

August 14, 2017
Town of Albion Regular Board Meeting

Agenda:

1. Call Meeting to Order
2. Pledge of Allegiance
3. Exit Message
4. FYI: Remind residents to sign attendance sheet
5. Roll Call
6. Public Comment
7. Motion to approve the agenda
8. Motion to open public hearing on proposed Solar Local Law
9. Motion to approve the minutes of the July 10th meeting.
10. Resolution to approve the vouchers
11. Town of Barre Water Contract
12. Bridge NY Resolution
13. NYS Dept of Labor – Response to findings
14. Resolution authorizing ballot proposition – Games of Chance
15. Resolution to approve contract for Town Animal Control
16. Community Facilities Direct Loan & Grant Program
17. Discussion concerning a letter from John Gavenda – Sewer District #2
18. Proposal from LaBellas - Town hall
19. Resolution authorizing partial payment of taxes
20. Motion to close the public hearing on the proposed Solar Local Law
21. Executive Session

14-Aug-17

Town of Albion Public Hearing and Regular Meeting

Please sign in:

1. <u>Lawn Allen</u>	28. _____
2. _____	29. _____
3. _____	30. _____
4. _____	31. _____
5. _____	32. _____
6. _____	33. _____
7. _____	34. _____
8. _____	35. _____
9. _____	36. _____
10. _____	37. _____
11. _____	38. _____
12. _____	39. _____
13. _____	40. _____
14. _____	41. _____
15. _____	42. _____
16. _____	43. _____
17. _____	44. _____
18. _____	45. _____
19. _____	46. _____
20. _____	47. _____
21. _____	48. _____
22. _____	49. _____
23. _____	50. _____
24. _____	51. _____
25. _____	52. _____
26. _____	53. _____
27. _____	54. _____

August 14, 2017

Albion Town Board regular meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 7:00 pm.

Pledge of Allegiance was said and the exit message was given.

Present were Councilperson Darlene Benton, Councilperson Richard Remley, Supervisor Matthew Passarell, Councilperson Jake Olles and Councilperson Arnold Allen.

Supervisor Matthew Passarell: I need a motion to approve the agenda.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Darlene Benton approving the agenda with the addition of entry upon private land and removal of executive session. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Matthew Passarell: I need a motion to approve the minutes.

Motion was made by Councilperson Arnold Allen and was seconded by Councilperson Darlene Benton approving the minutes of the July 10th meeting as published and submitted. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Matthew Passarell: I need a resolution for the vouchers.

Resolution #71 Payment of Claims

Whereas, the following are against the Town:

General A & B #'s – 241 - 278	\$ 22,016.59
Highway DA & DB #'s – 118 - 132	\$ 25,915.58
Water Districts #'s – 44 - 53	\$ 61,650.98
Sewer District 1 #'s – 11 - 13	\$ 8,632.33
Sewer District 2 #'s – 1	\$ 87.79
For a grand total of	\$118,303.27

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Arnold Allen authorizing the payment of the above listed claims. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye	Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Matthew Passarell: I need a motion to rescind the resolution accepting the Town of Barre contract.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Jake Olles authorizing rescinding Resolution #68, Town of Albion/Barre Water Contract that was adopted on July 10, 2017. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye	Councilperson Jake Olles, aye

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Councilperson Arnold Allen, aye

Supervisor Matthew Passarell: I need a resolution for the Bridge NY project.

RESOLUTION # 72

BRIDGE NY RESOLUTION

Authorizing the implementation, and funding in the first instance 100% of the Federal-aid and State-aid eligible costs, of a federal-aid and/or state-aid transportation project, and appropriating funds therefore.

Whereas, Sponsor will design, let and construct the "project".

WHEREAS, a Project for the Culvert Replacement Clarendon Rd over West Branch Sandy Creek P.I.N. 48NY.18(the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 0% Federal funds and 100% non-federal funds; and

WHEREAS, the Town of Albion desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of \$174,000.00

NOW, THEREFORE, the Town Board, duly convened does hereby

RESOLVE, that the Albion Town Board hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Albion Town Board hereby authorizes the Town of Albion to pay in the first instance 100% of the federal and non-federal share of the cost of \$174,000.00 work for the Project or portions thereof; and it is further

RESOLVED, that the Albion Town Board hereby agrees that the Town of Albion shall be responsible for all cost of the project which exceed the amount of the NY Bridge Funding awarded to the Town of Albion.

RESOLVED, that the sum of \$174,000.00 is hereby appropriated from DB5120.2 [or, appropriated pursuant to and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Town of Albion shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York Department of Transportation thereof, and it is further

RESOLVED, that the Town of Albion hereby agrees that construction of the Project shall begin no later than eighteen (18) months after award and that the project shall be completed within THREE years of commencing construction; and it is further

RESOLVED, that the Town Supervisor of the Town of Albion be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or State-Aid on behalf of the Town of Albion with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.

Motion authorizing the adoption of the aforementioned Resolution was made by Councilperson Jake Olles and was seconded by Councilperson Richard Remley. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye

Councilperson Richard Remley, aye

Supervisor Matthew Passarell, aye

Councilperson Jake Olles, aye

Councilperson Arnold Allen, aye

Supervisor Matthew Passarell: I need a resolution for the Games of Chance proposition.

**RESOLUTION #73 AUTHORIZING THE BALLOT PROPOSTION LANGUAGE AND ACCOMPANYING BALLOTT
ABSTRACTFOR LOCAL LAW #1 TOWN OF ALBION, COUNTYOF ORLEANS AND STATE OF NEW YORK FOR THE
NOVEMBER 7, 2017 GENERAL ELECTION**

August 14, 2017

WHEREAS, the Town Board of the Town of Albion deems it to be in the best interest of the Town of Albion to adopt Local Law #1 of 2017 Games of Chance by permitted organizations within the Town of Albion, County of Orleans and State of New York; and

WHEREAS the Town of Albion Town having adopted by Resolution said Local Law #1 of 2017 on March 13, 2017 subject to voter confirmation; and

WHEREAS, the Albion Town Board is now desirous of proposing ballot proposition language and an accompanying ballot abstract, copies of which are attached hereto, to be submitted to the Board of Elections for inclusion on the November 7, 2017 Election Ballot.

NOW THEREFORE BE IT RESOLVED:

Section 1 The abstract of Albion Town Local Law #1 entitled "Games of Chance Local Law of the Town of Albion" for the general election to be held on November 7, 2017 as attached hereto, with the proposed ballot language to be submitted to the Board of Elections, is hereby approved.

Section 2 More specifically, the Town Clerk of the Town of Albion and the Town Attorney for the Town of Albion are authorized to execute same and submit same to the Board of Election upon passage of this Resolution.

Section 3 That this Resolution shall take effect immediately.

MOTION for adoption of this Resolution by Councilperson Richard Remley and was seconded by Councilperson Darlene Benton authorizing the adoption of the aforementioned resolution. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye
Supervisor Matthew Passarell, aye
Councilperson Arnold Allen, aye

Councilperson Richard Remley, aye
Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a resolution for the animal control contract.

Resolution #74 Town Animal Control Contract

The contract for animal control between Orleans County and the Town of Albion in its entirety is hereby filed with and made a part of these minutes.

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Richard Remley authorizing the adoption and execution by Supervisor Matthew Passarell of this contract. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye
Supervisor Matthew Passarell, aye
Councilperson Arnold Allen, aye

Councilperson Richard Remley, aye
Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a resolution for partial tax payments.

Resolution #75 Partial Payment of Taxes

WHEREAS, at the present time, the financial climate is such that taxpayers, particularly senior citizens on fixed incomes, often have difficulty paying their real estate taxes on a timely basis; and

WHEREAS, Section 928-a of the Real Property Tax Law authorizes a town tax collecting officer to accept partial payments for or on account of taxes, special ad valorem levies or special assessments and to apply such payments on account, provided that the town board has passed a resolution authorizing such partial payments; and

WHEREAS, the town clerks of all ten towns in Orleans County, who also serve as the tax collectors for their respective towns, concur that it is in the best interests of their taxpayers to have the ability to make partial tax payments if they so choose; and

WHEREAS, the Town Board of the Town of Albion hereby determines that it is in the best interests of the Town's taxpayers for the Town to accept such partial payments, on certain terms and conditions;

NOW, THEREFORE, IT IS RESOLVED, the Town Board of the Town of Albion hereby authorizes the Town Clerk, as the tax collecting officer for the Town, to accept from any taxpayer at any time partial payments for or on account

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of taxes, special ad valorem levies or special assessments and to apply such payments on the account, on the following terms and conditions:

1. County/town property taxes, special ad valorem levies and special assessments may be paid in partial payments during the Town's tax collection period (January 1 through April 30) of the then-current year. No partial payment will be accepted by the Town after April 30th.
2. There shall be no limit on the number of partial payments that a taxpayer may make on a tax bill for a particular tax map parcel; however, any partial payment must be at least two hundred dollars (\$200.00). If the balance due on a tax bill is less than two hundred dollars (\$200.00) after crediting all partial payments previously made for that tax map parcel, the unpaid balance must be paid in full. Partial payments on tax bills with balances less than two hundred dollars (\$200.00) will not be accepted.
3. After any partial payment hereby authorized has been paid and credited, interest and penalties shall be charged against the unpaid balance only.
4. The Town's acceptance of a partial payment shall not be deemed to affect any liens and powers of any municipal corporation conferred in any general or special act, but such rights and powers shall remain in full force and effect to enforce collection of the unpaid balance of such tax or tax liens together with interest, penalties and other lawful charges.
5. If a taxpayer requests to make a partial payment that satisfies the terms and conditions herein set forth, the Town Clerk shall not have the ability to refuse to accept such payment.
6. Nothing herein contained shall be construed to authorize the Town Clerk to accept a partial payment after the expiration of his or her warrant, or at any other time that he or she is not authorized to accept tax payments, nor shall the ability of the Town Clerk to accept partial payments of taxes authorized under any other general or special law be limited.
7. The Town Clerk shall file certified copies of this resolution with the Commissioner of the State Office of Real Property Services, the Director of Orleans County Real Property Tax Service and the Orleans County Treasurer within thirty (30) days of adoption.

