

December 27, 2016
Town of Albion Year-End Meeting

Agenda:

1. Call Meeting to Order
2. Pledge of Allegiance
3. Exit Message
4. FYI: Remind residents to sign attendance sheet
5. Roll Call
6. Public Comment
7. Motion to approve the agenda
8. Resolution to approve the vouchers
9. Motion to approve payment of the Health care bills in the amount of \$6,280.44
10. Resolution to approve transfers as per EFPR
11. Resolution to approve Due from/due to as per EFPR
12. Attorney Retainer Agreement – James Bell
13. FYI – Organizational meeting – January 5, 2017 @ 7:00 pm.
14. Motion authorizing schooling for Denise in the amount of \$1,625.80
15. Motion to accept the resignation of Hugh Dudley from the Zoning Board.
16. Resolution authorizing the purchase of highway equipment as per Michael Neidert
17. Resolution authorizing the execution of a contract with Tom Low for highway shared services study.
18. Resolution for an audit of the Town Clerk/Tax Receiver and Court Clerk by the Bonadio Group.
19. Executive Session

27-Dec-16

Town of Albion Year End Meeting

Please sign in:

1. _____	28. _____
2. _____	29. _____
3. _____	30. _____
4. _____	31. _____
5. _____	32. _____
6. _____	33. _____
7. _____	34. _____
8. _____	35. _____
9. _____	36. _____
10. _____	37. _____
11. _____	38. _____
12. _____	39. _____
13. _____	40. _____
14. _____	41. _____
15. _____	42. _____
16. _____	43. _____
17. _____	44. _____
18. _____	45. _____
19. _____	46. _____
20. _____	47. _____
21. _____	48. _____
22. _____	49. _____
23. _____	50. _____
24. _____	51. _____
25. _____	52. _____
26. _____	53. _____
27. _____	54. _____

December 27, 2016

Town of Albion Year end meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 6:00 pm

Pledge of Allegiance was said and the exit message was given.

Present was Councilperson Darlene Benton, Councilperson Richard Remley, Supervisor Matthew Passarell and Councilperson Jake Olles.

Supervisor Matthew Passarell: I need a motion for the agenda.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Jake Olles approving the agenda with the addition of the Marchese Agreement. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye	Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a resolution for the vouchers.

Resolution #81	Payment of Claims
Whereas, the following are against the Town:	
General A & B #'s – 445 – 457	\$ 13,910.66
Highway DA & DB #'s – 231 – 243	\$ 19,713.27
Water Districts #'s – 82 – 85	\$ 1,570.81
Sewer #20	\$ 31.01
For a grand total of	\$ 35,225.75

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Darlene Benton authorizing the payment of the above listed claims. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye	Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye	Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a motion to approve the health care bills.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Richard Remley authorizing the payment prior to abstract of the health care bills in the amount of \$6,280.44. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye	Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a resolution for the transfers.

Resolution #82 **Transfers**

The transfers as submitted by EFPR Solutions in their entirety are hereby filed with and made a part of these minutes.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Darlene Benton authorizing the transfers as outlined by EFPR Solutions. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye	Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye	Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a resolution for the due from/due to's.

Resolution #83 Due From's/Due To's

The due from due to listing as submitted by EFPR Solutions in their entirety is hereby filed with and made a part of these minutes.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Richard Remley authorizing the above due from due to as submitted. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye	Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye	Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a resolution for the attorney retainer agreement.

Resolution #84 Attorney Retainer Agreement

The Attorney Retainer Agreement in its entirety is hereby filed with and made a part of these minutes.

Motion was made by Councilperson Richard Remley and was seconded by Supervisor Matthew Passarell authorizing the acceptance of the Attorney Retainer Agreement. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye	Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye	Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a motion for Denise to attend training.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Darlene Benton authorizing the attendance of Denise Cornick at the Association of Towns training in NYC in an amount of \$1625.80.

Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye	Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a motion to accept Hugh Dudley's resignation.

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Richard Remley authorizing the acceptance of the resignation of Hugh Dudley from the Zoning Board effective December 31, 2016.

Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye	Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a resolution authorizing the purchase of highway equipment.

Resolution #85 Highway Equipment Purchases

The list of highway equipment purchase as submitted by Highway Superintendent Michael Neidert in its entirety is hereby filed with and made a part of these minutes.

Motion was made Councilperson Richard Remley and was seconded by Councilperson Darlene Benton authorizing Highway Superintendent Michael Neiderts purchase of the highway equipment as per his submitted list. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye	Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye	Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a resolution authorizing the contract with Tom Low.

Resolution #86 Shared Services Highway Study

The contract in its entirety is hereby filed with and made a part of these minutes.

December 27, 2016

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Richard Remley authorizing the execution of the contract by Supervisor Matthew Passarell. Resolution duly adopted by the following vote:

**Councilperson Darlene Benton, aye
Supervisor Matthew Passarell, aye**

**Councilperson Richard Remley, aye
Councilperson Jake Olles, nay**

Supervisor Matthew Passarell: I need a motion for an audit.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Richard Remley authorizing an audit of the Town Clerk/Tax Receiver and Court Clerk records for 2016 by the Bonadio Group in the amount of \$1,700.00. Motion carried by the following vote:

**Councilperson Darlene Benton, aye
Supervisor Matthew Passarell, aye**

**Councilperson Richard Remley, aye
Councilperson Jake Olles, aye**

Supervisor Matthew Passarell: I need a motion to close.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Darlene Benton to close the meeting at 6:35 pm. Motion carried by the following vote:

**Councilperson Darlene Benton, aye
Supervisor Matthew Passarell, aye**

**Councilperson Richard Remley, aye
Councilperson Jake Olles, aye**

TOWN OF ALBION

PLEASE MAKE THE FOLLOWING TRANSFERS AT YOUR 12/27/16 MEETING:

GENERAL FUND - TOWNWIDE

<i>Transfer From:</i>	A1320.4	Ind. Auditing Contractual	\$	7,500.00
	A1620.4	Buildings Contractual	\$	6,633.00
		UNANTICIPATED REVENUE		
	A5031	Interfund Transfer	\$	3,960.00
			\$	18,093.00
<i>Transfer To:</i>	A1110.13	Justice Clerk Services	\$	305.00
	A1220.4	Supervisor Contractual	\$	201.00
	A1315.4	Comptroller Contractual	\$	7,500.00
	A1650.4	Communications-Website	\$	1,915.00
	A1670.4	Central Printing Contr	\$	245.00
	A1680.4	Payroll Processing	\$	440.00
	A3120.1	Police Personal Service	\$	50.00
	A5010.4	Highway Supt Contractual	\$	506.00
	A8510.4	Community Beautification	\$	50.00
	A8810.1	Cemetery Services	\$	1,255.00
	A9030.8	Social Security	\$	1,221.00
	A9050.8	Unemployment Insurance	\$	988.00
	A9060.8	Hospital/Medical Insurance	\$	3,417.00
			\$	18,093.00

GENERAL FUND - OUTSIDE VILLAGE

<i>Transfer From:</i>		UNANTICIPATED REVENUE		
	B1560	Safety Inspections	\$	2,970.00
	B2390	Share of Joint Activity	\$	12,825.00
			\$	15,795.00
<i>Transfer To:</i>	B1420.4	Attorney Contractual	\$	12,825.00
	B8010.4	Zoning Contractual	\$	2,840.00
	B9030.8	Social Security	\$	130.00
			\$	15,795.00

HIGHWAY FUND - TOWNWIDE

<i>Transfer From:</i>	DA5130.1	Machinery Services	\$	20,500.00
	DA5130.4	Machinery Contractual	\$	18,500.00
	DA5148.1	Services for Other Gov't Svc	\$	20,000.00
	DA5148.1	Snow Removal Other Gov't PS	\$	19,000.00
	DA9030.8	Social Security	\$	884.00
			\$	78,884.00
<i>Transfer To:</i>	DA5130.2	Machinery Equipment	\$	76,293.00
	DA5140.4	Misc Brush & Weeds Contr.	\$	15.00
	DA5148.4	Snow Removal Other Gov't Svc	\$	2,275.00
	DA9060.8	Hospital & Medical Insurance	\$	301.00
			\$	78,884.00

WATER DISTRICT #6

<i>Transfer From:</i>	SW6-1320.4	Ind. Audit	\$	200.00
	SW6-8310.4	Admin Contractual	\$	99.00
	SW6-8330.4	Purification	\$	200.00
	SW6-8340.1	Trans. & Distr. Services	\$	580.00
	SW6-9030.8	Social Security	\$	20.00
	SW6-9710.71	Bond Interest	\$	45.00
		UNANTICIPATED REVENUE		
	SW6-2140	Metered Sales	\$	631.00
	SW6-2144	Water Connection	\$	1,320.00
	SW6-2148	Interest & Penalties	\$	86.00
	SW6-2700	Meter Rent & Assess.	\$	172.00
			\$	3,353.00
<i>Transfer To:</i>	SW6-8320.4	Source of Supply Contractual	\$	1,487.00
	SW6-8340.4	Trans. & Distr. Contractual	\$	1,866.00
			\$	3,353.00

WATER DISTRICT #7

<i>Transfer From:</i>	SW7-8330.4	Purification	\$	60.00
			\$	60.00
<i>Transfer To:</i>	SW7-8320.4	Source of Supply Contractual	\$	60.00
			\$	60.00

WATER DISTRICT #8

<i>Transfer From:</i>	SW8-1320.4	Ind. Audit	\$	125.00
	SW8-8310.4	Admin. Contractual	\$	42.00
	SW8-8330.4	Purification	\$	100.00
	SW8-8340.1	Trans. & Distr. Services	\$	91.00
		UNANTICIPATED REVENUE		
	SW8-2770	Meter Rent & Assess.	\$	34.00
			\$	358.00
<i>Transfer To:</i>	SW8-8320.4	Source of Supply Contractual	\$	324.00
	SW8-8340.4	Trans. & Distr. Contractual	\$	34.00
			\$	358.00

WATER DISTRICT #9

<i>Transfer From:</i>	SW9-8320.4	Source of Supply Contractual	\$	194.00
			\$	194.00
<i>Transfer To:</i>	SW9-8340.4	Trans. & Distr. Contractual	\$	157.00
	SW9-9710.7	Bond Interest	\$	37.00
			\$	194.00

TOWN OF ALBION

PLEASE APPROVE THE FOLLOWING DUE TO/DUE FROM'S
AT YOUR MEETING ON DECEMBER 27, 2016

GENERAL FUND - TOWNWIDE

Due to:	Trust & Agency	\$	1,104.90
		\$	1,104.90

WATER DISTRICT #1

Due to:	Trust & Agency	\$	3.00
		\$	3.00

WATER DISTRICT #6

Due to:	General Fund Townwide	\$	730.00
		\$	730.00

WATER DISTRICT #7

Due to:	General Fund Townwide	\$	800.00
		\$	800.00

WATER DISTRICT #8

Due to:	General Fund Townwide	\$	474.00
		\$	474.00

TRUST & AGENCY

Due to:	General Fund Townwide	\$	2,335.25
	Highway Fund Townwide	\$	1,566.85
	Highway Fund Outside Village	\$	1,566.85
		\$	5,468.95

James D. Bell
ATTORNEY AND COUNSELOR AT LAW
P.O. BOX 10
ONE PARK AVENUE, SUITE 200
BROCKPORT, NEW YORK 14420

 (585) 637-4275

October 26, 2016

Albion Town Board
Town of Albion
3665 Clarendon Road
Albion, New York 14411-4411

Re: 2017 Appointment/Attorney for the Town of Albion
Retainer Letter

TO THE ALBION TOWN BOARD MEMBERS:

This communication is my request to be reappointed for the calendar year 2017 as the Attorney for the Town of Albion under the same terms and conditions as I have been serving under since 2014.

My base salary/retainer for this position is to be \$25,000.00 annually and I will, as I have done in previously years, submit a voucher in a timely fashion prior to the regularly scheduled monthly Board meetings requesting payment for the previous month.

The above recited retainer fee is independent of and does not include unusual and/or litigation matters that I would bill separately at the rate of \$175.00 per hour as same occurs. I do not do bonding work but I do all other litigation so as to alleviate consideration by the Board for contracting with other counsel in the event of said litigation or unique circumstances. In the event of such litigation or unique matters, I will voucher that separately.

It is my intent to attend all Albion Town Board meetings and workshops as scheduled. I do not consider this appointment to mandate my attendance at Albion Town Planning Board meetings and/or Albion Town Zoning Board meetings but I want to make it clear that I would do so as required or requested on an as needed basis.

