

December 10, 2018
Town of Albion Regular Board Meeting

Agenda:

1. Call Meeting to Order
2. Pledge of Allegiance
3. Exit Message
4. FYI: Remind residents to sign attendance sheet
5. Roll Call
6. Public Comment
7. Motion to approve the agenda
8. Executive Session
9. Court Security – Justice Joseph Fuller
10. PILOT Agreement – DePaul Group – Liberty St Project
11. Clarendon Road Culvert Bid Award – Paul Chatfield
12. Motion to approve the minutes of the November 13th and November 29th meetings.
13. Resolution to approve the vouchers
14. Resolution to reappoint Julie Andrews to the Planning Board from 01/01/2019-12/31/2023.
15. Resolution to reappoint Kevin Parker to the Zoning Board from 01/01/2019-12/31/2023.
16. Resolution to reappoint Daniel Strong as representative to the Orleans County Planning Board 1/1/2019 – 12/31/2021.
17. Resolution to reappoint Kevin Parker as alternate representative to the Orleans County Planning Board 1/1/2019 – 12/31/2021.
18. BAN Water District #1 – Bids
 - A. Five Star Bank – 3.60%
19. Resolution for the audit of the Town Clerk, Tax Collector and Court Clerk – Bonadio Group
20. Erie Canal Local Waterfront Program
21. Zoning Amendment – David Hill/Daniel Strong
22. Purchase of a ten wheeler – Michael Neidert
23. Year End Meeting – December 27, 2018 @ 5:00 pm
24. Organizational meeting – January 3, 2019 @ 7:00 pm.
25. Regular meeting – January 14, 2019 @ 7:00 pm.
26. Close

10-Dec-18

Albion Town Board Regular Meeting

Please sign in:

1. Brandon Stewart

28. _____

2. Shawn L. Cook

29. _____

3. Thomas Green

30. _____

4. Dylan Brooks

31. _____

5. Isaiah Conicutt

32. _____

6. Ugene Harrison

33. _____

7. Styler Bradley

34. _____

8. Taylor Smith

35. _____

9. Ana Kurman

36. _____

10. Jessica Schleeck

37. _____

11. Alex Doran

38. _____

12. Kaci Lyn Plosenhauer

39. _____

13. Everina Alexandris

40. _____

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54. _____

December 10, 2018

Resolution #133 Memorandum of Understanding – DePaul Properties

WHEREAS, DePaul Properties, Inc. ("DePaul") has proposed a project off Liberty Street in the Village of Albion, Orleans County, NY as described in that certain Memorandum of Understanding attached as Exhibit A hereto (the "MOU"), for the purpose of developing and operating a 40-unit housing project for low income individuals and families; and

WHEREAS, the Town of Albion ("Town") desires to support the development of supportive housing on Liberty Street as proposed by DePaul Properties, Inc.; and

WHEREAS, DePaul intends to form a not-for-profit Housing Development Fund Company ("HDFC") pursuant to Article XI of the New York State Private Housing Finance Law ("PHFL") as nominee to facilitate the development of the project by a partnership using low-income housing tax credits and/or other public and private sources of funds; and

WHEREAS, Section 577 of PHFL authorizes the Town to exempt the project from real property taxes; and

WHEREAS, the Town is willing to exempt the Project from such taxes and DePaul and HDFC, as nominee will be willing to enter into a PILOT Agreement, agreeing to make annual payments in lieu of taxes to the Town and other taxing authorities as set forth in the MOU which was presented to the Board for approval; now, therefore

BE IT RESOLVED, that the Town approves the proposed MOU in substantially the form as attached; and

BE IT FURTHER RESOLVED that the Supervisor of the Town is hereby authorized to execute and deliver the foregoing MOU and any other necessary documents to effectuate the intent of this resolution on behalf of the Town.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Arnold Allen authorizing Supervisor Richard Remley to execute the memorandum of understanding between the Town of Albion and the DePaul Properties for a project located in the Village on Liberty St. Motion carried by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Matthew Passarell, aye
Councilperson Jake Olles, aye

Supervisor Richard Remley: I need a motion to approve the minutes.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Darlene Benton approving the minutes of the November 13th and 29th meetings as published and submitted. Motion carried by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Matthew Passarell, aye
Councilperson Jake Olles, aye

Supervisor Richard Remley: I need a resolution for the vouchers.

Resolution #134 Payment of Claims

Whereas, the following are against the Town:

General A & B #'s – 355 - 390	\$ 53,729.56
Highway DA & DB #'s – 190 - 210	\$12,739.55
Water Districts #'s – 79 - 85	\$ 1,158.28
Sewer 1 & 2 – 17	\$ 30.36
For a grand total of	\$ 67,657.75

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Darlene Benton authorizing the payment of the above listed claims. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Matthew Passarell, aye
Councilperson Jake Olles, aye

December 10, 2018

Supervisor Richard Remley: I need a motion to reappoint Julie Andrews.

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Jake Olles to reappoint Julie Andrews to the Town Planning Board for a term of 1/1/2019 – 12/31/2023. Motion carried by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Matthew Passarell, aye
Councilperson Jake Olles, aye

Supervisor Richard Remley: I need a motion to reappoint Kevin Parker.

Motion was made by Councilperson Arnold Allen and was seconded by Councilperson Jake Olles to reappoint Kevin Parker to the Town Zoning Board for a term of 1/1/2019 – 12/31/2023. Motion carried by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Matthew Passarell, aye
Councilperson Jake Olles, aye

Supervisor Richard Remley: I need a motion to reappoint Daniel Strong.

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Darlene Benton to reappoint Daniel Strong as the representative for the Town to the Orleans County Planning Board for a term of 1/1/2019 – 12/31/2021. Motion carried by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Matthew Passarell, aye
Councilperson Jake Olles, aye

Supervisor Richard Remley: I need a motion to reappoint Kevin Parker.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Arnold Allen to reappoint Kevin Parker as the alternate representative for the Town to the Orleans County Planning Board for a term of 1/1/2019 – 12/31/2021. Motion carried by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Matthew Passarell, aye
Councilperson Jake Olles, aye

Supervisor Richard Remley: I need a resolution for the water district #1 BAN.

Resolution #135 BAN Water District #1 - \$58,750.00

Whereas, Water District #1 BAN is renewing on December 27, 2018.

Whereas, on November 19, 2018 an email was sent to Five Star Bank, Key Bank and M & T Bank with a response date of December 3, 2018.

Whereas, Five Star Bank submitted the sole of bid of 3.60 % for a one year term.

Now therefore be it resolved that the Albion Town Board awards the BAN bid to Five Star Bank.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell authorizing the adoption of this Resolution. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Matthew Passarell, aye
Councilperson Jake Olles, aye

December 10, 2018

Supervisor Richard Remley: I need a resolution authorizing the audit.

Resolution #136 Audit of the Town Clerk, Tax Receiver and Court Clerk

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell authorizing the acceptance of the proposal of \$1,500.00 from the Bonadio Group to audit the records of the Town Clerk, Tax Receiver and Court Clerk. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, aye
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye

Councilperson Arnold Allen, aye

Supervisor Richard Remley: I need a motion to appoint Jake Olles to the Erie Canal advisory committee.

Motion was made by Supervisor Richard Remley and was seconded by Councilperson Matthew Passarell to appoint Jake Olles to serve on the Erie Canal LWRP Advisory Committee. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, aye
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Richard Remley: I need a motion for the year end meeting

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell to hold the year end meeting on December 27, 2018 at 5:00 pm. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, aye
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Richard Remley: I need a motion for the organizational meeting.

Motion was made by Councilperson Arnold Allen and was seconded by Councilperson Matthew Passarell to hold the organizational meeting on January 3, 2019 at 5:00 pm. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, aye
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Supervisor Richard Remley: I need a motion to close.

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Arnold Allen to close the meeting at 8:05 pm. Motion carried by the following vote:

Councilperson Darlene Benton, aye	Councilperson Matthew Passarell, aye
Supervisor Richard Remley, aye	Councilperson Jake Olles, aye
Councilperson Arnold Allen, aye	

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	9	40.21
	Marr. Lic.	Marriage Licensing Fee	1	17.50
	Misc. Fees	Cert. Copies - Death	11	110.00
		Cert. Copies - Marriage	4	40.00
		Sub-Total:		\$207.71
A2544	Dog Licensing	Female, Spayed	15	135.00
		Female, Unspayed	4	68.00
		Male, Neutered	18	162.00
		Male, Unneutered	1	17.00
		Replacement Tags	3	9.00
		Sub-Total:		\$391.00
B1560	Building Permits	Building Permits	2	100.00
		Sub-Total:		\$100.00
Total Local Shares Remitted:				\$698.71
Amount paid to: NYS Ag. & Markets for spay/neuter program				48.00
Amount paid to: NYS Environmental Conservation				689.79
Amount paid to: State Health Dept. For Marriage Licenses				22.50
Total State, County & Local Revenues:		\$1,459.00	Total Non-Local Revenues:	\$760.29

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Sarah M. Basinait, Town Clerk, Town of Albion during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor_____
Date_____
Town Clerk_____
Date

Monthly Report November 2018

255-starter, battery box, wing blade/rubber, sander control, spinner motor, pitman arm, drag link

254-wiring harness, adj clutch, plow bolts

252-steering adjust, recall inspection, wing blade/rubber

250-lights installed

Flush dead ends

Service mini excavator

Election signs

250, 251, 252, 253, 256 Rust Kote

Bushhog cleaned and stored

Loader accelerator pedal clean and lube

Install meter pit Long Bridge Rd

Trim limbs

Plow 10x Salt 12x

Various stake outs and turn offs

Communications: BridgeNY Pre bid, SAM Grant, Accufund, COB water, Phipps Rd BridgeNY

ALBION TOWN COURT
3665 CLARENDON ROAD
ALBION, NY 14411

December 10, 2018

Richard Remley, Town Supervisor
Town Board of Trustees
Albion, New York 14411

RE: MONTHLY REPORT FOR NOVEMBER 2018

Dear Town Supervisor and Town Board Members:

The Monthly Report for Justice Moore consisted of Eight Pages. There were ninety-one dispositions and ten small claims and civil cases. The Fines totaled \$1860.00, the Civil Fees totaled \$327.50 and the Mandatory Surcharges totaled \$1806.00. \$3993.50 was forwarded to the Town of Albion on December 10, 2018.

The Monthly Report for Justice Fuller consisted of Eight Pages. There were one hundred and four dispositions and three small claims and civil cases. The Fines totaled \$2900.00, the Civil Fees totaled \$105.00 and the Mandatory Surcharges totaled \$2888.00. \$5893.00 was forwarded to the Town of Albion on December 10, 2018.