Motion was made by Councilperson Jake Olles authorizing the adoption of the aforementioned Resolution and was seconded by Councilperson Arnold Allen. Resolution duly adopted by a roll call vote as follows:

Councilperson Darlene Benton, aye	Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Matthew Passarell: I need a resolution accepting the proposal from LaBella Associates.

Resolution #76 Town Hall Space Analysis and Facilities Plan Proposal

Resolved, the proposal from LaBella Associates to conduct a study of the Town hall at a cost not to exceed \$7,400.00 in its entirety is hereby filed with and made a part of these minutes.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Jake Olles authorizing the acceptance and execution by Supervisor Matthew Passarell of this proposal. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye	Councilperson Richard Remley, aye
Supervisor Matthew Passarell, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Matthew Passarell: I need a motion to close the public hearing on the Solar Local Law.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Darlene Benton to close the public hearing on the proposed Solar Local Law at 8:18 pm. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Richard Remley, aye
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August 14, 2017

Supervisor Matthew Passarell, aye
Councilperson Arnold Allen, aye

Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a motion for entry upon private lands.

Motion was made by Councilperson Richard Remley and was seconded by Councilperson Darlene Benton granting the Highway Superintendents request to entry upon private land that is more than 200' from the highway right way to install a pipe in a ditch on East Countyhouse Road as per Highway Law 147. Said motion is contingent upon the review and approval of Attorney for the Town James Bell.

Councilperson Darlene Benton, aye
Supervisor Matthew Passarell, aye
Councilperson Arnold Allen, aye

Councilperson Richard Remley, aye
Councilperson Jake Olles, aye

Supervisor Matthew Passarell: I need a motion to close.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Darlene Benton to close the meeting at 8:22 pm. Motion carried by the following vote:

Councilperson Darlene Benton, aye
Supervisor Matthew Passarell, aye
Councilperson Arnold Allen, aye

Councilperson Richard Remley, aye
Councilperson Jake Olles, aye

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	4	5.52
	Marr. Lic.	Marriage Licensing Fee	6	105.00
	Misc. Fees	Cert. Copies - Death	27	270.00
		Cert. Copies - Marriage	4	40.00
		Sub-Total:		\$420.52
A2544	Dog Licensing	Female, Spayed	21	189.00
		Female, Unspayed	10	170.00
		Male, Neutered	23	207.00
		Male, Unneutered	13	221.00
		Purebred Licenses	1	30.00
	Sub-Total:		\$817.00	
B1560	Building Permits	Building Permits	7	350.00
		Sub-Total:		\$350.00
Total Local Shares Remitted:				\$1,587.52
Amount paid to:	NYS Ag. & Markets for spay/neuter program			138.00
Amount paid to:	NYS Environmental Conservation			94.48
Amount paid to:	State Health Dept. For Marriage Licenses			135.00
Total State, County & Local Revenues:		\$1,955.00	Total Non-Local Revenues: \$367.48	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Sarah M. Basinait, Town Clerk, Town of Albion during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor_____
Date_____
Town Clerk_____
Date

Monthly Report July 2017

Read ALL meters

Flushed Dead ends

1 trk T/Barre shoulders 2 days

Cemetery mowing and trimming

253 Front and Rear Brakes

2 trks T/Ridgeway pave 2 days

Picked up Brush various locations

Sweep Chip Seal Roads: Allens Br. Rd, Lewis rd, E. County House rd, Phipps rd.

Clean ditches Clarendon Road, install new pipe

Patched potholes and shoulder repairs

Haul spoils from shop to Ridge Road

2 trks T/Carlton pave and shoulders 3 days

Mowed roadsides

Water Service curb stop repairs (V/Albion vac)

Started mowing with County Boom mower

Lead and Copper testing

Trim weeds at guardrails, underpasses etc.

Work main valves

Various stake outs and requests

Communications: BridgeNY & Butts/Moore st water Paul Chatfield, CHIPS, PaveNY, EWR filed, Falls Railroad for signage on Butts road, OCHD & NYSDOH regarding water at Moore St and Butts Road.

TOWN OF ALBION

Code Enforcement Office

3665 Clarendon Road

Albion, New York 14411

Code Enforcement Report for July 2017

Permits Issued (4) Total value of construction reported \$7, 000.00

New Storage Shed/ accessory structure (2)

New rear deck porch (1)

Install used above ground pool (1)

Construction inspections completed (19)

Certificate of Compliance issued (3)

Special use permit inspections completed (2)

Complaint received (1)

Review complaint at site with property owner (1)

Inquiries from Attorneys, realtors and potential property owners (9)

Review zoning requirements with property owners (2)

Complete plan review for new proposed residential structure (1)

Prepare applications and public notices for Town Zoning Board for review (1)

Refer applicants to zoning / planning boards for informal reviews prior to applications (1)

Complete US Census Bureau Reports (1)

Attend Town Board meeting

Attend County Planning Board meeting

Review proposed Local Law for development of solar projects

300 State Street, Suite 201 | Rochester, NY 14614 | p 585.454.6110 | f 585.454.3066 | www.labellapc.com

August 9, 2017

Town of Albion
Sarah Basinait, Albion Town Clerk
3665 Clarendon Road
Albion, NY 14411

Re: Town Hall Courthouse Space Analysis and Facilities Plan
LaBella Proposal No. P172083

Dear Ms. Basinait:

LaBella is pleased to provide you with this proposal for professional services to develop a concept design for the Town of Albion Court needs. The programmatic requirements will be mutually developed with the town and with LaBella Associates understanding of minimum Courthouse requirements. This effort will include a concept design to determine the best options for the court needs now and into the future. All proposed designs shall be handicap accessible including the access route through the building for both public and staff members.

The proposal includes investigation and identification of potential funding sources to implement the preferred concept design.

SCOPE OF SERVICES

For this proposal LaBella Associates anticipates the following scope of service to be completed:

COURTHOUSE RENOVATION / RECONFIGURATION DESIGN

- 1) Review existing plans provided to LaBella Associates by the Town of Albion.
- 2) To provide 1 or 2 concept floor plan options for consideration of this concept. This will include a preliminary code review to flush out any concerns requirements that the code may have for these concepts.
- 3) For this concept LaBella will review existing space needs of each of the current departments and compare to OCA Guidelines and what the Town feels will be necessary into the future.
- 4) At this time LaBella anticipates no more than one trip to the project site to review the existing conditions as part of this scope of services.
- 5) This concept design to take into consideration mechanical, electrical, plumbing, security and IT needs at a macro level.
- 6) LaBella will look at the appropriate adjacency of the different functional areas to achieve a safe, secure and efficient layout for court operations. Consensus will be required from the Town on the final solution.
- 7) When there is general consensus for a concept design LaBella will provide an opinion of construction and project costs based on a square foot cost estimate approach and propose a concept schedule for design and construction.

FUNDING ASSISTANCE

- 8) LaBella will investigate and identify potential funding sources to implement the selected approach and will identify the steps and information required in the application process. Potential funding sources include USDA Rural Development and NYS Office of Courts Administration. LaBella will ensure that the format and

Hourly Rates 2017

Architectural / Engineering Services

Principal-in-Charge	\$140—\$150
Project Manager	\$120—\$135
Sr. Engineer / Architect	\$95—\$110
Project Engineer / Architect	\$85—\$100
Engineer / Architect	\$80—\$90
Interior Designer	\$80—\$85
Environmental Analyst / Tech III	\$80—\$85
Sr. Designer / Technician	\$85—\$90
Designer / Junior Engineer	\$65—\$75
Drafter / Tech II	\$55—\$65
Drafter / Tech I	\$50—\$55
Administrative Support	\$50—\$60

Planning Services

Sr. Planner / Environmental Specialist	\$100
Planner	\$95
Jr. Planner	\$65

James D. Bell
ATTORNEY AND COUNSELOR AT LAW
P.O. BOX 10
ONE PARK AVENUE, SUITE 200
BROCKPORT, NEW YORK 14420
(585) 637-4275

August 7, 2017

John O'Brien
Safety and Health Inspector
New York State Department of Labor (PESH)
109 South Union Street, Room 402
Rochester, New York 14607

Re: Town of Albion

Dear John:

Thank you for your August 1, 2017 e-mail to me and follow up with forms.

Enclosed herewith please find the following:

1. Records Examination Document, Appendix 2-A.
2. Assessment of Relevant Policies, Practices and Procedures Document.
3. Evaluation of the Physical Environment Document, Appendix 2-B.
4. List of Risks and Mitigation Efforts Document, Appendix 3.
5. Addendum to the foregoing documents.
6. Signature page and acknowledgement by Matthew Passarell, Michael Neidert

and Seth Dumrese.

Inasmuch as the enclosures, and the concomitant citation (Citation 1 Item 2), call for self assessment, I have done my best along with the signators to complete a candid and accurate self assessment. The actual documents are somewhat difficult to use and set forth everything necessary and therefore I have added an Addendum and referenced same.

Hopefully, these enclosures satisfy Citation Item 2, and are submitted in compliance also to the deadline date of August 8, 2017.

I would appreciate any comments and feedback.

Thank you for your ongoing consideration.

Very truly yours,

JAMES D. BELL

JDB/kh

encs.

Originals Mailed

Copies E-Mailed

xc: Town of Albion (w/encs) ✓

TOWN OF ALBION

APPENDIX 2-A

AUGUST 2017

Records Examination

Instructions: Examine records below from the previous year to identity patterns, if any, of injuries in particular areas of the workplace or incidents which involve specific operations or specific individuals. Record the results in the column to the right.	
Record Examination	Results of the examination
a. Log of Work Related Injuries and Illnesses (Form SH900) b. Summary of Work Related Injuries and Illnesses (Form SH900.1) c. Injury and Illness Incident Report (Form SH900.2)	There are no such work related injuries or illness reported during the past 18 months.
Workplace Violence Incident Reports	There are no such workplace violence incident reports during the past 18 months.
Personnel Disciplinary Reports	There are no such personnel disciplinary reports during the past 18 months.
Workers' Compensation Reports	There are no such Workers' Compensation reports during the past 18 months.

