

February 12, 2018  
Town of Albion Regular Board Meeting

Agenda:

1. Call Meeting to Order
2. Pledge of Allegiance
3. Exit Message
4. FYI: Remind residents to sign attendance sheet
5. Roll Call
6. Public Comment
7. Motion to approve the agenda
8. Motion to approve the minutes of the January 4<sup>th</sup> and 8<sup>th</sup> meetings.
9. Resolution to approve the vouchers
10. Resolution to rescind Resolution #44 – Payroll Provider – Completer Payroll
11. Resolution to appoint EFPR Solutions – Payroll Provider
12. Resolution to amend Resolution #46 – Reporting hourly employee time
13. Resolution to accept audit report on the Supervisors records
14. Resolution for Bond Note – 2018 Western Star Truck
15. Use of the Town hall for a Village Mayoral debate
16. Motion to appoint Councilperson Jake Olles and Councilperson Darlene Benton to a committee to continue the Building Study.
17. Motion to declare the 2011 Sterling 10 Wheeler surplus equipment – Michael Neidert
18. Bridge NY – Phipps Rd – Michael Neidert
19. Executive Session

12-Feb-18

Albion Town Board Meeting

Please sign in:

1. Emma Mathes	28.
2. Susan Htl	29.
3. Alexa Adams	30.
4. Malory Adams	31.
5. Jacob Delamater	32.
6. T. Golden	33.
7. E. SOHN DEPhillips	34.
8. Brennen Hughes	35.
9. Kaylie Skellon	36.
10. Cassandra Serafin	37.
11. Carlos Cruz	38.
12. Marc Green	39.
13. Jasmine Ballmes	40.
14.	41.
15.	42.
16.	43.
17.	44.
18.	45.
19.	46.
20.	47.
21.	48.
22.	49.
23.	50.
24.	51.
25.	52.
26.	53.
27.	54.

February 12, 2018

Albion Town Board regular meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 7:00 pm.

Pledge of Allegiance was said and the exit message was given.

Present were Councilperson Darlene Benton, Councilperson Matthew Passarell, Supervisor Richard Remley and Councilperson Jake Olles and Councilperson Arnold Allen.

Supervisor Richard Remley: I need a motion to approve the agenda.

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Arnold Allen approving the agenda with tabling item #14, bond until the March meeting, typo #17, 2001 Sterling and the deletion of executive session. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, aye
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Richard Remley: I need a motion to approve the minutes.

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Jake Olles approving the minutes of the January 4<sup>th</sup> and 8<sup>th</sup> meetings as published and submitted. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, aye
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Richard Remley: I need a resolution for the vouchers.

**Resolution #93**

**Payment of Claims**

Whereas, the following are against the Town:

General A & B #'s - 24 - 65	\$ 48,069.97
Highway DA & DB #'s - 20 - 36	\$ 48,562.99
Water Districts #'s - 3 - 8	\$ 40,569.39
Sewer 1 - 1-3	\$ 21,406.15
Sewer 2 - #2	\$ 44.50
For a grand total of	\$158,653.00

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Arnold Allen authorizing the payment of the above listed claims. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, aye
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Richard Remley: I need a motion to rescind resolution #44.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell to rescind resolution #44, Payroll Provider, Complete Payroll. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, aye
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye

**Councilperson Arnold Allen, aye**

Supervisor Richard Remley: I need a resolution to appoint EFPR as the payroll provider.

**Resolution #94 Bookkeeping/Payroll Services**

Whereas, EFPR Solutions was appointed as Bookkeeper, Resolution #14 and the Accounting Firm, Resolution #17 at the Boards organizational meeting on January 4, 2018.

Now therefore be it resolved that EFPR Solutions will provide the bookkeeping, accounting and the payroll services for the Town of Albion effective immediately.

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Arnold Allen to approve and adopt the above resolution. Resolution duly adopted by the following vote:

**Councilperson Darlene Benton, aye**

**Councilperson Matthew Passarell, aye**

**Supervisor Richard Remley, aye**

**Councilperson Jake Olles, aye**

**Councilperson Arnold Allen, aye**

Supervisor Richard Remley: I need a motion to amend resolution #46.

**Resolution #95 Reporting Hourly Employee Time**

Be it resolved that Town representatives with hourly employees will report to EFPR Solutions (Shelby Bennett) time in total hours worked for the previous two weeks.

This report shall be provided no later than the Friday before a payroll unless otherwise communicated by the Supervisor.

Motion was made by Councilperson Arnold Allen and was seconded by Councilperson Matthew Passarell authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

**Councilperson Darlene Benton, aye**

**Councilperson Matthew Passarell, aye**

**Supervisor Richard Remley, aye**

**Councilperson Jake Olles, aye**

**Councilperson Arnold Allen, aye**

Supervisor Richard Remley: I need a resolution for the audit

**Resolution #96 Audit of the Supervisors Records**

Whereas, the Town Board authorized the Bonadio Group to review the 2017 Supervisors records.

Whereas, the Bonadio Group reviewed the records and provided the Town Board with audit findings.

Now therefore be it resolved, that the Albion Town Board hereby accepts the draft findings of the Supervisors records and the final draft in its entirety is hereby filed with and made a part of these minutes.

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Jake Olles authorizing the adoption of this resolution. Resolution duly adopted by the following vote:

**Councilperson Darlene Benton, aye**

**Councilperson Matthew Passarell, aye**

**Supervisor Richard Remley, aye**

**Councilperson Jake Olles, aye**

**Councilperson Arnold Allen, aye**

Supervisor Richard Remley: I need a motion to approve the use of the Town hall.

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Jake Olles authorizing use of the Town hall for a mayoral debate at a future date in March and authorizing Supervisor Richard Remley to be the sponsoring Town Board member. Motion carried by the following vote:

**Councilperson Darlene Benton, aye**

**Councilperson Matthew Passarell, aye**

**Supervisor Richard Remley, aye**

**Councilperson Jake Olles, aye**

**Councilperson Arnold Allen, aye**

February 12, 2018

Supervisor Richard Remley: I need a motion for the building committee.

**Motion was made by Councilperson Matthew Passarell and was seconded by Supervisor Richard Remley appointing Councilperson Darlene Benton and Councilperson Jake Olles to a committee to continue the study of the Town hall. Motion carried by the following vote:**

**Councilperson Darlene Benton, aye  
Supervisor Richard Remley, aye  
Councilperson Arnold Allen, aye**

**Councilperson Matthew Passarell, aye  
Councilperson Jake Olles, aye**

Supervisor Richard Remley: I need a motion to declare the 2001 Sterling Truck surplus.

**Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Arnold Allen to declare the 2001 Sterling Ten wheel truck surplus equipment and authorizes Highway Superintendent Michael Neidert to sell it. Motion carried by the following vote:**

**Councilperson Darlene Benton, aye  
Supervisor Richard Remley, aye  
Councilperson Arnold Allen, aye**

**Councilperson Matthew Passarell, aye  
Councilperson Jake Olles, aye**

Supervisor Richard Remley: I need a resolution for a BridgeNY application.

**Resolution #97**

**Grant application to the BridgeNY program**

**WHEREAS, The Town of Albion owns and maintains the Phipps Road Culvert approximately 400 linear feet east of Eagle Harbor Road, and**

**WHEREAS, The Town of Albion Highway Superintendent has consulted with the Town Engineer and based on several onsite visits and a thorough evaluation has determined that the culvert should be considered for replacement in the near future, and**

**WHEREAS, The Town of Albion is considered applying for a grant from the BridgeNY Program for the Culvert Replacement Project, and**

**WHEREAS, The town of Albion has requested the Town Highway Superintendent to take the necessary steps to submit the grant application, therefore**

**RESOLVED, that the Albion Town Board hereby authorizes Highway Superintendent Michael Neidert to complete and submit a grant application to the BridgeNY program and authorizes him to execute documents necessary for the grant application submission on behalf of the Town of Albion.**

**Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Jake Olles authorizing the adoption of the above resolution. Resolution duly adopted by the following vote:**

**Councilperson Darlene Benton, aye  
Supervisor Richard Remley, aye  
Councilperson Arnold Allen, aye**

**Councilperson Matthew Passarell, aye  
Councilperson Jake Olles, aye**

Supervisor Richard Remley: I need a resolution for the SEQR for the Phipps Rd project.

**Resolution #98**

**SEQR Resolution Phipps Road Culvert Replacement**

**WHEREAS, The Town of Albion owns and maintains the Phipps Road Culvert approximately 400 linear feet east of Eagle Harbor Road, and**

**WHEREAS, The Town of Albion Highway Superintendent has consulted with the Town Engineer and based on several onsite visits and a thorough evaluation has determined that the culvert should be considered for replacement in the near future, and**

**WHEREAS, The Town of Albion is considering applying for a grant from the BridgeNY Program for the Culvert Replacement Project, and**

February 12, 2018

**WHEREAS**, The Town of Albion has requested the Town Engineer to provide a recommendation of the State Environmental Quality Review necessary for replacement in kind of the culvert structure, therefore

**RESOLVED**, that in accordance with the New York State Environmental Quality Review (SEQR) Act procedures, the Town Board of the Town of Albion has reviewed the significance of and potential environmental impact of the replacement of the existing culvert structure with a similar concrete culvert structure, wing walls, guard rail replacement, asphalt approaches and other miscellaneous work.

**RESOLVED**, that the Town Board hereby concurs with Chatfield Engineers, P.C. that the Project is considered a Type II Action in accordance with 6NYCRR Part 617.5 (c)(2); a replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site; and based upon the acceptance of the Type II Action according to the SEQR Regulations requires no further action.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Darlene Benton authorizing the adoption of the above resolution. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye

Councilperson Matthew Passarell, aye

Supervisor Richard Remley, aye

Councilperson Jake Olles, aye

Councilperson Arnold Allen, aye

Supervisor Richard Remley: I need a motion to put the Clarendon road culvert out to bid.

Motion was made Councilperson Jake Olles and was seconded by Councilperson Arnold Allen authorizing the Clarendon Rd culvert replacement project be put out to bid after the receipt of an easement. Motion carried by the following vote:

Councilperson Darlene Benton, aye

Councilperson Matthew Passarell, aye

Supervisor Richard Remley, aye

Councilperson Jake Olles, aye

Councilperson Arnold Allen, aye

Supervisor Richard Remley: I need a motion to close.