Very truly yours,



Denise Cornick
Court Clerk

TOWN OF ALBION

Code Enforcement Office

3665 Clarendon Road

Albion, New York 14411

Code Enforcement Report for November 2018

Permits Issued (0)

Construction inspections completed (14)

Certificate of Compliance issued (4)

Special use permit inspections completed (1)

Rental Unit inspections completed (2)

Complaint received (1)

Review complaint site visit and visual inspection (1)

Inquiries from Attorneys, realtors and potential property owners (7)

Complete US Census Bureau Reports (1)

Court appearance for zoning violations/ property maintenance violation

Process application from property owner for request for change to zoning map

Review with applicant requirements of application for addendum to existing special use permit due to request for expansion of use at location and review requirements for site plan review

Attend Town Board meeting

December 10, 2018

Supervisor F. Richard Remley
And Town Board Members
Town of Albion
3665 Clarendon Road
Albion, NY 14411

RE: **TOWN OF ALBION CLARENDON ROAD CULVERT REPLACEMENT**
MRB GROUP PROJECT NO. 0103.18001.000 (CE#17-1223)
NYS DOT PIN 4BNY.18 AND D035525

Dear Richard and Town Board Members:

A bid opening was held for the above referenced Project on Thursday December 6, 2018. We have enclosed a copy of the Bid Tabulation for your review.

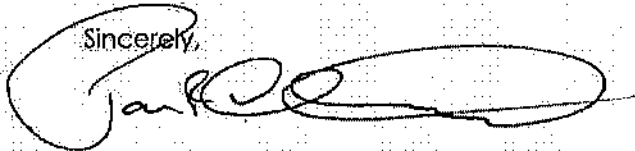
The low bidder was **Crane-Hogan Structural Systems, Inc.** with a Base Bid amount of **\$262,519.00**. We have discussed their bid with them, we have reviewed their qualifications and we feel their bid is a true representation of costs to complete this Project.

We feel that Crane-Hogan Structural Systems, Inc., is qualified to complete this project and have therefore found no reason to deny a contract award to Crane-Hogan Structural Systems, Inc.

After the Town Board authorizes the award of contract, MRB Group will then prepare the Notice of Award and forward the appropriate agreement forms to the contractor. The contractor will then have fifteen (15) days to return signed agreements, bonds, and insurance certificates to MRB Group and the Town.

Should you have any questions, please do not hesitate to contact me.

Sincerely,



Paul R. Chatfield, P.E.
Senior Project Manager

Enc.

Copies by Email Only to:

Sarah Basinait, Town Clerk (w/ Enc.)

Michael Neidert, Albion Highway Superintendent (w/ Enc.)

Craig Ekstrom, P.E., NYSDOT (w/ Enc.)

Bid Tabulation for the Town of Albion Clarendon Road Culvert Replacement

Base Bid	Item #	Description	Unit	QTY	Crane-Hogan Structural Systems, Inc.				Ward Inc.				Wino-Sun Construction, Inc.				Keller Construction Co., Inc.				The Environmental Service Group			
					3001 Brookport Road Spencerport, NY 14559				1100 West River Road, PO Box 900 Scottsville, NY 14546				10 Hidden Meadows Pearfield, NY 14526				13519 West Lee Road Albion, NY 14411				277 Wales Avenue Tonawanda, NY 14150			
	201.06	Cleaning and Grubbing	LS	1	\$5,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$3,500.00	\$3,500.00	\$2,950.00	\$2,950.00
	202.120001	Removing Existing Superstructures	LS	1	\$14,000.00	\$14,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,500.00	\$4,500.00	\$5,600.00	\$5,600.00
	202.19	Removal of Substructures	CY	80	\$80.00	\$6,400.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$30.00	\$30.00	\$30.00	\$30.00	\$16,000.00	\$16,000.00	\$2,400.00	\$2,400.00
	203.03	Unclassified Excavation and Disposal	CY	100	\$23.00	\$2,300.00	\$34.00	\$34.00	\$34.00	\$34.00	\$34.00	\$34.00	\$34.00	\$34.00	\$34.00	\$34.00	\$14.00	\$14.00	\$14.00	\$14.00	\$12,500.00	\$12,500.00	\$79.00	\$79.00
	203.05	Sell Borrow (embankment fill)	CY	20	\$95.00	\$1,900.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$36.00	\$36.00	\$36.00	\$36.00	\$3,500.00	\$3,500.00	\$230.00	\$230.00
	206.21	Select Structure Fill	CY	150	\$58.00	\$8,700.00	\$47.00	\$47.00	\$47.00	\$47.00	\$47.00	\$47.00	\$47.00	\$47.00	\$47.00	\$47.00	\$80.00	\$80.00	\$80.00	\$80.00	\$10.00	\$10.00	\$58.00	\$58.00
	206.01	Structure Excavation	CY	150	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$55.00	\$55.00	\$55.00	\$55.00	\$2,550.00	\$2,550.00	\$3,700.00	\$3,700.00
	207.20	Geotextile Bidding	SY	90	\$4.00	\$360.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$7.00	\$7.00	\$7.00	\$7.00	\$10.00	\$10.00	\$4.00	\$4.00
	209.110304	Check Dam (Chin Bottom Width > 40")	SA	1	\$600.00	\$600.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$900.00	\$900.00	\$900.00	\$900.00	\$2,500.00	\$2,500.00	\$5,350.00	\$5,350.00
	209.13	Spill Bank Temporary	LF	250	\$3.00	\$750.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$5.00	\$5.00	\$5.00	\$5.00	\$8.00	\$8.00	\$13.00	\$13.00
	304.12	Subbase Course Type II	CY	40	\$50.00	\$2,000.00	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00	\$60.00	\$60.00	\$60.00	\$60.00	\$10.00	\$10.00	\$78.00	\$78.00
	402.096303	9.5 Fd Top Course HMA, 80 Series	TON	15	\$210.00	\$3,150.00	\$193.00	\$193.00	\$193.00	\$193.00	\$193.00	\$193.00	\$193.00	\$193.00	\$193.00	\$193.00	\$210.00	\$210.00	\$210.00	\$210.00	\$1,875.00	\$1,875.00	\$360.00	\$360.00
	402.198903	19 Fd Binder Course HMA, 80 Series	TON	15	\$205.00	\$3,075.00	\$138.00	\$138.00	\$138.00	\$138.00	\$138.00	\$138.00	\$138.00	\$138.00	\$138.00	\$138.00	\$205.00	\$205.00	\$205.00	\$205.00	\$1,875.00	\$1,875.00	\$370.00	\$370.00
	402.378903	37.5 Fd Binder Course HMA, 80 Series	TON	35	\$200.00	\$7,000.00	\$118.00	\$118.00	\$118.00	\$118.00	\$118.00	\$118.00	\$118.00	\$118.00	\$118.00	\$118.00	\$180.00	\$180.00	\$180.00	\$180.00	\$2,100.00	\$2,100.00	\$180.00	\$180.00
	407.0102	Diluted Tack Coat	GAL	20	\$20.00	\$400.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$120.00	\$120.00	\$120.00	\$120.00	\$30.00	\$30.00	\$7.00	\$7.00
	490.30	1.5" Miscellaneous Cold Millings of Bituminous Concrete	SY	173	\$11.00	\$1,903.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$14.00	\$14.00
	551.020601	Conformers (Type 2)	EA	1	\$14,000.00	\$14,000.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$4,325.00	\$4,325.00	\$4,325.00	\$4,325.00	\$20.00	\$20.00	\$2,432.00	\$2,432.00
	603.63160715	Precast Concrete Box Culvert, 16' Span	LF	24	\$1,900.00	\$45,600.00	\$2,082.00	\$2,082.00	\$2,082.00	\$2,082.00	\$2,082.00	\$2,082.00	\$2,082.00	\$2,082.00	\$2,082.00	\$2,082.00	\$5,900.00	\$5,900.00	\$5,900.00	\$5,900.00	\$2,200.00	\$2,200.00	\$7,400.00	\$7,400.00
	562.02	Culvert Footing	SY	24	\$940.00	\$22,560.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$69,600.00	\$69,600.00	\$40,800.00	\$40,800.00
	562.03	Wingwall with Footing	SY	6.4	\$1,050.00	\$6,720.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$3,400.00	\$3,400.00	\$800.00	\$800.00
	562.04	Headwall	LF	36	\$1,300.00	\$4,680.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$17,150.00	\$17,150.00	\$17,150.00	\$17,150.00	\$2,200.00	\$2,200.00	\$3,760.00	\$3,760.00
	560.10000015	Double Box Beam Bridge Rail	LF	128	\$1,250.00	\$158,400.00	\$1,335.00	\$1,335.00	\$1,335.00	\$1,335.00	\$1,335.00	\$1,335.00	\$1,335.00	\$1,335.00	\$1,335.00	\$1,335.00	\$17,150.00	\$17,150.00	\$17,150.00	\$17,150.00	\$2,200.00	\$2,200.00	\$3,760.00	\$3,760.00
	560.70	Transition Bridge Railing	LF	128	\$1,250.00	\$158,400.00	\$1,335.00	\$1,335.00	\$1,335.00	\$1,335.00	\$1,335.00	\$1,335.00	\$1,335.00	\$1,335.00	\$1,335.00	\$1,335.00	\$17,150.00	\$17,150.00	\$17,150.00	\$17,150.00	\$2,200.00	\$2,200.00	\$3,760.00	\$3,760.00
	595.98206012	Spray-Applied Waterproofing Membrane	SF	1,000	\$15.00	\$15,000.00	\$14.00	\$14.00	\$14.00	\$14.00	\$14.00	\$14.00	\$14.00	\$14.00	\$14.00	\$14.00	\$14,500.00	\$14,500.00	\$14,500.00	\$14,500.00	\$5,500.00	\$5,500.00	\$21,000.00	\$21,000.00
	606.120201	Type III End Assembly	EA	4	\$1,700.00	\$6,800.00	\$1,550.00	\$1,550.00	\$1,550.00	\$1,550.00	\$1,550.00	\$1,550.00	\$1,550.00	\$1,550.00	\$1,550.00	\$1,550.00	\$1,900.00	\$1,900.00	\$1,900.00	\$1,900.00	\$6,400.00	\$6,400.00	\$7,000.00	\$7,000.00
	610.1402	4" Topsoil - Roadside	CY	45	\$82.00	\$3,690.00	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00	\$61.00	\$90.00	\$90.00	\$90.00	\$90.00	\$2,700.00	\$2,700.00	\$4,005.00	\$4,005.00
	610.1601	Turf Establishment - Roadside	SY	340	\$3.00	\$1,020.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$1.35	\$1.35	\$1.35	\$1.35	\$9.00	\$9.00	\$6.00	\$6.00
	615.01	Basic Work Zone Traffic Control	LS	1	\$4,000.00	\$4,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$18,700.00	\$18,700.00	\$18,700.00	\$18,700.00	\$3,500.00	\$3,500.00	\$1,450.00	\$1,450.00
	615.04	Type III Construction Barricade	EA	4	\$210.00	\$840.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$40.00	\$40.00	\$40.00	\$40.00	\$2,000.00	\$2,000.00	\$109.00	\$109.00
	619.1701	Temporary Concrete Barrier, (unpinned)	EA	4	\$600.00	\$2,400.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$1,060.00	\$1,060.00	\$1,060.00	\$1,060.00	\$1,250.00	\$1,250.00	\$340.00	\$340.00
	625.01	Survey and Stakeout	LS	1	\$6,000.00	\$6,000.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$5,400.00	\$5,400.00	\$5,400.00	\$5,400.00	\$17,000.00	\$17,000.00	\$3,700.00	\$3,700.00
	627.57140008	Cutting Pavement	LF	40	\$5.00	\$200.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$3.60	\$3.60	\$3.60	\$3.60	\$32.00	\$32.00	\$15.00	\$15.00
	646.22	Delimitor, Snowplowing Marker, Supplementary Snowplowing Marker	EA	4	\$9.00	\$36.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$11.00	\$11.00	\$11.00	\$11.00	\$46.00	\$46.00	\$7.00	\$7.00
	646.32	Steel Post, 2.0 LB/FT	EA	4	\$50.00	\$200.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$220.00	\$220.00	\$220.00	\$220.00	\$220.00	\$220.00	\$57.00	\$57.00
	647.61	Remove and Discard Signs, Ground Mounted Type A Sign Supports and Foundation	EA	4	\$40.00	\$160.00	\$22.00	\$22.00	\$22.00	\$22.00	\$22.00	\$22.00	\$22.00	\$22.00	\$22.00	\$22.00	\$52.00	\$52.00	\$52.00	\$52.00	\$2,000.00	\$2,000.00	\$39.00	\$39.00
	659.040001	Pavement	LS	1	\$10,065.00	\$10,065.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$3,000.00	\$3,000.00	\$12,800.00	\$12,800.00
	697.03	Field Change Payment (Contingency Item)	DC	1	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
Total Amount Base Bid					\$264,519.00	\$264,519.00	\$264,519.00	\$264,519.00	\$264,519.00	\$264,519.00	\$264,519.00	\$264,519.00	\$264,519.00	\$264,519.00	\$264,519.00	\$264,519.00	\$291,603.00	\$291,603.00	\$291,603.00	\$291,603.00	\$297,786.00	\$297,786.00	\$321,799.00	\$321,799.00