TOWN OF ALBION

Assessment of Relevant Policies, Practices, and Procedures

Instructions: Conduct an assessment of policies, work practices and procedures that may impact the risk of workplace violence.	
	Record the results of the assessment and any associated risks below.
Examples of relevant policies: Domestic Violence Sexual Harassment Visitation Policies Policies relevant to the care and treatment of clients, patients, and inmates Policies for staff in field travel assignments (daily check-in procedures, itineraries, cell phones provided, etc.) Examples of work practices and procedures: Visitor/Client sign in/out Escorting visitor(s)/client(s) One client entrance used Desks clear of objects which may become weapons (might be relevant in situations where dealing with the public) I.D. Badges used Itineraries with employee contact info. Periodic check-in procedures After-hours contact procedures Procedure on how to control/defuse potentially violent situations Supplied with personal alarm/cellular phone/radio Limit visible clues of carrying money/valuables Partnering arrangements if necessary	SEE ADDENDUM ATTACHED HERETO.

TOWN OF ALBION

APPENDIX 2-B

AUGUST 2017

Evaluation of the Physical Environment

Location: Town of Albion, 3665 Clarendon Road, Albion, New York, 14411				
Person(s) conducting the evaluation: Matthew Passarell, Michael Neidert, Seth Dumrese				
Date of assessment: August 2017				
<p>This section requires the participation of the authorized employee representative(s).</p> <p>Instructions: All sections below refer to present conditions. Check "NA" for any items you do not consider applicable to the worksite/facility being evaluated. Using the information from Sections 1-3 and your working knowledge of the building describe in Section 4 the building i.e. number of stories, number of entrances and exits, number of employees, access to the building, security features, areas of concern related to security. Using the information from Sections 1-4 list the specific hazards related to this evaluation in Section 5.</p>				
Items	Yes	No	NA	Notes/Comments
1. Security Features				
Reception Area Available			X	
Barriers to Separate Clients from Work Area	X			See Addendum Attached Hereto
Separate Interview Area(s)	X			See Addendum Attached Hereto
Emergency Numbers Posted by Phones		X		
Multiple Exits	X			See Addendum Attached Hereto
Unobstructed Office Exits	X			See Addendum Attached Hereto
Door Control(s) i.e. locks, remote buzzer, panic bars		X		
Door Detector(s) door alarm		X		
Adequate lighting in and around the workplace	X			
Parking lot well lighted	X			
Panic Button(s)	X			
Video Monitor(s)	X			See Addendum Attached Hereto
Landscaping to provide unobstructed view of the workplace	X			
Limiting the posting of signs on windows	X			
Other:	Xx			See Addendum Attached Hereto

TOWN OF ALBION

2. Factors That Might Place Employees at Risk				
Work in public settings-e.g. Health Care, Police Officers, Firefighters, Social Workers	X			See Addendum Attached Hereto
Work late night or early morning hours		X		See Addendum Attached Hereto
Exchange money with the Public	X			See Addendum Attached Hereto
Work alone or in small numbers	X			See Addendum Attached Hereto
Work in a location with uncontrolled public access		X		See Addendum Attached Hereto
Areas of previous security concerns		X		See Addendum Attached Hereto
Any other factors that might place employees at risk	X			See Addendum Attached Hereto
3. Security Guards				
Are security guards present at the location	X			See Addendum Attached Hereto
Are guards posted at entrance(s)	X			See Addendum Attached Hereto
Do they patrol the building	X			See Addendum Attached Hereto
Are they provided with communication? If yes, indicate what type in notes.	X			See Addendum Attached Hereto
Any other relevant information	X			

4. Description of the Building: Using the information from Sections 1-3 and your working knowledge of the building describe in Section 4 the building (number of entrances and exits, number of employees, access to the building, security features, areas of concern related to security).

SEE ADDENDUM ATTACHED HERETO

TOWN OF ALBION

5. Specific Hazards: Using the information from sections 1-4 list the specific hazards related to this evaluation in Section 5.

SEE ADDENDUM ATTACHED HERETO

TOWN OF ALBION

APPENDIX 3

AUGUST 2017

List of Risks and Mitigation Efforts

Risks Identified through Record Review and/or Risk Evaluation	Methods and means by which the risk is being addressed
Identified Risk# _____	SEE ADDENDUM ATTACHED HERETO
Identified Risk# _____	
Identified Risk# _____	
Identified Risk# _____	
Identified Risk# _____	

ADDENDUM - WORK PLACE VIOLENCE EVALUATION

TOWN OF ALBION

The Town of Albion is a small municipality in the County of Orleans and State of New York. This Addendum is submitted in an attempt to comply with 12 NYCRR §800.6(f) and to comply with the Notice of Violation and Order to Comply submitted to the Town of Albion by the New York State Department of Labor on May 31, 2017. This Addendum is in supplementation to various other forms submitted herewith.

Albion has conducted an examination of records from the previous 12-18 months to identify patterns, if any, of injuries in particular areas of the workplace. In each one of the categories set forth in the document confirming the results of said examination, there have been no such reports in the last 12-18 months.

Albion's assessment and evaluation concerning the subject of workplace violence includes a recognition that the most prudent measure Albion can implement in the near future is to update the 1983 Employee Manual to set forth written policies concerning the subjects of workplace violence and sexual harassment. The 1983 Manual does not address these subjects and, although the size of the municipality and the number of employees involved does not mandate same to be in writing, the better practice would be to have an update to the Manual.

Although no incidents of workplace violence or sexual harassment have occurred in Albion, the following is set forth as a self assessment of policies, work practices, procedures and identified risks.

Albion's physical location involves one building. This building serves the Albion Highway Department, the Albion Town Court, the Town Clerk and the Albion Code Enforcement Office. The Highway Department has three (3) full time employees and one (1) part time employee. The office of the Town Clerk and Deputy Town Clerk are located in the building. The office of the Code Enforcement Officer is located in the building. The Court System is also located in the building.

All functions in Albion are held during daytime hours. However, monthly Albion Town Board meetings take place in the evening, occasional Court proceedings take place in the evening and cleaning services also take place during non-regular business hours. The public does participate in Town Board meetings. There is a sign in sheet but no security at said meetings.

One risk area that is identified relates to the presence of only the Town Clerk and/or Deputy Town Clerk on Fridays during summer hours. The Highway Department does not work on Fridays. The Court is generally shut down on Fridays and often times the Town Clerk and/or Deputy Town Clerk are alone in the building especially during Friday afternoon office hours. This is an area of concern that should be addressed by Albion in the future.

The foregoing identified employees all have independent access by way of keys to the building. There is an alarm system for the building that must be disengaged with thirty (30) seconds of opening the door in order to avoid an alarm or security message being sent to the Orleans County Sheriff's Department and/or security personnel. There is one (1) main entrance on the north side of the building and accessible by the public through the parking lot which is also on the north side of the building. There are other entrances on the east and south side of the building not used not by the public except to say that the southerly entrance is used by law

enforcement personnel to bring in inmates during Court proceedings. Otherwise, that southern entrance is locked. The eastern entrances are used by Highway. There are also garage doors on the east side of the building that are used by Highway. A risk assessment to be mitigated in the future is that Highway may leave garage doors open or unlocked during work hours from time to time.

The configuration of the building is such that the Town Clerk's Office is the most immediate and obvious location to access by the public upon entrance to the building. Although there is adequate and unimpeded views available to the Clerks, there is no filtering system, so to speak, to stop a member of the public from entering the Town Clerk's Office. There is minimal public traffic in and out of the building except on Court days. Because of the location of the Town Clerk's Office, often times members of the public will come in to make inquiry or pay fines relating to Court matters and do not necessarily pass through a security system. Security personnel are only on premises during scheduled Court days. The Court Clerk's Office is located more in the middle of the building. The Court Clerk's door is locked and the window is bullet proof. The window to the Town Clerk's Office is not bullet proof. The Building Code Office is located in the middle of the building and is likewise locked at all times when the Building Code Officer is not on the premises.

There is a video monitor/recording system for the building. There are a total of nine (9) cameras servicing this system located inside the building and at each entrance to the building. There is no video camera inside the Courtroom. There is a video camera and monitoring system inside the Court Clerk's Office so that when evening arraignments or proceedings take place within the Court Clerk's Office, the Town Justice can view the outside perimeter of the building and parking lot. The recording accumulation device is locked in a room inside the building.

All members of the public involved in Court proceedings go through a security screening device and/or subject to security personnel on Court days. Because of the circumstances described hereinbefore, the Town Clerk's Office is closed on Court days (Wednesdays) to eliminate the public constantly entering the Clerk's Office for information related to the Court.

Being a small municipality, there is really no documented or formal after hours contact procedure other than to say that the employees and Town Board Members are all in possession of various cell phone contact information for co-employees or workers. The Highway Department does have a system in place for winter work but that is also informal and undocumented. There is no cell phone distribution for the Town except to say that the Highway Superintendent does receive a stipend but not a separate cell phone and the stipend relates to his personal cell phone.

Accumulation and receipt of cash for the Court Clerk is kept by the Court Clerk and deposited on a daily basis. The same is true for the Town Clerk. Money does not accumulate or continue to be left at the building for any length of time. There is safes in both the Court Clerk's Office and the Town Clerk's Office that are utilized for, among other things, placement of money when necessary.

There are emergency alarm/panic buttons located underneath the counter in both the Clerk's Office and in the Courtroom for usage when necessary. These buttons, if used, would immediately alert law enforcement including the Orleans County Sheriff's Department. Should an emergency necessitate same, there is no ability to electronically lock the access door to the public by any employee. This is an area that in the future should be addressed although, to reiterate, the ability for the Town Clerk and Court Clerk to view the parking lot is unimpeded to identify any problems or potential threat. There is adequate lighting in the parking lot and

in/around the workplace. There are various postings inside the public access door indicating in sum or substance that no weapons are allowed in the building at any time.

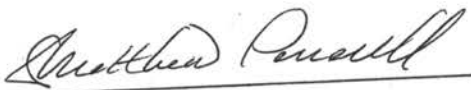
It has long been recognized by Albion that the subject building is in need of reconfiguration, upgrading and/or expansion and same would certainly contribute to any mitigation of the workplace violence consideration risk factors discussed hereinabove. Ideally, if the Courtroom were relocated, the security measures would alleviate the vast majority of public access to the building. As is the case in most municipalities, financial considerations play a large factor in determining the ability of Albion to move forward in this capacity in the meantime, certainly a more immediate remediation would be to bullet proof the windowing to the Clerk's Office.