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Jake Olles to close the meeting at 7:37 pm. Motion carried by the following vote:

Councilperson Darlene Benton, aye

Councilperson Matthew Passarell, aye

Supervisor Richard Remley, aye

Councilperson Jake Olles, aye

Councilperson Arnold Allen, aye

Account#	Account Description	Fee Description	Qty	Local Share	
A1255	Marr. Lic.	Marriage Licensing Fee	1	17.50	
	Misc. Fees	Cert. Copies - Death	27	270.00	
		Cert. Copies - Marriage	5	50.00	
		Sub-Total:			\$337.50
A2544	Dog Licensing	Female, Spayed	23	207.00	
		Female, Unspayed	1	17.00	
		Male, Neutered	18	162.00	
		Male, Unneutered	4	68.00	
		Replacement Tags	1	3.00	
		Sub-Total:			\$457.00
B1560	Building Permits	Building Permits	1	100.00	
		Sub-Total:			\$100.00
Total Local Shares Remitted:				\$894.50	
Amount paid to: NYS Ag. & Markets for spay/neuter program				56.00	
Amount paid to: State Health Dept. For Marriage Licenses				22.50	
Total State, County & Local Revenues:		\$973.00	Total Non-Local Revenues:		\$78.50

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Sarah M. Basinait, Town Clerk, Town of Albion during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

\_\_\_\_\_  
Supervisor\_\_\_\_\_  
Date\_\_\_\_\_  
Town Clerk\_\_\_\_\_  
Date

## Monthly Report January 2018

Read Barre/Murray pits

Read meters

Plow 35x Salt 22x

Push back snow banks where needed

Delivery of 2018 Western Star Dump/Plow/Sander (252)

Assist Gaines with water leak (2 guys)

Repaired signs on Presbyterian Rd

Prep 2001 Sterling for auction

Assist Village of Albion with water leak (Dollar General)

Patch pot holes

Serviced 256 sander and plow hoses

Hydrant hit Rt. 98 replaced

Hydrant hit Riches Corners Rd repaired

Clean equipment and shop

Communications: Brian Franks water, Paul Chatfield Bridge NY Clarendon Road and Phipps Rd, Lime Energy LED light replacement 90% complete, SAM Grant application for 2018.

3665 Clarendon Road Albion, NY 14411 • 585-589-7048 x16 • [highway@townofalbion.com](mailto:highway@townofalbion.com)

TOWN OF ALBION HIGHWAY AND WATER



# **TOWN OF ALBION**

## **Code Enforcement Office**

3665 Clarendon Road

Albion, New York 14411

### Code Enforcement Report for December 2017

Permits Issued (0)

Total value of construction reported \$0.00

Construction inspections completed (14)

Certificate of Compliance issued (4)

Special use permit inspections completed (2)

Complaint received (1)

Review complaint with Town Attorney (1)

Inquiries from Attorneys, realtors and potential property owners (8)

Review zoning requirements with resident regarding zoning requirements for proposed business encourage applicant to apply to zoning board of appeals for proper approvals

Process use variance application for applicant to Zoning Board of Appeals (1)

Complete US Census Bureau Reports (1)

Complete report for Genesee Finger Lakes Regional Planning group.

Attend Town Board meeting

Attend Zoning Board meeting

Attend Town Planning Board Meeting

Attend County Planning Board meeting

Attend meeting with Orleans County Health Department to review coordination of NYS Building Codes and NYS Health and Labor Department codes regarding farmworker housing facilities.

ALBION TOWN COURT  
3665 CLARENDON ROAD  
ALBION, NY 14411

February 9, 2018

Richard Remley, Town Supervisor  
Town Board of Trustees  
Albion, New York 14411

RE: MONTHLY REPORT FOR JANUARY 2018

Dear Town Supervisor and Town Board Members:

The Monthly Report for Justice Moore consisted of Seven Pages. There were eighty-nine dispositions and five small claims and civil cases. The Fines totaled \$2108.00, the Civil Fees totaled \$247.00 and the Mandatory Surcharges totaled \$2572.00. \$4927.00 was forwarded to the Town of Albion on February 13, 2018.

The Monthly Report for Justice Fuller consisted of Nine Pages. There were one-hundred and thirty-five dispositions and three small claims and civil cases. The Fines totaled \$2350.00, the Civil Fees totaled \$102.00 and the Mandatory Surcharges totaled \$2341.00. \$4793.00 was forwarded to the Town of Albion on February 9, 2018.

Very truly yours,

Denise Cornick  
Court Clerk

January 26, 2018

F. Richard Remley  
Supervisor  
Town of Albion  
3665 Clarendon Road  
Albion, New York 14411

Dear Supervisor Remley:

We are pleased to submit the following engagement letter for accounting services in the Town of Albion. This letter, along with Attachment A, will outline our understanding of the terms and conditions of this engagement and the nature and limitation of the services we will provide.

#### **Scope of Services**

We will provide the following services:

- Monthly bookkeeping, including voucher processing – this includes up to 3 user access to AccuFund accounting system with ability to research historical information, and run reports.
- Payroll processing including payroll tax filing and depositing, payroll reports, W-2's, NYS Retirement reporting, Client access, and New Hire reporting
- Monthly reports reconciled to bank statements
- Monthly narratives to explain what the monthly reports mean for your Town
- Preparation of Annual Update Document and notes that explain the content of the report
- Preparation of accounting records for independent audits
- Assistance with preparation of annual budgets, including workshops as requested by the Town Board

This engagement letter is prepared with the understanding that our significant participation in the bookkeeping functions of the Town will not allow our firm to issue reviewed or Audited Financial statements for the Town. If you determine that the Town needs Audited or Reviewed Financial statements for bonding or other purposes, we will assist the Town in identifying a qualified CPA firm that could provide these services at the best quality and lowest cost available.

#### **Access to Documents/Information**

In order for us to efficiently and properly complete the Services hereunder, we may require access to the following documents and information concerning your organization:

- Remote read-only access to bank accounts
- Access to budgets and minutes
- Access to contracts and invoices
- Access to NYS electronic reporting
- Access to abstracts, vouchers, invoices and other accounting data
- Copies of grants, bonds and other debt related transactions
- Copies of other basic documents reflecting your financial transactions

Failure by your organization to provide all necessary documents and information, and to do so in a timely manner, will impede EFPRS's services and may require EFPRS to suspend or withdraw from the engagement. You agree and acknowledge that you will be responsible for any effect on the Services, including any losses or errors which may occur, as a result of failure to provide the required documents.

All documentation and information belonging to your organization, which is made known to EFPRS as a result of the provision of Services hereunder, shall be held in complete confidence by EFPRS and shall not be disclosed to any third party, except as otherwise required by law.

F. Richard Remley, Supervisor Town of Albion  
January 26, 2018  
Page 2

### Fees

- **Annual work - \$20,760 (\$1730 per month) beginning February 1, 2018**
  - Monthly Bookkeeping Services: voucher processing, bank reconciliations, and preparation of monthly reports.
  - Online access for up to 3 users - AccuFund Accounting System
  - Payroll processing including payroll tax filing and depositing, payroll reports, W-2's, NYS Retirement reporting, Client access, and New Hire reporting
  - Preparation and filing of Annual Update Document
  - Preparation of Annual Budget: preparation of the budget, a meeting with Town Officials, and tax cap

Our hourly fees for additional services not in our fixed fee are normally negotiated at a not to exceed amount because of government budget constraints. When the desired services are identified we will use our standard rates to determine the potential fees, but they could be discounted based on the time of the year and nature of the work. Our standard rates are as follows:

- Hourly Rate
  - Partner or Director - \$ 125 per hour
  - Senior Associate - \$ 85 per hour
  - Associate - \$ 65 per hour
- Other Charges
  - Office supplies – Town check supply and postage for vouchers will be charged to the Town. There will be no charge for other supplies.
  - Auto mileage – There will be no charge for auto mileage

### Billing Arrangements

Our standard practice is to invoice our fees on a monthly basis. Amounts are due and payable upon receipt. If you wish to inquire about your billing or about the services that have been rendered, please call our office immediately upon receipt of the invoice. If no inquiry about the billing is received by EFPRS within 10 days of issuance of an invoice, the invoice will automatically be deemed approved by the Company. Invoices that are unpaid 30 days past the invoice date are deemed delinquent and we reserve the right to charge interest on the past due amount at the lesser of (a) 1.0% per month or (b) the maximum amount permissible by applicable law. Interest shall accrue from the date the invoice is delinquent.

If an account has fees that are not paid in a timely manner, EFPRS also reserves the right to suspend our services, withhold delivery of any deliverables, or withdraw from this engagement entirely. In the event that any collection action is required to collect unpaid balances due to us, you agree to reimburse EFPRS for all our costs of collection, including without limitation, attorneys' fees. If EFPRS elects to terminate our services for nonpayment, or for any other reason provided for in this Agreement, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our services. You will be obligated to compensate us for all of our time expended, and to reimburse us for all of our out-of-pocket expenses and internal charges incurred, through the date of termination. We know that you understand this concept and employ good fiscal procedures over your collections and, accordingly, we look forward to your cooperation and understanding.

**TOWN OF ALBION, NEW YORK**

**Independent Accountant's Report  
On Applying Agreed-Upon Procedures  
February 12, 2018**

**Bonadio & Co., LLP**  
Certified Public Accountants

**INDEPENDENT ACCOUNTANT'S REPORT  
ON APPLYING AGREED-UPON PROCEDURES**

February 12, 2018

To the Town Board of the  
Town of Albion, New York:

We have performed the procedures enumerated below, which were agreed to by the Town of Albion, New York (the Town), solely to assist you with respect to specific accounting records or transactions of the Town for the period January 1, 2017 through December 31, 2017. Management is responsible for the Town's accounting records. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

**Procedure:** Obtain bank reconciliations for all bank accounts for each month during the period January 1, 2017 through December 31, 2017. Trace and agree selected information from the bank reconciliations obtained above to supporting documentation.

**Findings:** No exceptions noted.

**Procedure:** Obtain the cash disbursements report, select a haphazard sample of twenty (20) disbursements during the period January 1, 2017 through December 31, 2017 to trace and agree to supporting documentation.

**Findings:** No exceptions noted.

**Procedure:** Obtain a haphazard sample of wire transfers made during the period January 1, 2017 through December 31, 2017 and inspect documentation to ensure that all transfers have been appropriately authorized and recorded.

**Findings:** No exceptions noted.

**Procedure:** Obtain a haphazard sample of interbank transfers made during the period January 1, 2017 through December 31, 2017 for appropriate authorization and purpose.

**Findings:** No exceptions noted.

**Procedure:** Obtain 2017 minutes to identify any bids requested during the year and select five (5) to inspect for proper authorizations and approvals.

**Findings:** Review of minutes identified two bids requested during the year, no exceptions were noted in the review of the bids tested.

**INDEPENDENT ACCOUNTANT'S REPORT  
ON APPLYING AGREED-UPON PROCEDURES**  
(Continued)

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to, and did not, conduct an examination or review, the objective of which would be the expression of an opinion on the accounting records. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Town of Albion, New York and is not intended to be and should not be used by anyone other than those specified parties.

*Bonadio & Co., LLP*

## **POLICY FOR TOWN BUILDING GENERAL ASSEMBLY ROOM**

It is the intent of the Albion Town Board to make accessible to the Town of Albion residents and to eligible not for profit organizations (hereinafter referred to collectively as entity/entities), those properties that can legally be made available for the use by those selected by the Albion Town Board.

The Albion Town Board understands that there is a need for ample space for various entities to meet when desired;

It is the understanding of the Albion Town Board that these entities lack the resources to rent or purchase a location for the exclusive use of the entity, leading to the search for ample meeting space at little or no cost to the entity;

It is also understood that the Town of Albion is benefited in some way by the work of the entity.

It is the understanding of the Albion Town Board that the general assembly room of the Town Building provides the adequate accommodations for various entities to meet occasionally to further the organizations goals and purposes.