This appointment is for the calendar year 2017 and is not intended to designate me as an employee of or for the Town of Albion but rather I would function as an independent contractor so to speak.

Thank you for allowing me the opportunity to serve the Town of Albion and the Albion Town Board.

Very truly yours,

A handwritten signature in black ink, appearing to read 'J.D. Bell', written in a cursive style.

JAMES D. BELL

JDB/kh

Original Mailed/Copy E-Mailed Only

New York Marriott Marquis Room Rate Information & Parking Garage Information

1. Please register online through our Web site: www.nytowns.org and follow the links. If you register via mail, use the form on the following page.

If you choose to make your sleeping room reservations outside of the Association's group block, such as through an Internet reservation system or with a discount coupon, the Association can suffer significant financial penalties.

HOTEL	NEW YORK MARRIOTT MARQUIS
ADDRESS	1535 Broadway (Times Square) New York, NY 10036
CUT-OFF DATE	Jan. 27, 2017
SINGLE	\$272
DOUBLE	\$292
TRIPLE	\$302
QUAD	\$322
EXEC. KING ROOM	\$322
TIMES SQ. VIEW STD ROOM	\$372
DELUXE SUITE	\$472
EXECUTIVE SUITE	\$522

TO PAY FOR HOTEL BY CHECK

1. PLEASE INCLUDE W9 FORM FROM PAGE 11.
2. WRITE HOTEL CONFIRMATION NUMBER ON CHECK.
3. INCLUDE E-MAIL ADDRESS WITH PAYMENT FOR A COPY OF YOUR RECEIPT.
4. CHECK MUST REACH HOTEL AT LEAST 21 DAYS BEFORE YOUR ARRIVAL DATE.
5. INCLUDE TAX EXEMPT FORM ON PAGE 12.
6. ADDRESS ENVELOPE TO:

NEW YORK MARRIOTT MARQUIS
ACCOUNTING DEPT., 9TH FLOOR
1535 BROADWAY

TO PAY FOR HOTEL IN ADVANCE BY CREDIT CARD

1. FILL OUT AND FAX BACK THE ATTACHED CREDIT CARD AUTHORIZATION FORM ON PAGE 10.
2. INCLUDE THE TAX EXEMPT FORM ON PAGE 12.
3. TO CONFIRM RECEIPT OF FAX:
 - CALL 212-398-1900 AND ASK FOR FRONT OFFICE CREDIT DEPT.
 - INCLUDE E-MAIL ADDRESS ON THE CREDIT CARD AUTHORIZATION FORM

NOTE: Rooms will be released after the cut-off dates, and additional reservations will be subject to availability.

All reservations must be guaranteed by a major credit card. Room cancellations within 72 hours of reservation date and "no-shows" will result in a penalty of one night's room charge.

Times Square Local Parking Garages					
NAME	PHONE	ADDRESS	DIRECTIONS	BUSES ALLOWED?	MAXIMUM HEIGHT
Astor	(212)869-3543	224 W. 45th St.	Across the street	No	6'5"
Showbiz	(212)757-7925	251-257 W. 45th St.	Right out the drive, 150 yards on right	No	No height limit
Advance	(212)221-8902	249 W. 43rd St.	Right out, between 8th Ave & Broadway	No	6'5"
Edison Parking	(212)757-8375	332 W. 44th St.	Right out to 9th Ave., left on 44th St., first garage on right	No	6'7"
Resource Parking	(212)997-9115	164 W. 46th St.	Right on 46th St., parking on right	No	6'5"
Central Parking	(212)536-4999 ext. 6135	250 W. 50th St.	South side between 8th Ave. and Broadway	No	6'7"



2017 Training School & Annual Meeting

Meeting Registration Form

Register before Jan. 27, 2017 to avoid higher on-site rates.

- Early-Bird (before Jan. 27, 2017): Member \$125; Non-member \$150
- On-Site (between Jan. 27, 2016 & Feb. 3, 2016): Member \$160; Non-member \$185
- Early-Bird Attorney CLE: Member \$435; Non-member: \$460
- On-Site Attorney CLE: Member \$470; Non-member \$495
- Early-Bird Non-Municipality/Company: \$250
- On-Site Non-Municipality/Company: \$285

One registration form required per each attendee.

DUE TO INCREASED SECURITY CONCERNS, NON-ATTENDEE VISITORS WILL BE ADMITTED TO THE EXHIBIT HALL ONLY ON SUNDAY, FEBRUARY 19.

VOUCHERS ARE NOT ACCEPTED FOR PAYMENT OF HOTEL ROOM(S).

1 - PRINT OR TYPE: Name _____
Title _____ Municipality _____
County _____ Phone _____
E-mail address _____ Fax _____
Address _____

2 - BOOK your own hotel reservation by calling the *New York Marriott Marquis* at 1(877)303-0104 or by visiting <https://resweb.passkey.com/go/AOT2017>.

3 - MAIL completed registration form with a check for the corresponding registration fee to:

Association of Towns
150 State St.
Albany, NY 12207

4 - Questions? Contact Executive Meeting Coordinator Patty Kebea at the Association of Towns at (518)465-7933.

YOUR TRIP TO:

New York Marriott Marquis Hotel

6 HR 13 MIN | 360 MI Want to print your
directions?

Print Here!

