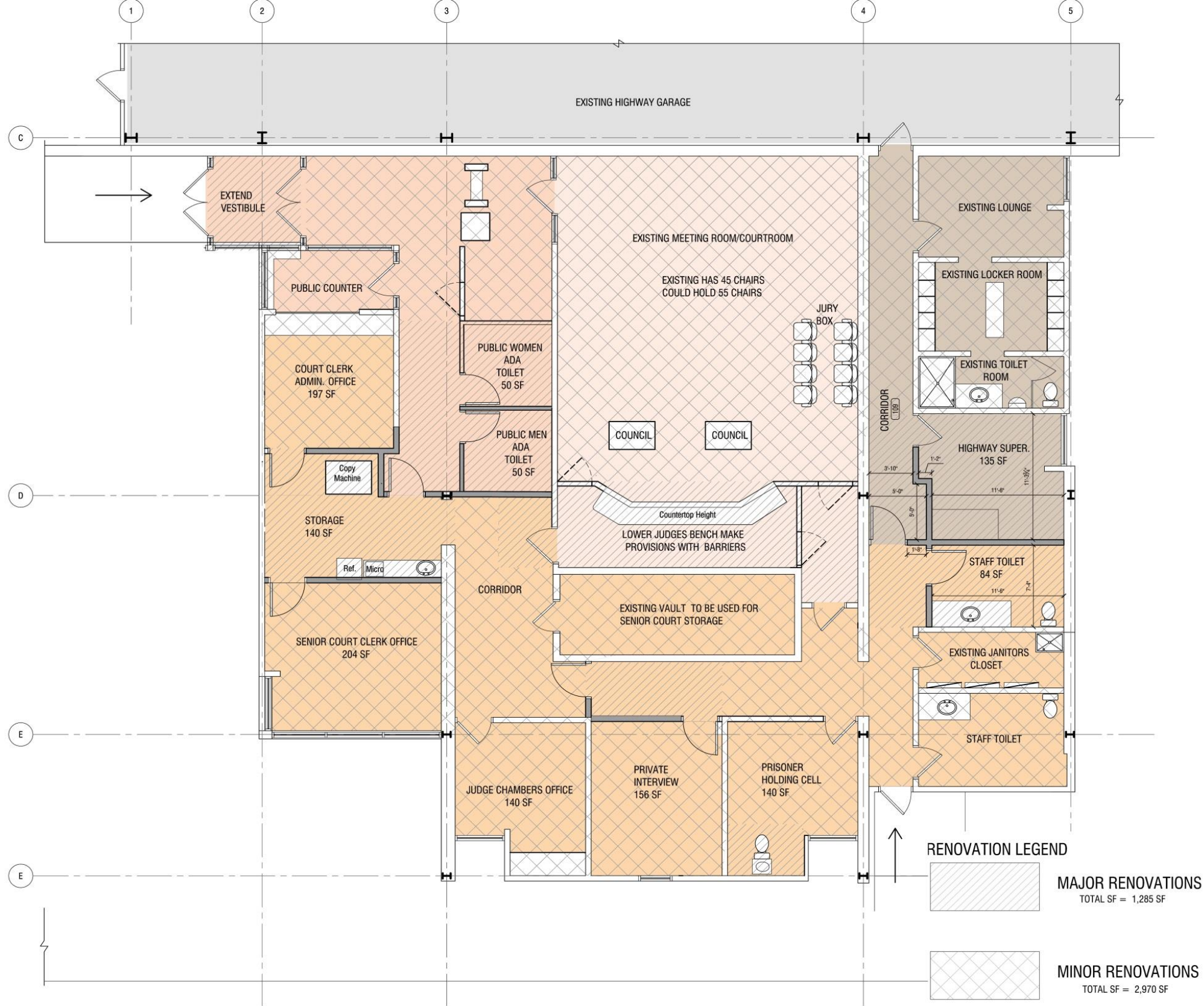


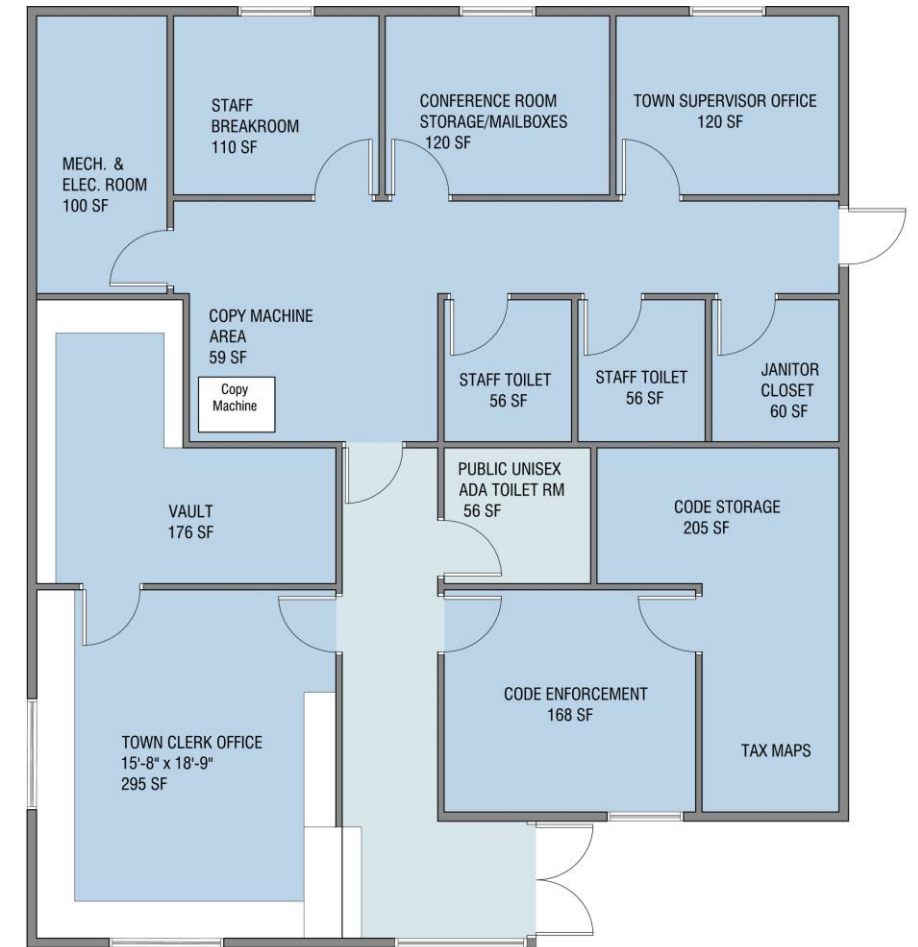
November 13, 2017  
Town of Albion Town Board Regular Meeting

Agenda:

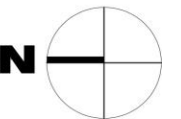
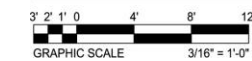
1. Call Meeting to Order
2. Pledge of Allegiance
3. Exit Message
4. FYI- Remind residents to sign attendance sheet
5. Roll Call
6. Public Comment
7. Motion to approve the agenda
8. Town hall - Design Option Presentation – Kathy Kogut from Labella Associates
9. Proposal from Labella – Rural Development Grant/Loan Application Process - \$2,000.00
10. Proposal from Labella – Environmental Review Process - \$2,000.00
11. Motion to approve the minutes of the October 2<sup>nd</sup> and October 23<sup>rd</sup> meetings.
12. Resolution to approve the vouchers
13. Town of Barre Water Contract
14. Managed Services Renewal – Marchese Computers - \$840.00.
15. National Grid Accounts – E-Bills
16. Kevin Sheehan – Planning Board – G/FLRPC Training on November 17, 2017 - \$75.00
17. Executive Session



