

January 7, 2013  
Organizational Meeting

Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Exit Message
4. FYI: Remind residents to sign attendance sheet
5. Roll Call
6. Public Comment
7. Motion to approve agenda
8. Resolution of Appointments
9. Resolution approving the contract with Orleans County for Animal Control- Same Contract amount as 2012.
10. Motion to appoint Daniel Strong, Representative and David Cristofaro, Alternate to the Orleans County Planning Board.
11. Motion authorizing Denise Cornick attendance at the Association of Towns training Feb. 17 – 20, 2013 in an amount not to exceed \$1,200.00.
12. FYI: Regular Board Meeting – January 14, 201<sup>3</sup>~~7~~ at 7:00 pm.
13. Executive Session

7-Jan-13

Town of Albion Organizational Meeting

Please sign in:

1. _____	28. _____
2. <u>GARY KATSAWIS</u>	29. _____
3. _____	30. _____
4. _____	31. _____
5. _____	32. _____
6. _____	33. _____
7. _____	34. _____
8. _____	35. _____
9. _____	36. _____
10. _____	37. _____
11. _____	38. _____
12. _____	39. _____
13. _____	40. _____
14. _____	41. _____
15. _____	42. _____
16. _____	43. _____
17. _____	44. _____
18. _____	45. _____
19. _____	46. _____
20. _____	47. _____
21. _____	48. _____
22. _____	49. _____
23. _____	50. _____
24. _____	51. _____
25. _____	52. _____
26. _____	53. _____
27. _____	54. _____

January 7, 2013

Town of Albion Town Board organizational meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 7:00 pm.

Pledge of Allegiance was said and the exit message was given.

Present were Councilperson Daniel Poprawski, Councilperson Timothy Neilans, Supervisor Dennis Stirk, Councilperson Jake Olles and Councilperson Matthew Passarell.

Supervisor Dennis Stirk: I need a motion to approve the agenda.

Motion was made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles to approve the agenda as published and submitted. Motion carried by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

Supervisor Dennis Stirk: We will now go through the resolutions of appointments.

Whereas, the Town of Albion Town Board desires a high degree of Professionalism, Fairness and Customer service. The Town Board hereby appoints the following personnel to the indicated positions for the 2013 year:

**Resolution #1                      Historian**

Be it hereby resolved that Cheryl Staines is appointed to the position of Historian at a yearly salary of \$450.00.

Motion made by Councilperson Matthew Passarell and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #2                      Town Constable**

Be it hereby resolved that Philip McKenna is appointed as Town Constable at a yearly salary of \$100.00.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #3                      Bookkeeper to the Supervisor**

Be it hereby resolved that Baldwin Business Services is appointed Bookkeeper to the Supervisor at a yearly salary of \$3,000.00.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

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**Resolution #4                      Budget Officer**

Be it hereby resolved that Thomas Baldwin is appointed Budget Officer at a yearly salary of \$1,000.00.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #5                      Deputy Town Clerk**

Be it hereby resolved that Sara Stirk is appointed to the position of Deputy Town Clerk at an hourly rate of \$13.80.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #6                      Registrar of Vital Statistics**

Be it hereby resolved that Sarah M. Basinait is appointed Registrar at a yearly salary of \$2,000.00.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, nay
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, nay	

**Resolution #7                      Accounting Firm**

Be it hereby resolved that Baldwin Business Services is hereby appointed as the accounting Firm for the Town of Albion at a yearly salary of \$9,100.00.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #8                      Election Inspector Fees**

Be it hereby resolved as follows:

Primary Day -----11:30 am – 9:30 pm - \$9.30/Hr. – 10 hours - \$93.00

Registration Day----12:00 pm – 9:00 pm - \$45.00/day

Election Day -----05:30 am – 9:30 pm - \$9.30/hour – 16 Hours - \$148.80

School Attendance ----- \$25.00

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #9                      Assessment Review Board**

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Be it hereby resolved that the Chairman of the Assessment of the Review shall receive \$300.00 yearly and each member (4) shall receive \$175.00 yearly.

**Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:**

**Councilperson Daniel Poprawski, aye**

**Councilperson Timothy Neilans, aye**

**Supervisor Dennis Stirk, aye**

**Councilperson Jake Olles, aye**

**Councilperson Matthew Passarell, aye**

### Resolution #10

## Zoning Board Salaries

Be it hereby resolved that the Chairman of the Zoning Board shall receive \$350.00/ year, each member (4) shall receive \$250.00/year and a secretary is appointed to the Zoning Board at an hourly rate of \$7.50.

