

December 9, 2019
Town of Albion Regular Board Meeting

Agenda:

1. Call Meeting to Order
2. Pledge of Allegiance
3. Exit Message
4. FYI: Remind residents to sign attendance sheet
5. Roll Call
6. Public Comment
7. Motion to approve the agenda
8. Motion to approve the minutes of the November 12th meeting.
9. Resolution to approve the vouchers.
10. Resolution authorizing the adoption of Local Law #1 of 2019 – Vehicle and Traffic
11. Resolution authorizing the adoption of Local Law #2 of 2019 – Water Use Laws
12. Resolution to authorize the Bonadio Group to audit the town clerk, tax receiver and court clerk.
13. Resolution to reappoint Isaac Robinson to the Planning Board for a 5-year term, 01/01/2020 – 12/31/2024.
14. Resolution to reappoint Russell Olles to the Zoning Board for a term, 01/01/2020 – 12/31/2024.
15. Resolution to award WD#1 BAN in the amount of \$46,000.00 to Five Star Bank @ 3.25%
16. Motion to schedule year end meeting December 30, 2019 @ 5 pm
17. Motion to schedule organizational meeting January 6, 2020 @ 5 pm.
18. Motion to schedule regular board meeting January 13, 2020 @ 5 pm.
19. Executive Session

9-Dec-19

Albion Town Board Regular Meeting

Please sign in:

1. Ryan Brenning
2. Emily Cassidy
3. Paul Roberts
4. Isaac Reidert
5. Shamar Jakes
6. Zahara Fuller
7. James Dronceat
8. Cole Condon
9. Kylie Narburgh
10. Cassidy Downey
11. Cameron Gilbert
12. Kevin Hillman
13. Tyrone White
14. _____
15. _____
16. _____
17. _____
18. _____
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54. _____

December 9, 2019

Albion Town Board regular meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 5:00 pm.

Pledge of Allegiance was said and the exit message was given.

Present were Councilperson Darlene Benton, Councilperson Matthew Passarell, Supervisor Richard Remley, Councilperson Jake Olles and Councilperson Arnold Allen.

Supervisor Richard Remley: I need a motion to approve the agenda.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell approving the agenda with executive session deleted. Motion carried by the following vote:

Councilperson Darlene Benton, aye

Councilperson Matthew Passarell, aye

Supervisor Richard Remley, aye

Councilperson Jake Olles, aye

Councilperson Arnold Allen, aye

Supervisor Richard Remley: I need a motion to approve the minutes.

Motion was made by Councilperson Arnold Allen and was seconded by Councilperson Jake Olles approving the minutes of the November 12th meeting as published and submitted. Motion carried by the following vote:

Councilperson Darlene Benton, aye

Councilperson Matthew Passarell, aye

Supervisor Richard Remley, aye

Councilperson Jake Olles, aye

Councilperson Arnold Allen, aye

Supervisor Richard Remley: I need a resolution for the vouchers.

Resolution #140

Payment of Claims

Whereas, the following are against the Town:

General, Highway, Water & Sewer	567 - 613	\$ 98,407.11
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Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Matthew Passarell approving the payment of the above listed claims. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye

Councilperson Matthew Passarell, aye

Supervisor Richard Remley, aye

Councilperson Jake Olles, aye

Councilperson Arnold Allen, aye

Supervisor Richard Remley: I need a resolution to adopt local law #1.

Resolution #141

Local Law #1 – Chapter 98, Vehicle and Traffic Amendment

WHEREAS, the Albion Town Board is interested in making certain amendments to Albion Town Code Chapter 98 – Vehicles & Traffic, and

WHEREAS, a duly advertised Public Hearing was held by the Albion Town Board pursuant to Town Law §265, at the Town Hall, 3665 Clarendon Road, Albion, New York, on November 12, 2019 at 5:00 p.m., to hear all persons interested in the adoption of said Local Law, and

WHEREAS, all persons desiring to be heard were heard or given an opportunity to do so, and due deliberation having been had thereon.

NOW THEREFORE BE IT RESOLVED:

Section 1 The Albion Town Board does hereby adopt Local Law #1 of 2019 authorizing amendments to Albion Town Code Chapter 98 – Vehicles & Traffic.

Section 2 The complete text of Local Law #1 of 2019 is attached hereto.

Section 3 The Albion Town Clerk is authorized and directed to file a complete copy of said Local Law with the Secretary of State as required by law.

Section 3 This Resolution shall take effect immediately.

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Jake Olles authorizing the adoption of this resolution. Resolution duly adopted by the following roll call vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Matthew Passarell, aye
Councilperson Jake Olles, aye

Supervisor Richard Remley: I need a resolution to adopt local law #2.

Resolution #142 Local Law #2, Chapter 99, Water Use Law Amendments

WHEREAS, the Albion Town Board is interested in making certain amendments to Albion Town Code Chapter 99 - Water, and

WHEREAS, a duly advertised Public Hearing was held by the Albion Town Board pursuant to Town Law §265, at the Town Hall, 3665 Clarendon Road, Albion, New York, on November 12, 2019 at 5:00 p.m., to hear all persons interested in the adoption of said Local Law, and

WHEREAS, all persons desiring to be heard were heard or given an opportunity to do so, and due deliberation having been had thereon.