I certify that this tabulation of Bids is a true representation of the Bids received on December 6, 2018 for this project.

By: 
Scott D. Matison

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING is made by and between DEPAUL PROPERTIES, INC. a New York Not-For-Profit Corporation, having its offices at 1931 Buffalo Road, Rochester, New York 14624 ("Sponsor"), and the TOWN OF ALBION, a municipal corporation, with offices at 3665 Clarendon Road, Albion, NY 14411 (the "Town") and Village of Albion, a municipal corporation with offices at 35-37 East Bank Street, Albion, NY 14411 (the "Village").

WITNESSETH

WHEREAS, Sponsor has submitted applications to the Village and the Village has approved an affordable housing project to be known as "DePaul Albion Apartments", to be built on parcels of land located at 104 Beaver Street, 106, Beaver Street, 130 Liberty Street, 134 Liberty Street, 136 Liberty Street and 150 Liberty Street, Village of Albion, New York (the "Project");

WHEREAS, a key economic component of the Project is its exemption from real property taxation; and

WHEREAS, Sponsor has requested that the Town exempt the Project from real property taxation in exchange for affordable payments in lieu of taxation; and

WHEREAS, Sponsor must be able to demonstrate as part of its applications for financing of the Project that the Town has agreed to the material terms and conditions of Sponsor's requests; and

WHEREAS, the Town recognizes that Sponsor has not yet formed the nonprofit housing development fund company that will be the actual developer of the Project:

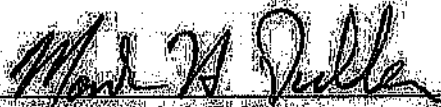
NOW, THEREFORE, in consideration of the terms and conditions of this Memorandum of Understanding, the Town, Village and Sponsor hereby agree as follows:

1. The Town, by action of its governing body, has approved the exemption from taxation of the Project and Sponsor's offer to make payments in lieu of taxation and special improvement charges, all in accordance with the terms and conditions of The Payment in Lieu of Tax Agreement in the form attached hereto and made a part hereof as Attachment A (the "PILOT Agreement"), together with such additions thereto and changes therein as are determined necessary by the Mayor upon consultation with counsel that do not affect its substance.
2. The Village, by action of its governing body, has approved the exemption from taxation of the Project and Sponsor's offer to make payments in lieu of taxation and special improvement charges, all in accordance with the terms and conditions of The Payment in Lieu of Tax Agreement substantially in the form attached hereto and made a part hereof as Attachment A (the "PILOT Agreement"), together with such additions thereto and changes therein as are determined necessary by the Mayor upon consultation with counsel that do not affect its substance.

3. Upon approval of its financing applications and in any event before the closing of the purchase of fee title to the real estate on which the Project will be constructed (the "Land"), Sponsor shall form a not-for-profit corporation pursuant to Article XI of the New York Private Housing Finance Law to be called "DePaul Albion Housing Development Fund Corporation" or a name substantially similar thereto (the "**HDFC**") to hold fee title as nominee.
4. Sponsor and the HDFC shall give notice to the Town and Village of the HDFC's formation and readiness to close the purchase of the Land, whereupon the Town, Village and the HDFC shall execute the PILOT Agreement, with such changes as the parties agree should be made in light of the passage of time that do not affect its substance.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding as of the 5th day of December, 2018.

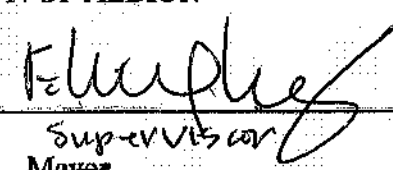
DEPAUL PROPERTIES, INC.

BY: 

PRINTED NAME: Mark Fuller

TITLE: President

TOWN OF ALBION

BY: 

Supervisor
Mayor

VILLAGE OF ALBION

BY: _____

Mayor

November 15, 2018

Mr. F. Richard Remley
Supervisor
Town of Albion
3665 Clarendon Road
Albion, New York 14411

RE: Proposal to Provide Professional Auditing Services

Dear Mr. Remley:

It is Bonadio & Co., LLP's ("Bonadio") pleasure to submit this proposal to provide professional services to the Town of Albion ("the Town") for the year ending December 31, 2018.

We have had the opportunity to gain a thorough understanding of the Town's specified needs and have assembled a team of professionals and developed an approach to meet those needs accordingly. While the attached proposal provides detail, we would like to highlight its key elements:

- **Government Audit Experience.** We serve more than 100 governments across NYS including five cities, 10+ towns, 25+ counties and nearly 50 school districts. We are government experts!
- **Dedicated Government Staff.** Our government team is just that – a team of professionals exclusively dedicated to government clients. There are no tax or other competing deadlines we have to meet that could take us away from serving you.
- **Information Technology.** In today's environment, information technology is an area of constant change, regulation, and risk. Bonadio has a department consisting of nine experts from many disciplines. Not only is this included as part of our standard audit process, we can also assist the Town with anything from software implementation and policy writing, to regulatory compliance and full-blown risk assessment consulting.
- **Quality Control.** Each and every report issued by us undergoes a thorough quality review prior to issuance. You can be assured that our reports are accurate and that all professional auditing and accounting standards have been met.

171 Sully's Trail
Pittsford, New York 14534
p (585) 381-1000
f (585) 381-3131

www.bonadio.com

If you have any questions regarding the information contained in the proposal or on any other matter, please contact Randy Shepard at (585) 249-2873. We are available, at your convenience, to meet with you or any representatives of the Town to discuss any questions and further demonstrate our interest in serving you.

Firm and Irrevocable Offer

Bonadio & Co., LLP agrees to all of the requirements and to provide all the services as outlined in your Request for Proposal.

Very truly yours,

THE BONADIO GROUP

A handwritten signature in black ink, appearing to read "Randy Shepard", with a long horizontal flourish extending to the right.

By:
Randall R. Shepard, CPA
Partner

We are proposing to provide the following services to the Town of Albion, New York (the Town).

There are two options to completing the services relating to the Town's Justice Court, Town Clerk, and Tax Collector. Option 1 includes the procedures (listed below) we normally complete for our municipalities. Option 2 includes the procedures the Town has completed in the past and consists of the completion of the annual checklist from the New York State Office of the State Comptroller. This proposal describes both options.

Option 1

We propose to apply agreed-upon procedures as indicated below on the internal controls of the Town's Justice Court, Town Clerk, and Tax Collector functions (the functions) for the year ended December 31, 2018. This engagement is solely to assist the Town in evaluating the Justice Court, Town Clerk, and Tax Collector processes based on the New York State Office of the State Comptroller guidelines. Our engagement to apply agreed-upon-procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representations regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or will not issue a report as a result of this engagement.

Specific steps to be taken for each department include:

Justice Court

1. Document our understanding of the internal accounting controls over the procedures for handling cash and recording transactions through discussions with the Court Clerk.
2. Obtain a judgmental sample of bank reconciliations for both Justice's bail and fine accounts and trace to supporting documentation for three months selected during the year ended December 31, 2018.
3. Obtain a judgmental sample of 10 receipts and 10 disbursements from both Justice's fine and bail accounts for the year ended December 31, 2018 and agree to supporting documentation.
4. Obtain the bail account balances of both Justices as of the year ended December 31, 2018 and trace to supporting documentation.
5. Complete the justice court checklist as prescribed by the New York State Office of the State Comptroller.

Town Clerk

1. For the cash receipts process, determine whether:
 - a. The cash receipts journal is up to date and maintained in a manner that identifies the date received, payer, purpose and that the amounts received are referenced to subsidiary receipt records.
 - b. Un-deposited cash receipts are kept safeguarded.
 - c. Duplicate deposit slips are maintained.
 - d. Deposit amounts per the bank statement agree with cash receipt amounts based on a random sample of 5 cash receipts.
 - e. Deposits are taken to the bank and recorded timely, with timely defined as no later than the third business day after \$250 has been collected, based on a random sample of 5 deposits.

Town Clerk (Continued)

2. The cash receipts journal is totaled and summarized monthly.
3. For the cash disbursements process, determine whether:
 - a. The cash disbursements journal is up to date and maintained in a manner that identifies amounts disbursed either individually or totals referenced to abstracts or payroll.
 - b. Pre-numbered check stock is used for disbursements.
 - c. Obtain a haphazard sample of 5 checks to ensure they are signed by the Town Clerk.
 - d. Cancelled checks or check images are returned with bank statements and maintained on file.
 - e. Unused checks are properly controlled (blank check stock).
 - f. Checks are recorded in the disbursements journal and are up-to-date.
4. We will obtain a sample of bank accounts to identify if they are reconciled timely, with timely defined as within 5-7 business days of receipt of the statement, or 7-10 business days of month-end, and that reconciliations are documented, reviewed and agree with accounting records.