Also as recognized above, safety in the workplace can only be achieved through the contributions of each employee in practicing safety awareness and thinking in an defensive manner, also identifying and reporting unsafe conditions immediately. The Town envisions an updated Manual requesting that employees notify department heads of any emergency situation, injury, sickness, observed use of alcohol or illegal substances, unsafe equipment or usage of same and/or other illegal activity. Additionally, a Manual update should set forth clearly and concisely that workplace violence will not be tolerated and Albion intends to minimize risk of same by avoiding, minimizing and/or recognizing the dissatisfaction, discontentment or other negative feelings of, for example, an Albion employee or a decision made by Albion.


Other areas that can be covered in an updated Manual should strive to include a policy about drug and alcohol abuse, the forbidding of weapons in the workplace, workplace searches and related subjects.

The undersigned acknowledge that they have participated in, read, prepared and agreed to the Records Examination (Appendix 2-A) document, the Assessment of Relevant Policies Practices and Procedures document, Evaluation of the Physical Environment (Appendix 2-B) document, List of Risks and Mitigations Efforts (Appendix 3) document and the six (6) page Addendum to all said documents.


Dated: 8/5/17


MATTHEW PASSARELL
~~Superintendent~~, Town of Albion
Supervisor MP

Dated: 8-7-17


MICHAEL NEIDERT
Albion Highway Superintendent

Dated: 8/1/17


SETH DUMRESE
President, Local Union Unit

ABSTRACT OF ALBION TOWN LOCAL NO. 1
ENTITLED "GAMES OF CHANCE LOCAL LAW OF THE
TOWN OF ALBION"

BALLOT ABSTRACT FOR GENERAL
ELECTION TO BE HELD NOVEMBER 7, 2017

Adopted by the Albion Town Board, County of Orleans, State of New York, to be submitted as PROPOSITION NO. 1 and voted upon in the Town of Albion at the general election to be held on November 7, 2017.

The purpose and effect of this Local Law is to authorize games of chance by permitted organizations within the Town of Albion, County of Orleans and State of New York.


The immediate abstract, together with a proposition herewith submitted, is prepared by the Albion Town Clerk, County of Orleans, State of New York, with the advice of the Albion Town Attorney, County of Orleans, State of New York, pursuant to Municipal Home Rule Law Section 25 of the State of New York.

STATE OF NEW YORK
COUNTY OF ORLEANS
TOWN OF ALBION

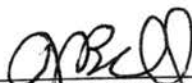
This is to certify that I, SARAH BASINAIT, Albion Town Clerk, in Orleans County, State of New York, have compared the foregoing copy of the Ballot Abstract of the Town of Albion, Local Law No. 1 of 2017, with the original now on file with this office, and that same is a true, correct and complete transcript of said original and the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Albion this date.

Dated: 8-15-17



SARAH BASINAIT
Town Clerk of the Town of Albion



JAMES D. BELL
Town Attorney for the Town of Albion

2017 AUG 15 PM 3 34
ORLEANS CO. NY BOE

PROPOSITION NO. 1, SUBMITTING ALBION TOWN LOCAL LAW NO. 1 OF 2017
TO THE ELECTORS OF THE TOWN OF ALBION TO BE VOTED UPON AT THE
GENERAL ELECTION OF THE TOWN OF ALBION ON NOVEMBER 7, 2017.

SHALL THERE BE APPROVED AND ADOPTED IN THE TOWN OF ALBION,
COUNTY OF ORLEANS, STATE OF NEW YORK, LOCAL LAW NO. 1 ENTITLED
"GAMES OF CHANCE LOCAL LAW OF THE TOWN OF ALBION" AS ENACTED BY
THE ALBION TOWN BOARD ON MARCH 13, 2017.

ORLEANS CO. NY BOE
2017 AUG 15 PM 3 34

TOWN ANIMAL CONTROL CONTRACT

Made as of this 14 day of August, 2017 pursuant to the provisions of the Agriculture & Markets Law of the State of New York, by and between the TOWN OF ALBION, a municipal corporation in the State of New York, hereinafter referred to as the "Town", party of the first part; and ORLEANS COUNTY, a municipal corporation in the State of New York, hereinafter referred to as the "County", party of the second part,

WITNESSETH:

Whereas, the County in consideration of the payment to it by the Town, of the Sum of Money to be paid in the manner and at the times hereinafter particularly described, hereby covenants and agrees as follows:

1. The County through its duly appointed agents and employees within the corporate limits of the Town and County will carry out the duties and responsibilities of Animal Control Officer in the enforcement of the provisions of Article 7 of the Agriculture & Markets Law and any rules and regulations promulgated pursuant thereto.
2. The County will provide and maintain a shelter or pound for seized dogs, will properly care for all dogs in such shelter and will humanely euthanize or make available for adoption, seized dogs not redeemed as provided in Article 7 of the Agriculture & Markets Law. Such shelter shall, at all times during the term hereof, be under the care and charge of a competent employee and shall be open to the public at reasonable hours.
3. The County will follow the provisions of Article 7 of the Agriculture & Markets Law and any rules and regulations promulgate pursuant thereto in relation to the seizure, holding care, redemption and disposition of seized dogs.
4. The County will file and maintain a complete record of any seizure and subsequent disposition of any dogs in the manner prescribed by the Commissioner of Agriculture & Markets as well as any other records required by Article 7.
5. The County will retain any impoundment fees and other monies collected in carrying out the provisions of this agreement.
6. In consideration of the performance by the County of terms of this agreement, the Town hereby agrees to pay the Orleans County Treasurer the sum of \$4,980.44.
7. The Town shall make payment in full, in the amount so designated in paragraph 6 above, to the Orleans County Treasurer by the due date of December 22, 2017.
8. This agreement shall obligate the County to provide the services herein through December 31, 2017.

9. Both parties agree that the fees to be paid to the County from dog licenses fees for the years after expiration of this agreement, shall be agreed upon by October 1st of this agreement's expiring year.

10. This agreement shall commence on January 1, 2017 and terminate on December 31, 2017.

TOWN OF ALBION

COUNTY OF ORLEANS

By: *Matthew Pennell*
Town Supervisor

By: _____
Orleans County Legislature

Date: 8/14/2017

Date: _____

Town of Albion

General Fund Townwide - Revenue & Expense Report

July 2017

	Current Month	Year to Date	\$ Over/Under Budget	% of Budget	Annual Budget
Income					
A- GENERAL FUND TW REVENUES					
A1001 Property Taxes	0.00	396,805.00	0.00	100.0%	396,805.00
A1081 Payment in Lieu of Taxes	0.00	14,474.09	-7,525.91	65.79%	22,000.00
A1090 Int. & Pen. Real Prop. Ta	0.00	6,733.44	-266.56	96.19%	7,000.00
A1170 Franchise Fees	0.00	10,087.51	387.51	104.0%	9,700.00
A1255 Clerk Fees	461.38	3,500.65	-199.35	94.61%	3,700.00
A2130 Refuse Charges	0.00	0.00	-1,900.00	0.0%	1,900.00
A2192 Cemetery Services	0.00	650.00	650.00	100.0%	0.00
A2376 Refuse & Garbage	0.00	1,944.50	1,944.50	100.0%	0.00
A2401 - Interest & Earnings					
A2401 Interest - Trust & Agency	0.77	4.01	4.01	100.0%	0.00
A2401 - Interest & Earnings - Other	99.71	429.07	429.07	100.0%	0.00
Total A2401 - Interest & Earnings	100.48	433.08	433.08	100.0%	0.00
A2544 Dog Licenses	753.00	4,321.00	-879.00	83.1%	5,200.00
A2610 Fines & Forfeitures	5,954.75	30,019.75	-4,980.25	85.77%	35,000.00
A2610A Traffic Diversion Progra	0.00	7,083.95	-12,916.05	35.42%	20,000.00
A2701 Refund Prior Yr Expense	0.00	588.17	588.17	100.0%	0.00
A2770 Miscellaneous	0.00	40.18	40.18	100.0%	0.00
A3001 Per Capita Aide	0.00	0.00	-45,000.00	0.0%	45,000.00
A3005 Mortgage Tax	0.00	0.00	-28,000.00	0.0%	28,000.00
A5031 Interfund Transfer	0.00	0.00	-8,270.00	0.0%	8,270.00
AUB Unexpended Balance	0.00	0.00	-12,657.00	0.0%	12,657.00
Total A- GENERAL FUND TW REVENUES	7,269.61	476,681.32	-118,550.68	80.08%	595,232.00
Expense					
A - GENERAL FUND TW EXPENSES					
A1010.1 Town Board Services	1,743.72	9,308.39	-5,803.61	61.6%	15,112.00
A1010.4 Town Board Contr.	0.00	793.38	-406.62	66.12%	1,200.00
A1110.1 Justice Services G.M	2,017.95	10,775.67	-6,714.33	61.61%	17,490.00
A1110.1 Justice Services J.F.	2,017.95	10,775.67	-6,714.33	61.61%	17,490.00
A1110.11 Justice Clerk D.C.	5,172.99	27,621.80	-17,193.20	61.64%	44,815.00
A1110.1B Justice Stereographer	0.00	3,890.00	-6,610.00	37.05%	10,500.00
A1110.13 Justice Clerk Services	1,237.26	8,118.86	-6,381.14	55.99%	14,500.00
A1110.4 Justice Contractual	1,178.24	12,206.54	-12,793.46	48.83%	25,000.00
A1110.4 - Justice Contractual - Grant	1,608.86	1,608.86	1,608.86	100.0%	0.00
A1110.42 Justice Contr - Audit	0.00	0.00	-700.00	0.0%	700.00
A1110.43 Justice Interpreters	188.20	1,791.10	-958.90	65.13%	2,750.00
A1220.1 Supervisor Services	676.71	3,613.56	-2,251.44	61.61%	5,865.00
A1220.4 Supervisor Contractual	0.00	17.20	-282.80	5.73%	300.00
A1315.4 Comptroller Contr.	1,500.00	9,000.00	-9,000.00	50.0%	18,000.00
A1320.4 Ind. Auditing Contr.	0.00	0.00	-5,000.00	0.0%	5,000.00
A1330.4 Tax Collection Contr.	0.00	2,930.56	-569.44	83.73%	3,500.00
A1330.41 Tax Collector Contr	0.00	500.00	0.00	100.0%	500.00
A1355.41 Assessor Contr - Picto	0.00	3,656.95	-3.05	99.92%	3,660.00
A1410.1 Town Clerk Services	4,275.96	22,839.11	-14,220.89	61.63%	37,060.00