**Motion made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:**

**Councilperson Daniel Poprawski, aye**

**Councilperson Timothy Neilans, aye**

**Supervisor Dennis Stirk, aye**

**Councilperson Jake Olles, aye**

**Councilperson Matthew Passarell, aye**

## Resolution #11

## Planning Board Salaries

Be it hereby resolved that the Chairman of the Planning Board shall receive a yearly salary of \$1,000.00, each member (4) shall receive a yearly salary of \$600.00 and a secretary shall receive a yearly salary of \$500.00.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Matthew Passarelli authorizing this appointment. Resolution duly adopted by the following vote:

**Councilperson Daniel Poprawski, aye**

**Councilperson Timothy Neilans, aye**

**Supervisor Dennis Stirk, aye**

**Councilperson Jake Olles, aye**

**Councilperson Matthew Passarell, aye**

## Resolution #12

**Water/Sewer Superintendent**

**Be it hereby resolved that Jed Standish is hereby appointed at a yearly salary of \$19,866.00.**

**Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:**

**Councilperson Daniel Poprawski, aye**

**Councilperson Timothy Neilans, nay**

**Supervisor Dennis Stirk, aye**

**Councilperson Jake Olles, aye**

**Councilperson Matthew Passarell, nay**

### Resolution #13

## Official Newspaper

Be it hereby resolved that the Batavia Daily News will be the Official Newspaper for the Town of Albion. The Lake Country Pennysaver will be used for supplemental publishing of public hearings and other notices as the Town Board deems necessary.

**Motion made by Councilperson Matthew Passarell and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:**

**Councilperson Daniel Poprawski, aye**

**Councilperson Timothy Neilans, aye**

**Supervisor Dennis Stirk, aye**

**Councilperson Jake Olles, aye**

**Councilperson Matthew Passarell, aye**

## Resolution #14

### Voting Delegates

Be it hereby resolved that Supervisor Dennis Stirk is hereby appointed to Delegate of the Association of Towns and Councilperson Jake Olles will be the alternate delegate.

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Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, nay
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #15                      Water/Sewer Clerk**

Be it hereby resolved that Sarah M Basinait is appointed to the position of Water/Sewer Clerk at a yearly salary of \$7,450.00.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, nay
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, nay	

**Resolution #16                      Elected Officials Salaries**

Be it hereby resolved that the following salaries are for the Elected Officials:

Board Members (4) Each -----\$ 3,596.00  
Town Clerk-----\$33,900.00  
Supervisor-----\$ 5,582.00  
Highway Superintendent-----\$52,172.00  
Town Justices (2) each-----\$16,000.00

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, nay
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, nay on all salaries except the Judges.	

**Resolution #17                      Court Clerk**

Be it hereby resolved that Denise Cornick shall be appointed Court Clerk at a yearly salary of \$41,000.00.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #18                      Deputy Supervisor**

Be it hereby resolved that Councilperson Jake Olles is appointed Deputy Supervisor for the 2013 year.

Motion made by Supervisor Dennis Stirk and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, nay
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, nay	

**Resolution #19                      Deputy Highway Superintendent**

Resolved that Seth Dumrese will be the Deputy Highway Superintendent to act in the absence of the Highway Superintendent at a yearly salary of \$750.00.

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Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, nay
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, nay	

**Resolution #20**                      **Code Enforcement Officer**

Be it hereby resolved that Daniel Strong shall be appointed Code Enforcement Officer at a salary of \$43,000.00.

Motion made by Councilperson Jake Olles and was seconded by Supervisor Dennis Stirk authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #21**                      **Investment of Town Funds**

Be it resolved that the Supervisor is authorized to invest any and all surplus the Town may have in any legal investment at the highest rate of interest available to the Town, not inconsistent with the Law.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #22**                      **Bank Depositories**

Be it hereby resolved that First Niagara Bank is the designated depository for the funds of the Town of Albion and also authorizes First Niagara Bank in addition to the Tax Receiver to collect taxes.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #23**                      **Town Official Bond**

Be it hereby resolved that to satisfy Section 25 of the Town Law of New York which requires certain officials to file an undertaking, which may be in a form of a bond, and the proper bonding has been supplied; the cost of the undertaking of a bond shall be a charge against the Town.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #24**                      **Town Clerk's Office Hours**

Be it hereby resolved that the hours are as follows:

Monday- 8:00 am – 11:00 am & 12:00 pm – 4:00 pm.