Now therefore, The Albion Town Board hereby authorizes the use of the general assembly room of the Town Building to be utilized by selected entities based upon the following conditions:

- 1) The general assembly room is not being used by or scheduled to be used by the Town of Albion or any of its affiliates for the period the entity wishes to occupy the room. If there is a conflict in scheduling wherein the Town of Albion desires to utilize the room for whatever purpose, then the Town of Albion will retain superceding priority to use the general assembly room.
- 2) The entity shall consult with a current Town Board member who must agree to sponsor that entity that wishing to utilize the general assembly room; and
- 3) The sponsoring Town Board member will be obligated to open the Town Building for the entity and also to secure the Town Building once the activity of the entity has ended.
- 4) The sponsoring Town Board member shall remain at the Town Building or at the disposal of the entity for the duration of the activity of the entity.
- 5) The entity is not authorized to use the equipment of the Town of Albion which includes but is not limited to the copy machine, fax machine and/or telephone system.
- 6) Said entity is authorized to use the tables, chairs, lighting, electricity and air conditioning located within the Town Building.
- 7) Upon the conclusion of the activity, it is the responsibility of the entity and/or the Sponsoring Town Board member to clean and arrange the general assembly room as it was prior to the activity.





**CHATFIELD ENGINEERS, P.C.** • 2800 Dewey Avenue • Rochester, New York 14616  
(585) 227-6040 • Fax (585) 227-4233

February 12, 2018

CE # 17-1262

Supervisor F. Richard Remley  
and Town Board Members  
Town of Albion  
3665 Clarendon Road  
Albion, New York 14411

RE: Town of Albion Phipps Road Culvert Replacement  
BridgeNY Grant Application Authorization

Dear Supervisor Remley and Town Board Members:

The Albion Town Board has previously authorized Chatfield Engineers, P.C. to prepare the evaluation of the Phipps Road Culvert in the Town of Albion. We have met onsite with Mike Neidert to evaluate the existing conditions. We are in the process of completing our evaluation and preparing the necessary documents in accordance with the BridgeNY requirements.

As part of the submission package for the grant application, a formal Town Board Resolution is necessary for submission of the grant application and to authorize Michael Neidert, Town Highway Superintendent to submit the grant application and sign any related documents.

I have provided a suggested resolution for your consideration and approval.

Upon your review should you have any questions, please do not hesitate to call.

Sincerely,

Paul R. Chatfield, P.E.

Copies by Email Only to:  
Sarah Basnalt, Town Clerk  
Michael Neidert, Highway Supt.



**CHATFIELD ENGINEERS, P.C.** • 2800 Dewey Avenue • Rochester, New York 14616  
(585) 227-6040 • Fax (585) 227-4233

February 12, 2018

CE # 17-1262

Supervisor F. Richard Remley  
and Town Board Members  
Town of Albion  
3665 Clarendon Road  
Albion, New York 14411

RE: Town of Albion Phipps Road Culvert Replacement  
SEQR Determination

Dear Supervisor Remley and Town Board Members:

We have reviewed the above referenced project with respect to the State Environmental Quality Review (SEQR).

We believe that this action is a Type II Action according to the criteria set forth in 6NYCRR Part 617.5 (c)(2). The project has been classified as Type II because it is considered a replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site. Type II Actions are actions which have been determined not to have a significant effect on the environment and do not require Environmental Impact Statements or any other determination of procedure under the provisions of SEQR.

Type II actions are exempt or excluded actions and are not subject to review. No further action is required for the project in regards to SEQR. Therefore, we conclude that these actions need no further review under the State Environmental Quality Review Act.

It would be advisable for the Board to recognize, in a formal resolution, that the project is considered a Type II Action under SEQR. We have attached a suggested resolution for your use.

Upon your review should you have any questions, please do not hesitate to call.

Sincerely,  
  
Paul R. Chatfield, P.E.

Copies by Email Only to:  
Sarah Basinait, Town Clerk  
Michael Neidert, Highway Supt.

**TOWN OF ALBION  
JANUARY 2018  
EXECUTIVE SUMMARY**

**BALANCE SHEET**

- Bank accounts were reconciled as of 1/31/18.
- The Town has \$3,021,409.11 in the bank.

**REVENUES AND EXPENSES**

• **REVENUES**

- Total receipts for the month were: \$1,217,665.97
- Major receipts were:
  - Town Clerk Fees (January) - \$1,052.70
  - Justice (January) - \$1,499.00
  - BAN (Truck) - \$100,000.00
  - Property Taxes - \$1,110,757.00
  - Metered Sales – \$3,496.26
  - Water Relevy - \$762.10

• **EXPENSES**

- Expenditures through January on average should equal 8.33% of the annual budget.

General Fund Townwide:

- Year to date expenses are \$91,111 compared to the annual budget of \$704,431 or 12.9% of the budget.
  - Workers Compensation and NYS Retirement have been paid in full.

General Fund Outside Village:

- Year to date expenses are \$17,295 compared to the annual budget of \$129,785 or 13.3% of the budget.
  - Workers Compensation and NYS Retirement has been paid in full.

Highway Townwide:

- Year to date expenses are \$326,664 compared to the annual budget of \$439,606 or 74.3% of the annual budget
  - Workers Compensation and NYS Retirement has been paid in full.
  - Purchase of Truck

Highway Outside Village:

- Year to date expenses are \$9,700 compared to the annual budget of \$189,567 or 5.1% of the budget.
  - Workers Compensation and NYS Retirement has been paid in full.

**Statement of Activity - MTD and YTD by Fund  
Town of Albion  
For 1/31/2018**

Run: 2/13/2018 at 8:09 AM

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	M-T-D Actual	M-T-D Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance
<b>Revenues</b>						
AA.1001.000.000 Real Property Taxes	\$ 358,705.00	\$ 358,705.00	\$ 0.00	\$ 358,705.00	\$ 358,705.00	\$ 0.00
AA.1081.000.000 Other Payments In Lieu of Taxes	0.00	6,334.00	(6,334.00)	0.00	6,334.00	(6,334.00)
AA.1090.000.000 Interest & Penalties On Real Prop Taxes	0.00	6,700.00	(6,700.00)	0.00	6,700.00	(6,700.00)
AA.1170.000.000 Franchises	0.00	9,700.00	(9,700.00)	0.00	9,700.00	(9,700.00)
AA.1255.000.000 Clerk Fees	581.70	4,500.00	(3,918.30)	581.70	4,500.00	(3,918.30)
AA.2376.000.000 Refuse & Garbage Serv Other Govts	0.00	1,900.00	(1,900.00)	0.00	1,900.00	(1,900.00)
AA.2401.000.000 Interest And Earnings	98.90	0.00	98.90	98.90	0.00	98.90
AA.2544.000.000 Dog Licenses	316.00	8,000.00	(5,684.00)	316.00	6,000.00	(5,684.00)
AA.2610.000.000 Fines And Forfeited Bail	1,499.00	30,000.00	(28,501.00)	1,499.00	30,000.00	(28,501.00)
AA.2611.000.000 Traffic Diversion Prg	0.00	20,000.00	(20,000.00)	0.00	20,000.00	(20,000.00)
AA.3001.000.000 St Aid Revenue Sharing	0.00	45,500.00	(45,500.00)	0.00	45,500.00	(45,500.00)
AA.3005.000.000 St Aid Mortgage Tax	0.00	23,000.00	(23,000.00)	0.00	23,000.00	(23,000.00)
AA.5031.000.000 Interfund Transfers	0.00	8,270.00	(8,270.00)	0.00	8,270.00	(8,270.00)
<b>Total Revenues</b>	<b>361,200.60</b>	<b>520,609.00</b>	<b>(159,408.40)</b>	<b>361,200.60</b>	<b>520,609.00</b>	<b>(159,408.40)</b>
<b>Expenses</b>						
AA.1010.100.000 Legislative Board, Pers Serv	1,758.29	15,416.00	13,657.71	1,758.29	15,416.00	13,657.71
AA.1010.400.000 Legislative Board, Contr Expend	77.39	1,200.00	1,122.61	77.39	1,200.00	1,122.61
AA.1110.100.000 Municipal Court, Pers Serv	4,085.72	35,682.00	31,616.28	4,085.72	35,682.00	31,616.28
AA.1110.102.000 Municipal Court, Pers Serv, Deputy	5,196.31	45,787.00	40,590.69	5,196.31	45,787.00	40,590.69
AA.1110.103.000 Municipal Court, Pers Serv, Clerk	1,678.40	14,655.00	12,976.60	1,678.40	14,655.00	12,976.60
AA.1110.400.000 Municipal Court, Contr Expend	418.58	25,800.00	25,381.42	418.58	25,800.00	25,381.42
AA.1110.402.000 Municipal Court, Contr Expend, Audit	0.00	700.00	700.00	0.00	700.00	700.00
AA.1110.403.000 Municipal Court, Contr Expend, Interpreter	415.00	2,750.00	2,335.00	415.00	2,750.00	2,335.00
AA.1110.404.000 Municipal Court, Contr Expend, Stereographer	0.00	10,500.00	10,500.00	0.00	10,500.00	10,500.00
AA.1220.100.000 Supervisor, pers Serv	685.73	5,982.00	5,296.27	685.73	5,982.00	5,296.27
AA.1220.400.000 Supervisor, Contr Expend	0.00	300.00	300.00	0.00	300.00	300.00
AA.1315.400.000 Comptroller, Contr Expend	1,500.00	18,860.00	16,860.00	1,500.00	18,860.00	16,860.00
AA.1320.400.000 Auditor, Contr Expend	0.00	5,000.00	5,000.00	0.00	5,000.00	5,000.00
AA.1330.400.000 Tax Collection, Contr Expend	1,987.13	3,500.00	1,512.87	1,987.13	3,500.00	1,512.87
AA.1330.402.000 Tax Collection, Contr Expend, Audit	0.00	500.00	500.00	0.00	500.00	500.00
AA.1355.400.000 Assessment, Contr Expend	0.00	3,660.00	3,660.00	0.00	3,660.00	3,660.00
AA.1410.100.000 Clerk, pers Serv	4,300.81	37,800.00	33,499.19	4,300.81	37,800.00	33,499.19
AA.1410.102.000 Clerk, pers Serv, Deputy	1,954.80	14,700.00	12,745.20	1,954.80	14,700.00	12,745.20
AA.1410.400.000 Clerk, Contr Expend	1,002.95	2,000.00	997.05	1,002.95	2,000.00	997.05
AA.1410.402.000 Clerk, Contr Expend, Audit	0.00	500.00	500.00	0.00	500.00	500.00
AA.1430.100.000 Personnel, Pers Serv	0.00	1,075.00	1,075.00	0.00	1,075.00	1,075.00
AA.1450.100.000 Elections, Pers Serv	0.00	3,000.00	3,000.00	0.00	3,000.00	3,000.00
AA.1450.400.000 Elections, Contr Expend	0.00	3,500.00	3,500.00	0.00	3,500.00	3,500.00
AA.1460.400.000 Records Mgmt, Contr Expend	0.00	120.00	120.00	0.00	120.00	120.00
AA.1620.200.000 Buildings, Equip & Cap Outlay	0.00	57,400.00	57,400.00	0.00	57,400.00	57,400.00
AA.1620.400.000 Buildings, Contr Expend	5,019.13	52,000.00	46,980.87	5,019.13	52,000.00	46,980.87
AA.1650.400.000 Central Comm System, Contr Expend	206.95	1,000.00	793.05	206.95	1,000.00	793.05
AA.1670.400.000 Central Print & Mail, Contr Expend	33.49	500.00	466.51	33.49	500.00	466.51
AA.1680.200.000 Central Data Process, Equip & Cap Outlay	0.00	10,000.00	10,000.00	0.00	10,000.00	10,000.00
AA.1680.400.000 Central Data Process, Contr Expend	514.05	49,228.00	48,713.95	514.05	49,228.00	48,713.95
AA.1910.400.000 Unallocated Insurance, Contr Expend	0.00	22,500.00	22,500.00	0.00	22,500.00	22,500.00
AA.1920.400.000 Municipal Assn Dues, Contr Expend	900.00	900.00	0.00	900.00	900.00	0.00