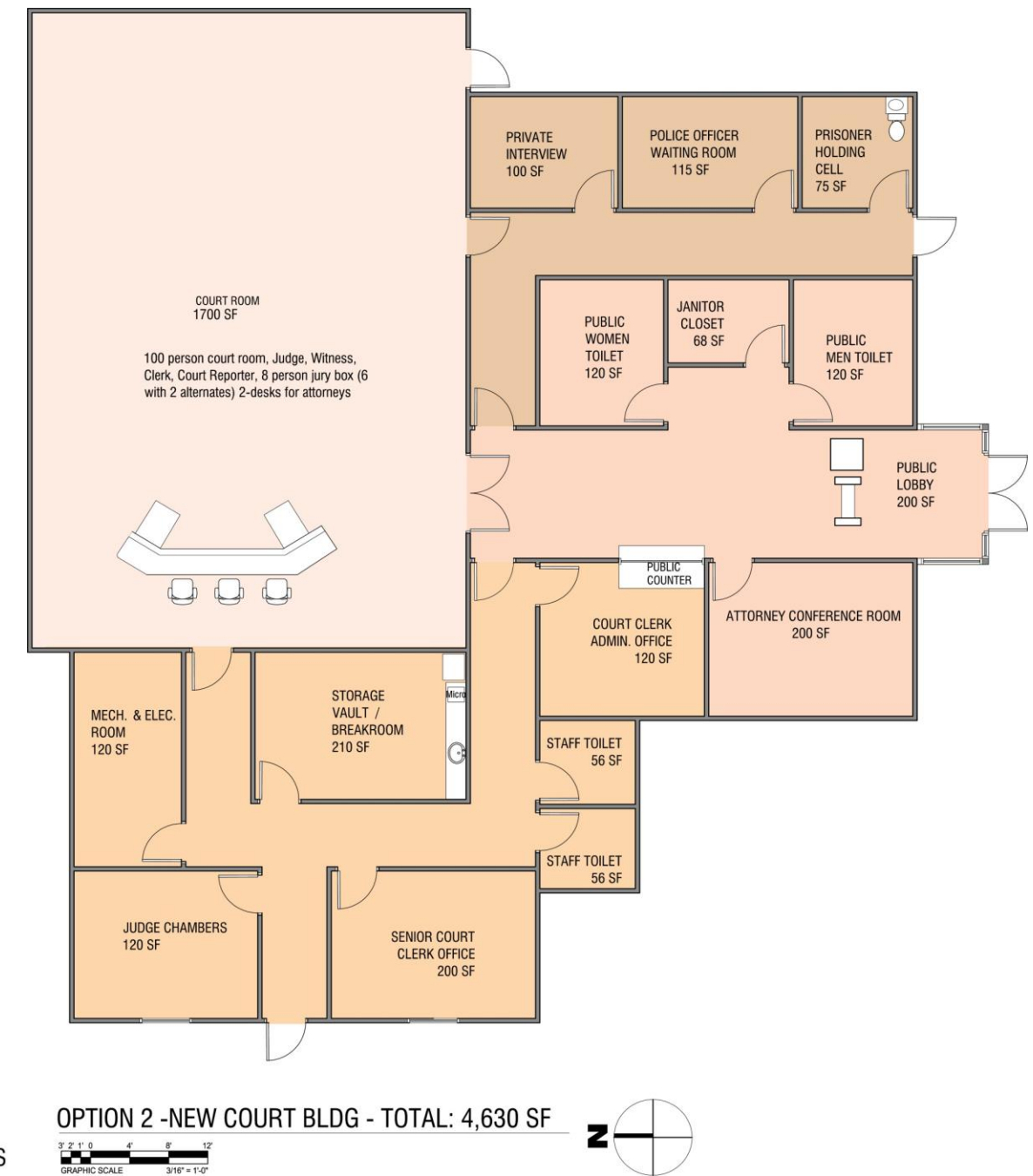
OPTION 1 - RENOVATION OF EXISTING TOWN BUILDING  
FOR COURT FACILITIES



OPTION 1 - NEW TOWN BLDG- TOTAL : 1,963 SF



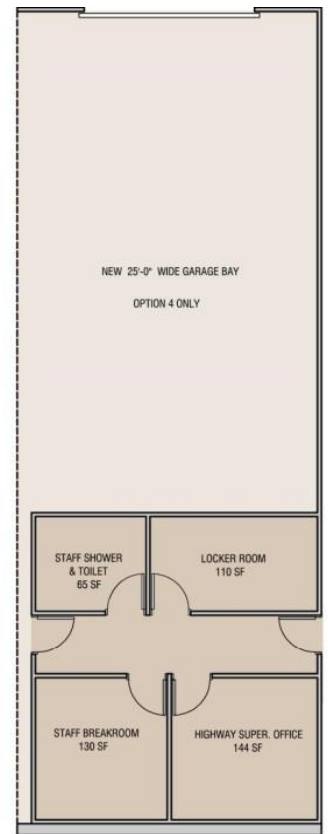








OPTION 3 - RENOVATE EXISTING TOWN BUILDING FOR TOWN FACILITIES  
ADDITION FOR NEW COURT FACILITIES TOTAL: 3,953 SF



\*OPTION 4 - NEW HIGHWAY BAY ADDITION TOTAL: 1,750 SF

RENOVATION LEGEND

	MAJOR RENOVATIONS TOTAL SF = 1,285 SF
	MINOR RENOVATIONS TOTAL SF = 2,970 SF



## FEASIBILITY STUDY

LABELLA ASSOCIATES

## CONSTRUCTION COST ESTIMATE SUMMARY

11/2/2017

PROJECT SUMMARY COMPARISON	TOTAL COST
----------------------------	---------------

**OPTION 1**

**NEW BUILDING FOR TOWN FACILITIES & RENOVATION OF EXISTING BUILDING FOR COURTS:** To include town clerk, code enforcement & town supervisor in a new building. The existing building to accommodate the Courts Facility and Highway to the best fit that can be worked into the existing space. Highway department to stay in place, a new door to be added to corridor. Town can use courtroom as meeting space as necessary.

**\$1,495,200****OPTION 2**

**NEW BUILDING FOR COURTS & RENOVATION OF EXISTING BUILDING FOR TOWN FACILITIES:** Court staff and program to be designed in new building on site. Existing town hall building to be reconfigured/renovated to accommodate town clerk, code enforcement, town supervisor and highway department to stay in place. No extra garage bay necessary, would like to see pricing broken down for new garage bay.

**\$2,580,600****OPTION 3**

**NEW ADDITION FOR COURTS & RENOVATION OF EXISTING BUILDING FOR TOWN FACILITIES:** Redesign/reconfigure existing space to accommodate both programs with "TOTAL SEPARATION" separate entrances, highway department stays in place in original building department stays in place in original building.