1. Start out going south on W Academy St toward Washington St.
Then 0.24 miles 0.24 total miles
2. Take the 2nd left onto West Ave/NY-31.
West Ave is 0.1 miles past Washington St.
If you reach Allen Rd you've gone about 0.4 miles too far.
Then 0.26 miles 0.50 total miles
3. Take the 2nd right onto S Main St/NY-98. Continue to follow NY-98.
NY-98 is 0.1 miles past S Clinton St.
If you are on East Ave and reach S Platt St you've gone a little too far.
Then 16.73 miles 17.24 total miles
4. Turn left onto W Main St/NY-5/NY-33/NY-63.
W Main St is just past Raymond Ave.
If you are on NY-33 and reach S Main St you've gone a little too far.
Then 0.27 miles 17.51 total miles
5. Turn slight right onto Ellicott St/NY-63. Continue to follow NY-63.
NY-63 is just past Porter Ave.
If you are on Main St and reach Court St you've gone about 0.1 miles too far.
Then 19.52 miles 37.03 total miles
6. Turn right onto Main St/NY-36. Continue to follow NY-36.
NY-36 is 0.1 miles past Pascuzzo Ln.
Then 4.04 miles 41.07 total miles
7. Turn left onto Main St/US-20A E/NY-39/NY-36.
Then 0.14 miles 41.21 total miles
8. Take the 1st right onto State Route 36/NY-36. Continue to follow NY-36.
If you reach Argenna Park you've gone about 0.1 miles too far.
Then 8.47 miles 49.67 total miles
9. Merge onto I-390 S/Genesee Expy S toward Corning.
Then 32.81 miles 82.48 total miles
10. I-390 S/Genesee Expy S becomes NY-17 E/Southern Tier Expy E (Crossing into Pennsylvania).
Then 60.20 miles 142.67 total miles
11. NY-17 E/Southern Tier Expy E becomes PA-17 E/Southern Tier Expy E (Crossing into New York).
Then 1.15 miles 143.83 total miles
12. PA-17 E/Southern Tier Expy E becomes NY-17 E/Southern Tier Expy E.
Then 43.23 miles 187.05 total miles
13. Keep right to take I-81 S toward Scranton (Crossing into Pennsylvania).
Then 53.30 miles 240.35 total miles
14. Merge onto US-6 E/Grand Army of the Republic Hwy S via EXIT 187 toward I-84 E/Carbondale/Mt Pocono.
Then 0.76 miles 241.11 total miles
15. Merge onto I-84 E/I-360 S toward I-84 E/Mt Pocono/Milford.
Then 3.74 miles 244.85 total miles

- 16. Keep right to take I-380 S via EXIT 4 toward Mt Pocono.
 -----Then 24.59 miles----- 269.44-total miles
- ↑ 17. I-380 S becomes I-80 E (Crossing into New Jersey).
 -----Then 61.34 miles----- 330.79-total miles
- ↖ 18. Keep left to take I-80 (EXPRESS) E.
 -----Then 1.98 miles----- 332.77-total miles
- ⤴ 19. Merge onto I-280 E via EXIT 47A on the left toward The Oranges/Newark (Portions toll).
 -----Then 17.36 miles----- 350.13-total miles
- ⤴ 20. Merge onto I-95 N/New Jersey Tpke N toward Lincoln Tunnel (Portions toll).
 -----Then 4.22 miles----- 354.35-total miles
- 21. Keep right to take NJ-495 E via EXIT 16E toward NJ-3/Lincoln Tunnel (Portions toll) (Crossing into New York).
 -----Then 3.62 miles----- 357.98-total miles
- ↑ 22. NJ-495 E becomes NY-495 E/Lincoln Tunnel E (Portions toll).
 -----Then 0.77 miles----- 358.75-total miles
- ↑ 23. NY-495 E/Lincoln Tunnel E becomes Dyer Ave (Portions toll).
 -----Then 0.06 miles----- 358.81-total miles
- 24. Turn slight right to stay on Dyer Ave (Portions toll).
 -----Then 0.03 miles----- 358.83-total miles
- 25. Take the 1st right to stay on Dyer Ave (Portions toll).
 -----Then 0.10 miles----- 358.93-total miles
- ↖ 26. Turn left onto W 36th St.
If you reach W 35th St you've gone a little too far.
 -----Then 0.25 miles----- 359.18-total miles
- ↖ 27. Turn left onto 8th Ave.
8th Ave is 0.1 miles past 9th Ave.
Dunkin Donuts is on the left.
If you reach 7th Ave you've gone about 0.1 miles too far.
 -----Then 0.50 miles----- 359.68-total miles
- 28. Turn right onto W 46th St.
W 46th St is just past W 45th St.
A Slice Of New York is on the left.
If you reach W 47th St you've gone a little too far.
 -----Then 0.17 miles----- 359.85-total miles
- 29. Take the 2nd right onto 7th Ave.
7th Ave is just past Broadway.
T.G.I. Friday's is on the corner.
If you reach Avenue of the Americas you've gone about 0.1 miles too far.
 -----Then 0.01 miles----- 359.86-total miles
- 30. Turn slight right.
T.G.I. Friday's is on the corner.
 -----Then 0.01 miles----- 359.87-total miles
- 📍 31. New York Marriott Marquis Hotel, 1535 Broadway, New York, NY, 1535 BROADWAY.
If you reach W 45th St you've gone a little too far.

And here! X

Use of directions and maps is subject to our [Terms of Use](#). We don't guarantee accuracy, route conditions or usability. You assume all risk of use.

Meals and Incidental Expenses (M&IE) Breakdown

The separate amounts for breakfast, lunch and dinner listed in the chart are provided should you need to deduct any of those meals from your trip voucher. For example, if your trip includes meals that are already paid for by the government (such as through a registration fee for a conference), you will need to deduct those meals from your voucher. Refer to Section 301-11.18 of the Federal Travel Regulation for specific guidance on deducting these amounts from your per diem reimbursement claims for meals furnished to you by the government. Other organizations may have different rules that apply for their employees; please check with your organization for more assistance.

The table lists the six M&IE tiers in the lower 48 continental United States (currently ranging from \$51 to \$74). If you need to deduct a meal amount, first determine the location where you will be working while on official travel. You can look up the location-specific information at www.gsa.gov/perdiem. The M&IE rate for your location will be one of the six tiers listed on this table. Find the corresponding amount on the first line of the table (M&IE Total) and then look below for each specific meal deduction amount.

The table also lists the portion of the M&IE rate that is provided for incidental expenses (currently \$5 for all tiers).

Total	Continental Breakfast/ Breakfast	Lunch	Dinner	IE
\$51	\$11	\$12	\$23	\$5
\$54	\$12	\$13	\$24	\$5
\$59	\$13	\$15	\$26	\$5
\$64	\$15	\$16	\$28	\$5
\$69	\$16	\$17	\$31	\$5
\$74	\$17	\$18	\$34	\$5

This table lists the amount federal employees receive for the first and last calendar day of travel. The first and last calendar day of travel is calculated at 75 percent.

Total	First & Last Day of Travel
\$51	\$38.25
\$54	\$40.50
\$59	\$44.25

RATE THIS PAGE

**Exemption Certificate**

Tax on occupancy of hotel rooms

ST-129

(10/00)

This form may only be used by government employees of the United States, New York State, or political subdivisions of New York State.