Town of Albion
General Fund Townwide - Revenue & Expense Report
July 2017

	Current Month	Year to Date	\$ Over/Under Budget	% of Budget	Annual Budget
A1410.11 Town Clerk Deputy	1,440.14	8,082.92	-5,917.08	57.74%	14,000.00
A1410.4 Town Clerk Contractual	0.00	1,639.90	-360.10	82.0%	2,000.00
A1410.41 Town Clerk Contr - Aud	0.00	500.00	0.00	100.0%	500.00
A1430.1 Assessment Review Board	0.00	825.00	-250.00	76.74%	1,075.00
A1440.4 Engineering Contractual	0.00	2,330.20	-0.80	99.97%	2,331.00
A1450.1 Election Services	0.00	75.00	-3,425.00	2.14%	3,500.00
A1450.4 Election Contractual	0.00	25.00	-3,475.00	0.71%	3,500.00
A1460.4 Rec.Mgmt Contr	0.00	0.00	-120.00	0.0%	120.00
A1620.4 Buildings Contractual	4,641.32	25,298.48	-17,814.52	58.68%	43,113.00
A1650.4 Communications-Website	197.50	10,252.99	196.99	101.96%	10,056.00
A1670.4 Central Printing	0.00	236.40	-263.60	47.28%	500.00
A1680.4 Payroll Processing	267.90	1,759.00	-1,241.00	58.63%	3,000.00
A1680.4A Central Assessment Ser	0.00	11,390.56	-34,172.44	25.0%	45,563.00
A1910.4 Unallocated Insurance	0.00	22,147.02	-352.98	98.43%	22,500.00
A1920.4 Dues	0.00	900.00	0.00	100.0%	900.00
A1950.4 Taxes and Assessment on	0.00	1,383.80	-616.20	69.19%	2,000.00
A3120.1 Police Personal Service	0.00	0.00	-150.00	0.0%	150.00
A3310.4 Traffic Control Contr.	0.00	624.63	-1,875.37	24.99%	2,500.00
A3510.4 Dog Control Contr.	0.00	108.56	-891.44	10.86%	1,000.00
A3510.42 Dog Control Contr-Cty	0.00	0.00	-4,980.00	0.0%	4,980.00
A4025.4 Drug Testing	0.00	145.00	-455.00	24.17%	600.00
A5010.1 Highway Supt Services	6,451.29	34,449.03	-21,461.97	61.61%	55,911.00
A5010.11 Hwy Deputy Supt Svc	0.00	0.00	-1,000.00	0.0%	1,000.00
A5010.2 Highway Supt Equipment	0.00	2,300.00	-2,700.00	46.0%	5,000.00
A5010.4 Highway Supt Contr.	76.96	1,611.71	11.71	100.73%	1,600.00
A5182.4 Street Light Contractua	365.50	2,920.46	-3,579.54	44.93%	6,500.00
A7510.1 Historian Services	0.00	0.00	-450.00	0.0%	450.00
A8510.4 Community Beautificatio	0.00	0.00	-950.00	0.0%	950.00
A8810.1 Cemetery Services	1,120.00	3,080.00	-420.00	88.0%	3,500.00
A8810.4 Cemetery Contractual	0.00	250.30	-49.70	83.43%	300.00
A9010.8 State Retirement	0.00	25,252.00	0.00	100.0%	25,252.00
A9030.8 Social Security	1,973.89	10,466.87	-6,533.13	61.57%	17,000.00
A9040.8 Worker Compensation	0.00	22,289.00	0.00	100.0%	22,289.00
A9050.8 Unemployment Insurance	53.91	632.19	-667.81	48.63%	1,300.00
A9055.8 Disability Insurance	22.50	45.00	-105.00	30.0%	150.00
A9060.8 Hospital Medical Ins.	4,152.86	33,786.80	-32,913.20	50.66%	66,700.00
Total A - GENERAL FUND TW EXPENSES	42,381.61	354,255.47	-240,976.53	59.52%	595,232.00

General Fund Outside Village - Revenue & Expense Report

July 2017

Income

B - TOWN O/S VILLAGE REVENUES

	Current Month	Year to Date	\$ Over/Under Budget	% of Budget	Annual Budget
B1120 Sales Tax	0.00	32,303.01	-70,899.99	31.3%	103,203.00
B1560 Safety Inspections	2,000.00	3,876.75	-23.25	99.4%	3,900.00
B2390 Share of Joint Activity	0.00	10,451.75	-7,548.25	58.07%	18,000.00
Total B - TOWN O/S VILLAGE REVENUES	2,000.00	46,631.51	-78,471.49	37.27%	125,103.00

Expense

B - TOWN O/S VILLAGE EXPENSES

B1420.4 Attorney Contractual	7,280.83	21,956.93	-8,043.07	73.19%	30,000.00
B1989.4 Other Gen Govt Supp (mo	0.00	4,500.00	0.00	100.0%	4,500.00
B4020.1 Registrar Vital Stat Sv	0.00	0.00	-3,121.00	0.0%	3,121.00
B4020.4 Registrar Vital Stat Co	0.00	223.97	-176.03	55.99%	400.00
B6510.4 Veterans Contractual	0.00	0.00	-1,000.00	0.0%	1,000.00
B6989.4A EDA	0.00	500.00	0.00	100.0%	500.00
B7310.4 Youth Contractual	0.00	0.00	-8,500.00	0.0%	8,500.00
B7550.4 Celebrations Contractua	0.00	4,500.00	0.00	100.0%	4,500.00
B8010.1 Zoning Enf Off Svc.	5,426.10	28,939.21	-18,060.79	61.57%	47,000.00
B8010.12 Zoning Board Services	0.00	0.00	-1,350.00	0.0%	1,350.00
B8010.4 Zoning Contractual	158.91	1,933.28	-2,510.72	43.5%	4,444.00
B8020.1 Planning Services	0.00	0.00	-3,500.00	0.0%	3,500.00
B8020.11 Planning Board Sec.	0.00	0.00	-500.00	0.0%	500.00
B8020.4 Planning Contractual	0.00	255.32	-0.68	99.73%	256.00
B9010.8 State Retirement	0.00	7,947.00	0.00	100.0%	7,947.00
B9030.8 Social Security	406.40	2,167.26	-1,632.74	57.03%	3,800.00
B9040.8 Workers Compensation	0.00	3,385.00	0.00	100.0%	3,385.00
B9050.8 Unemployment Ins.	0.00	257.56	-142.44	64.39%	400.00
Total B - TOWN O/S VILLAGE EXPENSES	13,272.24	76,565.53	-48,537.47	61.2%	125,103.00

Highway Fund Townwide - Revenue & Expense Report

July 2017

Income

DA - HIGHWAY TOWNWIDE REVENUES

	Current Month	Year to Date	\$ Over/Under Budget	% of Budget	Annual Budget
DA1001 Property Taxes	0.00	200,379.00	0.00	100.0%	200,379.00
DA2300 Roadside Mowing	0.00	0.00	-9,800.00	0.0%	9,800.00
DA2302 Services Other Gov't	0.00	0.00	-96,000.00	0.0%	96,000.00
DA2650 Sale Of Scrap Material	0.00	689.00	689.00	100.0%	0.00
DA2665 Sale of Equipment	0.00	9,045.00	-955.00	90.45%	10,000.00
DA2701 Refund of Prior Yr Exp.	0.00	57.60	57.60	100.0%	0.00
DA3089 - NYS Grant	0.00	0.00	-50,000.00	0.0%	50,000.00
DAUB - Unexpended Balance	0.00	0.00	-73,313.00	0.0%	73,313.00
Total DA - HIGHWAY TOWNWIDE REVENUES	0.00	210,170.60	-229,321.40	47.82%	439,492.00

Expense

DA - HWY TOWNWIDE EXPENSES

DA5130.1 Machinery Services	3,994.40	25,437.96	-36,562.04	41.03%	62,000.00
DA5130.2 Machinery Equip. Purch	0.00	126,965.80	-0.20	100.0%	126,966.00
DA5130.4 Machinery Contractual	2,181.22	19,153.43	-15,846.57	54.72%	35,000.00
DA5140.1 Misc Brush & Weeds Svc	0.00	0.00	-6,000.00	0.0%	6,000.00
DA5140.4 Misc Brush & Weeds Con	0.00	0.00	-500.00	0.0%	500.00
DA5142.1 SnowRemoval Town Svc.	0.00	22,548.33	-11,451.67	66.32%	34,000.00
DA5142.4 SnowRemoval Town Cont	0.00	26,565.52	-15,434.48	63.25%	42,000.00
DA5148.1 SnowRem Other Govt PS	0.00	21,840.32	-9,159.68	70.45%	31,000.00
DA5148.4 SnowRem Other Govt Co	0.00	36,594.47	-7,405.53	83.17%	44,000.00
DA9010.8 State Retirement	0.00	15,603.00	0.00	100.0%	15,603.00
DA9030.8 Social Security	300.09	5,264.93	-4,135.07	56.01%	9,400.00
DA9040.8 Workers Compensation	0.00	15,923.00	0.00	100.0%	15,923.00
DA9050.8 Unemployment Insurance	14.40	749.84	-250.16	74.98%	1,000.00
DA9055.8 Disability Insurance	7.20	14.40	-85.60	14.4%	100.00
DA9060.8 Hospital Medical Ins.	1,005.62	8,185.94	-7,814.06	51.16%	16,000.00
Total DA - HWY TOWNWIDE EXPENSES	7,502.93	324,846.94	-114,645.06	73.91%	439,492.00