**\$2,311,900****OPTION 4**

**NEW ADDITION FOR COURTS & RENOVATION OF EXISTING BUILDING FOR TOWN FACILITIES:** Redesign/reconfigure existing space to accommodate both programs with "TOTAL SEPARATION" separate entrances. Additional Garage Bay added to Highway Garage.

**\$2,732,400**NOTES TO ESTIMATE:

1. ESTIMATE BASED ON PREVAILING WAGES.
2. ESTIMATE BASED ON CONSTRUCTION STARTING SUMMER/FALL 2018. NO ESCALATION IN THIS BUDGET.

## FEASIBILITY STUDY

## LABELLA ASSOCIATES

## CONSTRUCTION COST ESTIMATE FOR OPTION 1

11/2/2017

OPTION 1		SQUARE FOOTAGE	TOTAL COST
<b>OPTOIN 1 - NEW BUILDING FOR TOWN FACILITIES &amp; RENOVATION OF EXISTING BUILDING FOR COURTS:</b> To include town clerk, code enforcement & town supervisor in a new building. The existing building to accommodate the Courts Facility and Highway to the best fit that can be worked into the existing space. Highway department to stay in place, a new door to be added to corridor. Town can use courtroom as meeting space as necessary.			
<b>NEW BUILDING FOR TOWN FACILITIES</b>		1,963 SF	\$549,700
SUB-TOTAL			\$549,700
GENERAL CONDITIONS CONTINGENCY	5%		\$27,500
OVERHEAD AND PROFIT			\$577,200
	5%		\$28,900
DESIGN & BIDDING CONTINGENCIES			\$606,100
	20%		\$121,200
<b>TOTAL - NEW BUILDING FOR TOWN OFFICE</b>			<b>\$727,300</b>
<b>RENOVATE EXISTING TOWN BUILDING FOR COURTS</b>			
<b>* Major Renovations</b>			
Includes demolition, new walls, windows, doors, floor/grades and/or finishes		1,285 SF	\$257,000
<b>* Minor Renovations</b>			
Includes finishes, some upgradesk minor demo and rework		2,970 SF	\$297,000
SUB-TOTAL			\$554,000
GENERAL CONDITIONS CONTINGENCY	10%		\$55,400
OVERHEAD AND PROFIT			\$609,400
	5%		\$30,500
DESIGN & BIDDING CONTINGENCIES			\$639,900
	20%		\$128,000
<b>TOTAL - RENOVATION OF EXISTING BUILDING FOR COURTS</b>			<b>\$767,900</b>
<b>TOTAL OPTION 1 = NEW BLDG FOR TOWN &amp; RENOVATION EXISTING BLDG FOR COURTS</b>			<b>\$1,495,200</b>

NOTES TO ESTIMATE:

1. ESTIMATE BASED ON PREVAILING WAGES.
2. ESTIMATE BASED ON CONSTRUCTION STARTING SUMMER/FALL 2018.

## FEASIBILITY STUDY

## LABELLA ASSOCIATES

## CONSTRUCTION COST ESTIMATE FOR OPTION 2

11/2/2017

OPTION 2		SQUARE FOOTAGE	TOTAL COST
<b>OPTION 2 - NEW BUILDING FOR COURTS &amp; RENOVATION OF EXISTING BUILDING FOR TOWN FACILITIES:</b> Court staff and program to be designed in new building on site. Existing town hall building to be reconfigured/renovated to accommodate town clerk, code enforcement, town supervisor and highway department to stay in place. No extra garage bay necessary, would like to see pricing broken down for new garage bay.			
<b>NEW BUILDING FOR COURTS</b>		4,630 SF	\$1,389,000
SUB-TOTAL			\$1,389,000
GENERAL CONDITIONS CONTINGENCY	5%		\$69,500
OVERHEAD AND PROFIT			\$1,458,500
	5%		\$72,900
DESIGN & BIDDING CONTINGENCIES			\$1,531,400
	20%		\$306,300
<b>TOTAL - NEW BUILDING FOR COURTS</b>			<b>\$1,837,700</b>
<b>RENOVATE EXISTING BUILDING FOR TOWN FACILITIES</b>			
<b>* Major Renovations</b>			
Includes demolition, new walls, windows, doors, floor/grades and/or finishes		1,105 SF	\$221,000
<b>* Minor Renovations</b>			
Includes finishes, some upgradesk minor demo and rework		3,150 SF	\$315,000
SUB-TOTAL			\$536,000
GENERAL CONDITIONS CONTINGENCY	10%		\$53,600
OVERHEAD AND PROFIT			\$589,600
	5%		\$29,500
DESIGN & BIDDING CONTINGENCIES			\$619,100
	20%		\$123,800
<b>TOTAL - RENOVATION OF EXISTING BUILDING FOR COURTS</b>			<b>\$742,900</b>
<b>TOTAL OPTION 2 = NEW BLDG FOR COURTS &amp; RENOVATION EXISTING BLDG FOR TOWN</b>			<b>\$2,580,600</b>

NOTES TO ESTIMATE:

1. ESTIMATE BASED ON PREVAILING WAGES.
2. ESTIMATE BASED ON CONSTRUCTION STARTING SUMMER/FALL 2018. NO ESCALATION IN THIS BUDGET.