Tax Collector

1. We will obtain the Tax Collector's settlement statement and determine whether all issues/concerns have been adequately resolved.
2. We will obtain a sample of bank accounts to identify if they are reconciled timely, with timely defined as within 5-7 business days of receipt of the statement, or 7-10 business days of month-end, and that reconciliations are documented, reviewed and agree with accounting records.
3. For the cash receipts process, determine whether:
 - a. The cash receipts journal is up to date and maintained in a manner that identifies the date received, payer, tax account number, tax amount, and interest amount.
 - b. Duplicate deposit slips are maintained.
 - c. Deposit amounts per the bank statement agree with cash receipt amounts based on a random sample of 5 cash receipts.
 - d. Deposits are taken to the bank and recorded timely, with timely defined as within one business day of collection based on a random sample of 5 receipts.
4. For the cash disbursements process, determine whether:
 - a. Pre-numbered check stock is used for disbursements other than petty cash.
 - b. Obtain a sample of 5 checks to ensure they are signed by the Tax Collector.
 - c. Cancelled checks or check images are returned with bank statements and maintained on file.
 - d. Payments are made at least weekly to the Supervisor, when required.

Option 2

We propose to apply agreed-upon procedures consisting of inquiry of appropriate Town personnel regarding on the internal controls of the Town's Justice Court, Town Clerk, and Tax Collector functions (the functions) for the year ended December 31, 2018. This engagement is solely to assist the Town in completing the Office of State Comptroller's checklist for the Justice Court, Town Clerk, and Tax Collector. Our engagement to apply agreed-upon-procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representations regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or will not issue a report as a result of this engagement.

Because the agreed-upon procedures listed above do not constitute an examination, we will not express an opinion on the cash receipts and disbursements practices of the Town Justice Court, Town Clerk, and Tax Collector. In addition, we have no obligation to perform any procedures beyond those listed above.

We will submit a report listing the procedures performed and our findings. This report is intended solely for the use of the Town, and should not be used by anyone other than these specified parties. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you. We will meet with you and each of the department managers to discuss the results of our engagement, if applicable.

Fees

Option 1

We anticipate that these procedures would take approximately 30-35 hours to complete, including on-site time as well as completion of the written report therefore, we are proposing a fee of \$4,500.

Option 2

To complete the New York State Office of the State Comptroller checklists for the Justice Court, Town Clerk and Tax Collector, we are proposing a fee of \$1,500.



James R. Bensley, AICP
Director

COUNTY OF ORLEANS
**Department of
Planning and Development**

14016 Route 31 West • Albion, New York 14411
Phone: (585) 589-3198 • Fax: (585) 589-8105
www.orleanscountyny.gov

October 11, 2018

Supervisor F. Richard Remley
Town of Albion
3665 Clarendon Road
Albion, NY 14411

RE: Status of Erie Canal Local Waterfront Revitalization Program

Dear Supervisor Remley:

As a valued partner in this project and in light of the fact it has been several months since my last correspondence, I am writing to update you on the status of the Erie Canal Local Waterfront Revitalization Program (LWRP) and to also request action on your part.

At its last meeting, the County Legislature authorized the signing of the Erie Canal LWRP contract. The signed contract has been sent back to New York State Department of State (NYSDOS) for review by its Counsel's Office and execution. In the past, this process has taken two months or so. While we await action by NYSDOS and so as to continue making progress, our Department will draft a Request for Proposals (RFP) which must be approved by NYSDOS. Thereafter, we will advertise and distribute the RFP to planning consultants. Our goal is to have the consultant selected by the end of 2018, so that we can commence work on the LWRP in early 2019. The tentative timeline for the remainder of the year – contingent of course upon NYSDOS's executive of the contract and approval of the RFP in a timely manner - is as follows:

- | | |
|-----------------------|---|
| 11-21-18: | Deadline for receipt of consultants' proposals; evaluation form distributed electronically to Erie Canal Advisory Committee Members |
| 12-7-18: | Advisory Committee chooses finalists based on written proposals (via e-mail) |
| 12-10-18 to 12-21-18: | Advisory Committee meets to witness presentations by finalists and selects winner |

In light of this proposed schedule, I am respectfully requesting that the Town of Albion **provide to me by November 20th the name and contact information** (home address, telephone number, and

**TOWN OF ALBION
NOVEMBER 2018
EXECUTIVE SUMMARY**

BALANCE SHEET

- Bank accounts were reconciled as of 11/30/18.
- The Town has \$2,309,767.92 in the bank.

REVENUES AND EXPENSES

- **REVENUES**

- Total receipts for the month were: \$56,722.49
- Major receipts were:
 - Metered Sales - \$36,420.62
 - Shared Code Officer services from Town of Gaines - \$10,313.35
 - Justice (October) - \$8,234.50
 - Town Clerk fees (October) - \$1,754.02

- **EXPENSES**

- Expenditures through September on average should equal 91.67% of the annual budget.

General Fund Townwide:

- Year to date expenses are \$612,937 compared to the revised annual budget of \$704,431 or 87.01% of the budget.

General Fund Outside Village:

- Year to date expenses are \$102,763 compared to the annual budget of \$129,785 or 79.18% of the budget.

Highway Townwide:

- Year to date expenses are \$400,506 compared to the revised annual budget of \$457,067 or 87.63% of the annual budget

Highway Outside Village:

- Year to date expenses are \$142,916 compared to the revised annual budget of \$194,567 or 73.45% of the budget.

Statement of Activity - MTD and YTD by Fund
Town of Albion
For 11/30/2018

		M-T-D Actual	Y-T-D Actual	Annual Budget	Variance
Revenues	\$				
AA.1001.000.000 Real Property Taxes		0.00	358,705.00	358,705.00	0.00
AA.1081.000.000 Other Payments In Lieu of Taxes		0.00	6,333.83	6,334.00	(0.17)
AA.1090.000.000 Interest & Penalties On Real Prop Taxes		0.00	7,010.81	6,700.00	310.81
AA.1170.000.000 Franchises		0.00	10,625.44	9,700.00	925.44
AA.1255.000.000 Clerk Fees		600.50	5,313.40	4,500.00	813.40
AA.2190.000.000 Sale of Cemetery Lots		0.00	240.00	0.00	240.00
AA.2192.000.000 Charges for cemetery Services		0.00	325.00	0.00	325.00
AA.2376.000.000 Refuse & Garbage Serv Other Govts		0.00	1,949.50	1,900.00	49.50
AA.2401.000.000 Interest And Earnings		214.49	1,755.71	0.00	1,755.71
AA.2530.000.000 Games of Chance		0.00	10.00	0.00	10.00
AA.2544.000.000 Dog Licenses		487.00	6,684.00	6,000.00	684.00
AA.2610.000.000 Fines And Forfeited Bail		2,088.00	26,347.00	30,000.00	(3,653.00)
AA.2611.000.000 Traffic Diversion Prg		0.00	17,913.79	20,000.00	(2,086.21)
AA.2650.000.000 Sales of Scrap & Excess Materials		0.00	473.85	0.00	473.85
AA.3001.000.000 St Aid Revenue Sharing		0.00	46,944.00	45,500.00	1,444.00
AA.3005.000.000 St Aid Mortgage Tax		0.00	15,323.60	23,000.00	(7,676.40)
AA.5031.000.000 Interfund Transfers		8,270.00	8,270.00	8,270.00	0.00
AA.5999.000.000 Appropriated Fund Balance		0.00	0.00	183,822.00	(183,822.00)
Total Revenues		11,659.99	514,224.93	704,431.00	(190,206.07)
Expenses					
AA.1010.100.000 Legislative Board, Pers Serv		1,185.84	14,217.04	15,416.00	1,198.96
AA.1010.400.000 Legislative Board, Contr Expend		27.60	382.17	1,200.00	817.83
AA.1110.100.000 Municipal Court, Pers Serv		2,744.76	32,885.70	35,682.00	2,796.30
AA.1110.102.000 Municipal Court, Pers Serv, Deputy		3,522.08	42,178.15	45,787.00	3,608.85
AA.1110.103.000 Municipal Court, Pers Serv, Clerk		1,971.20	20,855.36	14,655.00	(6,200.36)
AA.1110.400.000 Municipal Court, Contr Expend		1,531.85	20,630.25	25,800.00	5,169.75
AA.1110.402.000 Municipal Court, Contr Expend, Audit		0.00	700.00	700.00	0.00
AA.1110.403.000 Municipal Court, Contr Expend, Interpreter		0.00	1,732.02	2,750.00	1,017.98
AA.1110.404.000 Municipal Court, Contr Expend, Stereographer		0.00	8,882.50	10,500.00	1,617.50
AA.1220.100.000 Supervisor,pers Serv		460.16	5,517.41	5,982.00	464.59
AA.1220.400.000 Supervisor, Contr Expend		0.00	1,540.00	1,600.00	60.00
AA.1315.400.000 Comptroller, Contr Expend		1,730.00	18,800.00	18,360.00	(440.00)
AA.1320.400.000 Auditor, Contr Expend		0.00	2,800.00	5,000.00	2,200.00
AA.1330.400.000 Tax Collection, Contr Expend		0.47	3,280.69	3,500.00	219.31
AA.1330.402.000 Tax Collection, Contr Expend, Audit		0.00	500.00	500.00	0.00
AA.1355.400.000 Assessment, Contr Expend		0.00	3,656.95	3,660.00	3.05
AA.1410.100.000 Clerk,pers Serv		2,907.80	34,832.71	37,800.00	2,967.29
AA.1410.102.000 Clerk,pers Serv, Deputy		1,029.30	11,803.50	14,700.00	2,896.50
AA.1410.400.000 Clerk, Contr Expend		0.00	1,370.05	2,000.00	629.95