**Statement of Activity - MTD and YTD by Fund**  
**Town of Albion**  
**For 1/31/2018**

	M-T-D Actual	M-T-D Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance
AA.1950.400.000 Taxes & Assess On Munic Prop, Contr Expend	212.00	2,000.00	1,788.00	212.00	2,000.00	1,788.00
AA.1990.400.000 Contingency	0.00	2,500.00	2,500.00	0.00	2,500.00	2,500.00
AA.3120.100.000 Police, Pers Serv	0.00	150.00	150.00	0.00	150.00	150.00
AA.3310.400.000 Traffic Control, Contr Expend	0.00	2,500.00	2,500.00	0.00	2,500.00	2,500.00
AA.3510.400.000 Control of Animals, Contr Expend	28.41	5,980.00	5,950.59	29.41	5,980.00	5,950.59
AA.4025.400.000 Laboratory, Contr Expend	0.00	300.00	300.00	0.00	300.00	300.00
AA.5010.100.000 Street Admin, Pers Serv	6,494.94	57,029.00	50,534.06	6,494.94	57,029.00	50,534.06
AA.5010.102.000 Street Admin, Pers Serv, Deputy	0.00	750.00	750.00	0.00	750.00	750.00
AA.5010.400.000 Street Admin, Contr Expend	415.09	2,500.00	2,084.91	415.09	2,500.00	2,084.91
AA.5182.400.000 Street Lighting, Contr Expend	791.86	6,500.00	5,708.14	791.86	6,500.00	5,708.14
AA.7510.100.000 Historian, Pers Serv	0.00	450.00	450.00	0.00	450.00	450.00
AA.8510.400.000 Comm Beautification	0.00	950.00	950.00	0.00	950.00	950.00
AA.8810.100.000 Cemetery, Pers Serv	0.00	3,500.00	3,500.00	0.00	3,500.00	3,500.00
AA.8810.400.000 Cemetery, Contr Expend	0.00	8,000.00	8,000.00	0.00	8,000.00	8,000.00
AA.9010.800.000 State Retirement System	24,642.00	24,642.00	0.00	24,642.00	24,642.00	0.00
AA.9030.800.000 Social Security, Empl Bnfts	1,974.12	17,000.00	15,025.88	1,974.12	17,000.00	15,025.88
AA.9040.800.000 Workers Compensation, Empl Bnfts	20,215.00	20,215.00	0.00	20,215.00	20,215.00	0.00
AA.9050.800.000 Unemployment Insurance, Empl Bnfts	143.52	1,100.00	956.48	143.52	1,100.00	956.48
AA.9055.800.000 Disability Insurance, Empl Bnfts	22.50	150.00	127.50	22.50	150.00	127.50
AA.9060.800.000 Hospital & Medical (dental) Ins, Empl Bnfts	4,455.34	63,200.00	58,744.66	4,455.34	63,200.00	58,744.66
AA.9950.900.000 Transfers, Capital Projects Fund	0.00	39,000.00	39,000.00	0.00	39,000.00	39,000.00
<b>Total Expenses</b>	<b>91,110.51</b>	<b>704,431.00</b>	<b>613,320.49</b>	<b>91,110.51</b>	<b>704,431.00</b>	<b>613,320.49</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>\$ (270,090.09)</b>	<b>\$ 183,822.00</b>	<b>\$ 772,728.89</b>	<b>\$ (270,090.09)</b>	<b>\$ 183,822.00</b>	<b>\$ 772,728.89</b>

**Statement of Activity - MTD and YTD by Fund**  
**Town of Albion**  
**For 1/31/2018**

	M-T-D Actual	M-T-D Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance
<b>Revenues</b>						
BB.1120.000.000 Sales Tax (County)	\$ 0.00	\$ 105,885.00	\$ (105,885.00)	\$ 0.00	\$ 105,885.00	\$ (105,885.00)
BB.1560.000.000 Safety Inspection Fees	155.00	3,900.00	(3,745.00)	155.00	3,900.00	(3,745.00)
<b>Total Revenues</b>	<b>155.00</b>	<b>109,785.00</b>	<b>(109,630.00)</b>	<b>155.00</b>	<b>109,785.00</b>	<b>(109,630.00)</b>
<b>Expenses</b>						
BB.1420.400.000 Law, Contr Expend	0.00	34,000.00	34,000.00	0.00	34,000.00	34,000.00
BB.1989.400.000 Other Gen Govt Support	0.00	4,500.00	4,500.00	0.00	4,500.00	4,500.00
BB.4020.100.000 Registrar of Vital Statistics, Pers Serv	0.00	3,183.00	3,183.00	0.00	3,183.00	3,183.00
BB.4020.400.000 Registrar of Vital Stat, Contr Expend	3.89	400.00	396.11	3.89	400.00	396.11
BB.6510.400.000 Community Action, Contr Expend	0.00	1,000.00	1,000.00	0.00	1,000.00	1,000.00
BB.6989.400.000 Other Econ & Dev, Contr Expend (EDA)	0.00	500.00	500.00	0.00	500.00	500.00
BB.7310.400.000 Youth Prog, Contr Expend	0.00	8,500.00	8,500.00	0.00	8,500.00	8,500.00
BB.7550.400.000 Celebrations, Contr Expend	0.00	4,500.00	4,500.00	0.00	4,500.00	4,500.00
BB.8010.100.000 Zoning, Pers Serv	5,470.19	49,290.00	43,819.81	5,470.19	49,290.00	43,819.81
BB.8010.400.000 Zoning, Contr Expend	404.00	4,500.00	4,096.00	404.00	4,500.00	4,096.00
BB.8020.100.000 Planning, Pers Serv	0.00	3,500.00	3,500.00	0.00	3,500.00	3,500.00
BB.8020.103.000 Planning, Pers Serv, Clerk	0.00	500.00	500.00	0.00	500.00	500.00
BB.8020.400.000 Planning, Contr Expend	13.60	200.00	186.40	13.60	200.00	186.40
BB.9010.800.000 State Retirement System	7,971.00	7,971.00	0.00	7,971.00	7,971.00	0.00
BB.9030.900.000 Social Security, Empl Bnfts	409.72	3,900.00	3,490.28	409.72	3,900.00	3,490.28
BB.9040.800.000 Workers Compensation, Empl Bnfts	2,941.00	2,941.00	0.00	2,941.00	2,941.00	0.00
BB.9050.800.000 Unemployment Insurance, Empl Bnfts	82.04	400.00	317.96	82.04	400.00	317.96
<b>Total Expenses</b>	<b>17,295.44</b>	<b>129,785.00</b>	<b>112,489.56</b>	<b>17,295.44</b>	<b>129,785.00</b>	<b>112,489.56</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>\$ 17,140.44</b>	<b>\$ 20,000.00</b>	<b>\$ 222,119.56</b>	<b>\$ 17,140.44</b>	<b>\$ 20,000.00</b>	<b>\$ 222,119.56</b>

**Statement of Activity - MTD and YTD by Fund**  
**Town of Albion**  
**For 1/31/2018**

	M-T-D Actual	M-T-D Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance
<b>Revenues</b>						
DA.1001.000.000 Real Property Taxes	\$ 250,379.00	\$ 250,379.00	\$ 0.00	\$ 250,379.00	\$ 250,379.00	\$ 0.00
DA.2300.000.000 Transportation Services Other Govts	0.00	9,800.00	(9,800.00)	0.00	9,800.00	(9,800.00)
DA.2302.000.000 Snow Removal Services Other Govts	0.00	96,000.00	(96,000.00)	0.00	96,000.00	(96,000.00)
DA.2665.000.000 Sales of Equipment	0.00	12,000.00	(12,000.00)	0.00	12,000.00	(12,000.00)
DA.5031.000.000 Interfund Transfers	0.00	39,000.00	(39,000.00)	0.00	39,000.00	(39,000.00)
DA.5730.000.000 Bond Anticipation Note	100,000.00	0.00	100,000.00	100,000.00	0.00	100,000.00
<b>Total Revenues</b>	<b>350,379.00</b>	<b>407,179.00</b>	<b>(56,800.00)</b>	<b>350,379.00</b>	<b>407,179.00</b>	<b>(56,800.00)</b>
<b>Expenses</b>						
DA.5130.100.000 Machinery, Pers Serv	0.00	62,000.00	62,000.00	0.00	62,000.00	62,000.00
DA.5130.200.000 Machinery, Equip & Cap Outlay	227,481.40	127,000.00	(100,481.40)	227,481.40	127,000.00	(100,481.40)
DA.5130.400.000 Machinery, Contr Expend, Clothing Allowance	959.77	35,000.00	34,040.23	959.77	35,000.00	34,040.23
DA.5140.100.000 Brush And Weeds, Pers Serv	0.00	6,000.00	6,000.00	0.00	6,000.00	6,000.00
DA.5140.400.000 Brush And Weeds, Contr Expend	0.00	500.00	500.00	0.00	500.00	500.00
DA.5142.100.000 Snow Removal, Pers Serv	13,835.14	34,000.00	20,164.86	13,835.14	34,000.00	20,164.86
DA.5142.400.000 Snow Removal, Contr Expend	20,698.53	42,000.00	21,301.47	20,698.53	42,000.00	21,301.47
DA.5148.100.000 Services Other Govts, Pers Serv	13,883.87	31,000.00	17,116.13	13,883.87	31,000.00	17,116.13
DA.5148.400.000 Services Other Govts, Contr Expend	20,698.48	44,000.00	23,301.52	20,698.48	44,000.00	23,301.52
DA.9010.800.000 State Retirement System	11,398.00	11,398.00	0.00	11,398.00	11,398.00	0.00
DA.9030.800.000 Social Security, Empl Bnfts	2,104.06	9,400.00	7,295.94	2,104.06	9,400.00	7,295.94
DA.9040.800.000 Workers Compensation, Empl Bnfts	14,137.00	14,137.00	0.00	14,137.00	14,137.00	0.00
DA.9050.800.000 Unemployment Insurance, Empl Bnfts	400.03	1,000.00	599.97	400.03	1,000.00	599.97
DA.9055.800.000 Disability Insurance, Empl Bnfts	7.20	100.00	92.80	7.20	100.00	92.80
DA.9060.800.000 Hospital & Medical (dental) Ins, Empl Bnfts	1,080.32	22,071.00	20,990.68	1,080.32	22,071.00	20,990.68
<b>Total Expenses</b>	<b>326,663.80</b>	<b>439,606.00</b>	<b>112,942.20</b>	<b>326,663.80</b>	<b>439,606.00</b>	<b>112,942.20</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>\$ (23,715.20)</b>	<b>\$ 32,427.00</b>	<b>\$ 169,742.20</b>	<b>\$ (23,715.20)</b>	<b>\$ 32,427.00</b>	<b>\$ 169,742.20</b>