## FEASIBILITY STUDY

LABELLA ASSOCIATES

## CONSTRUCTION COST ESTIMATE FOR OPTION 3

11/2/2017

OPTION 3		SQUARE FOOTAGE	TOTAL COST
<b>OPTION 3 - NEW ADDITION FOR COURTS &amp; RENOVATION OF EXISTING BUILDING FOR TOWN FACILITIES:</b>			
Redesign/reconfigure existing space to accommodate both programs with "TOTAL SEPARATION" separate entrances, highway department stays in place in original building department stays in place in original building.			
<b>NEW ADDITION FOR COURTS</b>		3,953 SF	\$1,185,900
SUB-TOTAL			\$1,185,900
GENERAL CONDITIONS CONTINGENCY	5%		\$59,300
OVERHEAD AND PROFIT			\$1,245,200
	5%		\$62,300
DESIGN & BIDDING CONTINGENCIES			\$1,307,500
	20%		\$261,500
<b>TOTAL - NEW ADDITION FOR COURTS</b>			<b>\$1,569,000</b>
<b>RENOVATE EXISTING BUILDING FOR TOWN FACILITIES</b>			
<b>* Major Renovations</b>			
Includes demolition, new walls, windows, doors, floor/grades and/or finishes		1,105 SF	\$221,000
<b>* Minor Renovations</b>			
Includes finishes, some upgradesk minor demo and rework		3,150 SF	\$315,000
SUB-TOTAL			\$536,000
GENERAL CONDITIONS CONTINGENCY	10%		\$53,600
OVERHEAD AND PROFIT			\$589,600
	5%		\$29,500
DESIGN & BIDDING CONTINGENCIES			\$619,100
	20%		\$123,800
<b>TOTAL - RENOVATION OF EXISTING BUILDING FOR COURTS</b>			<b>\$742,900</b>
<b>TOTAL OPTION 3 = NEW ADDITION FOR COURTS &amp; RENOVATION EXISTING BLDG FOR TOWN</b>			<b>\$2,311,900</b>

NOTES TO ESTIMATE:

1. ESTIMATE BASED ON PREVAILING WAGES.
2. ESTIMATE BASED ON CONSTRUCTION STARTING SUMMER/FALL 2018. NO ESCALATION IN THIS BUDGET.



## FEASIBILITY STUDY

LABELLA ASSOCIATES

## CONSTRUCTION COST ESTIMATE FOR OPTION 4

11/2/2017

OPTION 4		SQUARE FOOTAGE	TOTAL COST
<b>OPTION 4 - NEW ADDITION FOR COURTS &amp; RENOVATION OF EXISTING BUILDING FOR TOWN FACILITIES:</b>			
Redesign/reconfigure existing space to accommodate both programs with "TOTAL SEPARATION" separate entrances. Additional Garage Bay added to Highway Garage.			
<b>NEW ADDITION FOR COURTS</b>			<b>\$1,569,000</b>
<b>RENOVATE EXISTING BUILDING FOR TOWN FACILITIES</b>			<b>\$778,300</b>
<b>NEW ADDITION FOR HIGHWAY GARAGE BAY</b>			
		\$1,750 SF	\$291,000
SUB-TOTAL			\$291,000
GENERAL CONDITIONS CONTINGENCY	5%		\$14,600
			\$305,600
OVERHEAD AND PROFIT	5%		\$15,300
			\$320,900
DESIGN & BIDDING CONTINGENCIES	20%		\$64,200
			\$385,100
<b>TOTAL - NEW ADDITION FOR HIGHWAY GARAGE BAY</b>			<b>\$385,100</b>
<b>TOTAL OPTION 4 = OPTION 3 INCLUDING ADDITIONAL HIGHWAY GARAGE BAY</b>			<b>\$2,732,400</b>

NOTES TO ESTIMATE:

1. ESTIMATE BASED ON PREVAILING WAGES.
2. ESTIMATE BASED ON CONSTRUCTION STARTING SUMMER/FALL 2018. NO ESCALATION IN THIS BUDGET.

October 30, 2017

Sarah Basinait, Town Clerk  
Town of Albion  
3665 Clarendon Road  
Albion, New York 14411

**RE: Proposal for Services – Town Facilities Improvements  
Rural Development – Application  
Community Facilities Grant/ Loan Program**

Dear Ms. Basinait:

As a follow up to our investigation of potential funding for improvements to Town facilities, I am submitting this letter form of proposal/agreement to prepare an application for submission to Rural Development for a Community Facilities Grant and/or Loan.