Name of hotel, motel, lodging house, etc.		Dates of occupancy From: / / To: / /		
Number and street	City, village, or post office	State	ZIP code	Country
<i>This is to certify that I, the undersigned, am a representative of the department, agency, or instrumentality of New York State, the United States government, or the political subdivision of New York State indicated below; that the charges for the occupancy at the above establishment on the dates listed have been or will be paid for by that governmental entity; and that these charges are incurred in the performance of my official duties as a representative or employee of that governmental entity.</i>				
Governmental entity (federal, state, or local)		Agency, department, or division		
Employee name (print or type)	Employee title	Employee signature	Date / /	

Instructions for the government representative or employee

If you are on official New York State or federal government business and staying in a hotel or motel:

1. Complete all information requested in the box above.
2. Sign and date this exemption certificate in the box above.
3. Show the operator of the hotel or motel your appropriate and satisfactory identification.
4. Give this completed Form ST-129 to the operator of the establishment.

You may pay your hotel bill with cash, with a personal check or personal credit card, with a government voucher, or with a government credit card.

Please note:

- If, while on official business, you stay at more than one location, you must complete an exemption certificate for each establishment.
- If you are in a group traveling on official business and staying in this particular hotel, each person must complete a separate exemption certificate and give it to the hotel operator.

Caution: Willfully issuing a false or fraudulent certificate with the intent to evade tax is a misdemeanor under section 1817(m) of the Tax Law and section 210.45 of the Penal Law, punishable by a fine of up to \$10,000.

Instructions for the operator of the hotel or motel

Keep this completed Form ST-129, *Exemption Certificate*, as evidence of exempt occupancy by New York State and federal government employees who are on official business and staying at your establishment. You must keep this exemption certificate for at least three years after the later of: 1) the due date of the last sales tax return to which this exemption certificate applies; or 2) the date when you filed the return.

This exemption certificate is valid if the government employee is paying with:

- Cash.
- A personal check or personal credit card.
- A government voucher.
- A government credit card.

Do not accept this certificate unless the representative or employee presenting it shows appropriate and satisfactory identification.

Hu-Lane Farm
13276 Countyhouse Road
Albion, NY 14411

December 13, 2016

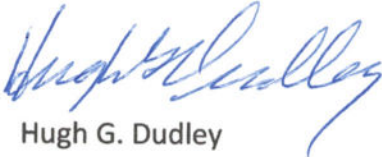
Albion Town Board
Clarendon Road
Albion, NY 14411

Gentlemen:

It has been a privilege to serve as a member of the Zoning Board of Appeals For the last several years. The board serves a vital function in town government as a means to add common sense to ridged rules which affect the lives of the Citizens of Albion as they pursue their daily endeavors in making a living and enjoying life. Due to changing circumstances in my life I will no longer be able to serve on the board and thus, this my official resignation effective December 31, 2016.

I have spoken to Phillip Panek concerning his serving on the board and he has indicated an interest in joining this board

Sincerely Yours,



Hugh G. Dudley

December 22, 2016

I would like to ask that the board pass resolutions for the following equipment purchases/order that have been approved in the 2017 budget.

- Purchase of an 84" angle broom through NJPA in the amount of \$6551.15
- Purchase of a 2017 Chevrolet 1500 4x4 Silverado pick up through State bid in the amount of \$29,007.10
- Purchase of a 2017 F750 single axle dump truck through State bid in the amount of \$80,469.85 (SAM Grant of \$50,000 NYS)

I would also like to ask that the board pass a resolution for the following equipment purchase/order that will be covered by sale of surplus equipment in the 2017 budget.

- Purchase of an aluminum service body that will go on the towns current 2012 Chevrolet 3500 pick up. The 2005 F450 did sell for \$9258.00 and we will be selling the standard box that is currently on the truck as well as the 1993 F800.

Thank You,

Michael Neidert, Highway Superintendent

3665 Clarendon Road Albion, NY 14411 • 585-589-7048 x16 • highway@townofalbion.com

TOWN OF ALBION HIGHWAY AND WATER

We are proposing to provide the following services to the Town of Albion, New York (the Town).

There are two options to completing the services relating to the Town's Justice Court, Town Clerk, and Tax Collector. Option 1 includes the procedures (listed below) we normally complete for our municipalities. Option 2 includes the procedures the Town has completed in the past and consists of the completion of the annual checklist from the New York State Office of the State Comptroller. This proposal describes both options.

Please note, we have modified our standard procedures and now complete the NYS OSC checklists on each engagement.

Option 1

We propose to apply agreed-upon procedures as indicated below on the internal controls of the Town's Justice Court, Town Clerk, and Tax Collector functions (the functions) for the year ended December 31, 2016. This engagement is solely to assist the Town in evaluating the Justice Court, Town Clerk, and Tax Collector processes based on the New York State Office of the State Comptroller guidelines. Our engagement to apply agreed-upon-procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representations regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or will not issue a report as a result of this engagement.

Specific steps to be taken for each department include:

Justice Court

1. Completion of the NYS Office of The State Comptroller checklist for Justice Court transactions.
2. Document our understanding of the internal accounting controls over the procedures for handling cash and recording transactions through discussions with the Court Clerk.
3. Obtain a judgmental sample of bank reconciliations for both Justice's bail and fine accounts and trace to supporting documentation for three months selected during the year ended December 31, 2016.
4. Obtain a judgmental sample of 10 receipts and 10 disbursements from both Justice's fine and bail accounts for the year ended December 31, 2016 and agree to supporting documentation.
5. Obtain the bail account balances of both Justices as of the year ended December 31, 2016 and trace to supporting documentation.