Tuesday-8:00 am – 11:00 am & 12:00 pm – 4:00 pm.

Thursday -8:00 am – 11:00 am & 12:00 pm – 4:00 pm.

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Friday - 8:00 am – 11:00 am & 12:00 pm – 4:00 pm.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this Resolution. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, nay
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, nay	

**Resolution #25**                      **Court Clerk Office Hours**

Be it hereby resolved that the hours are as follows:

Monday – 9:00 am – 2:30 pm

Tuesday – 9:00 am – 2:30 pm

Thursday- 9:00 am – 2:30 pm

Friday – 9:00 am – 2:30 pm

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #26**                      **Code Enforcement Officer Hours**

Monday – Friday 7:00 am – 3:00 pm or by appointment.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

\*Code Enforcement Officer Daniel Strong will have summer hours and he will submit to the Board the date that those hours will begin at the next meeting.

**Resolution #27**                      **Mileage**

Be it hereby resolved that any Town Officer or employee who utilizes his/her vehicle in the furtherance of business pertaining to the Town of Albion and thereby benefitting the Town of Albion, shall be compensated for the use of said vehicle in the amount of \$0.5650/mile upon presentation of proof to the Town Clerk.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #28**                      **Monthly Meeting**

Be it hereby resolved that the monthly meetings shall be held on the second Monday of the month at 7:00 pm. Other meetings may be held at the discretion of the Town Board and said additional meetings will follow the appropriate open meetings laws concerning notification.

Motion made by Councilperson Matthew Passarell and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, nay
Councilperson Matthew Passarell, aye	



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**Resolution #29                      Department Head Reports**

Be it hereby resolved that each Department head (Town Clerk, Highway Superintendent, Code Enforcement Officer and Court Clerk) shall present to the Town Board before or at the start of the monthly meeting a detailed written report outlining significant accomplishments for the month and to report any issues that the Board should be aware of. Issues (Personnel matters, etc. should be discussed in executive session. Such matters shall be documented and presented to the Board in a separate report. All department reports shall be recorded in the meeting minutes.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #30                      Travel**

Be it hereby resolved that Town personnel who may choose to travel to conventions, seminars, conferences or other events dealing with Town business and thereby incur hotel stay or airline travel expenses shall require authorization from the Town Board prior to commencement of travel if compensation is requested.

Motion made by Councilperson Matthew Passarell and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #31                      Holidays**

Be it hereby resolved that the holidays for the Town of Albion are as follows: New Year's Eve, New Year's Day, Martin Luther King Day, Presidents Day, close noon on good Friday, Memorial Day, Independence Day, Labor Day, Close noon on primary day, Columbus Day, Election Day, Veterans Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve and Christmas Day. If any one of the holidays falls on a Saturday it shall be observed on the Friday before and if it falls on a Sunday it shall be observed on the following Monday.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #32                      Presentation of Vouchers**

Be it hereby resolved that an abstract of all vouchers is required for approval of payment at the Town Board meetings. All vouchers presented to the Town Clerks Office must be itemized, dated, executed properly and adhere to the purchasing policy of the Town of Albion. Said voucher can't exceed the budgetary allocation unless prior approval from the Town Board.

Motion made by Councilperson Matthew Passarell and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #33                      Board Minutes**

Be it hereby resolved that the Board minutes will be typed and emailed to the Town Board members ten (10) working days after the meeting. Once minutes are approved they will be posted to the Town of Albion website.

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Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #34 Attorney for the Town**

Be it hereby resolved that Robert S. Roberson is hereby appointed to the position of Attorney of the Town as per the contract submitted. Said contract in its entirety is hereby filed with and made a part of these minutes.

Be it hereby further resolved that Daniel Spitzer (or his designee) of Hodgson Russ LLP is appointed as special counsel as per contract.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, nay
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, nay	

**Resolution #35 Check Signing**

Be it hereby resolved that the Supervisor shall sign all checks, with signatory powers accorded to the Deputy Supervisor in the absence of the Supervisor. All ACH transfers shall be made by the Supervisor.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #36 Fair Housing Officer**

Be it hereby resolved that Councilperson Timothy Neilans shall be appointed to the position of Fair Housing Officer for the 2013 year.