**Statement of Activity - MTD and YTD by Fund**  
**Town of Albion**  
**For 1/31/2018**

	M-T-D Actual	M-T-D Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance
<b>Revenues</b>						
DB.1001.000.000 Real Property Taxes	\$ 116,167.00	\$ 128,067.00	\$ (11,900.00)	\$ 116,167.00	\$ 128,067.00	\$ (11,900.00)
DB.3501.000.000 St Aid Consolidated Highway Aid	0.00	61,000.00	(61,000.00)	0.00	61,000.00	(61,000.00)
<b>Total Revenues</b>	<b>116,167.00</b>	<b>189,067.00</b>	<b>(72,900.00)</b>	<b>116,167.00</b>	<b>189,067.00</b>	<b>(72,900.00)</b>
<b>Expenses</b>						
DB.5110.100.000 Maint of Streets, Pers Serv	0.00	34,000.00	34,000.00	0.00	34,000.00	34,000.00
DB.5110.400.000 Maint of Streets, Contr Expend	5.00	77,400.00	77,395.00	5.00	77,400.00	77,395.00
DB.5112.200.000 Perm Improve Highway, Equip & Cap Outlay	0.00	61,000.00	61,000.00	0.00	61,000.00	61,000.00
DB.5120.200.000 Maint of Bridges, Equip & Cap Outlay	1,063.60	0.00	(1,063.60)	1,063.60	0.00	(1,063.60)
DB.9010.600.000 State Retirement System	2,832.00	2,832.00	0.00	2,832.00	2,832.00	0.00
DB.9030.600.000 Social Security, Empl Bnfts	0.00	3,000.00	3,000.00	0.00	3,000.00	3,000.00
DB.9040.600.000 Workers Compensation, Empl Bnfts	3,512.00	3,512.00	0.00	3,512.00	3,512.00	0.00
DB.9050.600.000 Unemployment Insurance, Empl Bnfts	0.00	1,000.00	1,000.00	0.00	1,000.00	1,000.00
DB.9055.800.000 Disability Insurance, Empl Bnfts	7.20	65.00	57.80	7.20	65.00	57.80
DB.9060.800.000 Hospital & Medical (dental) Ins, Empl Bnfts	1,080.34	5,558.00	4,477.66	1,080.34	5,558.00	4,477.66
DB.9089.800.000 Other Employee Benefits	1,200.00	1,200.00	0.00	1,200.00	1,200.00	0.00
<b>Total Expenses</b>	<b>9,700.14</b>	<b>189,567.00</b>	<b>179,866.86</b>	<b>9,700.14</b>	<b>189,567.00</b>	<b>179,866.86</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>\$ (106,468.86)</b>	<b>\$ 500.00</b>	<b>\$ 252,766.86</b>	<b>\$ (106,468.86)</b>	<b>\$ 500.00</b>	<b>\$ 252,766.86</b>



**Statement of Activity - MTD and YTD by Fund**  
**Town of Albion**  
**For 1/31/2018**

	M-T-D Actual	M-T-D Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance
<b>Revenues</b>						
HH.5730.000.000 Bond Anticipation Note	\$ 0.00	\$ 100,000.00	\$ (100,000.00)	\$ 0.00	\$ 100,000.00	\$ (100,000.00)
HH.5731.000.000 BANS Redeemed from Appropriations	0.00	127,000.00	(127,000.00)	0.00	127,000.00	(127,000.00)
<b>Total Revenues</b>	0.00	227,000.00	(227,000.00)	0.00	227,000.00	(227,000.00)
<b>Expenses</b>						
HH.5130.200.000 Machinery & Equip, Equip & Cap Outlay	0.00	227,000.00	227,000.00	0.00	227,000.00	227,000.00
<b>Total Expenses</b>	0.00	227,000.00	227,000.00	0.00	227,000.00	227,000.00
<b>Excess Revenue Over (Under) Expenditures</b>	\$ 0.00	\$ 0.00	\$ 454,000.00	\$ 0.00	\$ 0.00	\$ 454,000.00

**Statement of Activity - MTD and YTD by Fund**  
**Town of Albion**  
**For 1/31/2018**

	M-T-D Actual	M-T-D Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance
<b>Revenues</b>						
SF.1001.000.000 Real Property Taxes	\$ 100,000.00	\$ 100,000.00	\$ 0.00	\$ 100,000.00	\$ 100,000.00	\$ 0.00
<b>Total Revenues</b>	100,000.00	100,000.00	0.00	100,000.00	100,000.00	0.00
<b>Expenses</b>						
SF.3410.400.000 Fire, Contr Expend	0.00	103,124.00	103,124.00	0.00	103,124.00	103,124.00
<b>Total Expenses</b>	0.00	103,124.00	103,124.00	0.00	103,124.00	103,124.00
<b>Excess Revenue Over (Under) Expenditures</b>	\$ (100,000.00)	\$ 3,124.00	\$ 103,124.00	\$ (100,000.00)	\$ 3,124.00	\$ 103,124.00

**Statement of Activity - MTD and YTD by Fund**  
**Town of Albion**  
**For 1/31/2018**

	M-T-D Actual	M-T-D Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance
<b>Revenues</b>						
SS.1001.000.020 Real Property Taxes, District 1	\$ 50,765.00	\$ 50,765.00	\$ 0.00	\$ 50,765.00	\$ 50,765.00	\$ 0.00
SS.2120.000.020 Sewer Rents, District 1	0.00	8,500.00	(8,500.00)	0.00	8,500.00	(8,500.00)
<b>Total Revenues</b>	<b>50,765.00</b>	<b>59,265.00</b>	<b>(8,500.00)</b>	<b>50,765.00</b>	<b>59,265.00</b>	<b>(8,500.00)</b>
<b>Expenses</b>						
SS.8110.100.020 Sewer Administration, Pers Serv, District 1	374.07	3,307.00	2,932.93	374.07	3,307.00	2,932.93
SS.8110.103.020 Sewer Administration, Pers Serv, Clerk, District 1	37.15	324.00	286.85	37.15	324.00	286.85
SS.8110.400.020 Sewer Administration, Contr Expend, District 1	0.00	500.00	500.00	0.00	500.00	500.00
SS.8110.402.020 Sewer Administration, Contr Expend, Audit, District 1	0.00	900.00	900.00	0.00	900.00	900.00
SS.8120.100.020 Sanitary Sewers, Pers Serv, District 1	0.00	500.00	500.00	0.00	500.00	500.00
SS.8120.200.020 Sanitary Sewers, Equip & Cap Outlay, District 1	0.00	5,200.00	5,200.00	0.00	5,200.00	5,200.00
SS.8120.400.020 Sanitary Sewers, Contr Expend, District 1	0.00	1,000.00	1,000.00	0.00	1,000.00	1,000.00
SS.8130.400.020 Sewage Treat Disp, Contr Expend, District 1	21,374.87	17,000.00	(4,374.87)	21,374.87	17,000.00	(4,374.87)
SS.9010.800.020 State Retirement System, District 1	566.00	566.00	0.00	566.00	566.00	0.00
SS.9030.800.020 Social Security, Empl Bnfts, District 1	31.45	281.00	249.55	31.45	281.00	249.55
SS.9710.600.020 Debt Principal, Serial Bonds, District 1	0.00	20,000.00	20,000.00	0.00	20,000.00	20,000.00
SS.9710.700.020 Debt Principal, Serial Bonds, District 1	0.00	15,000.00	15,000.00	0.00	15,000.00	15,000.00
<b>Total Expenses</b>	<b>22,383.54</b>	<b>64,578.00</b>	<b>42,194.46</b>	<b>22,383.54</b>	<b>64,578.00</b>	<b>42,194.46</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>\$ (26,381.46)</b>	<b>\$ 5,313.00</b>	<b>\$ 50,694.46</b>	<b>\$ (26,381.46)</b>	<b>\$ 5,313.00</b>	<b>\$ 50,694.46</b>

**Statement of Activity - MTD and YTD by Fund**  
**Town of Albion**  
**For 1/31/2018**

	M-T-D Actual	M-T-D Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance
<b>Revenues</b>						
SS.2120.000.021 Sewer Rents, District 2	\$ 0.00	\$ 100.00	\$ (100.00)	\$ 0.00	\$ 100.00	\$ (100.00)
<b>Total Revenues</b>	0.00	100.00	(100.00)	0.00	100.00	(100.00)
<b>Expenses</b>						
SS.8130.400.021 Sewage Treat Disp, Contr Expend, District 2	44.50	100.00	55.50	44.50	100.00	55.50
<b>Total Expenses</b>	44.50	100.00	55.50	44.50	100.00	55.50
<b>Excess Revenue Over (Under) Expenditures</b>	\$ 44.50	\$ 0.00	\$ 155.50	\$ 44.50	\$ 0.00	\$ 155.50