Statement of Activity - MTD and YTD by Fund
Town of Albion
For 11/30/2018

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance
AA.1410.402.000 Clerk, Contr Expnd, Audit	0.00	500.00	500.00	0.00
AA.1430.100.000 Personnel, Pers Serv	0.00	650.00	1,075.00	425.00
AA.1450.100.000 Elections, Pers Serv	2,329.60	3,170.60	3,000.00	(170.60)
AA.1450.400.000 Elections, Contr Expnd	0.00	0.00	3,500.00	3,500.00
AA.1460.400.000 Records Mgmt, Contr Expnd	0.00	0.00	120.00	120.00
AA.1620.200.000 Buildings, Equip & Cap Outlay	33,344.94	45,922.92	57,400.00	11,477.08
AA.1620.400.000 Buildings, Contr Expnd	2,330.12	37,709.11	48,213.00	10,503.89
AA.1650.400.000 Central Comm System, Contr Expnd	267.50	3,022.63	2,000.00	(1,022.63)
AA.1670.400.000 Central Print & Mail, Contr Expnd	102.34	417.39	500.00	82.61
AA.1680.200.000 Central Data Process, Equip & Cap Outlay	0.00	1,350.24	10,000.00	8,649.76
AA.1680.400.000 Central Data Process, Contr Expnd	539.90	35,985.14	49,228.00	13,242.86
AA.1910.400.000 Unallocated Insurance, Contr Expnd	0.00	23,837.65	23,838.00	0.35
AA.1920.400.000 Municipal Assn Dues, Contr Expnd	0.00	900.00	900.00	0.00
AA.1940.200.000 Pur of Land/right of Way, equip & Cap Out	5,000.00	5,000.00	0.00	(5,000.00)
AA.1950.400.000 Taxes & Assess On Munic Prop, Contr Expnd	0.00	2,148.37	2,149.00	0.63
AA.1990.400.000 Contingency	0.00	0.00	2,500.00	2,500.00
AA.3120.100.000 Police, Pers Serv	0.00	0.00	150.00	150.00
AA.3310.400.000 Traffic Control, Contr Expnd	0.00	1,322.80	2,500.00	1,177.20
AA.3510.400.000 Control of Animals, Contr Expnd	85.82	781.40	5,980.00	5,198.60
AA.4025.400.000 Laboratory, Contr Expnd	0.00	90.00	300.00	210.00
AA.5010.100.000 Street Admin, Pers Serv	4,386.84	52,556.76	57,029.00	4,472.24
AA.5010.102.000 Street Admin, Pers Serv, Deputy	0.00	0.00	750.00	750.00
AA.5010.400.000 Street Admin, Contr Expnd	90.95	1,710.24	2,500.00	789.76
AA.5182.200.000 Street Lighting, Equip & Cap Outlay	0.00	2,072.05	0.00	(2,072.05)
AA.5182.400.000 Street Lighting, Contr Expnd	0.00	4,399.52	6,500.00	2,100.48
AA.7510.100.000 Historian, Pers Serv	0.00	0.00	450.00	450.00
AA.8510.400.000 Comm Beautification	0.00	945.00	950.00	5.00
AA.8810.100.000 Cemetery, Pers Serv	0.00	3,960.00	3,500.00	(460.00)
AA.8810.400.000 Cemetery, Contr Expnd	392.86	2,963.12	8,000.00	5,036.88
AA.9010.800.000 State Retirement System	0.00	24,642.00	24,642.00	0.00
AA.9030.800.000 Social Security, Empl Bnfts	1,351.75	16,442.65	17,000.00	557.35
AA.9040.800.000 Workers Compensation, Empl Bnfts	0.00	20,215.00	20,215.00	0.00
AA.9050.800.000 Unemployment Insurance, Empl Bnfts	9.98	405.88	1,100.00	694.12
AA.9055.800.000 Disability Insurance, Empl Bnfts	0.00	120.60	150.00	29.40
AA.9060.800.000 Hospital & Medical (dental) Ins, Empl Bnfts	5,198.33	54,130.93	63,200.00	9,069.07
AA.9950.900.000 Transfers, Capital Projects Fund	39,000.00	39,000.00	39,000.00	0.00
Total Expenses	111,541.99	612,936.50	704,431.00	91,494.50
Excess Revenue Over (Under) Expenditures	\$ 99,882.00	\$ 98,711.57	\$ 0.00	\$ 281,700.57

Statement of Activity - MTD and YTD by Fund
Town of Albion
For 11/30/2018

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance
Revenues				
BB.1120.000.000 Sales Tax (County)	\$ 0.00	\$ 122,468.43	\$ 105,885.00	\$ 16,583.43
BB.1560.000.000 Safety Inspection Fees	682.60	4,241.00	3,900.00	341.00
BB.2390.000.000 Share of Joint Activity, Other Govts	10,313.35	10,313.35	0.00	10,313.35
BB.5999.000.000 Appropriated Fund Balance	0.00	0.00	20,000.00	(20,000.00)
Total Revenues	10,995.95	137,022.78	129,785.00	7,237.78
Expenses				
BB.1420.400.000 Law, Contr Expend	2,083.33	35,585.80	34,000.00	(1,585.80)
BB.1989.400.000 Other Gen Govt Support	0.00	0.00	4,500.00	4,500.00
BB.4020.100.000 Registrar of Vital Statistics, Pers Serv	0.00	0.00	3,183.00	3,183.00
BB.4020.400.000 Registrar of Vital Stat, Contr Expend	13.32	218.25	400.00	181.75
BB.6510.400.000 Community Action, Contr Expend	0.00	0.00	1,000.00	1,000.00
BB.6989.400.000 Other Econ & Dev, Contr Expend (EDA)	0.00	500.00	500.00	0.00
BB.7310.400.000 Youth Prog, Contr Expend	0.00	500.00	8,500.00	8,000.00
BB.7550.400.000 Celebrations, Contr Expend	0.00	4,500.00	4,500.00	0.00
BB.8010.100.000 Zoning, Pers Serv	3,687.70	44,191.04	49,290.00	5,098.96
BB.8010.400.000 Zoning, Contr Expend	222.55	2,305.62	4,500.00	2,194.38
BB.8020.100.000 Planning, Pers Serv	0.00	300.00	3,500.00	3,200.00
BB.8020.103.000 Planning, Pers Serv, Clerk	0.00	250.00	500.00	250.00
BB.8020.400.000 Planning, Contr Expend	0.00	51.20	200.00	148.80
BB.9010.800.000 State Retirement System	0.00	7,971.00	7,971.00	0.00
BB.9030.800.000 Social Security, Empl Bnfts	271.66	3,294.49	3,900.00	605.51
BB.9040.800.000 Workers Compensation, Empl Bnfts	0.00	2,941.00	2,941.00	0.00
BB.9050.800.000 Unemployment Insurance, Empl Bnfts	0.00	154.82	400.00	245.18
Total Expenses	6,278.56	102,763.22	129,785.00	27,021.78
Excess Revenue Over (Under) Expenditures	\$ (4,717.39)\$	(34,259.56)\$	0.00 \$	19,784.00

Statement of Activity - MTD and YTD by Fund
Town of Albion
For 11/30/2018

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance
Revenues				
DA.1001.000.000 Real Property Taxes	\$ 0.00	\$ 250,379.00	\$ 250,379.00	\$ 0.00
DA.2300.000.000 Transportation Services Other Govts	0.00	11,192.99	9,800.00	1,392.99
DA.2302.000.000 Snow Removal Services Other Govts	0.00	97,245.97	97,245.00	0.97
DA.2665.000.000 Sales of Equipment	0.00	16,100.00	16,100.00	0.00
DA.3960.000.000 St Aid Emergency Disaster Assistance	0.00	1,001.68	0.00	1,001.68
DA.4960.000.000 Fed Aid Emergency Disaster Assistance	0.00	6,010.07	6,010.00	0.07
DA.5031.000.000 Interfund Transfers	39,000.00	39,000.00	39,000.00	0.00
DA.5999.000.000 Appropriated Fund Balance	0.00	0.00	38,533.40	(38,533.40)
Total Revenues	39,000.00	420,929.71	457,067.40	(36,137.69)
Expenses				
DA.5110.400.000 Maint of Streets, Contr Expend	0.00	87.50	0.00	(87.50)
DA.5120.200.000 Maint of Bridges, Equip & Cap Outlay	110.00	110.00	0.00	(110.00)
DA.5130.100.000 Machinery, Pers Serv	3,828.87	29,081.04	62,000.00	32,918.96
DA.5130.400.000 Machinery, Contr Expend	4,517.40	23,685.06	30,000.00	6,314.94
DA.5140.100.000 Brush And Weeds, Pers Serv	846.00	846.00	6,000.00	5,154.00
DA.5140.400.000 Brush And Weeds, Contr Expend	0.00	500.00	500.00	0.00
DA.5142.100.000 Snow Removal, Pers Serv	4,378.62	33,407.61	34,000.00	592.39
DA.5142.400.000 Snow Removal, Contr Expend	0.00	48,114.11	49,000.00	885.89
DA.5148.100.000 Services Other Govts, Pers Serv	0.00	26,808.13	31,000.00	4,191.87
DA.5148.400.000 Services Other Govts, Contr Expend	0.00	58,031.76	59,000.00	968.24
DA.9010.800.000 State Retirement System	0.00	11,398.00	11,398.00	0.00
DA.9030.800.000 Social Security, Empl Bnfts	680.76	8,377.41	9,400.00	1,022.59
DA.9040.800.000 Workers Compensation, Empl Bnfts	0.00	14,137.00	14,137.00	0.00
DA.9050.800.000 Unemployment Insurance, Empl Bnfts	0.00	466.48	1,000.00	533.52
DA.9055.800.000 Disability Insurance, Empl Bnfts	0.00	28.80	100.00	71.20
DA.9060.800.000 Hospital & Medical (dental) Ins, Empl Bnfts	1,107.34	17,965.71	22,071.00	4,105.29
DA.9901.900.000 Transfers, Other Funds	0.00	127,461.40	127,461.40	0.00
Total Expenses	15,468.99	400,506.01	457,067.40	56,561.39
Excess Revenue Over (Under) Expenditures	\$ (23,531.01)\$	(20,423.70)\$	0.00 \$	92,699.08

Statement of Activity - MTD and YTD by Fund
Town of Albion
For 11/30/2018

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	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance
Revenues				
DB.1001.000.000 Real Property Taxes	\$ 0.00	\$ 128,067.00	\$ 128,067.00	\$ 0.00
DB.3501.000.000 St Aid Consolidated Highway Aid	0.00	0.00	61,000.00	(61,000.00)
DB.5999.000.000 Appropriated Fund Balance	0.00	0.00	5,500.00	(5,500.00)
Total Revenues	0.00	128,067.00	194,567.00	(66,500.00)
Expenses				
DB.5110.100.000 Maint of Streets, Pers Serv	1,924.77	41,022.20	34,000.00	(7,022.20)
DB.5110.400.000 Maint of Streets, Contr Expend	773.27	49,103.34	77,400.00	28,296.66
DB.5112.200.000 Perm Improve Highway, Equip & Cap Outlay	0.00	32,504.44	61,000.00	28,495.56
DB.5120.200.000 Maint of Bridges, Equip & Cap Outlay	0.00	3,808.12	5,000.00	1,191.88
DB.9010.800.000 State Retirement System	0.00	2,832.00	2,832.00	0.00
DB.9030.800.000 Social Security, Empl Bnfts	140.63	3,455.37	3,000.00	(455.37)
DB.9040.800.000 Workers Compensation, Empl Bnfts	0.00	3,512.00	3,512.00	0.00
DB.9050.800.000 Unemployment Insurance, Empl Bnfts	0.00	34.81	1,000.00	965.19
DB.9055.800.000 Disability Insurance, Empl Bnfts	0.00	28.80	65.00	36.20
DB.9060.800.000 Hospital & Medical (dental) Ins, Empl Bnfts	276.82	5,414.82	5,558.00	143.18
DB.9089.800.000 Other Employee Benefits	0.00	1,200.00	1,200.00	0.00
Total Expenses	3,115.49	142,915.90	194,567.00	51,651.10
Excess Revenue Over (Under) Expenditures	\$ 3,115.49	\$ 14,848.90	\$ 0.00	\$ 118,151.10