Motion made by Supervisor Dennis Stirk and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, nay
Councilperson Matthew Passarell, aye	

**Resolution #37 Buildings and Grounds – Operations and Maintenance**

Be it hereby resolved that Councilperson Daniel Poprawski and Code Enforcement Officer Daniel Strong shall be appointed to this committee for the 2013 year.

Motion made by Councilperson Jake Olles and was seconded by Supervisor Dennis Stirk authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #38 Water Committee**

Be it hereby resolved that Councilperson Daniel Poprawski and Councilperson Jake Olles shall be appointed to this committee for the 2013 year.

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Motion made by Supervisor Dennis Stirk and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #39 Highway Department Committee**

Be it hereby resolved that Supervisor Dennis Stirk and Councilperson Jake Olles shall be appointed to this committee for the 2013 year.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, nay
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, nay	

**Resolution #40 Emergency Preparedness Committee**

Be it hereby resolved that Councilperson Matthew Passarell and Councilperson Jake Olles shall be appointed to this committee for the 2013 year.

Motion made by Supervisor Dennis Stirk and was seconded by Councilperson Daniel Poprawski authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, abstain	

**Resolution #41 Liaison to Town of Albion Planning Board**

Be it hereby resolved that Code Enforcement Officer Daniel Strong is appointed to this committee for the 2013 year.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #42 Liaison to the Town and County Planning and Zoning Boards**

Be it hereby resolved that Code Enforcement Officer Daniel Strong shall be appointed to this committee for the 2013 year.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #43 Justices to handle dog cases**

Be it hereby resolved that Justice Gary Moore and Justice Kevin Howard will be responsible for the enforcement of the Chapter 45, Dog Law, regarding unlicensed dogs. Said Justices will be responsible for appearance tickets for failure to license as per the information received from the Dog Control Officer.

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Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #44 Joint Services Agreement**

The agreement with the County of Orleans for appraisal, exemption and assessment services in its entirety is hereby filed with and made a part of these minutes.

Motion made by Councilperson Matthew Passarell and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #45 Janitorial Duties**

Be it hereby resolved that the ARC of Orleans County will perform the janitorial functions as per the contract. The contract in its entirety is hereby filed with and made a part of these minutes.

Motion made by Councilperson Daniel Poprawski and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

**Resolution #46 Handicap Committee**

Be hereby resolved that Code Enforcement Officer Daniel Strong is hereby appointed to this committee for the 2013 year.

Motion made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

Supervisor Dennis Stirk: I need a resolution for the contract with the County.

**Resolution #47 Town Animal Contract**

The contract in its entirety is hereby filed with and made a part of these minutes.

Motion made by Councilperson Matthew Passarell and was seconded by Councilperson Jake Olles authorizing this appointment. Resolution duly adopted by the following vote:

Councilperson Daniel Poprawski, aye	Councilperson Timothy Neilans, aye
Supervisor Dennis Stirk, aye	Councilperson Jake Olles, aye
Councilperson Matthew Passarell, aye	

Supervisor Dennis Stirk: I need a motion to appoint Dan Strong and David Cristafaro.

Motion was made by Councilperson Daniel Poprawski and was seconded by Jake Olles appointing Daniel Strong, Representative and David Cristofaro, Alternate to the Orleans County Planning Board. Motion carried by the following vote:

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Councilperson Daniel Poprawski, aye  
Supervisor Dennis Stirk, aye  
Councilperson Matthew Passarell, nay

Councilperson Timothy Neilans, aye  
Councilperson Jake Olles, aye

Supervisor Dennis Stirk: I need a motion for Denise to attend training.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell to approve Denise Cornicks attendance at the Association of Towns training in New York City, February 17 – 20, 2013 at a cost not to exceed \$1,200.00. Motion carried by the following vote:

Councilperson Daniel Poprawski, aye  
Supervisor Dennis Stirk, aye  
Councilperson Matthew Passarell, aye

Councilperson Timothy Neilans, aye  
Councilperson Jake Olles, aye

Supervisor Dennis Stirk: I need a motion to close.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell to close the meeting at 7:35 pm. Motion carried by the following vote:

Councilperson Daniel Poprawski, aye  
Supervisor Dennis Stirk, aye  
Councilperson Matthew Passarell, aye

Councilperson Timothy Neilans, aye  
Councilperson Jake Olles, aye