Our fee to prepare the application will be \$2,000. Payment of the fee would be due within 30 days of filing the application.

If the proposal is acceptable please have it authorized by the Town Board. Following authorization, please have the proposal signed and returned to me for our records. If you have questions or would like to discuss details associated with this engagement, please call me at your earliest convenience. We look forward to assisting Town of Albion in obtaining the financing to meet its needs.

Sincerely,



Barbara Johnston  
Senior Planner

Accepted by Town of Albion

By: \_\_\_\_\_

Date: \_\_\_\_\_

300 State Street, Suite 201 | Rochester, NY 14614 | p 585.454.6110 | f 585.454.3066 | [www.labellapc.com](http://www.labellapc.com)

October 30, 2017

Sarah Basinait, Town Clerk  
Town of Albion  
3665 Clarendon Road  
Albion, New York 14411

**RE: Proposal for Services – Town Facilities Improvements  
Rural Development – Environmental Review  
Community Facilities Grant/ Loan Program**

Dear Ms. Basinait:

We are pleased to submit the following proposal to assist the Town of Albion in completion of the environmental reviews for the above-referenced improvements to the Town Hall/ Town Court facilities.

Compliance with State and Federal environmental laws, including completion of the State Environmental Quality Review (SEQR) and National Environmental Policy Act (NEPA) environmental review processes is required for these projects. In this regard, our Scope of Work includes the following work tasks:

- Completing the full SEQR Environmental Assessment Forms, including assembling the information needed for the form;
- Overseeing and managing the SEQR coordinated review process and corresponding with *Involved and Interested Agencies*;
- Preparing the documentation supporting the Declaration of Environmental Non-Significance (a/k/a Negative Declaration) for the action of the Town Board and arranging for publication in the *Environmental Notice Bulletin*;
- Completing the Rural Development Environmental Reports in accordance with RD regulations in order to comply with Federal NEPA regulations, including assembling the information needed to prepare the report.
- Complying with the NYS Agriculture & Markets Law which involves the submission of a Notice of Intent for the project areas;
- Complying with Section 14.09 and Section 106 Historic Preservation Regulations, including coordination with the State Historic Preservation Office (SHPO); and,
- Complying with the federal Endangered Species Act and corresponding regulations at the State level with regard to protection of rare, threatened and endangered species.

**Fee:** Our fee to complete the work described above will be \$2,000. The fee includes all costs and payment is typically due within 30 days following the completion of the work.



This proposal excludes the following services (if needed):

- Cultural resource survey, if required by SHPO, and coordination with archeological firms.
- Publication of notices in the official town newspaper.

If this proposal is acceptable to the Town, please have it authorized by the Town Board and sign on the signature line below. Following authorization, please sign both copies of the proposal, return one to us for our records and retain a copy for the Town's records.

We appreciate the opportunity to serve the Town Albion and look forward to the successful completion of the project.

Sincerely,

LABELLA ASSOCIATES, D.P.C.



Kathy Spencer, CEP  
Principal Environmental Analyst

**Accepted by the TOWN OF ALBION**

By \_\_\_\_\_

Date: \_\_\_\_\_

**LABELLA ASSOCIATES, D.P.C.**

By Kathy Spencer

Date: 10-30-17

Supervisor Matthew Passarell: We will now discuss the 2018 tentative budget.

October 2, 2017

**The Board and those present discussed the 2018 tentative budget.**

Supervisor Matthew Passarell: I need a resolution approving the budget.

**Resolution #82                      2018 Tentative Budget**

**Whereas, the Town Board was presented with 2018 Budget.**

**Whereas, the Town Board reviewed the Town Budget.**

**Now therefore be it resolved, that the Albion Town Board hereby approves the 2018 Tentative Budget as the 2018 Preliminary budget with no changes.**

**Motion was made by Councilperson Richard Remley and was seconded by Councilperson Arnold Allen authorizing the adoption of this resolution. Resolution duly adopted by the following vote:**

**Councilperson Darlene Benton, aye**

**Councilperson Richard Remley, aye**

**Supervisor Matthew Passarell, aye**

**Councilperson Jake Olles, aye**

**Councilperson Arnold Allen, aye**

Supervisor Matthew Passarell: I need a motion for the public hearing.

**Motion was made by Councilperson Richard Remley and was seconded by Councilperson Jake Olles authorizing a public hearing be held on the 2018 Preliminary budget on October 23, 2017 at 7:00 pm. Motion carried by the following vote:**

**Councilperson Darlene Benton, aye**

**Councilperson Richard Remley, aye**

**Supervisor Matthew Passarell, aye**

**Councilperson Jake Olles, aye**

**Councilperson Arnold Allen, aye**

Supervisor Matthew Passarell: I need a motion to accept the proposal to replace the highway entrance door.