**Statement of Activity - MTD and YTD by Fund**  
**Town of Albion**  
**For 1/31/2018**

	M-T-D Actual	M-T-D Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance
<b>Revenues</b>						
SW.1001.000.001 Real Property Taxes, District 1	\$ 17,742.00	\$ 17,742.00	\$ 0.00	\$ 17,742.00	\$ 17,742.00	\$ 0.00
SW.2140.000.001 Metered Water Sales, District 1	31.36	27,328.00	(27,296.64)	31.36	27,328.00	(27,296.64)
SW.2148.000.001 Interest & Penalties on Water Rents, District 1	3.44	50.00	(46.56)	3.44	50.00	(46.56)
SW.2770.000.001 Unclassified (specify), District 1	3.00	300.00	(297.00)	3.00	300.00	(297.00)
<b>Total Revenues</b>	<b>17,779.80</b>	<b>45,420.00</b>	<b>(27,640.20)</b>	<b>17,779.80</b>	<b>45,420.00</b>	<b>(27,640.20)</b>
<b>Expenses</b>						
SW.1950.400.001 Taxes & Assess on Munic Prop, Contr Expend	316.82	350.00	33.18	316.82	350.00	33.18
SW.8310.100.001 Water Administration, Pers Serv, District 1	54.80	478.00	423.20	54.80	478.00	423.20
SW.8310.200.001 Water Administration, Equip & Cap Outlay, District 1	0.00	408.00	408.00	0.00	408.00	408.00
SW.8310.400.001 Water Administration, Contr Expend, District 1	2.30	800.00	797.70	2.30	800.00	797.70
SW.8320.400.001 Source Supply Pwr & Pump, Contr Expend, District 1	177.03	22,000.00	21,822.97	177.03	22,000.00	21,822.97
SW.8330.400.001 Water Purification, Contr Expend, District 1	0.00	150.00	150.00	0.00	150.00	150.00
SW.8340.100.001 Water Trans & Distrib, Pers Serv, District 1	0.00	1,000.00	1,000.00	0.00	1,000.00	1,000.00
SW.8340.103.001 Water Trans & Distrib, Pers Serv, Clerk, District 1	118.90	1,053.00	934.10	118.90	1,053.00	934.10
SW.8340.200.001 Water Trans & Distrib, Equip & Cap Outlay, District 1	0.00	1,648.00	1,648.00	0.00	1,648.00	1,648.00
SW.8340.201.001 Water & Trans Distrib, Equip & Cap Outlay, Water Tower	0.00	3,160.00	3,160.00	0.00	3,160.00	3,160.00
SW.8340.400.001 Water Trans & Distrib, Contr, District 1	0.00	900.00	900.00	0.00	900.00	900.00
SW.9010.800.001 State Retirement System, District 1	239.00	239.00	0.00	239.00	239.00	0.00
SW.9030.800.001 Social Security, Empl Bnfts, District 1	13.29	200.00	186.71	13.29	200.00	186.71
SW.9730.600.001 Debt Principal, Bond Anticipation Note	0.00	12,750.00	12,750.00	0.00	12,750.00	12,750.00
SW.9730.700.001 Debt Interest, Bond Anticipation Note	0.00	1,500.00	1,500.00	0.00	1,500.00	1,500.00
SW.9950.900.001 Transfers, Capital Projects Fund, District 1	0.00	840.00	840.00	0.00	840.00	840.00
<b>Total Expenses</b>	<b>922.14</b>	<b>47,478.00</b>	<b>46,555.86</b>	<b>922.14</b>	<b>47,476.00</b>	<b>46,553.86</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>\$ (16,857.66)</b>	<b>\$ 2,056.00</b>	<b>\$ 74,194.06</b>	<b>\$ (16,857.66)</b>	<b>\$ 2,056.00</b>	<b>\$ 74,194.06</b>

**Statement of Activity - MTD and YTD by Fund  
Town of Albion  
For 1/31/2018**

	M-T-D Actual	M-T-D Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance
<b>Revenues</b>						
SW.2140.000.002 Metered Water Sales, District 2	\$ 158.03	\$ 30,973.00	\$ (30,814.97)	\$ 158.03	\$ 30,973.00	\$ (30,814.97)
SW.2770.000.002 Unclassified (specify), District 2	3.00	150.00	(147.00)	3.00	150.00	(147.00)
<b>Total Revenues</b>	<b>161.03</b>	<b>31,123.00</b>	<b>(30,961.97)</b>	<b>161.03</b>	<b>31,123.00</b>	<b>(30,961.97)</b>
<b>Expenses</b>						
SW.8310.100.002 Water Administration, Pers Serv, District 2	24.62	215.00	190.38	24.62	215.00	190.38
SW.8310.200.002 Water Administration, Equip & Cap Outlay, District 2	0.00	176.00	176.00	0.00	176.00	176.00
SW.8310.400.002 Water Administration, Contr Expend, District 2	1.84	100.00	98.16	1.84	100.00	98.16
SW.8320.400.002 Source Supply Pwr & Pump, Contr Expend, District 2	23.82	28,000.00	27,976.18	23.82	28,000.00	27,976.18
SW.8330.400.002 Water Purification, Contr Expend, District 2	0.00	150.00	150.00	0.00	150.00	150.00
SW.8340.100.002 Water Trans & Distrib, Pers Serv, District 2	0.00	500.00	500.00	0.00	500.00	500.00
SW.8340.103.002 Water Trans & Distrib, Pers Serv, Clerk, District 2	24.48	216.00	191.52	24.48	216.00	191.52
SW.8340.200.002 Water Trans & Distrib, Equip & Cap Outlay, District 2	0.00	5,708.00	5,708.00	0.00	5,708.00	5,708.00
SW.8340.400.002 Water Trans & Distrib, Contr, District 2	0.00	800.00	800.00	0.00	800.00	800.00
SW.9010.800.002 State Retirement System, District 2	67.00	67.00	0.00	67.00	67.00	0.00
SW.9030.800.002 Social Security, Empl Bnfts, District 2	3.76	100.00	96.24	3.76	100.00	96.24
SW.9950.900.002 Transfers, Capital Projects Fund, District 2	0.00	975.00	975.00	0.00	975.00	975.00
<b>Total Expenses</b>	<b>145.52</b>	<b>37,007.00</b>	<b>36,861.48</b>	<b>145.52</b>	<b>37,007.00</b>	<b>36,861.48</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>\$ (15.51)</b>	<b>\$ 5,884.00</b>	<b>\$ 67,823.45</b>	<b>\$ (15.51)</b>	<b>\$ 5,884.00</b>	<b>\$ 67,823.45</b>

**Statement of Activity - MTD and YTD by Fund  
Town of Albion  
For 1/31/2018**

	M-T-D Actual	M-T-D Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance
<b>Revenues</b>						
SW.1001.000.003 Real Property Taxes, District 3	\$ 70,000.00	\$ 70,000.00	\$ 0.00	\$ 70,000.00	\$ 70,000.00	\$ 0.00
SW.2140.000.003 Metered Water Sales, District 3	1,069.85	59,091.00	(58,021.15)	1,069.85	59,091.00	(58,021.15)
SW.2148.000.003 Interest & Penalties on Water Rents, District 3	100.89	500.00	(399.11)	100.89	500.00	(399.11)
SW.2770.000.003 Unclassified (specify), District 3	36.00	1,550.00	(1,514.00)	36.00	1,550.00	(1,514.00)
<b>Total Revenues</b>	<b>71,206.74</b>	<b>131,141.00</b>	<b>(59,934.26)</b>	<b>71,206.74</b>	<b>131,141.00</b>	<b>(59,934.26)</b>
<b>Expenses</b>						
SW.8310.100.003 Water Administration, Pers Serv, District 3	270.19	2,357.00	2,086.81	270.19	2,357.00	2,086.81
SW.8310.200.003 Water Administration, Equip & Cap Outlay, District 3	0.00	1,652.00	1,652.00	0.00	1,652.00	1,652.00
SW.8310.400.003 Water Administration, Contr Expend, District 3	12.42	1,000.00	987.58	12.42	1,000.00	987.58
SW.8320.400.003 Source Supply Pwr & Pump, Contr Expend, District 3	598.92	55,800.00	55,203.08	598.92	55,800.00	55,203.08
SW.8330.400.003 Water Purification, Contr Expend, District 3	0.00	200.00	200.00	0.00	200.00	200.00
SW.8340.100.003 Water Trans & Distrib, Pers Serv, District 3	0.00	2,500.00	2,500.00	0.00	2,500.00	2,500.00
SW.8340.103.003 Water Trans & Distrib, Pers Serv, Clerk, District 3	383.31	3,386.00	3,004.69	383.31	3,386.00	3,004.69
SW.8340.200.003 Water Trans & Distrib, Equip & Cap Outlay, District 3	0.00	11,402.00	11,402.00	0.00	11,402.00	11,402.00
SW.8340.201.003 Water & Trans Distrib, Equip & Cap Outlay, Water Tower	0.00	2,000.00	2,000.00	0.00	2,000.00	2,000.00
SW.8340.400.003 Water Trans & Distrib, Contr, District 3	0.00	2,500.00	2,500.00	0.00	2,500.00	2,500.00
SW.9010.800.003 State Retirement System, District 3	898.00	898.00	0.00	898.00	898.00	0.00
SW.9030.800.003 Social Security, Empl Bnfts, District 3	49.99	630.00	580.01	49.99	630.00	580.01
SW.9710.800.003 Debt Principal, Serial Bonds, District 3	0.00	45,000.00	45,000.00	0.00	45,000.00	45,000.00
SW.9710.700.003 Debt Interest, Serial Bonds, District 3	0.00	12,928.00	12,928.00	0.00	12,928.00	12,928.00
SW.9950.900.003 Transfers, Capital Projects Fund, District 3	0.00	1,940.00	1,940.00	0.00	1,940.00	1,940.00
<b>Total Expenses</b>	<b>2,210.83</b>	<b>144,195.00</b>	<b>141,984.17</b>	<b>2,210.83</b>	<b>144,195.00</b>	<b>141,984.17</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>\$ (68,995.91)</b>	<b>\$ 13,054.00</b>	<b>\$ 201,918.43</b>	<b>\$ (68,995.91)</b>	<b>\$ 13,054.00</b>	<b>\$ 201,918.43</b>

**Statement of Activity - MTD and YTD by Fund  
Town of Albion  
For 1/31/2018**

	M-T-D Actual	M-T-D Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance
<b>Revenues</b>						
SW.1001.000.004 Real Property Taxes, District 4	\$ 28,569.00	\$ 28,569.00	\$ 0.00	\$ 28,569.00	\$ 28,569.00	\$ 0.00
SW.2140.000.004 Metered Water Sales, District 4	349.06	29,000.00	(28,650.94)	349.06	29,000.00	(28,650.94)
SW.2149.000.004 Interest & Penalties on Water Rents, District 4	238.73	700.00	(461.27)	238.73	700.00	(461.27)
SW.2770.000.004 Unclassified (specify), District 4	39.00	1,000.00	(961.00)	39.00	1,000.00	(961.00)
<b>Total Revenues</b>	<b>29,195.79</b>	<b>59,269.00</b>	<b>(30,073.21)</b>	<b>29,195.79</b>	<b>59,269.00</b>	<b>(30,073.21)</b>
<b>Expenses</b>						
SW.1950.400.004 Taxes & Assess on Munic Prop, Contr Expend	176.35	175.00	(1.35)	176.35	175.00	(1.35)
SW.8310.100.004 Water Administration, Pers Serv, District 4	159.70	1,393.00	1,233.30	159.70	1,393.00	1,233.30
SW.8310.200.004 Water Administration, Equip & Cap Outlay, District 4	0.00	1,124.00	1,124.00	0.00	1,124.00	1,124.00
SW.8310.400.004 Water Administration, Contr Expend, District 4	9.02	650.00	640.98	9.02	650.00	640.98
SW.8320.400.004 Source Supply Pwr & Pump, Contr Expend, District 4	446.57	27,000.00	26,553.43	446.57	27,000.00	26,553.43
SW.8330.400.004 Water Purification, Contr Expend, District 4	0.00	200.00	200.00	0.00	200.00	200.00
SW.8340.100.004 Water Trans & Distrib, Pers Serv, District 4	0.00	1,500.00	1,500.00	0.00	1,500.00	1,500.00
SW.8340.103.004 Water Trans & Distrib, Pers Serv, Clerk, District 4	383.31	3,388.00	3,004.69	383.31	3,388.00	3,004.69
SW.8340.200.004 Water Trans & Distrib, Equip & Cap Outlay, District 4	0.00	3,297.00	3,297.00	0.00	3,297.00	3,297.00
SW.8340.201.004 Water & Trans Distr, Equip & Cap Outlay, Water Tower	0.00	2,000.00	2,000.00	0.00	2,000.00	2,000.00
SW.8340.400.004 Water Trans & Distrib, Contr, District 4	0.00	1,500.00	1,500.00	0.00	1,500.00	1,500.00
SW.9010.800.004 State Retirement System, District 4	748.00	748.00	0.00	748.00	748.00	0.00
SW.9030.800.004 Social Security, Empl Bnfts, District 4	41.54	550.00	508.46	41.54	550.00	508.46
SW.9710.800.004 Debt Principal, Serial Bonds, District 4	0.00	8,900.00	8,900.00	0.00	8,900.00	8,900.00
SW.9710.700.004 Debt Interest, Serial Bonds, District 4	0.00	13,502.00	13,502.00	0.00	13,502.00	13,502.00
SW.9950.900.004 Transfers, Capital Projects Fund, District 4	0.00	1,140.00	1,140.00	0.00	1,140.00	1,140.00
<b>Total Expenses</b>	<b>1,964.49</b>	<b>67,067.00</b>	<b>65,102.51</b>	<b>1,964.49</b>	<b>67,067.00</b>	<b>65,102.51</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>\$ (27,231.30)</b>	<b>\$ 7,798.00</b>	<b>\$ 95,175.72</b>	<b>\$ (27,231.30)</b>	<b>\$ 7,798.00</b>	<b>\$ 95,175.72</b>