Highway Fund Outside Village - Revenue & Expense Report

July 2017

Income

DB - H'WAY O/S VILLAGE REVENUE

	Current Month	Year to Date	\$ Over/Under Budget	% of Budget	Annual Budget
DB1001 Property Taxes	0.00	128,067.00	0.00	100.0%	128,067.00
DB2701 Refund Of Prior Yr Exp.	0.00	57.60	57.60	100.0%	0.00
DB3501 Chips	0.00	0.00	-61,000.00	0.0%	61,000.00
DBUB - Unexpended Balance	0.00	0.00	-12,330.00	0.0%	12,330.00
Total DB - H'WAY O/S VILLAGE REVENUE	0.00	128,124.60	-73,272.40	63.62%	201,397.00

Expense

DB - HWY O/S VILLAGE EXPENSES

DB5110.1 General Repair Service	7,924.80	10,470.23	-22,529.77	31.73%	33,000.00
DB5110.4 General Repairs Contr.	11,445.66	21,414.71	-54,985.29	28.03%	76,400.00
DB5110.4A Ditch Maintenance	0.00	0.00	-500.00	0.0%	500.00
DB5112.2 Capital Chips	86,913.56	86,913.56	25,913.56	142.48%	61,000.00
DB9010.8 State Retirement	0.00	3,780.00	0.00	100.0%	3,780.00
DB9030.8 Social Security	595.26	789.98	-1,810.02	30.38%	2,600.00
DB9040.8 Workers Compensation	0.00	3,852.00	0.00	100.0%	3,852.00
DB9050.8 Unemployment Insurance	8.64	8.64	-991.36	0.86%	1,000.00
DB9055.8 Disability Insurance	7.20	14.40	-50.60	22.15%	65.00
DB9060.8 Hospital Medical Ins.	1,005.62	8,185.94	-9,814.06	45.48%	18,000.00
DB9089.8 Clothing Allowance - G	0.00	600.00	0.00	100.0%	600.00
DB9089.8 Clothing Allowance - S	0.00	600.00	0.00	100.0%	600.00
Total DB - HWY O/S VILLAGE EXPENSES	107,900.74	136,629.46	-64,767.54	67.84%	201,397.00

Special Fire District - Revenue & Expense Report

July 2017

	Current Month	Year to Date	\$ Over/Under Budget	Annual Budget
Income				
SF - FIRE DISTRICT REVENUES				
SF1001 Albion Fire District	0.00	101,000.00	0.00	101,000.00
SFUB - Unexpended Balance - Fire	0.00	0.00	-7,000.00	7,000.00
Total SF - FIRE DISTRICT REVENUES	0.00	101,000.00	-7,000.00	108,000.00
Expense				
SF - FIRE DISTRICT EXPENSES				
SF1-3410.4 Albion Fire District	25,350.00	76,050.00	-31,950.00	108,000.00
Total SF - FIRE DISTRICT EXPENSES	25,350.00	76,050.00	-31,950.00	108,000.00

Special Water District #1 - Revenue & Expense Report

July 2017

Income

SW 1 - WATER DIST. #1 REVENUES

	Current Month	Year to Date	\$ Over/Under Budget	% of Budget	Annual Budget
SW 1-1001 Property Taxes	0.00	17,742.00	0.00	100.0%	17,742.00
SW 1-2140 Metered Sales	3,483.35	21,011.95	-6,584.05	76.14%	27,596.00
SW 1-2148 Interest & Penalties	0.00	82.41	32.41	164.82%	50.00
SW 1-2700 Meter Rent & Assess.	0.00	273.00	-27.00	91.0%	300.00
SW 1-2770 Miscellaenous	22.16	94.56	94.56	100.0%	0.00
Total SW 1 - WATER DIST. #1 REVENUES	3,505.51	39,203.92	-6,484.08	85.81%	45,688.00

Expense

SW 1 - WATER DISTR. #1 EXPENSES

SW 1-1950.4 Tax & Assessment On	0.00	316.82	-33.18	90.52%	350.00
SW 1-8310.1 Admin Personal Svc	54.12	288.64	-180.36	61.54%	469.00
SW 1-8310.4 Admin Contractual	0.00	67.89	-732.11	8.49%	800.00
SW 1-8320.4 Source of Supply Co	93.10	2,439.63	-19,560.37	11.09%	22,000.00
SW 1-8330.4 Purification	0.00	0.00	-150.00	0.0%	150.00
SW 1-8340.1 Trans. & Distr. Svc	0.00	0.00	-1,000.00	0.0%	1,000.00
SW 1-8340.11 Trans & Distr Supt	118.98	634.53	-396.47	61.55%	1,031.00
SW 1-8340.21 Trans Water Tower	0.00	0.00	-3,160.00	0.0%	3,160.00
SW 1-8340.4 Trans & Distr Contr	0.00	175.49	-724.51	19.5%	900.00
SW 1-9010.8 State Retirement	0.00	238.00	0.00	100.0%	238.00
SW 1-9030.8 Social Security	13.23	70.57	-129.43	35.29%	200.00
SW 1-9730.6 BAN Principal	0.00	0.00	-12,750.00	0.0%	12,750.00
SW 1-9730.7 BAN Interest	0.00	0.00	-1,800.00	0.0%	1,800.00
SW 1-9950.9 Interfund Transfer	0.00	0.00	-840.00	0.0%	840.00
Total SW 1 - WATER DISTR. #1 EXPENSES	279.43	4,231.57	-41,456.43	9.26%	45,688.00

Special Water District #2 - Revenue & Expense Report

July 2017

	Current Month	Year to Date	\$ Over/Under Budget	% of Budget	Annual Budget
Income					
SW 2 - WATER DIST. #2 REVENUES					
SW 2-2140 Metered Sales	0.00	15,636.94	-12,363.06	55.85%	28,000.00
SW 2-2148 Interest & Penalties	0.00	37.86	37.86	100.0%	0.00
SW 2-2700 Meter Rent & Assess.	0.00	111.00	-39.00	74.0%	150.00
Total SW 2 - WATER DIST. #2 REVENUES	0.00	15,785.80	-12,364.20	56.08%	28,150.00
Expense					
SW 2 - WATER DISTR. #2 EXPENSES					
SW 2-8310.1 Admin Personal Svc.	24.24	129.28	-80.72	61.56%	210.00
SW 2-8310.4 Admin Contractual	0.00	33.65	-66.35	33.65%	100.00
SW 2-8320.4 Source of Supply Co	2,692.13	13,603.41	-11,431.59	54.34%	25,035.00
SW 2-8330.4 Purification	0.00	0.00	-150.00	0.0%	150.00
SW 2-8340.1 Trans. & Distr. Svc	0.00	0.00	-500.00	0.0%	500.00
SW 2-8340.11 Trans & Distr Supt	24.48	130.53	-81.47	61.57%	212.00
SW 2-8340.4 Trans & Distr Contr	0.00	111.93	-688.07	13.99%	800.00
SW 2-9010.8 State Retirement	0.00	68.00	0.00	100.0%	68.00
SW 2-9030.8 Social Security	3.72	19.84	-80.16	19.84%	100.00
SW 2-9950.9 Interfund Transfer	0.00	0.00	-975.00	0.0%	975.00
Total SW 2 - WATER DISTR. #2 EXPENSES	2,744.57	14,096.64	-14,053.36	50.08%	28,150.00

Special Water District #3 - Revenue & Expense Report

July 2017

Income

SW 3 - WATER DISTR. #3 REVENUES

	Current Month	Year to Date	\$ Over/Under Budget	% of Budget	Annual Budget
SW 3-1001 Property Taxes	0.00	70,000.00	0.00	100.0%	70,000.00
SW 3-2140 Metered Sales	202.88	28,958.82	-25,136.18	53.53%	54,095.00
SW 3-2140A Relieved Water Bills	0.00	0.00	-150.00	0.0%	150.00
SW 3-2144 Water Connection	260.00	520.00	520.00	100.0%	0.00
SW 3-2148 Interest & Penalties	5.47	732.24	232.24	146.45%	500.00
SW 3-2680 Insurance Recovery	0.00	3,619.10	3,619.10	100.0%	0.00
SW 3-2700 Meter Rent & Assess.	3.00	1,181.10	-368.90	76.2%	1,550.00
SW 3-2770 Miscellaneous	0.00	25.00	25.00	100.0%	0.00
Total SW 3 - WATER DISTR. #3 REVENUES	471.35	105,036.26	-21,258.74	83.17%	126,295.00

Expense

SW 3 - WATER DISTR. #3 EXPENSES

SW 3-8310.1 Admin Personal Svc.	266.67	1,422.24	-888.76	61.54%	2,311.00
SW 3-8310.4 Admin Contractual	0.00	237.67	-762.33	23.77%	1,000.00
SW 3-8320.4 Source of Supply Co	23.74	12,178.61	-37,521.39	24.5%	49,700.00
SW 3-8330.4 Purification	0.00	0.00	-200.00	0.0%	200.00
SW 3-8340.1 Trans. & Distr. Svc	0.00	367.32	-2,132.68	14.69%	2,500.00
SW 3-8340.11 Trans & Distr Supt	383.31	2,044.32	-1,277.68	61.54%	3,322.00
SW 3-8340.21 Trans Water Tower	0.00	0.00	-2,000.00	0.0%	2,000.00
SW 3-8340.4 Trans & Distr Contr	243.00	1,484.14	184.14	114.17%	1,300.00
SW 3-9010.8 State Retirement	0.00	897.00	0.00	100.0%	897.00
SW 3-9030.8 Social Security	49.71	293.23	-306.77	48.87%	600.00
SW 3-9710.6 Bond Principal	0.00	0.00	-45,000.00	0.0%	45,000.00
SW 3-9710.7 Bond Interest	0.00	7,762.50	-7,762.50	50.0%	15,525.00
SW 3-9950.9 Interfund Transfer	0.00	0.00	-1,940.00	0.0%	1,940.00
Total SW 3 - WATER DISTR. #3 EXPENSES	966.43	26,687.03	-99,607.97	21.13%	126,295.00