**Motion was made by Councilperson Arnold Allen and was seconded by Councilperson Jake Olles authorizing the acceptance of the proposal from Kelly Bros. in the amount of \$2,946.00 to replace the north side highway entrance door. Motion carried by the following vote:**

**Councilperson Darlene Benton, aye**

**Councilperson Richard Remley, aye**

**Supervisor Matthew Passarell, aye**

**Councilperson Jake Olles, aye**

**Councilperson Arnold Allen, aye**

Supervisor Matthew Passarell: I need a resolution for the end point agreement.

**Resolution #83                      End Point Agreement with the Village of Albion**

**Said agreement in its entirety is hereby filed with and made a part of these minutes.**

**Motion was made by Councilperson Jake Olles and was seconded by Councilperson Richard Remley authorizing the adoption of and execution by Supervisor Matthew Passarell of this agreement. Resolution duly adopted by the following vote:**

**Councilperson Darlene Benton, aye**

**Councilperson Richard Remley, aye**

**Supervisor Matthew Passarell, aye**

**Councilperson Jake Olles, aye**

**Councilperson Arnold Allen, aye**

Supervisor Matthew Passarell: I need a motion to close the public hearing.

**Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Richard Remley to close the Public hearing on Local Law #3, Solar Systems/Solar Farms at 7:53 pm. Motion carried by the following vote:**

**Councilperson Darlene Benton, aye**

**Councilperson Richard Remley, aye**

**Supervisor Matthew Passarell, aye**

**Councilperson Jake Olles, aye**

**Councilperson Arnold Allen, aye**



October 2, 2017

Supervisor Matthew Passarell: I need a resolution to adopt local law #3.

**RESOLUTION #84                      Adopt Local Law #3 of 2017 to Add Chapter 105 to the Albion Town Code Concerning Solar Energy Systems and Solar Energy Farms.**

**WHEREAS**            the Albion Town Board enacted a moratorium on the construction of solar energy systems and solar energy farms in November 14, 2016 in order to develop a Town Code regulating said systems and farms; and

**WHEREAS**            the Albion Town Board extended the moratorium in May 8, 2017; and

**WHEREAS**            the Albion town Board has drafted a proposed solar energy systems and solar energy farms Local Law; and

**WHEREAS**            duly advertised Public Hearings were held by the Albion Town Board at the Town Hall, 3665 Clarendon Road, Albion, New York, to hear all persons interested in the adoption of said Local Law; and

**WHEREAS**            after taking into consideration comments from the Public Hearing and those otherwise submitted to the Albion Town Board, and due deliberation having been had thereon, the Albion Town Board is now desirous of adopting said Local Law.

**NOW THEREFORE BE IT RESOLVED:**

**Section 1**            Local Law 3 of 2017 is attached as Schedule A.

**Section 2**            The Albion Town Board hereby adopts Local Law 3 of 2017 - Chapter 105 Solar Energy Systems and Solar Energy Farms to the Albion Town Code.

**Section 3**            The Town Clerk is authorized and directed to file a complete copy of Local Law 3 of 2017 with the Secretary of State as required by law.

**Section 4**            This Local Law 3 of 2017 shall take effect upon the November 10<sup>th</sup> 2017 expiration of Local Law 2 of 2017 Moratorium on Solar Power Farms/Commercial Solar Power Systems.

Motion authorizing the adoption of this Resolution was made by Councilperson Jake Olles and was seconded by Councilperson Darlene Benton. Resolution duly adopted by the following roll call vote:

Councilperson Darlene Benton, aye

Councilperson Richard Remley, aye

Supervisor Matthew Passarell, aye

Councilperson Jake Olles, aye

Councilperson Arnold Allen, aye

Supervisor Matthew Passarell: I need a motion to close.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Richard Remley to close the meeting at 7:58 pm. Motion carried by the following vote:

Councilperson Darlene Benton, aye

Councilperson Richard Remley, aye

Supervisor Matthew Passarell, aye

Councilperson Jake Olles, aye

Councilperson Arnold Allen, aye

October 23, 2017

Town of Albion Town Board Public hearing on the 2018 Preliminary Budget held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 7:00 pm.

Pledge of Allegiance was said and the exit message was given.

Present was Councilperson Darlene Benton, Councilperson Richard Remley, Supervisor Matthew Passarell , Councilperson Jake Olles and Councilperson Arnold Allen.

Supervisor Matthew Passarell: I need a motion to approve the agenda.

**Motion was made by Councilperson Richard Remley and was seconded by Councilperson Arnold Allen to approve the agenda with the addition of the Town of Barre. Motion carried by the following vote:**

<b>Councilperson Darlene Benton, aye</b>	<b>Councilperson Richard Remley, aye</b>
<b>Supervisor Matthew Passarell, aye</b>	<b>Councilperson Jake Olles, aye</b>
<b>Councilperson Arnold Allen, aye</b>	

Supervisor Matthew Passarell: I need a motion to open the public hearing on the budget.