Statement of Activity - MTD and YTD by Fund
Town of Albion
For 11/30/2018

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance
Revenues				
HH.5031.000.000 Interfund Transfer	\$ 0.00	\$ 127,461.40	\$ 461.40	\$ 127,000.00
HH.5730.000.000 Bond Anticipation Note	0.00	0.00	100,000.00	(100,000.00)
HH.5731.000.000 BANS Redeemed from Appropriations	0.00	0.00	127,000.00	(127,000.00)
Total Revenues	0.00	127,461.40	227,461.40	(100,000.00)
Expenses				
HH.5130.200.000 Machinery & Equip, Equip & Cap Outlay	0.00	227,461.40	227,461.40	0.00
Total Expenses	0.00	227,461.40	227,461.40	0.00
Excess Revenue Over (Under) Expenditures	\$ 0.00	\$ 100,000.00	\$ 0.00	\$ 100,000.00

Statement of Activity - MTD and YTD by Fund
Town of Albion
For 11/30/2018

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	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance
Revenues				
SF.1001.000.000 Real Property Taxes	\$ 0.00	\$ 100,000.00	\$ 100,000.00	\$ 0.00
SF.5999.000.000 Appropriated Fund Balance	0.00	0.00	3,124.00	(3,124.00)
Total Revenues	0.00	100,000.00	103,124.00	(3,124.00)
Expenses				
SF.3410.400.000 Fire, Contr Expend	0.00	76,275.00	103,124.00	26,849.00
Total Expenses	0.00	76,275.00	103,124.00	26,849.00
Excess Revenue Over (Under) Expenditures	\$ 0.00	\$ (23,725.00)	\$ 0.00	\$ 29,973.00

Statement of Activity - MTD and YTD by Fund
Town of Albion
For 11/30/2018

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance
Revenues				
SS.1001.000.020 Real Property Taxes, District 1	\$ 0.00	\$ 50,765.00	\$ 50,765.00	0.00
SS.2120.000.020 Sewer Rents, District 1	2,678.99	44,346.83	26,500.00	17,846.83
SS.5999.000.020 Appropriated Fund Balance	0.00	0.00	5,313.00	(5,313.00)
Total Revenues	2,678.99	95,111.83	82,578.00	12,533.83
Expenses				
SS.8110.100.020 Sewer Administration, Pers Serv, District 1	249.38	2,992.56	3,307.00	314.44
SS.8110.103.020 Sewer Administration, Pers Serv, Clerk, District 1	24.92	298.81	324.00	25.19
SS.8110.400.020 Sewer Administration, Contr Expend, District 1	0.00	0.00	500.00	500.00
SS.8110.402.020 Sewer Administration, Contr Expend, Audit, District 1	0.00	0.00	900.00	900.00
SS.8120.100.020 Sanitary Sewers, Pers Serv, District 1	0.00	0.00	500.00	500.00
SS.8120.200.020 Sanitary Sewers, Equip & Cap Outlay, District 1	0.00	4,968.07	5,200.00	231.93
SS.8120.400.020 Sanitary Sewers, Contr Expend, District 1	0.00	0.00	1,000.00	1,000.00
SS.8130.400.020 Sewage Treat Disp, Contr Expend, District 1	28.83	59,628.49	35,000.00	(24,628.49)
SS.9010.800.020 State Retirement System, District 1	0.00	566.00	566.00	0.00
SS.9030.800.020 Social Security, Empl Bnfts, District 1	20.98	251.41	281.00	29.59
SS.9710.600.020 Debt Principal, Serial Bonds, District 1	0.00	20,000.00	20,000.00	0.00
SS.9710.700.020 Debt Principal, Serial Bonds, District 1	0.00	14,225.00	15,000.00	775.00
Total Expenses	324.11	102,930.34	82,578.00	(20,352.34)
Excess Revenue Over (Under) Expenditures	\$ (2,354.88)	\$ 7,818.51	\$ 0.00	\$ (32,886.17)

Statement of Activity - MTD and YTD by Fund
Town of Albion
For 11/30/2018

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance
Revenues				
SS.2120.000.021 Sewer Rents, District 2	\$ 39.38	\$ 151.89	\$ 100.00	\$ 51.89
Total Revenues	39.38	151.89	100.00	51.89
Expenses				
SS.8130.400.021 Sewage Treat Disp, Contr Expend, District 2	0.00	180.21	100.00	(80.21)
Total Expenses	0.00	180.21	100.00	(80.21)
Excess Revenue Over (Under) Expenditures	\$ (39.38)	\$ 28.32	\$ 0.00	\$ (132.10)

Statement of Activity - MTD and YTD by Fund
Town of Albion
For 11/30/2018

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance
Revenues				
SW.1001.000.001 Real Property Taxes, District 1	\$ 0.00	\$ 17,742.00	\$ 17,742.00	\$ 0.00
SW.2140.000.001 Metered Water Sales, District 1	10,795.74	62,815.10	27,328.00	35,487.10
SW.2148.000.001 Interest & Penalties on Water Rents, District 1	0.00	134.32	50.00	84.32
SW.2770.000.001 Unclassified (Maint.), District 1	54.00	471.00	300.00	171.00
SW.5999.000.001 Appropriated Fund Balance	0.00	0.00	2,056.00	(2,056.00)
Total Revenues	10,849.74	81,162.42	47,476.00	33,686.42
Expenses				
SW.1950.400.001 Taxes & Assess on Munic Prop, Contr Expend	0.00	316.82	350.00	33.18
SW.8310.100.001 Water Administration, Pers Serv, District 1	36.76	440.78	478.00	37.22
SW.8310.200.001 Water Administration, Equip & Cap Outlay, District 1	0.00	0.00	408.00	408.00
SW.8310.400.001 Water Administration, Contr Expend, District 1	6.58	152.20	800.00	647.80
SW.8320.400.001 Source Supply Pwr & Pump, Contr Expend, District 1	29,271.21	44,775.17	22,000.00	(22,775.17)
SW.8330.400.001 Water Purification, Contr Expend, District 1	0.00	0.00	150.00	150.00
SW.8340.100.001 Water Trans & Distrib, Pers Serv, District 1	0.00	515.05	1,000.00	484.95
SW.8340.103.001 Water Trans & Distrib, Pers Serv, Clerk, District 1	79.24	950.95	1,053.00	102.05
SW.8340.200.001 Water Trans & Distrib, Equip & Cap Outlay, District 1	109.28	1,603.28	1,648.00	44.72
SW.8340.201.001 Water & Trans Distrib, Equip & Cap Outlay, Water Tower	0.00	0.00	3,160.00	3,160.00
SW.8340.400.001 Water Trans & Distrib, Contr, District 1	30.53	1,295.19	900.00	(395.19)
SW.9010.800.001 State Retirement System, District 1	0.00	239.00	239.00	0.00
SW.9030.800.001 Social Security, Empl Bnfts, District 1	8.88	144.78	200.00	55.22
SW.9730.600.001 Debt Principal, Bond Anticipation Note	0.00	0.00	12,750.00	12,750.00
SW.9730.700.001 Debt Interest, Bond Anticipation Note	0.00	0.00	1,500.00	1,500.00
SW.9950.900.001 Transfers, Capital Projects Fund, District 1	840.00	840.00	840.00	0.00
Total Expenses	30,382.48	51,273.22	47,476.00	(3,797.22)
Excess Revenue Over (Under) Expenditures	\$ 19,532.74	\$ (29,889.20)	\$ 0.00	\$ (37,483.64)

Statement of Activity - MTD and YTD by Fund
Town of Albion
For 11/30/2018

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance
Revenues				
SW.2140.000.002 Metered Water Sales, District 2	\$ 1,075.48	\$ 38,546.19	\$ 30,973.00	\$ 7,573.19
SW.2148.000.002 Interest & Penalties on Water Rents, District 2	6.86	93.91	0.00	93.91
SW.2770.000.002 Unclassified (Maint.), District 2	27.00	201.00	150.00	51.00
SW.5999.000.002 Appropriated Fund Balance	0.00	0.00	5,884.00	(5,884.00)
Total Revenues	1,109.34	38,841.10	37,007.00	1,834.10
Expenses				
SW.8310.100.002 Water Administration, Pers Serv, District 2	16.54	198.29	215.00	16.71
SW.8310.200.002 Water Administration, Equip & Cap Outlay, District 2	0.00	0.00	176.00	176.00
SW.8310.400.002 Water Administration, Contr Expend, District 2	1.41	42.79	100.00	57.21
SW.8320.400.002 Source Supply Pwr & Pump, Contr Expend, District 2	13,799.91	27,541.06	28,000.00	458.94
SW.8330.400.002 Water Purification, Contr Expend, District 2	0.00	0.00	150.00	150.00
SW.8340.100.002 Water Trans & Distrib, Pers Serv, District 2	0.00	515.35	500.00	(15.35)
SW.8340.103.002 Water Trans & Distrib, Pers Serv, Clerk, District 2	16.32	195.83	216.00	20.17
SW.8340.200.002 Water Trans & Distrib, Equip & Cap Outlay, District 2	0.00	2,934.08	5,708.00	2,773.92
SW.8340.400.002 Water Trans & Distrib, Contr, District 2	11.94	403.37	800.00	396.63
SW.9010.800.002 State Retirement System, District 2	0.00	67.00	67.00	0.00
SW.9030.800.002 Social Security, Empl Bnfts, District 2	2.52	68.48	100.00	31.52
SW.9950.900.002 Transfers, Capital Projects Fund, District 2	975.00	975.00	975.00	0.00
Total Expenses	14,823.64	32,941.25	37,007.00	4,065.75
Excess Revenue Over (Under) Expenditures	\$ 13,714.30	\$ (5,899.85)	\$ 0.00	\$ 2,231.65