Town Clerk

1. Completion of the NYS Office of the State Comptroller checklist for Town Clerk transactions.
2. For the cash receipts process, determine whether:
 - a. The cash receipts journal is up to date and maintained in a manner that identifies the date received, payer, purpose and that the amounts received are referenced to subsidiary receipt records.
 - b. Un-deposited cash receipts are kept safeguarded.
 - c. Duplicate deposit slips are maintained.
 - d. Deposit amounts per the bank statement agree with cash receipt amounts based on a random sample of 5 cash receipts.
 - e. Deposits are taken to the bank and recorded timely, with timely defined as no later than the third business day after \$250 has been collected, based on a random sample of 5 deposits.
3. The cash receipts journal is totaled and summarized monthly.
4. For the cash disbursements process, determine whether:
 - a. The cash disbursements journal is up to date and maintained in a manner that identifies amounts disbursed either individually or totals referenced to abstracts or payroll.
 - b. Pre-numbered check stock is used for disbursements.
 - c. Obtain a haphazard sample of 5 checks to ensure they are signed by the Town Clerk.
 - d. Cancelled checks or check images are returned with bank statements and maintained on file.
 - e. Unused checks are properly controlled (blank check stock).
 - f. Checks are recorded in the disbursements journal and are up-to-date.
5. We will obtain a sample of bank accounts to identify if they are reconciled timely, with timely defined as within 5-7 business days of receipt of the statement, or 7-10 business days of month-end, and that reconciliations are documented, reviewed and agree with accounting records.

Tax Collector

1. Completion of the NYS Office of the State Comptroller checklist for Tax Collector transactions.
2. We will obtain the Tax Collector's settlement statement and determine whether all issues/concerns have been adequately resolved.
3. We will obtain a sample of bank accounts to identify if they are reconciled timely, with timely defined as within 5-7 business days of receipt of the statement, or 7-10 business days of month-end, and that reconciliations are documented, reviewed and agree with accounting records.

Tax Collector (Continued)

4. For the cash receipts process, determine whether:
 - a. The cash receipts journal is up to date and maintained in a manner that identifies the date received, payer, tax account number, tax amount, and interest amount.
 - b. Duplicate deposit slips are maintained.
 - c. Deposit amounts per the bank statement agree with cash receipt amounts based on a random sample of 5 cash receipts.
 - d. Deposits are taken to the bank and recorded timely, with timely defined as within one business day of collection based on a random sample of 5 receipts.
5. For the cash disbursements process, determine whether:
 - a. Pre-numbered check stock is used for disbursements other than petty cash.
 - b. Obtain a sample of 5 checks to ensure they are signed by the Tax Collector.
 - c. Cancelled checks or check images are returned with bank statements and maintained on file.
 - d. Payments are made at least weekly to the Supervisor, when required.

Option 2

We propose to apply agreed-upon procedures consisting of inquiry of appropriate Town personnel regarding the internal controls of the Town's Justice Court, Town Clerk, and Tax Collector functions (the functions) for the year ended December 31, 2016. This engagement is solely to assist the Town in completing the Office of State Comptroller's checklist for the Justice Court, Town Clerk, and Tax Collector. Our engagement to apply agreed-upon-procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representations regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or will not issue a report as a result of this engagement.

Because the agreed-upon procedures listed above do not constitute an examination, we will not express an opinion on the cash receipts and disbursements practices of the Town Justice Court, Town Clerk, and Tax Collector. In addition, we have no obligation to perform any procedures beyond those listed above.

We will submit a report listing the procedures performed and our findings. This report is intended solely for the use of the Town, and should not be used by anyone other than these specified parties. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you. We will meet with you and each of the department managers to discuss the results of our engagement, if applicable.

Fees

Option 1

We anticipate that these procedures would take approximately 30-35 hours to complete, including on-site time as well as completion of the written report therefore, we are proposing a fee of \$4,700.

Option 2

To complete the New York State Office of the State Comptroller checklists for the Justice Court, Town Clerk and Tax Collector, we are proposing a fee of \$1,700.

AGREEMENT

THIS AGREEMENT, made this 13th day of December, in the year 2016, by and between the Town of Albion, a municipal corporation, with offices at 3665 Clarendon Rd., Albion, N.Y., hereinafter referred to as the "Town", and Thomas A. Low, residing at 55 Anglers Cove, Hilton, NY 14468, hereinafter referred to as the "Contractor".

WITNESSETH

WHEREAS, the Town is desirous of obtaining the services of the Contractor to perform the scope of services set forth in Section 1 hereof; and

WHEREAS, the Contractor is willing, able and qualified to perform such services.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the parties hereto mutually agree as follows:

1. The Contractor hereby agrees to perform the following services for the Town: a study of the possible consolidation of public works services between the Town and the Village of Albion, as more particularly described in the attached scope of services (dated December 7, 2016).

2. The term of this agreement shall be from execution to 12/31/17. This contract may be terminated by the Town upon written notice to the Contractor.

3. The Town hereby agrees to pay the Contractor a lump sum amount, in full satisfaction of all expenses and compensation due the Contractor, of two thousand three hundred dollars (\$2,300.00); and an hourly rate of seventy dollars (\$70.00) for services at review meetings.

Payment by the Town for the sum(s) herein contracted for shall be made upon the submission of an invoice(s) and properly executed Town claim vouchers, supported with such information and documentation necessary to substantiate the claim, approved by the Supervisor of the Town, or by his/her designee and approved for payment by the Town Board. If this contract is terminated by the Town pursuant to paragraph 2, the Contractor will be paid a pro rata share of the contract amount based upon the proportion of its satisfactory performance of the contract at the time of termination to the total performance required by this contract.

4. Upon the completion of the work required hereunder by the Contractor, title to all work performed shall vest in the Town.

5. This contract shall be deemed executory only to the extent of funds available and the Town shall incur no liability beyond the funds budgeted therefor.

6. The Contractor agrees that it will not assign, transfer, convey, sublet or otherwise dispose of this contract or its right, title or interest therein, nor any part thereof, nor any money which are or will become due and payable thereunder without the prior written consent of the Town.

7. The Contractor covenants and agrees that it will conduct itself consistent with its status, said status being that of an independent contractor, and that its employees or agents will neither hold themselves out nor claim to be an officer or employee of the Town, not make claim to any rights accruing thereto, including, but not limited to, Workers' Compensation, unemployment benefits, Social Security or retirement membership or credit.

8. The Contractor agrees that in carrying out its activities under the terms of this agreement that it shall not discriminate against any person due to such person's race, color, creed, sex or national origin, and that at all times it will abide by the applicable provisions of the Human Rights Law of the State of New York as set forth in Section 290-301 of the Executive Law of the State of New York.