Special Water District #4 - Revenue & Expense Report

July 2017

Income

SW 4 - WATER DISTR. #4 REVENUES

	Current Month	Year to Date	\$ Over/Under Budget	% of Budget	Annual Budget
SW 4-1001 Property Taxes	0.00	28,569.00	0.00	100.0%	28,569.00
SW 4-2140 Metered Sales	162.00	13,940.61	-13,059.39	51.63%	27,000.00
SW 4-2140A Relevied Water Bills	0.00	0.00	-270.00	0.0%	270.00
SW 4-2148 Interest & Penalties	0.00	784.27	284.27	156.85%	500.00
SW 4-2700 Meter Rent & Assess.	0.00	768.00	-232.00	76.8%	1,000.00
SW 4-UB - SW 4 Unexpended Balance	0.00	0.00	-4,455.00	0.0%	4,455.00
Total SW 4 - WATER DISTR. #4 REVENUES	162.00	44,061.88	-17,732.12	71.3%	61,794.00

Expense

SW 4 - WATER DISTR. #4 EXPENSES

SW 4-1950.4 Tax & Assessment On	0.00	174.20	-0.80	99.54%	175.00
SW 4-8310.1 Admin Personal Svc.	157.62	1,001.35	-364.65	73.31%	1,366.00
SW 4-8310.4 Admin Contractual	0.00	161.93	-738.07	17.99%	900.00
SW 4-8320.4 Source of Supply Co	64.58	6,083.96	-19,916.04	23.4%	26,000.00
SW 4-8330.4 Purification	0.00	0.00	-200.00	0.0%	200.00
SW 4-8340.1 Trans. & Distr. Svc	0.00	0.00	-1,500.00	0.0%	1,500.00
SW 4-8340.11 Trans & Distr Supt	383.31	2,044.32	-1,277.68	61.54%	3,322.00
SW 4-8340.21 Trans Water Tower	0.00	0.00	-2,000.00	0.0%	2,000.00
SW 4-8340.4 Trans & Distr Contr	0.00	497.91	-1,002.09	33.19%	1,500.00
SW 4-9010.8 State Retirement	0.00	746.00	0.00	100.0%	746.00
SW 4-9030.8 Social Security	41.37	232.95	-317.05	42.36%	550.00
SW 4-9710.6 Bond Principal	0.00	1,500.00	0.00	100.0%	1,500.00
SW 4-9710.61 Bond Principal	0.00	7,000.00	0.00	100.0%	7,000.00
SW 4-9710.7 Bond Interest	0.00	1,233.00	-1,200.00	50.68%	2,433.00
SW 4-9710.71 Bond Interest	0.00	5,809.50	-5,652.50	50.69%	11,462.00
SW 4-9950.9 Interfund Transfer	0.00	0.00	-1,140.00	0.0%	1,140.00
Total SW 4 - WATER DISTR. #4 EXPENSES	646.88	26,485.12	-35,308.88	42.86%	61,794.00

Special Water District #5 - Revenue & Expense Report

July 2017

Income

SW 5 - WATER DISTR. #5 REVENUES

	Current Month	Year to Date	\$ Over/Under Budget	% of Budget	Annual Budget
SW 5-1001 Property Taxes	0.00	60,386.00	0.00	100.0%	60,386.00
SW 5-2140 Metered Sales	112.87	21,295.06	-19,704.94	51.94%	41,000.00
SW 5-2140A Out Of District User	0.00	0.00	-340.00	0.0%	340.00
SW 5-2148 Interest & Penalties	9.90	804.95	54.95	107.33%	750.00
SW 5-2401 Interest & Earnings	0.00	185.46	185.46	100.0%	0.00
SW 5-2680 Insurance Recovery	0.00	3,346.00	3,346.00	100.0%	0.00
SW 5-2700 Meter Rent & Assess.	6.00	968.76	-31.24	96.88%	1,000.00
SW 5-UB - SW 5 Unexpended Balance	0.00	0.00	-8,727.00	0.0%	8,727.00
Total SW 5 - WATER DISTR. #5 REVENUES	128.77	86,986.23	-25,216.77	77.53%	112,203.00

Expense

SW 5 - WATER DISTR. #5 EXPENSES

SW 5-8310.1 Admin Personal Svc.	200.07	1,067.04	-666.96	61.54%	1,734.00
SW 5-8310.4 Admin Contractual	0.00	204.70	-695.30	22.74%	900.00
SW 5-8320.4 Source of Supply Co	21.13	9,459.11	-25,540.89	27.03%	35,000.00
SW 5-8330.4 Purification	0.00	0.00	-200.00	0.0%	200.00
SW 5-8340.1 Trans. & Distr. Svc	0.00	364.87	-835.13	30.41%	1,200.00
SW 5-8340.11 Trans & Distr Supt	525.81	2,804.32	-1,752.68	61.54%	4,557.00
SW 5-8340.21 Trans Water Tower	0.00	0.00	-3,000.00	0.0%	3,000.00
SW 5-8340.4 Trans & Distr Contr	0.00	746.43	-1,253.57	37.32%	2,000.00
SW 5-9010.8 State Retirement	0.00	1,002.00	0.00	100.0%	1,002.00
SW 5-9030.8 Social Security	55.53	324.08	-375.92	46.3%	700.00
SW 5-9710.6 Bond Principal	0.00	0.00	-22,000.00	0.0%	22,000.00
SW 5-9710.7 Bond Interest	0.00	19,284.75	-19,285.25	50.0%	38,570.00
SW 5-9950.9 Interfund Transfer	0.00	0.00	-1,340.00	0.0%	1,340.00
Total SW 5 - WATER DISTR. #5 EXPENSES	802.54	35,257.30	-76,945.70	31.42%	112,203.00

Special Water District #6 - Revenue & Expense Report

July 2017

Income

SW 6 - WATER DISTR. #6 REVENUES

	Current Month	Year to Date	\$ Over/Under Budget	% of Budget	Annual Budget
SW 6-1001 Property Taxes	0.00	22,800.00	0.00	100.0%	22,800.00
SW 6-2140 Metered Sales	0.00	4,862.74	-4,891.26	49.85%	9,754.00
SW 6-2148 Interest & Penalties	0.00	175.16	75.16	175.16%	100.00
SW 6-2700 Meter Rent & Assess.	0.00	219.00	19.00	109.5%	200.00
Total SW 6 - WATER DISTR. #6 REVENUES	0.00	28,056.90	-4,797.10	85.4%	32,854.00

Expense

SW 6 - WATER DISTR. #6 EXPENSES

SW 6-1990.4 Contingency	0.00	0.00	-730.00	0.0%	730.00
SW 6-8310.1 Admin Personal Svc.	48.45	258.40	-161.60	61.52%	420.00
SW 6-8310.4 Admin Contractual	0.00	55.63	-344.37	13.91%	400.00
SW 6-8320.4 Source of Supply Co	0.00	1,932.61	-4,935.39	28.14%	6,868.00
SW 6-8330.4 Purification	0.00	0.00	-200.00	0.0%	200.00
SW 6-8340.1 Trans. & Distr. Svc	0.00	0.00	-1,000.00	0.0%	1,000.00
SW 6-8340.11 Trans & Distr Supt	231.57	1,235.04	-771.96	61.54%	2,007.00
SW 6-8340.4 Trans & Distr Contr	0.00	191.99	-558.01	25.6%	750.00
SW 6-9010.8 State Retirement	0.00	386.00	0.00	100.0%	386.00
SW 6-9030.8 Social Security	21.42	114.24	-145.76	43.94%	260.00
SW 6-9710.6 Bond Principal	0.00	4,000.00	0.00	100.0%	4,000.00
SW 6-9710.61 BOND Principal	0.00	0.00	-1,000.00	0.0%	1,000.00
SW 6-9710.7 BOND Interest	0.00	6,120.00	-6,030.00	50.37%	12,150.00
SW 6-9710.71 Bond Interest	0.00	0.00	-2,093.00	0.0%	2,093.00
SW 6-9950.9 Interfund Transfer	0.00	0.00	-590.00	0.0%	590.00
Total SW 6 - WATER DISTR. #6 EXPENSES	301.44	14,293.91	-18,560.09	43.51%	32,854.00

Town of Albion
Special Water District #7 - Revenue & Expense Report
July 2017

Income

SW 7 - WATER DISTR. #7 REVENUES

	Current Month	Year to Date	\$ Over/Under Budget	% of Budget	Annual Budget
SW 7-1001 Property Taxes	0.00	9,360.00	0.00	100.0%	9,360.00
SW 7-2140 Metered Sales	0.00	968.44	-466.56	67.49%	1,435.00
SW 7-2140A Out Of District User	0.00	1,872.00	624.00	150.0%	1,248.00
SW 7-2144 Water Connection	0.00	0.00	-100.00	0.0%	100.00
SW 7-2148 Interest & Penalties	0.00	22.63	22.63	100.0%	0.00
SW 7-2700 Meter Rent & Assess.	0.00	66.00	-9.00	88.0%	75.00
Total SW 7 - WATER DISTR. #7 REVENUES	0.00	12,289.07	71.07	100.58%	12,218.00

Expense

SW 7 - WATER DISTR. #7 EXPENSES

SW 7-1990.4 Contingency	0.00	0.00	-732.00	0.0%	732.00
SW 7-8310.1 Admin Personal Svc	48.45	258.40	-161.60	61.52%	420.00
SW 7-8310.4 Admin Contractual	0.00	22.64	-77.36	22.64%	100.00
SW 7-8320.4 Source of Supply Co	0.00	399.69	-800.31	33.31%	1,200.00
SW 7-8330.4 Purification	0.00	0.00	-150.00	0.0%	150.00
SW 7-8340.1 Trans. & Distr. Svc	0.00	0.00	-750.00	0.0%	750.00
SW 7-8340.11 Trans & Distr Supt	96.48	514.53	-321.47	61.55%	836.00
SW 7-8340.4 Trans & Distr. Cont	0.00	54.43	-245.57	18.14%	300.00
SW 7-9010.8 State Retirement	0.00	200.00	0.00	100.0%	200.00
SW 7-9030.8 Social Security	11.07	59.04	-70.96	45.42%	130.00
SW 7-9710.6 Bond Principle	0.00	2,000.00	0.00	100.0%	2,000.00
SW 7-9710.7 Bond Interest	0.00	2,500.00	-2,460.00	50.4%	4,960.00
SW 7-9950.9 Interfund Transfer	0.00	0.00	-440.00	0.0%	440.00
Total SW 7 - WATER DISTR. #7 EXPENSES	156.00	6,008.73	-6,209.27	49.18%	12,218.00