Statement of Activity - MTD and YTD by Fund
Town of Albion
For 11/30/2018

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance
Revenues				
SW.1001.000.003 Real Property Taxes, District 3	\$ 0.00	\$ 70,000.00	\$ 70,000.00	0.00
SW.2140.000.003 Metered Water Sales, District 3	8,197.88	52,029.46	59,091.00	(7,061.54)
SW.2144.000.003 Water Service Charges, District 3	0.00	260.00	0.00	260.00
SW.2148.000.003 Interest & Penalties on Water Rents, District 3	0.00	920.70	500.00	420.70
SW.2680.000.003 Insurance Recoveries, District 3	0.00	3,447.46	0.00	3,447.46
SW.2770.000.003 Unclassified (Maint.), District 3	252.00	1,996.56	1,550.00	446.56
SW.2771.000.003 Unclassified (Misc), District 3	0.00	926.20	0.00	926.20
SW.5999.000.003 Appropriated Fund Balance	0.00	0.00	13,054.00	(13,054.00)
Total Revenues	8,449.88	129,580.38	144,195.00	(14,614.62)
Expenses				
SW.8310.100.003 Water Administration, Pers Serv, District 3	181.30	2,173.84	2,357.00	183.16
SW.8310.200.003 Water Administration, Equip & Cap Outlay, District 3	0.00	0.00	1,652.00	1,652.00
SW.8310.400.003 Water Administration, Contr Expnd, District 3	11.28	549.41	1,000.00	450.59
SW.8320.400.003 Source Supply Pwr & Pump, Contr Expnd, District 3	13,754.35	56,155.39	55,800.00	(355.39)
SW.8330.400.003 Water Purification, Contr Expnd, District 3	0.00	0.00	200.00	200.00
SW.8340.100.003 Water Trans & Distrib, Pers Serv, District 3	0.00	1,135.67	2,500.00	1,364.33
SW.8340.103.003 Water Trans & Distrib, Pers Serv, Clerk, District 3	255.54	3,066.48	3,388.00	321.52
SW.8340.200.003 Water Trans & Distrib, Equip & Cap Outlay, District 3	218.55	4,595.55	11,402.00	6,806.45
SW.8340.201.003 Water & Trans Distrib, Equip & Cap Outlay, Water Tower	0.00	0.00	2,000.00	2,000.00
SW.8340.400.003 Water Trans & Distrib, Contr, District 3	304.72	5,521.32	2,500.00	(3,021.32)
SW.9010.800.003 State Retirement System, District 3	0.00	898.00	898.00	0.00
SW.9030.800.003 Social Security, Empl Bnfts, District 3	33.42	486.64	630.00	143.36
SW.9710.600.003 Debt Principal, Serial Bonds, District 3	0.00	0.00	45,000.00	45,000.00
SW.9710.700.003 Debt Interest, Serial Bonds, District 3	0.00	6,468.75	12,928.00	6,459.25
SW.9950.900.003 Transfers, Capital Projects Fund, District 3	1,940.00	1,940.00	1,940.00	0.00
Total Expenses	16,699.16	82,991.05	144,195.00	61,203.95
Excess Revenue Over (Under) Expenditures	\$ 8,249.28	\$ (46,589.33)	\$ 0.00	\$ 75,818.57

Statement of Activity - MTD and YTD by Fund Town of Albion For 11/30/2018

Run: 12/07/2018 at 8:21 AM

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	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance
Revenues				
SW.1001.000.004 Real Property Taxes, District 4	\$ 0.00	\$ 28,569.00	\$ 28,569.00	\$ 0.00
SW.2140.000.004 Metered Water Sales, District 4	3,355.29	24,210.80	29,000.00	(4,789.20)
SW.2144.000.004 Water Service Charges, District 4	0.00	4,305.60	0.00	4,305.60
SW.2148.000.004 Interest & Penalties on Water Rents, District 4	0.00	790.71	700.00	90.71
SW.2680.000.004 Insurance Recoveries, District 4	0.00	4,228.22	0.00	4,228.22
SW.2770.000.004 Unclassified (Maint.), District 4	138.00	1,271.00	1,000.00	271.00
SW.5999.000.004 Appropriated Fund Balance	0.00	0.00	7,798.00	(7,798.00)
Total Revenues	3,493.29	63,375.33	67,067.00	(3,691.67)
Expenses				
SW.1950.400.004 Taxes & Assess on Munic Prop, Contr Expend	0.00	176.35	177.00	0.65
SW.8310.100.004 Water Administration, Pers Serv, District 4	107.16	1,284.88	1,393.00	108.12
SW.8310.200.004 Water Administration, Equip & Cap Outlay, District 4	0.00	0.00	1,124.00	1,124.00
SW.8310.400.004 Water Administration, Contr Expend, District 4	11.75	380.24	648.00	267.76
SW.8320.400.004 Source Supply Pwr & Pump, Contr Expend, District 4	5,955.64	30,138.70	27,000.00	(3,138.70)
SW.8330.400.004 Water Purification, Contr Expend, District 4	0.00	0.00	200.00	200.00
SW.8340.100.004 Water Trans & Distrib, Pers Serv, District 4	0.00	774.37	1,500.00	725.63
SW.8340.103.004 Water Trans & Distrib, Pers Serv, Clerk, District 4	255.54	3,066.48	3,388.00	321.52
SW.8340.200.004 Water Trans & Distrib, Equip & Cap Outlay, District 4	218.55	3,245.26	3,297.00	51.74
SW.8340.201.004 Water & Trans Distr, Equip & Cap Outlay, Water Tower	0.00	0.00	2,000.00	2,000.00
SW.8340.400.004 Water Trans & Distrib, Contr, District 4	81.60	8,513.00	1,500.00	(7,013.00)
SW.9010.800.004 State Retirement System, District 4	0.00	748.00	748.00	0.00
SW.9030.800.004 Social Security, Empl Bnfts, District 4	27.74	390.92	550.00	159.08
SW.9710.600.004 Debt Principal, Serial Bonds, District 4	0.00	8,900.00	8,900.00	0.00
SW.9710.700.004 Debt Interest, Serial Bonds, District 4	0.00	13,502.25	13,502.00	(0.25)
SW.9950.900.004 Transfers, Capital Projects Fund, District 4	1,140.00	1,140.00	1,140.00	0.00
Total Expenses	7,797.98	72,260.45	67,067.00	(5,193.45)
Excess Revenue Over (Under) Expenditures	\$ 4,304.69	\$ 8,885.12	\$ 0.00	(1,501.78)

Statement of Activity - MTD and YTD by Fund
Town of Albion
For 11/30/2018

Run: 12/07/2018 at 8:21 AM

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	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance
Revenues				
SW.1001.000.005 Real Property Taxes, District 5	\$ 0.00	\$ 60,386.00	\$ 60,386.00	\$ 0.00
SW.2140.000.005 Metered Water Sales, District 5	5,397.26	42,167.29	48,000.00	(5,832.71)
SW.2148.000.005 Interest & Penalties on Water Rents, District 5	174.70	1,247.65	900.00	347.65
SW.2680.000.005 Insurance Recoveries, District 5	0.00	423.94	0.00	423.94
SW.2770.000.005 Unclassified (Maint.), District 5	195.00	1,650.00	1,300.00	350.00
SW.2771.000.005 Unclassified (Misc), District 5	0.00	29.04	0.00	29.04
SW.5999.000.005 Appropriated Fund Balance	0.00	0.00	15,597.00	(15,597.00)
Total Revenues	5,766.96	105,903.92	126,183.00	(20,279.08)
Expenses				
SW.2140.001.005 Metered Water Sales, Out Of Dist, District 5	0.00	(308.09)	(300.00)	8.09
SW.8310.100.005 Water Administration, Pers Serv, District 5	136.08	1,631.61	1,769.00	137.39
SW.8310.200.005 Water Administration, Equip & Cap Outlay, District 5	0.00	0.00	1,331.00	1,331.00
SW.8310.400.005 Water Administration, Contr Expnd, District 5	15.04	422.17	900.00	477.83
SW.8320.400.005 Source Supply Pwr & Pump, Contr Expnd, District 5	11,850.21	46,829.00	44,000.00	(2,829.00)
SW.8330.400.005 Water Purification, Contr Expnd, District 5	0.00	0.00	200.00	200.00
SW.8340.100.005 Water Trans & Distrib, Pers Serv, District 5	0.00	468.67	1,200.00	731.33
SW.8340.103.005 Water Trans & Distrib, Pers Serv, Clerk, District 5	350.54	4,206.48	4,648.00	441.52
SW.8340.200.005 Water Trans & Distrib, Equip & Cap Outlay, District 5	109.28	2,747.68	3,912.00	1,164.32
SW.8340.201.005 Water & Trans Distrib, Equip & Cap Outlay, Water Tower	0.00	0.00	3,000.00	3,000.00
SW.8340.400.005 Water Trans & Distrib, Contr, District 5	104.83	2,635.18	2,000.00	(635.18)
SW.9010.800.005 State Retirement System, District 5	0.00	1,003.00	1,003.00	0.00
SW.9030.800.005 Social Security, Empl Bnfts, District 5	37.22	481.26	600.00	118.74
SW.9710.600.005 Debt Principal, Serial Bonds, District 5	0.00	23,000.00	23,000.00	0.00
SW.9710.700.005 Debt Interest, Serial Bonds, District 5	0.00	37,579.50	37,580.00	0.50
SW.9950.900.005 Transfers, Capital Projects Fund, District 5	1,340.00	1,340.00	1,340.00	0.00
Total Expenses	13,943.20	122,036.46	126,183.00	4,146.54
Excess Revenue Over (Under) Expenditures	\$ 8,176.24	\$ 16,132.54	\$ 0.00	\$ 24,425.62

Statement of Activity - MTD and YTD by Fund
Town of Albion
For 11/30/2018

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance
Revenues				
SW.1001.000.006 Real Property Taxes, District 6	\$ 0.00	\$ 22,800.00	\$ 22,800.00	0.00
SW.2140.000.006 Metered Water Sales, District 6	2,171.03	10,843.63	10,500.00	343.63
SW.2148.000.006 Interest & Penalties on Water Rents, District 6	0.00	253.89	100.00	153.89
SW.2770.000.006 Unclassified (Maint.), District 6	51.00	372.00	200.00	172.00
SW.5999.000.006 Appropriated Fund Balance	0.00	0.00	2,210.00	(2,210.00)
Total Revenues	2,222.03	34,269.52	35,810.00	(1,540.48)
Expenses				
SW.1990.400.006 Contingency, District 6	0.00	0.00	730.00	730.00
SW.8310.100.006 Water Administration, Pers Serv, District 6	32.92	394.73	428.00	33.27
SW.8310.400.006 Water Administration, Contr Expnd, District 6	5.64	97.71	300.00	202.29
SW.8320.400.006 Source Supply Pwr & Pump, Contr Expnd, District 6	2,602.49	10,548.78	10,200.00	(348.78)
SW.8330.400.006 Water Purification, Contr Expnd, District 6	0.00	0.00	200.00	200.00
SW.8340.100.006 Water Trans & Distrib, Pers Serv, District 6	0.00	468.67	1,000.00	531.33
SW.8340.103.006 Water Trans & Distrib, Pers Serv, Clerk, District 6	154.38	1,852.56	2,047.00	194.44
SW.8340.400.006 Water Trans & Distrib, Contr, District 6	23.87	352.58	650.00	297.42
SW.9010.800.006 State Retirement System, District 6	0.00	387.00	387.00	0.00
SW.9030.800.006 Social Security, Empl Bnfts, District 6	14.32	206.54	260.00	53.46
SW.9710.600.006 Debt Principal, Serial Bonds, District 6	0.00	5,000.00	5,000.00	0.00
SW.9710.700.006 Debt Interest, Serial Bonds, District 6	0.00	7,065.00	14,018.00	6,953.00
SW.9950.900.006 Transfers, Capital Projects Fund, District 6	590.00	590.00	590.00	0.00
Total Expenses	3,423.62	26,963.57	35,810.00	8,846.43
Excess Revenue Over (Under) Expenditures	\$ 1,201.59	\$ (7,305.95)	\$ 0.00	\$ 10,386.91