**Motion was made by Councilperson Jake Olles and was seconded by Councilperson Richard Remley to open the Public hearing on the 2018 Preliminary budget at 7:03 pm. Motion carried by the following vote:**

<b>Councilperson Darlene Benton, aye</b>	<b>Councilperson Richard Remley, aye</b>
<b>Supervisor Matthew Passarell, aye</b>	<b>Councilperson Jake Olles, aye</b>
<b>Councilperson Arnold Allen, aye</b>	

Supervisor Passarell: I need a resolution for the water relieves.

**Resolution #85 Resolution of the Albion Town Board authorizing arrear water charges to be added to the 2018 County/Town tax bill.**

**Resolved that the following unpaid charges for public water usage be re-levied and added to the 2018 County/Town tax bill.**

**Further be it resolved, that pursuant to the Chapter 99, Article 1, Section 2 of the Water Use Laws of the Town of Albion an additional charge of \$100.00 shall be included with the delinquent water charges and penalty.**

**Be it further resolved that the following accounts are delinquent and said listed arrears shall be added to the 2018 County/Town tax bill as follows:**

**1. Water District #4**

**A. Ann B Hess – 15071 East Lee Rd – SBL#85.-1-23 – Account#EL15071- \$179.20**

**B. Albert Cossey – 14549 East Lee Rd – SBL#84.-1-24 – Account #EL14549 - \$179.20**

**2. Water District #5**

**A. Matthew Fudge – 13303 W. Countyhouse Rd – SBL#82.-2-25.1-Account#WCH13303 - \$179.20**

**B. Russell Patten – 12942 Route 31 West – SBL#82.-1-39 – Account#TL12942 – \$224.50**

**Motion was made by Councilperson Jake Olles and was seconded by Councilperson Darlene Benton to authorizing the adoption of this Resolution. Resolution duly adopted by the following vote:**

<b>Councilperson Darlene Benton, aye</b>	<b>Councilperson Richard Remley, aye</b>
<b>Supervisor Matthew Passarell, aye</b>	<b>Councilperson Jake Olles, aye</b>
<b>Councilperson Arnold Allen, aye</b>	

Supervisor Matthew Passarell: I need a motion authorizing the proposal from Chatfield Engineers for the Phipps Rd culvert.

October 23, 2017

**Motion was made by Councilperson Richard Remley and was seconded by Councilperson Jake Olles authorizing the execution of the proposal by Supervisor Matthew Passarell in the amount of \$2,000.00 for the preliminary study for possible replacement of the Phipps Rd culvert. Motion carried by the following vote:**

**Councilperson Darlene Benton, aye**  
**Supervisor Matthew Passarell, aye**  
**Councilperson Arnold Allen, aye**

Supervisor Matthew Passarell: I need a motion to close the public hearing.

**Motion was made by Councilperson Richard Remley and was seconded by Councilperson Darlene Benton to close the Public hearing on the 2018 Preliminary budget at 7:44 pm. Motion carried by the following vote:**

**Councilperson Darlene Benton, aye**  
**Supervisor Matthew Passarell, aye**  
**Councilperson Arnold Allen, aye**

Supervisor Matthew Passarell: I need a motion to approve the preliminary budget as modified today.

**Resolution #86** **2018 Preliminary Budget**

**Whereas, the Town Board was presented with the 2018 Tentative Budget on October 2, 2017.**

**Whereas, the Town Board reviewed the tentative budget on October 2, 2017 and no changes were made to the 2018 tentative budget.**

**Whereas, at the October 2, 2017 meeting the Board approved the 2018 tentative budget as the 2018 Preliminary budget with no changes.**

**Whereas, at the October 2, 2017 meeting the Albion Town Board called for a Public hearing on the 2018 Preliminary Budget on October 23, 2017 at 7:00 pm in the Town hall, 3665 Clarendon Rd.**

**Whereas, changes were made to the Preliminary budget on October 23, 2017 at 3:08 pm prior to the Public hearing.**

**Whereas, the Albion Town Board adopts the 2018 Preliminary budget as modified with changes as date and time stamped on October 23, 2017 at 3:08 pm.**

Now therefore be it resolved the Albion Town Board shall hold a second Public hearing on the 2018 Preliminary budget that was modified on October 23, 2017 at 3:08 pm prior to the first public hearing. Said hearing shall be November 2, 2017 at 7:00 pm in the Town hall, 3665 Clarendon Rd.

**Motion was made by Councilperson Richard Remley and was seconded by Councilperson Arnold Allen authorizing the adoption of this resolution. Resolution duly adopted by the following vote:**

**Councilperson Darlene Benton, aye**  
**Supervisor Matthew Passarelli, aye**

Supervisor Matthew Passarelli: I need a motion to close the meeting.

**Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Richard Remley to close at 7:52 pm. Motion carried by the following vote:**

Councilperson Darlene Benton, aye  
Supervisor Matthew Passarell, aye  
Councilperson Arnold Allen, aye