Special Water District #8 - Revenue & Expense Report

July 2017

Income

SW 8 - WATER DISTR. #8 REVENUES

	Current Month	Year to Date	\$ Over/Under Budget	% of Budget	Annual Budget
SW 8-1001 Property Taxes	0.00	15,221.00	0.00	100.0%	15,221.00
SW 8-2140 Metered Sales	0.00	2,524.01	-2,475.99	50.48%	5,000.00
SW 8-2140A Out Of District User	0.00	2,341.68	91.68	104.08%	2,250.00
SW 8-2148 Interest & Penalties	0.00	235.75	85.75	157.17%	150.00
SW 8-2700 Meter Rent & Assess.	0.00	159.00	-41.00	79.5%	200.00
Total SW 8 - WATER DISTR. #8 REVENUES	0.00	20,481.44	-2,339.56	89.75%	22,821.00

Expense

SW 8 - WATER DISTR. #8 EXPENSES

SW 8-1990.4 Contingency	0.00	0.00	-474.00	0.0%	474.00
SW 8-8310.1 Admin Personal Svc	48.45	258.40	-161.60	61.52%	420.00
SW 8-8310.4 Admin Contractual	0.00	40.98	-109.02	27.32%	150.00
SW 8-8320.4 Source of Supply Co	0.00	1,004.74	-2,195.26	31.4%	3,200.00
SW 8-8330.4 Purification	0.00	0.00	-100.00	0.0%	100.00
SW 8-8340.1 Trans. & Distr. Svc	0.00	0.00	-500.00	0.0%	500.00
SW 8-8340.11 Trans & Distr Supt	192.51	1,042.81	-625.19	62.52%	1,668.00
SW 8-8340.4 Trans & Distr. Cont	0.00	220.06	-279.94	44.01%	500.00
SW 8-9010.8 State Retirement	0.00	332.00	0.00	100.0%	332.00
SW 8-9030.8 Social Security	20.13	106.90	-88.10	54.82%	195.00
SW 8-9710.6 Bond Principle	0.00	0.00	-6,500.00	0.0%	6,500.00
SW 8-9710.7 Bond Interest	0.00	4,108.12	-4,108.88	50.0%	8,217.00
SW 8-9950.9 Interfund Transfer	0.00	0.00	-565.00	0.0%	565.00
Total SW 8 - WATER DISTR. #8 EXPENSES	261.09	7,114.01	-15,706.99	31.17%	22,821.00

Special Water District #9 - Revenue & Expense Report

July 2017

Income

SW 9 - WATER DISTR. #9 REVENUES

	Current Month	Year to Date	\$ Over/Under Budget	% of Budget	Annual Budget
SW 9-1001 Property Taxes	0.00	10,663.00	0.00	100.0%	10,663.00
SW 9-2140 Metered Sales	18.00	1,524.41	-613.59	71.3%	2,138.00
SW 9-2140A Out Of District User	0.00	1,622.22	1,022.22	270.37%	600.00
SW 9-2144 Water Connection	0.00	520.00	520.00	100.0%	0.00
SW 9-2148 Interest & Penalties	0.00	16.39	-43.61	27.32%	60.00
SW 9-2700 Meter Rent & Assess.	0.00	75.00	24.00	147.06%	51.00
Total SW 9 - WATER DISTR. #9 REVENUES	18.00	14,421.02	909.02	106.73%	13,512.00

Expense

SW 9 - WATER DISTR. #9 EXPENSES

SW 9-8310.1 Admin Personal Svc	18.81	100.32	-62.68	61.55%	163.00
SW 9-8310.4 Admin Contractual	0.00	27.50	-72.50	27.5%	100.00
SW 9-8320.4 Source of Supply Co	0.00	445.51	-1,454.49	23.45%	1,900.00
SW 9-8330.4 Purification	0.00	0.00	-150.00	0.0%	150.00
SW 9-8340.1 Trans. & Distr. Svc	0.00	0.00	-200.00	0.0%	200.00
SW 9-8340.11 Trans & Distr Supt	130.17	694.24	-433.76	61.55%	1,128.00
SW 9-8340.4 Trans & Distr. Cont	0.00	67.44	-432.56	13.49%	500.00
SW 9-9010.8 State Retirement	0.00	206.00	0.00	100.0%	206.00
SW 9-9030.8 Social Security	11.40	60.80	-89.20	40.53%	150.00
SW 9-9710.6 Bond Principle	0.00	0.00	-4,000.00	0.0%	4,000.00
SW 9-9710.7 Bond Interest	0.00	2,312.50	-2,262.50	50.55%	4,575.00
SW 9-9950.9 Interfund Transfer	0.00	0.00	-440.00	0.0%	440.00
Total SW 9 - WATER DISTR. #9 EXPENSES	160.38	3,914.31	-9,597.69	28.97%	13,512.00

Special Sewer District - Revenue & Expense Report

July 2017

Income

SS1 - SEWER DISTRICT REVENUES - SS1

SS1-1001 Property Taxes

0.00 50,765.00 0.00 100.0% 50,765.00

SS1--2120 User Fees

0.00 3,755.34 -5,744.66 39.53% 9,500.00

SS1-UB - SS1 Unexpended Balance

0.00 0.00 -59.00 0.0% 59.00

Total SS1 - SEWER DISTRICT REVENUES - SS1

0.00 54,520.34 -5,803.66 90.38% 60,324.00

SS2 - SEWER DISTRICT REVENUES - SS2

SS2-2120 User Fees

0.00 73.13 73.13 100.0% 0.00

Total SS2 - SEWER DISTRICT REVENUES - SS2

0.00 73.13 73.13 100.0% 0.00

Expense

SS1 - SEWER FUND EXPENSES

SS1-1315.4 Comptroller Contract

0.00 0.00 -900.00 0.0% 900.00

SS1-8110.1 Admin Pers. Services

374.07 1,995.04 -1,246.96 61.54% 3,242.00

SS1-8110.11 Admin Pers Svc Cler

36.69 195.68 -122.32 61.54% 318.00

SS1-8110.4 Admin Contractual

0.00 0.00 -500.00 0.0% 500.00

SS1-8120.1 Sewage Coll System S

0.00 0.00 -500.00 0.0% 500.00

SS1-8120.4 Sewage Coll Sys Cont

0.00 0.00 -1,000.00 0.0% 1,000.00

SS1-8130.4 Sewage Treatment & D

31.11 7,125.74 -9,874.26 41.92% 17,000.00

SS1-9010.8 Retirement Contribti

0.00 564.00 0.00 100.0% 564.00

SS1-9030.8 Social Security

31.41 167.53 -107.47 60.92% 275.00

SS1-9710.6 BOND Principal

0.00 0.00 -20,000.00 0.0% 20,000.00

SS1-9710.7 BOND Interest

0.00 7,562.50 -8,462.50 47.19% 16,025.00

Total SS1 - SEWER FUND EXPENSES

473.28 17,610.49 -42,713.51 29.19% 60,324.00

Town of Albion General Abstract August 14, 2017

#	Claimant	General A	Amount	General B	Amount	Date	Check #	
241	Holiday Valley Resort	A1110.4	\$1,084.00			7/13/2017	1207	Pre-Paid
242	National Grid	A1620.4	\$379.86			7/13/2017	1208	Pre-Paid
243	New Horizon Communications	A1620.4	\$712.02			7/13/2017	1209	Pre-Paid
244	NYSAMCC, Inc.	A1110.4	\$100.00			7/13/2017	1210	Pre-Paid
245	Univera Healthcare	A9060.8	\$317.51			7/17/2017	1212	Pre-Paid
246	NYSEG	A1620.4	\$39.55			8/1/2017	1214	Pre-Paid
247	CSEA Benefit Fund	A9060.8	\$80.56			8/1/2017	1215	Pre-Paid
248	National Grid	A5182.4	\$394.68			8/1/2017	1216	Pre-Paid
249	Orleans County Treasurer	A3510.4A	\$4,980.44					
250	General Code	A1620.4	\$292.62					
251	Navarra's Farm Market	A8510.4	\$940.00					
252	Joan H Weet	A1110.1B	\$550.00					
253	Toshiba Business Solutions	A1620.4	\$93.67					
254	Pitney Bowes	A1620.4	\$337.35					
255	Cynthia Turner	A1450.1	\$25.00					
256	Jill Chandler	A1450.1	\$25.00					
257	Cheryl Maxon	A1450.1	\$25.00					
258	Joan Smith	A1450.1	\$25.00					
259	Elizabeth Schmidt	A1450.1	\$25.00					
260	Pitney Bowes	A1620.4	\$32.25					
261	NYSTCA	A1410.4	\$75.00					
262	Thomas Reuters - West	A1110.4	\$85.00					
263	Sign Language Connection	A1110.4	\$90.00					
264	Northern Supply	A3310.4	\$102.50					
265	Save Time Cleaning Service	A1620.4	\$390.00					
266	Richard-Cin Signs	A3310.4	\$57.80					
267	Forbes Court Reporting	A1110.1B	\$825.00					
268	Forbes Court Reporting	A1110.1B	\$330.00					
269	NY State of Health	A9060.8	\$3,835.35					
270	Village of Albion	A1620.4	\$96.71					
271	Quill Corporation	A1410.4	\$24.99	B8010.4	\$54.48			
	Total Page One	GA Total	\$16,371.86	GB Total	\$54.48			

[illegible]

Town of Albion Water 1, 2, 3, 4, 5, 6, 7, 8, 9 Abstract August 14, 2017

[illegible]

Voucher #	Claimant	Account #	Amount	Ck. #	Date	Pre-Paid
11	National Grid	SS1-8130.4	\$31.11	1211	7/17/2017	
12	Village of Albion	SS1-8130.4	\$8,570.34			
13	National Grid	SS1-8130.4	\$30.88			
			\$8,632.33			

Voucher #	Claimant	Account #	Amount	Ck. #	Date
1	Village of Albion	SS2-8130.4	\$87.79		
			\$87.79		