Statement of Activity - MTD and YTD by Fund
Town of Albion
For 11/30/2018

Revenues	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance
SW.1001.000.007 Real Property Taxes, District 7	\$ 0.00	\$ 9,360.00	\$ 9,360.00	\$ 0.00
SW.2140.000.007 Metered Water Sales, District 7	224.09	1,733.95	1,872.00	(138.05)
SW.2148.000.007 Interest & Penalties on Water Rents, District 7	0.00	68.10	25.00	43.10
SW.2770.000.007 Unclassified (Maint.), District 7	18.00	120.00	100.00	20.00
Total Revenues	242.09	11,282.05	11,357.00	(74.95)
Expenses				
SW.1990.400.007 Contingency, District 7	0.00	0.00	732.00	732.00
SW.2140.001.007 Metered Water Sales, Out of Dist, District 7	0.00	(1,872.00)	(1,500.00)	372.00
SW.8310.100.007 Water Administration, Pers Serv, District 7	32.92	394.73	428.00	33.27
SW.8310.200.007 Water Administration, Equip & Cap Outlay, District 7	0.00	0.00	144.00	144.00
SW.8310.400.007 Water Administration, Contr Expend, District 7	0.47	22.99	150.00	127.01
SW.8320.400.007 Source Supply Pwr & Pump, Contr Expend, District 7	394.31	2,187.58	1,700.00	(487.58)
SW.8330.400.007 Water Purification, Contr Expend, District 7	0.00	0.00	150.00	150.00
SW.8340.100.007 Water Trans & Distrib, Pers Serv, District 7	0.00	468.67	750.00	281.33
SW.8340.103.007 Water Trans & Distrib, Pers Serv, Clerk, District 7	64.32	771.83	853.00	81.17
SW.8340.400.007 Water Trans & Distrib, Contr, District 7	5.97	138.66	300.00	161.34
SW.9010.800.007 State Retirement System, District 7	0.00	200.00	200.00	0.00
SW.9030.800.007 Social Security, Empl Bnfts, District 7	7.44	123.98	130.00	6.02
SW.9710.600.007 Debt Principal, Serial Bonds, District 7	0.00	2,000.00	2,000.00	0.00
SW.9710.700.007 Debt Interest, Serial Bonds, District 7	0.00	4,880.00	4,880.00	0.00
SW.9950.900.007 Transfers, Capital Projects Fund, District 7	440.00	440.00	440.00	0.00
Total Expenses	945.43	9,756.44	11,357.00	1,600.56
Excess Revenue Over (Under) Expenditures	\$ 703.34	(1,525.61)	0.00	1,675.51

Statement of Activity - MTD and YTD by Fund

Town of Albion

For 11/30/2018

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	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance
Revenues				
SW.1001.000.008 Real Property Taxes, District 8	\$ 0.00	\$ 15,221.00	\$ 15,221.00	\$ 0.00
SW.2140.000.008 Metered Water Sales, District 8	357.93	4,022.73	4,900.00	(877.27)
SW.2144.000.008 Water Service Charges, District 8	560.00	589.04	0.00	589.04
SW.2148.000.008 Interest & Penalties on Water Rents, District 8	4.86	141.17	200.00	(58.83)
SW.2770.000.008 Unclassified (Maint.), District 8	27.00	242.00	200.00	42.00
SW.5999.000.008 Appropriated Fund Balance	0.00	0.00	1,321.00	(1,321.00)
Total Revenues	949.79	20,215.94	21,842.00	(1,626.06)
Expenses				
SW.1990.400.008 Contingency, District 8	0.00	0.00	474.00	474.00
SW.2140.001.008 Metered Water Sales, Out of Dist, District 8	0.00	(2,341.68)	(2,250.00)	91.68
SW.8310.100.008 Water Administration, Pers Serv, District 8	32.92	394.73	428.00	33.27
SW.8310.400.008 Water Administration, Contr Expnd, District 8	0.94	58.61	150.00	91.39
SW.8320.400.008 Source Supply Pwr & Pump, Contr Expnd, District 8	787.81	5,148.89	4,500.00	(648.89)
SW.8330.400.008 Water Purification, Contr Expnd, District 8	0.00	0.00	100.00	100.00
SW.8340.100.008 Water Trans & Distrib, Pers Serv, District 8	0.00	468.67	500.00	31.33
SW.8340.103.008 Water Trans & Distrib, Pers Serv, Clerk, District 8	128.34	1,540.07	1,701.00	160.93
SW.8340.400.008 Water Trans & Distrib, Contr, District 8	277.39	567.02	500.00	(67.02)
SW.9010.800.008 State Retirement System, District 8	0.00	333.00	333.00	0.00
SW.9030.800.008 Social Security, Empl Bnfts, District 8	12.34	182.77	195.00	12.23
SW.9710.600.008 Debt Principal, Serial Bonds, District 8	0.00	6,600.00	6,600.00	0.00
SW.9710.700.008 Debt Interest, Serial Bonds, District 8	0.00	8,045.62	8,046.00	0.38
SW.9950.900.008 Transfers, Capital Projects Fund, District 8	565.00	565.00	565.00	0.00
Total Expenses	1,804.74	21,562.70	21,842.00	279.30
Excess Revenue Over (Under) Expenditures	\$ 854.95	\$ 1,346.76	\$ 0.00	\$ 1,905.36

Statement of Activity - MTD and YTD by Fund
Town of Albion
For 11/30/2018

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance
Revenues				
SW.1001.000.009 Real Property Taxes, District 9	\$ 0.00	\$ 10,663.00	\$ 10,663.00	\$ 0.00
SW.2140.000.009 Metered Water Sales, District 9	595.13	2,680.29	2,366.00	314.29
SW.2148.000.009 Interest & Penalties on Water Rents, District 9	12.00	49.60	60.00	(10.40)
SW.2401.000.009 Interest And Earnings, District 9	0.01	0.11	0.00	0.11
SW.2770.000.009 Unclassified (Maint.), District 9	12.00	141.00	50.00	91.00
SW.5999.000.009 Appropriated Fund Balance	0.00	0.00	588.00	(588.00)
Total Revenues	619.14	13,534.00	13,727.00	(193.00)
Expenses				
SW.2140.001.009 Metered Water Sales, Out of Dist, District 9	0.00	(1,122.42)	(600.00)	522.42
SW.8310.100.009 Water Administration, Pers Serv, District 9	12.84	153.93	167.00	13.07
SW.8310.200.009 Water Administration, Equip & Cap Outlay, District 9	0.00	0.00	165.00	165.00
SW.8310.400.009 Water Administration, Contr Expend, District 9	0.00	33.16	100.00	66.84
SW.8320.400.009 Source Supply Pwr & Pump, Contr Expend, District 9	708.77	3,603.38	2,200.00	(1,403.38)
SW.8330.400.009 Water Purification, Contr Expend, District 9	0.00	0.00	150.00	150.00
SW.8340.100.009 Water Trans & Distrib, Pers Serv, District 9	0.00	0.00	200.00	200.00
SW.8340.103.009 Water Trans & Distrib, Pers Serv, Clerk, District 9	86.78	1,041.36	1,151.00	109.64
SW.8340.200.009 Water Trans & Distrib, Equip & Cap Outlay, District 9	0.00	252.16	423.00	170.84
SW.8340.400.009 Water Trans & Distrib, Contr, District 9	8.61	185.19	500.00	314.81
SW.9010.800.009 State Retirement System, District 9	0.00	206.00	206.00	0.00
SW.9030.800.009 Social Security, Empl Bnfts, District 9	7.62	91.43	150.00	58.57
SW.9710.600.009 Debt Principal, Serial Bonds, District 9	4,000.00	4,000.00	4,000.00	0.00
SW.9710.700.009 Debt Interest, Serial Bonds, District 9	2,262.50	4,525.00	4,475.00	(50.00)
SW.9950.900.009 Transfers, Capital Projects Fund, District 9	440.00	440.00	440.00	0.00
Total Expenses	7,527.12	13,409.19	13,727.00	317.81
Excess Revenue Over (Under) Expenditures	\$ 6,907.98	(124.81)	0.00	510.81

Town of Albion - General Abstract - 2018-12-10							
#	Claimant	General A	Amount	General B	Amount	Date	Check #
355	Peter Snell Realtors	A1940.2	\$5,000.00			11/19/2018	2106
356	Philip McKenna	A3120.1	\$150.00			12/13/2018	2136
357	Ian Mowatt	A7510.1	\$450.00			12/13/2018	2137
358	Russell Olles			B8010.1AA	\$350.00	12/13/2018	2142
359	David Neal			B8010.1AA	\$250.00	12/13/2018	2139
360	Kevin Parker			B8010.1AA	\$250.00	12/13/2018	2146
361	Philip Panek			B8010.1AA	\$250.00	12/13/2018	2145
362	Julie Andrews			B8020.1	\$600.00	12/13/2018	2115
363	Kevin Sheehan			B8020.1	\$600.00	12/13/2018	2153
364	Univera Healthcare	A9060.8	\$361.00			11/19/2018	2107
365	Purchase Power	A1110.4	\$236.04			11/26/2018	2109
		A1670.4	\$102.34			11/26/2018	2109
		A3510.4	\$85.82			11/26/2018	2109
		A5010.4	\$7.96			11/26/2018	2109
		A1330.4	\$0.47			11/26/2018	2109
				B4020.4	\$13.32	11/26/2018	2109
				B8010.4	\$0.94	11/26/2018	2109
366	Toshiba Business Solutions	A1620.4	\$93.67			12/13/2018	2158
367	Five Star Bank	A9060.8	\$12,800.00			12/13/2018	2127
368	Forbes Court Reporting	A1110.1B	\$1,045.00			12/13/2018	2129
369	Diane Curtnoys	A1110.1C	\$244.90			12/13/2018	2124
370	Joan Weet	A1110.1B	\$1,316.25			12/13/2018	2163
371	Williamson Law Book	A1110.4	\$618.34			12/13/2018	2164
372	Thomas Reuters - West	A1110.4	\$518.00			12/13/2018	2155
373	NYSEG	A1620.4	\$537.54			11/26/2018	2108
374	Joyce Winkelmann			B8020.1	\$600.00	12/13/2018	2165
375	Orleans Ctny Elections	A1450.4	\$3,293.82			12/13/2018	2143
376	Orleans Ctny Real Property	A1680.4A	\$11,556.97			12/13/2018	2144
377	James D Bell			B1420.4	\$7,071.08	12/13/2018	2119
				B1420.4	\$225.00	12/13/2018	2120
378	Save Time Cleaning	A1620.4	\$520.00			12/13/2018	2151
379	Daniel Strong			B8010.4	\$198.38	12/13/2018	2154
380	Isaac Robinson			B8020.1	\$1,000.00	12/13/2018	2148
		GA Total	\$38,938.12	GB Total	\$11,408.72		

[illegible]

Town of Albion - Sewer 1 & 2 Abstract - 2018-12-10				
Voucher #	Claimant	Sewer District 1	Sewer District 2	Account # Ck. # Date
17	National Grid	30.36		8130.4 2112 12/6/2018
				+