9. The Town agrees to indemnify, defend and hold the Contractor harmless from and against any claims or causes of action, including reasonable attorney's fees, which may be asserted against the Contractor or any of its officers and/or employees, and arising out of this agreement or out of services which the Contractor may perform for the Town pursuant to this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

TOWN OF ALBION

By: 

Supervisor

By: 

Thomas A. Low

Town and Village of Albion Public Works Shared Services Study

1. I will review available information (from the Village and Town, except as noted):

- a) Highway, sewer, water department actual expenditures and/or budgets (3 years);
- b) Employee lists (titles, not names);
- c) Collective bargaining agreements;
- d) Fringe benefit calculations;
- e) equipment inventory (with mileage/hours or conditions, if available);
- f) snow plow route maps;
- g) highway inventory (NYS format);
- h) Capital plans or programs (if available); and
- i) Inspection reports on the garages (e.g., by insurance company), if available.

2. I will write to request an interview with, and then meet with (if s/he is willing), the following:

- a) Supervisor Passarelli: priorities, expected changes needed to services, future budgets, questions arising from the review of items in #1;
- b) Mayor London (and/or his designee): his priorities, expected changes needed to services, future budgets, questions arising from the review of items in #1;
- c) Superintendent Niedert: any missing information from #1; his priorities for service changes; confirm scope of current services (e.g., cemeteries, parks, etc.), inspect garage;
- d) Superintendent Sargeant: any missing information from #1; his priorities for service changes; confirm scope of current services (e.g., cemeteries, parks, etc.); inspect garage;
- e) The Orleans County Highway Superintendent; and,
- f) A Representative of the Orleans County Civil Service .

3. I will analyze and describe:

- a. Alternatives for shared services for sewer, water and/or highway operations;
- b. a possible inter-municipal agreement between the parties for the provision of the shared services;
- c. Consolidation of some or all functions to one of the two garage locations (travel times, relative conditions, available space for expansion);
- d. Differences between the Town and Village in the types or levels of services provided;
- e. Future changes to services foreseen by the parties, and the implications for shared services;
- f. Consolidated staffing table, with estimated direct and indirect personnel costs reduced (separately and jointly); and,
- g. Consolidated equipment and facilities list, with estimated costs reduced or avoided (over the short- and long-terms; separately and jointly) .

4. I will draft a letter report to the Supervisor that will:

- a) Recommend for/against a consolidated operation (partial or entire);

Scope of Services (December 7, 2016)

- b) Recommend which municipality is best suited to be the 'lead';
 - c) Identify risks and uncertainties of the recommendation;
 - d) Identify the legal steps to be taken for implementation, if recommended;
 - e) Identify issues for the unions and/or employee(s); and,
 - f) Document #1-#3, above
5. I will attend, and make a presentation at, a review meeting with the Supervisor and whomever he may choose to invite. Please note that preparation for this presentation is included in the work described in #1 through #4.
6. I will revise the draft letter report per the Supervisor's comments, and then prepare a final letter report to the Town (Two originals plus one electronic version).
7. The following work is excluded, but could be provided as an additional service or services:
 - a) Additional meetings to review the draft report;
 - b) Analysis of consolidating services with the County or other parties ;
 - c) Analysis of the Town's road improvement program;
 - d) Presentation of the recommendations to the public and other bodies;
 - e) Preparation of subsequent contract(s) between the municipalities ;
 - f) Calculation of projected tax rates for the Town, Village or special districts;
 - g) Preparation of maps, plans and reports for any required special districts;
 - h) Preparation of cost estimates for new or expanded facilities;
 - i) Preparation of maps;
 - j) Legal services; and,
 - k) Copying.
8. My fee proposal to the Town of Albion is as follows:
 - a) Tasks #1 through #6: a single, lump sum of \$2,300.00
 - b) Additional services for meetings (items 7a and 7d): \$70 per hour on-site (no additional charges for mileage, travel time).
 - c) I will assume that Supervisor Passarell will be the Town's representative on this project.
9. Schedule
 - a) I am prepared to begin work immediately upon contract award (assumed to be 12/13/16).
 - b) Assuming the parties to be interviewed are reasonably available, I would be prepared to complete work through and including a draft report on or before January 31, 2017.
 - c) The final report would be ready within five business days after the presentation at the review meeting (item #5, above).
 - d) Please note that I will be out of town and unavailable from December 21-27th, inclusive.



3496 Court Street • Syracuse, NY 13206 • Tel: (315) 437-5406 • Fax: (315) 437-5615

Quote Date: 12/23/2016
Quote Type: Quote
Quote #: 2539

Contact Name:
Contact Email:
Customer #: 06640

Town Of Albion- Classic II service
body
3665 Clarendon Rd
Albion, NY 14411

Tel: (585) 589-7048
Fax:
PO #:

Chassis:	Make:	Model:	Year:	Equipment Only Will Call
	Chevy	3500	12	GA:
Frame Width:	Transmission:	DW/SW:	Fuel Tank Type/No. of Tanks	Def. Tank Location
		SW		

Reading "Classic II" service body
Model - 98A-SW
Application - 56" ca, single rear wheel

Design Configuration - A-A
Preparation - New body application
Size - 98" long x 76" wide
Construction - aluminum
Compartments - Side - Six, Three each side Compartment Sizes -

1 - 17" layout for pass. side

Front (E) 22.5" x 34.5"
Center (F) 45.5" x 13.5"
Rear (G) 17.5" x 34.5"

Doors, double panel with interior reinforcement. Gaskets, "Dual Pro" seal system
Shelves, Galvanized steel with 2" dividers. One shelf per compartment
Locks - Stainless steel paddle type, keyed alike
Hinges - Automotive type, hidden
Bumper - Frame mounted pooched, step type. Red powder paint
Tailgate Slam type with stainless steel removable knee brace
Floor - Diamond plate
Fuel Fill - Aluminum
Paint - Red powder paint

Undercoating - Entire underside of body, Acrylic E-primer and water based undercoat is standard

Gravel guard

Spray in bed liner, cargo area- color charcoal gray

Wiring in customer supplied 7 way plug

Fuel Fill Kit - Included
Exterior Lighting - DOT approved; LED

Mounting - Complete mounted, FOB STS selling branch

CHASSIS WILL ARRIVE AT STS BARE WITH NO BODY REMOVAL NEEDED

Total	\$9,769.00
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FOB STS ROCH or BUFFALO	-\$0.00
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Note: Pricing does not include any applicable taxes or DMV fees.

Syr. Wm.

Valley Fab and Equipment, Inc.