**Statement of Activity - MTD and YTD by Fund**  
**Town of Albion**  
**For 1/31/2018**

	M-T-D Actual	M-T-D Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance
<b>Revenues</b>						
SW.1001.000.005 Real Property Taxes, District 5	\$ 60,386.00	\$ 60,386.00	\$ 0.00	\$ 60,386.00	\$ 60,386.00	\$ 0.00
SW.2140.000.005 Metered Water Sales, District 5	1,369.45	48,000.00	(46,630.55)	1,369.45	48,000.00	(46,630.55)
SW.2148.000.005 Interest & Penalties on Water Rents, District 5	251.39	900.00	(648.61)	251.39	900.00	(648.61)
SW.2770.000.005 Unclassified (specify), District 5	45.00	1,300.00	(1,255.00)	45.00	1,300.00	(1,255.00)
SW.2140.001.005 Metered Water Sales, Out Of Dist, District 5	0.00	300.00	(300.00)	0.00	300.00	(300.00)
<b>Total Revenues</b>	<b>62,051.84</b>	<b>110,886.00</b>	<b>(48,834.16)</b>	<b>62,051.84</b>	<b>110,886.00</b>	<b>(48,834.16)</b>
<b>Expenses</b>						
SW.8310.100.005 Water Administration, Pers Serv, District 5	202.77	1,769.00	1,566.23	202.77	1,769.00	1,566.23
SW.8310.200.005 Water Administration, Equip & Cap Outlay, District 5	0.00	1,331.00	1,331.00	0.00	1,331.00	1,331.00
SW.8310.400.005 Water Administration, Contr Expend, District 5	13.80	900.00	886.20	13.80	900.00	886.20
SW.8320.400.005 Source Supply Pwr & Pump, Contr Expend, District 5	506.71	44,000.00	43,493.29	506.71	44,000.00	43,493.29
SW.8330.400.005 Water Purification, Contr Expend, District 5	0.00	200.00	200.00	0.00	200.00	200.00
SW.8340.100.005 Water Trans & Distrib, Pers Serv, District 5	0.00	1,200.00	1,200.00	0.00	1,200.00	1,200.00
SW.8340.103.005 Water Trans & Distrib, Pers Serv, Clerk, District 5	525.81	4,648.00	4,122.19	525.81	4,648.00	4,122.19
SW.8340.200.005 Water Trans & Distrib, Equip & Cap Outlay, District 5	0.00	3,912.00	3,912.00	0.00	3,912.00	3,912.00
SW.8340.201.005 Water & Trans Distrib, Equip & Cap Outlay, Water Tower	0.00	3,000.00	3,000.00	0.00	3,000.00	3,000.00
SW.8340.400.005 Water Trans & Distrib, Contr, District 5	0.00	2,000.00	2,000.00	0.00	2,000.00	2,000.00
SW.9010.800.005 State Retirement System, District 5	1,003.00	1,003.00	0.00	1,003.00	1,003.00	0.00
SW.9030.800.005 Social Security, Empl Bnfts, District 5	55.73	600.00	544.27	55.73	600.00	544.27
SW.9710.600.005 Debt Principal, Serial Bonds, District 5	0.00	23,000.00	23,000.00	0.00	23,000.00	23,000.00
SW.9710.700.005 Debt Interest, Serial Bonds, District 5	0.00	37,580.00	37,580.00	0.00	37,580.00	37,580.00
SW.9950.900.005 Transfers, Capital Projects Fund, District 5	0.00	1,340.00	1,340.00	0.00	1,340.00	1,340.00
<b>Total Expenses</b>	<b>2,307.82</b>	<b>126,483.00</b>	<b>124,175.18</b>	<b>2,307.82</b>	<b>126,483.00</b>	<b>124,175.18</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>\$ (59,744.02)</b>	<b>\$ 15,597.00</b>	<b>\$ 173,009.34</b>	<b>\$ (59,744.02)</b>	<b>\$ 15,597.00</b>	<b>\$ 173,009.34</b>

**Statement of Activity - MTD and YTD by Fund  
Town of Albion  
For 1/31/2018**

	M-T-D Actual	M-T-D Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance
<b>Revenues</b>						
SW.1001.000.006 Real Property Taxes, District 6	\$ 22,800.00	\$ 22,800.00	\$ 0.00	\$ 22,800.00	\$ 22,800.00	\$ 0.00
SW.2140.000.006 Metered Water Sales, District 6	225.55	10,500.00	(10,274.45)	225.55	10,500.00	(10,274.45)
SW.2148.000.006 Interest & Penalties on Water Rents, District 6	23.75	100.00	(76.25)	23.75	100.00	(76.25)
SW.2770.000.006 Unclassified (specify), District 6	12.00	200.00	(188.00)	12.00	200.00	(188.00)
<b>Total Revenues</b>	<b>23,061.30</b>	<b>33,600.00</b>	<b>(10,538.70)</b>	<b>23,061.30</b>	<b>33,600.00</b>	<b>(10,538.70)</b>
<b>Expenses</b>						
SW.1990.400.006 Contingency, District 6	0.00	730.00	730.00	0.00	730.00	730.00
SW.8310.100.006 Water Administration, Pers Serv, District 6	49.07	428.00	378.93	49.07	428.00	378.93
SW.8310.400.006 Water Administration, Contr Expend, District 6	3.68	300.00	296.32	3.68	300.00	296.32
SW.8320.400.006 Source Supply Pwr & Pump, Contr Expend, District 6	105.83	10,200.00	10,094.17	105.83	10,200.00	10,094.17
SW.8330.400.006 Water Purification, Contr Expend, District 6	0.00	200.00	200.00	0.00	200.00	200.00
SW.8340.100.006 Water Trans & Distrib, Pers Serv, District 6	0.00	1,000.00	1,000.00	0.00	1,000.00	1,000.00
SW.8340.103.006 Water Trans & Distrib, Pers Serv, Clerk, District 6	231.57	2,047.00	1,815.43	231.57	2,047.00	1,815.43
SW.8340.400.006 Water Trans & Distrib, Contr, District 6	0.00	650.00	650.00	0.00	650.00	650.00
SW.9010.800.006 State Retirement System, District 6	387.00	387.00	0.00	387.00	387.00	0.00
SW.9030.800.006 Social Security, Empl Bnfts, District 6	21.46	260.00	238.54	21.46	260.00	238.54
SW.9710.600.006 Debt Principal, Serial Bonds, District 6	0.00	5,000.00	5,000.00	0.00	5,000.00	5,000.00
SW.9710.700.006 Debt Interest, Serial Bonds, District 6	0.00	14,018.00	14,018.00	0.00	14,018.00	14,018.00
SW.9950.900.006 Transfers, Capital Projects Fund, District 6	0.00	590.00	590.00	0.00	590.00	590.00
<b>Total Expenses</b>	<b>798.61</b>	<b>35,810.00</b>	<b>35,011.39</b>	<b>798.61</b>	<b>35,810.00</b>	<b>35,011.39</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>\$ (22,262.69)</b>	<b>\$ 2,210.00</b>	<b>\$ 45,550.09</b>	<b>\$ (22,262.69)</b>	<b>\$ 2,210.00</b>	<b>\$ 45,550.09</b>

**Statement of Activity - MTD and YTD by Fund**  
**Town of Albion**  
**For 1/31/2018**

	M-T-D Actual	M-T-D Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance
<b>Revenues</b>						
SW.1001.000.007 Real Property Taxes, District 7	\$ 9,360.00	\$ 9,360.00	\$ 0.00	\$ 9,360.00	\$ 9,360.00	\$ 0.00
SW.2140.000.007 Metered Water Sales, District 7	123.50	1,872.00	(1,748.50)	123.50	1,872.00	(1,748.50)
SW.2148.000.007 Interest & Penalties on Water Rents, District 7	12.95	25.00	(12.05)	12.95	25.00	(12.05)
SW.2770.000.007 Unclassified (specify), District 7	8.00	100.00	(94.00)	8.00	100.00	(94.00)
SW.2140.001.007 Metered Water Sales, Out of Dist, District 7	0.00	1,500.00	(1,500.00)	0.00	1,500.00	(1,500.00)
<b>Total Revenues</b>	<b>9,502.45</b>	<b>12,857.00</b>	<b>(3,354.55)</b>	<b>9,502.45</b>	<b>12,857.00</b>	<b>(3,354.55)</b>
<b>Expenses</b>						
SW.1990.400.007 Contingency, District 7	0.00	732.00	732.00	0.00	732.00	732.00
SW.8310.100.007 Water Administration, Pers Serv, District 7	49.07	428.00	378.93	49.07	428.00	378.93
SW.8310.200.007 Water Administration, Equip & Cap Outlay, District 7	0.00	144.00	144.00	0.00	144.00	144.00
SW.8310.400.007 Water Administration, Contr Expend, District 7	0.46	150.00	149.54	0.46	150.00	149.54
SW.8320.400.007 Source Supply Pwr & Pump, Contr Expend, District 7	28.54	1,700.00	1,673.46	26.54	1,700.00	1,673.46
SW.8330.400.007 Water Purification, Contr Expend, District 7	0.00	150.00	150.00	0.00	150.00	150.00
SW.8340.100.007 Water Trans & Distrib, Pers Serv, District 7	0.00	750.00	750.00	0.00	750.00	750.00
SW.8340.103.007 Water Trans & Distrib, Pers Serv, Clerk, District 7	96.48	853.00	756.52	96.48	853.00	756.52
SW.8340.400.007 Water Trans & Distrib, Contr, District 7	0.00	300.00	300.00	0.00	300.00	300.00
SW.9010.800.007 State Retirement System, District 7	200.00	200.00	0.00	200.00	200.00	0.00
SW.9030.800.007 Social Security, Empl Bnfts, District 7	11.14	130.00	118.86	11.14	130.00	118.86
SW.9710.800.007 Debt Principal, Serial Bonds, District 7	0.00	2,000.00	2,000.00	0.00	2,000.00	2,000.00
SW.9710.700.007 Debt Interest, Serial Bonds, District 7	0.00	4,880.00	4,880.00	0.00	4,880.00	4,880.00
SW.9950.900.007 Transfers, Capital Projects Fund, District 7	0.00	440.00	440.00	0.00	440.00	440.00
<b>Total Expenses</b>	<b>383.69</b>	<b>12,857.00</b>	<b>12,473.31</b>	<b>383.69</b>	<b>12,857.00</b>	<b>12,473.31</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>\$ (9,118.76)</b>	<b>\$ 0.00</b>	<b>\$ 15,827.86</b>	<b>\$ (9,118.76)</b>	<b>\$ 0.00</b>	<b>\$ 15,827.86</b>

