your credit card immediately upon making your reservation.

Questions? Please contact Executive Meeting Coordinator Patty Kebea at the Association offices at 518-465-7933.

2014 Training School & Annual Meeting



February 16 - 19, 2014

Meeting Registration Form

Registration fees: \$100 (members) / \$125 (non-members) per person prior to Jan. 27, 2014. Paper registrations postmarked between Jan. 27, 2014 and Feb. 5, 2014 will be processed at on-site registration rates: \$135 (members) / \$160 (non-members). Any registrations received in our office that are not postmarked by Feb. 5, 2014 will not be accepted, and you must register on site.

One registration form required per each meeting attendee.

1 - Please print or type

Name Denise Cornick

Title Court Clerk Municipality Town of Albion

County Orleans Phone 585 589-8119 Ext. 18

Address 3665 Clarendon Rd., Albion, NY 14411

2 - Please book your own hotel reservation

- Call 1-800-HILTONS (445-8667) to book rooms at the Hilton. Reference Hilton code "**Towns**" **OR**
- Call 1-800-325-3535 to book rooms at the Sheraton. Reference "Association of Towns."

3 - Mail completed registration form with a check for the corresponding registration fee to:

Association of Towns
150 State St.
Albany, NY 12207

4 - Questions? Contact Executive Meeting Coordinator Patty Kebea at the Association of Towns at (518)465-7933.

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Clear Map

111 W Academy St, Albion, NY 14411-13;

811 7th AVENUE, NEW YORK, NEW YORK

We found similar places. See all 1 Matches.

111 W Academy St, Albion, NY 14411-13;

Add Stop | ☒ Round Trip

Options

GET DIRECTIONS

751.79 miles

13 hrs 21 mins / 11124 hrs 19 mins based on current traffic

Est. Fuel Cost

Calculate

You can adjust your route by **Dragging the Route Line**



Get Directions By Car - maps.addonreviews.com - Get Turn-by-Turn Directions, Maps, & Live Traffic! Free Maps Toolbar

✓ PNC Virtual Wallet® - pnc.com/VirtualWallet - Get \$150 w/ Select Accounts. Manage Your Checking & Savings with Ease.

Sponsored Link



U.S. General Services Administration

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Meals and Incidental Expenses (M&IE) Breakdown

The separate amounts for breakfast, lunch and dinner listed in the chart are provided should you need to deduct any of those meals from your trip voucher. For example, if your trip includes meals that are already paid for by the government (such as through a registration fee for a conference), you will need to deduct those meals from your voucher. Refer to [Section 301-11.18 of the Federal Travel Regulation](#) for specific guidance on deducting these amounts from your per diem reimbursement claims for meals furnished to you by the government. Other organizations may have different rules that apply for their employees; please check with your organization for more assistance.

The table lists the six M&IE tiers in the lower 48 continental United States (currently ranging from \$46 to \$71). If you need to deduct a meal amount, first determine the location where you will be working while on official travel. You can look up the location-specific information at www.gsa.gov/perdiem. The M&IE rate for your location will be one of the six tiers listed on this table. Find the corresponding amount on the first line of the table (M&IE Total) and then look below for each specific meal deduction amount.

The table also lists the portion of the M&IE rate that is provided for incidental expenses (currently \$5 for all tiers), as well as the amount federal employees receive for the first and last calendar day of travel. The first and last calendar day of travel is calculated at 75 percent.

M&IE Total	\$46	\$51	\$56	\$61	\$66	\$71
Continental Breakfast/ Breakfast	\$7	\$8	\$9	\$10	\$11	\$12
Lunch	\$11	\$12	\$13	\$15	\$16	\$18
Dinner	\$23	\$26	\$29	\$31	\$34	\$36
Incidentals	\$5	\$5	\$5	\$5	\$5	\$5
First & Last Day of Travel	\$34.50	\$38.25	\$42	\$45.75	\$49.50	\$53.25

The shortcut to this page is www.gsa.gov/mie.

Last Reviewed 2013-11-22

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Also of Interest:

[USA.gov](#)[GSA](#)[USA.gov](#)[USA.gov](#)[BusinessUSA](#)

QUESTIONS:

For all travel policy questions, email travelpolicy@gsa.gov.



RELATED GSA TOPICS

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12/24/13

To whom it may concern,

My name is Russell T. Olles. I live at 3994 Long Bridge Rd., Albion, NY.

I would be very interested in being on the Town of Albion Zoning Board.

Sincerely,



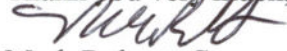
Russell T. Olles



Dear Supervisor,

I would like to submit a request from the VFW Post 4635 Albion, New York for a donation from the town as has been done in past years. These funds will help support our program of placing flag and flag holders on veterans graves. Your contribution would be greatly appreciated.

Thank you very much,



Mark Roberts, Commander

VFW Post #4635

David Cristofaro
3892 Riches Corners Rd
Albion, NY 14411
December 31, 2013

Julie Andrews & Town of Albion Board
3665 Clarendon Rd
Albion, NY 14411

Dear Julie Andrews & Town of Albion Board:

It is with regret that I submit my resignation from the Town of Albion Planning Board. I am planning to move out of Orleans County.

I am grateful for having had the opportunity to serve on the board and I offer my best wishes for its continued success.

Sincerely,

A handwritten signature in blue ink, appearing to read 'David Cristofaro', with a long, sweeping horizontal line extending to the right.

David Cristofaro

12/18/2013

Issac Robinson
4115 Eagle Harbor West Barre Road
Albion, New York 14411

Dear Town Supervisor and Town Board Members,

I am writing this letter to you to inform you that I would like to be considered for filling the vacancy on the Town of Albion Planning Board. As a local business owner I am familiar with some of the procedures and functions of the planning board. As I local resident I would like to become more involved with my communities future development. Please let me know of your board's decision regarding the filling of any vacancies on the Town Planning Board. I can also be contacted at 500- 5214.

Thank You,

A handwritten signature in dark ink, appearing to read 'Issac Robinson', with a stylized flourish at the end.

Issac Robinson