9776 Trevett Road
P.O.Box 380
Boston, N.Y. 14025

Date	Quote #
12/22/2016	BE16210

Name / Address
TOWN OF ALBION HWY 3665 CLARENDON ROAD ALBION, NY 14411

Customer Contact	Customer Phone	Customer Fax
	585-589-7048	

Item	Description	Qty	Cost	Total
EQUIPMENT	<p>VALLEY FAB IS PLEASED TO QUOTE TOWN OF ALBION WITH A SELECT II ALUMINUM SERVICE BODY. INCLUDES INSTALLATION OF NEW BODY. CUSTOMER TO REMOVE OLD BODY AND HAVE CLEAN FRAME FOR INSTALL.</p> <p>(CHASSIS 2012 CHEVY 3500 -56"CA) WARNER SELECT II ALUMINUM SERVICE BODY MODEL#S2-98-M-SW-U ALUMINUM RECESS BUMPER FOR EXISTING TRAILER HITCH 12" SLAM ACTION TAILGATE GAS SHOCKS ON VERTICAL DOORS STANDARD SHELVEING PACKAGE DRIVER SIDE TOP COMPARTMENT STANDARD. PASSENGER SIDE TOP COMPARTMENT EXTEND TO REAR OF TRUCK. BODY PAINTED RED</p>	1	9,952.88	9,952.88

		Subtotal	\$9,952.88
Phone #	Fax #	Sales Tax (8.0%)	\$0.00
(716)941-6644	(716)941-5066	Total	\$9,952.88

I have reviewed and in agreement with the pricing associated with this order. By signing this quote I hereby authorize to proceed with order.

Signature _____



Quote #: 02494

Date: 12/19/2016

Status: QUOTE

Unicell Truck Equipment

1319 Brighton-Henrietta TLN Rd.

Rochester, NY 14623

PH: 585-424-2660 FX: 585-424-2782

Toll Free: 1-800-726-2329

Bill To: MIKE NEIDERT
TOWN OF ALVION

Tel: 7552919

Ship To: Same as Billing

CHASSIS	Mfg	Code	Pool	Year	Model	Engine	GVWR	Color	WB
	CHEV		No	2012					"
BODY	Style	Model	Length		Height		Width		
	UTILITY BODY	696J	Out	In	Overall	In	Out	In	
			"	"	"	"	"	"	"

Features: Qty: Specifications:

		Price:
Model:	696J	\$5,516.00
SPEC:	MODEL 696J	INCLUDED
SPEC:	14 GA. 2-SIDED A-40 GALVANNEAL STEEL BODY SHELL	INCLUDED
SPEC:	DOUBLE SHELL REINFORCED DOORS WALL STAINLESS STEEL CONTINUOUS HINGES	INCLUDED
SPEC:	PADDLE-ACTIVATED, ROTARY STYLE LATCHES	INCLUDED
SPEC:	RECESSED REAR LIGHTS & GALVA-GRIP RECESSED REAR STEP BUMPER	INCLUDED
SPEC:	BODY HEIGHT: 40", COMPARTMENT DEPTH: 14.5", FLOOR WIDTH: 49"	INCLUDED
SPEC:	BODY WIDTH: 78". APPROX WEIGHT: 1200LBS	INCLUDED
SPEC:	PAINT TO MATCH COLOR OF CAB [1-YEAR WARRANTY ON PAINT]	INCLUDED
SPEC:	INSTALLED	INCLUDED

Included:

ADDED:	CLASS V RECEIVER HITCH ON UTILITY BODY	\$404.00
ADDED:	TRAILER PLUG	\$77.00

Subtotal: \$5,997.00

Total: \$5,997.00

TERMS . Valid for 30 Days.

Customer Approval Signature _____



Quote #: 01581

Date: 12/19/2016

Status: QUOTE

Unicell Truck Equipment

571 Howard Street

Buffalo, NY 14206

PH: 716-853-8628 FX: 716-843-8742

Toll Free: 1-800-628-8914

Bill To: Mike Neidert
Town of Albion

Ship To: Same as Billing

CHASSIS	Mfg	Code	Pool	Year	Model	Engine	GVWR	Color	WB
			No						"

BODY	Style	Model	Length		Height		Width	
			Out	In	Overall	In	Out	In
	UTILITY BODY	696J	"	"	"	"	"	"

Features: Qty: Specifications:		Price:
Model:	696J	\$6,283.00
SPEC:	MODEL 696J	INCLUDED
SPEC:	14 GA. 2-SIDED A-40 GALVANNEAL STEEL BODY SHELL	INCLUDED
SPEC:	DOUBLE SHELL REINFORCED DOORS W/ALL STAINLESS STEEL CONTINUOUS HINGES	INCLUDED
SPEC:	PADDLE-ACTIVATED, ROTARY STYLE LATCHES	INCLUDED
SPEC:	RECESSED REAR LIGHTS & GALVA-GRIP RECESSED REAR STEP BUMPER	INCLUDED
SPEC:	BODY HEIGHT: 40", COMPARTMENT DEPTH: 14.5", FLOOR WIDTH: 49"	INCLUDED
SPEC:	BODY WIDTH: 78". APPROX WEIGHT: 1200LBS	INCLUDED
SPEC:	PAINT TO MATCH COLOR OF CAB [1-YEAR WARRANTY ON PAINT]	INCLUDED
SPEC:	INSTALLED	INCLUDED

Included:**Available Options:**

ADD:	2-BOW OPEN UTILITY BODY LADDER RACK	ADD:	\$499.00
ADD:	696FJ-FLIP TOPS	ADD:	\$756.00
ADD:	BOX REMOVAL FUEL FILL ASSEMBLY	ADD:	\$379.00
ADD:	CLASS V RECEIVER HITCH ON UTILITY BODY	ADD:	\$404.00
ADD:	FLIP TOP COMPARTMENTS	ADD:	\$1,197.00
ADD:	MASTER LOCKS-80-96-108	ADD:	\$372.00
ADD:	PINTLE & BALL COMBO ON UTILITY BODY	ADD:	\$300.00
ADD:	SLIDING TOP COVER	ADD:	\$1,372.00
ADD:	TRAILER PLUG	ADD:	\$77.00
ADD:	TSR96J SLING TOP FOR 696J	ADD:	\$1,372.00
ADD:	Western 8'-1/2 MVP-3 Stainless Steel Plow	ADD:	\$10,586.00

Subtotal: \$6,283.00

Total: \$6,283.00

TERMS : Valid for 30 Days.

Customer Approval Signature _____