**Statement of Activity - MTD and YTD by Fund  
Town of Albion  
For 1/31/2018**

	M-T-D Actual	M-T-D Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance
<b>Revenues</b>						
SW.1001.000.008 Real Property Taxes, District 8	\$ 15,221.00	\$ 15,221.00	\$ 0.00	\$ 15,221.00	\$ 15,221.00	\$ 0.00
SW.2140.000.008 Metered Water Sales, District 8	133.19	4,900.00	(4,766.81)	133.19	4,900.00	(4,766.81)
SW.2148.000.008 Interest & Penalties on Water Rents, District 8	14.22	200.00	(185.78)	14.22	200.00	(185.78)
SW.2770.000.008 Unclassified (specify), District 8	9.00	200.00	(191.00)	9.00	200.00	(191.00)
SW.2140.001.008 Metered Water Sales, Out of Dist, District 8	0.00	2,250.00	(2,250.00)	0.00	2,250.00	(2,250.00)
<b>Total Revenues</b>	<b>15,377.41</b>	<b>22,771.00</b>	<b>(7,393.59)</b>	<b>15,377.41</b>	<b>22,771.00</b>	<b>(7,393.59)</b>
<b>Expenses</b>						
SW.1990.400.008 Contingency, District 8	0.00	474.00	474.00	0.00	474.00	474.00
SW.8310.100.008 Water Administration, Pers Serv, District 8	49.07	428.00	378.93	49.07	428.00	378.93
SW.8310.400.008 Water Administration, Contr Expend, District 8	2.30	150.00	147.70	2.30	150.00	147.70
SW.8320.400.008 Source Supply Pwr & Pump, Contr Expend, District 8	70.55	4,500.00	4,429.45	70.55	4,500.00	4,429.45
SW.8330.400.008 Water Purification, Contr Expend, District 8	0.00	100.00	100.00	0.00	100.00	100.00
SW.8340.100.008 Water Trans & Distrib, Pers Serv, District 8	0.00	500.00	500.00	0.00	500.00	500.00
SW.8340.103.008 Water Trans & Distrib, Pers Serv, Clerk, District 8	192.51	1,701.00	1,508.49	192.51	1,701.00	1,508.49
SW.8340.400.008 Water Trans & Distrib, Contr, District 8	0.00	500.00	500.00	0.00	500.00	500.00
SW.9010.800.008 State Retirement System, District 8	333.00	333.00	0.00	333.00	333.00	0.00
SW.9030.800.008 Social Security, Empl Bnfts, District 8	18.48	195.00	176.52	18.48	195.00	176.52
SW.9710.800.008 Debt Principal, Serial Bonds, District 8	0.00	6,600.00	6,600.00	0.00	6,600.00	6,600.00
SW.9710.700.008 Debt Interest, Serial Bonds, District 8	0.00	8,046.00	8,046.00	0.00	8,046.00	8,046.00
SW.9960.900.008 Transfers, Capital Projects Fund, District 8	0.00	565.00	565.00	0.00	565.00	565.00
<b>Total Expenses</b>	<b>665.91</b>	<b>24,092.00</b>	<b>23,426.09</b>	<b>665.91</b>	<b>24,092.00</b>	<b>23,426.09</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>\$ (14,711.50)</b>	<b>\$ 1,321.00</b>	<b>\$ 30,819.68</b>	<b>\$ (14,711.50)</b>	<b>\$ 1,321.00</b>	<b>\$ 30,819.68</b>

**Statement of Activity - MTD and YTD by Fund**  
**Town of Albion**  
**For 1/31/2018**

	M-T-D Actual	M-T-D Budget	Variance	Y-T-D Actual	Y-T-D Budget	Variance
<b>Revenues</b>						
SW.1001.000.009 Real Property Taxes, District 9	\$ 10,663.00	\$ 10,663.00	\$ 0.00	\$ 10,663.00	\$ 10,663.00	\$ 0.00
SW.2140.000.009 Metered Water Sales, District 9	0.00	2,366.00	(2,366.00)	0.00	2,366.00	(2,366.00)
SW.2148.000.009 Interest & Penalties on Water Rents, District 9	0.00	60.00	(60.00)	0.00	60.00	(60.00)
SW.2401.000.009 Interest And Earnings, District 9	0.01	0.00	0.01	0.01	0.00	0.01
SW.2770.000.009 Unclassified (specify), District 9	0.00	50.00	(50.00)	0.00	50.00	(50.00)
SW.2140.001.009 Metered Water Sales, Out of Dist, District 9	0.00	600.00	(600.00)	0.00	600.00	(600.00)
<b>Total Revenues</b>	<b>10,663.01</b>	<b>13,739.00</b>	<b>(3,075.99)</b>	<b>10,663.01</b>	<b>13,739.00</b>	<b>(3,075.99)</b>
<b>Expenses</b>						
SW.8310.100.009 Water Administration, Pers Serv, District 9	12.69	167.00	154.31	12.69	167.00	154.31
SW.8310.103.009 Water Administration, Pers Serv, Clerk, District 9	6.42	0.00	(6.42)	6.42	0.00	(6.42)
SW.8310.200.009 Water Administration, Equip & Cap Outlay, District 9	0.00	165.00	165.00	0.00	165.00	165.00
SW.8310.400.009 Water Administration, Contr Expend, District 9	0.46	100.00	99.54	0.46	100.00	99.54
SW.8320.400.009 Source Supply Pwr & Pump, Contr Expend, District 9	38.24	2,200.00	2,161.76	38.24	2,200.00	2,161.76
SW.8330.400.009 Water Purification, Contr Expend, District 9	0.00	150.00	150.00	0.00	150.00	150.00
SW.8340.100.009 Water Trans & Distrib, Pers Serv, District 9	0.00	200.00	200.00	0.00	200.00	200.00
SW.8340.103.009 Water Trans & Distrib, Pers Serv, Clerk, District 9	130.17	1,151.00	1,020.83	130.17	1,151.00	1,020.83
SW.8340.200.009 Water Trans & Distrib, Equip & Cap Outlay, District 9	0.00	423.00	423.00	0.00	423.00	423.00
SW.8340.400.009 Water Trans & Distrib, Contr, District 9	0.00	500.00	500.00	0.00	500.00	500.00
SW.9010.800.009 State Retirement System, District 9	206.00	206.00	0.00	206.00	206.00	0.00
SW.9030.800.009 Social Security, Empl Brfts, District 9	11.42	150.00	138.58	11.42	150.00	138.58
SW.9710.600.009 Debt Principal, Serial Bonds, District 9	0.00	4,000.00	4,000.00	0.00	4,000.00	4,000.00
SW.9710.700.009 Debt Interest, Serial Bonds, District 9	0.00	4,475.00	4,475.00	0.00	4,475.00	4,475.00
SW.9950.900.009 Transfers, Capital Projects Fund, District 9	0.00	440.00	440.00	0.00	440.00	440.00
<b>Total Expenses</b>	<b>405.40</b>	<b>14,327.00</b>	<b>13,921.60</b>	<b>405.40</b>	<b>14,327.00</b>	<b>13,921.60</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>\$ (10,257.61)</b>	<b>\$ 588.00</b>	<b>\$ 16,997.59</b>	<b>\$ (10,257.61)</b>	<b>\$ 588.00</b>	<b>\$ 16,997.59</b>

Town of Albion - 2018-02-12 - General Abstract							
#	Claimant	General A	Amount	General B	Amount	Date	Check #
24	Univera Healthcare	A9060.8	\$323.69			1/16/2018	1559
25	Village of Albion	A1620.4	\$106.29			1/16/2018	1560
26	National Grid	A1620.4	\$47.70			1/18/2018	1561
27	Pitney Bowes Financial Ser	A1620.4	\$337.35			2/15/2018	1605
28	Toshiba Business Solutions	A1620.4	\$93.67			2/15/2018	1613
29	OC Magistrates Assoc	A1110.4	\$40.00			2/15/2018	1604
30	James C Boardman	A1110.4C	\$145.00			2/15/2018	1578
31	Forbes Court Reporting	A1110.4B	\$1,045.00			2/15/2018	1591
32	Service Eduation Inc	A1110.4	\$1,380.00			2/15/2018	1609
33	Matthew Bender & Co	A1110.4	\$305.72			2/15/2018	1599
34	Blue360 Media	A1110.4	\$41.00			2/15/2018	1619
35	Thomson Reuters	A1110.4	\$432.00			2/15/2018	1611
36	Graziela Rondon-Pari	A1110.4C	\$145.00			2/15/2018	1594
37	Williamson Law Book Co.	A1110.4	\$452.99			2/15/2018	1618
38	Town of Albion Tax Collector	A1950.4	\$1,936.37			2/15/2018	1614
39	Purchase Power	A1110.4	\$62.35			1/22/2018	1565
		A1410.4	\$0.46			1/22/2018	1565
		A1670.4	\$33.49			1/22/2018	1565
		A3510.4	\$29.41			1/22/2018	1565
		A5010.4	\$1.84			1/22/2018	1565
				B4020.4	\$3.89	1/22/2018	1565
40	Pitney Bowes Inc	A1330.4	\$468.73			1/22/2018	1565
		A1620.4	\$32.25			1/22/2018	1564
41	General Code	A1620.4	\$545.33			2/15/2018	1593
42	National Grid	A5182.4	\$791.86			1/25/2018	1567
43	CSEA	A9060.8	\$80.56			1/25/2018	1566
44	NYSEG	A1620.4	\$1,360.73			1/26/2018	1568
45	Joan Weet	A1110.1B	\$330.00			2/15/2018	1580
46	Albion Agencies	A1910.4	\$24,570.45			2/15/2018	1583
47	OC Association of Munci	A1220.4	\$40.00			2/15/2018	1620
48	James Bell			B1420.4	\$2,083.33	2/15/2018	1577
49	Save Time Cleaning	A1620.4	\$520.00			2/15/2018	1608
		GA Total	\$35,699.24	GB Total	\$2,087.22		
Town of Albion - 2018-02-12 - Conti.							
50	Michael Neidert	A5010.4	\$400.00			2/15/2018	1581
51	LaBella Associates	A1620.4	\$234.92			2/15/2018	1596

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## Town of Albion - 2018-02-12 - Water Districts Abstract

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