NOW THEREFORE BE IT RESOLVED:

Section 1 The Albion Town Board does hereby adopt Local Law #2 of 2019 authorizing amendments to Albion Town Code Chapter 99 – Water.

Section 2 The complete text of Local Law #2 of 2019 is attached hereto.

Section 3 The Albion Town Clerk is authorized and directed to file a complete copy of said Local Law with the Secretary of State as required by law.

Section 3 This Resolution shall take effect immediately.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Arnold Allen authorizing the adoption of this resolution. Resolution duly adopted by the following roll call vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Matthew Passarell, aye
Councilperson Jake Olles, aye

Supervisor Richard Remley: I need a motion for the audit.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Matthew Passarell authorizing the audit of the Town Clerk, Tax Receiver and Court Clerk by the Bonadio Group at a cost of \$4,600.00. Motion duly adopted by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Matthew Passarell, aye
Councilperson Jake Olles, aye

Supervisor Richard Remley: I need a motion to reappoint Isaac Robinson.

Motion was made by Councilperson Arnold Allen and was seconded by Councilperson Darlene Benton to reappoint Isaac Robinson to the Planning Board for a 5 year term, 1/1/2020- 12/31/2024.

Motion duly adopted by the following vote:

**Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye**

**Councilperson Matthew Passarell, aye
Councilperson Jake Olles, aye**

Supervisor Richard Remley: I need a motion to reappoint Russ Olles.

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Darlene Benton to reappoint Russ Olles to the Zoning Board for a 5 year term, 1/1/2020- 12/31/2024.

Motion duly adopted by the following vote:

**Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye**

**Councilperson Matthew Passarell, aye
Councilperson Jake Olles, aye**

Supervisor Richard Remley: I need a motion to accept the BAN for water district one.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Arnold Allen authorizing the BAN for Water District #1 be awarded to Five Star Bank in the amount of \$46,000.00 bearing an interest rate of 3.25%. Motion duly adopted by the following vote:

**Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye**

**Councilperson Matthew Passarell, aye
Councilperson Jake Olles, aye**

Supervisor Richard Remley: I need a motion to schedule the year end meeting.

Motion was made by Councilperson Arnold Allen and was seconded by Councilperson Jake Olles to schedule the year end meeting December 30, 2019 at 5:00 pm. Motion duly adopted by the following vote:

**Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye**

**Councilperson Matthew Passarell, aye
Councilperson Jake Olles, aye**

Supervisor Richard Remley: I need a motion to schedule the organizational meeting.

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Arnold Allen to schedule the organizational meeting January 6, 2020 at 5:00 pm. Motion duly adopted by the following vote:

**Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye**

**Councilperson Matthew Passarell, aye
Councilperson Jake Olles, aye**

Supervisor Richard Remley: I need a motion to schedule the regular meeting.

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Darlene Benton to schedule the regular board meeting January 13, 2020 at 5:00 pm. Motion duly adopted by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Matthew Passarell, aye
Councilperson Jake Olles, aye

Supervisor Richard Remley: I need a motion for the interfund transfers.

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Jake Olles authorizing the interfund transfers as submitted by EFPR Solutions. Said interfund transfers in their entirety are hereby filed with and made a part of these minutes. Motion duly adopted by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Matthew Passarell, aye
Councilperson Jake Olles, aye

Supervisor Richard Remley: I need a motion to close.

Motion was made by Councilperson Jake Olles and was seconded by Councilperson Darlene Benton authorizing the close of the meeting at 5:20 pm. Motion carried by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Matthew Passarell, aye
Councilperson Jake Olles, aye

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Albion, Orleans County, New York

Local Law No. 1 of the year 2019

A local law amending Chapter 98, Vehicle and Traffic
(Insert Title)

Be it enacted by the Town Board of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Albion, Orleans County, New York

as follows:

See attached Local Law#1, 2019

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 1 of 20 19 of the (County)(City)(Town)(Village) of Abion was duly passed by the Town Board (Name of Legislative Body) on Dec. 9 20 19, in accordance with the applicable provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ (Name of Legislative Body) on _____ 20 _____, and was (approved)(not approved) (repassed after disapproval) by the _____ (Elective Chief Executive Officer*) and was deemed duly adopted on _____ 20 ☐ ☐ , in accordance with the applicable provisions of law.~~

3. (Final adoption by referendum.)

~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ (Name of Legislative Body) on _____ 20 _____, and was (approved)(not approved) (repassed after disapproval) by the _____ (Elective Chief Executive Officer*) on _____ 20 _____.~~

~~Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20 _____, in accordance with the applicable provisions of law.~~

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ (Name of Legislative Body) on _____ 20 _____, and was (approved)(not approved) (repassed after disapproval) by the _____ (Elective Chief Executive Officer*) on _____ 20 _____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20 _____, in accordance with the applicable provisions of law.~~

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

(Seal)

James D Bell
Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

Date: 12-10-19

James D Bell
James D Bell, Attorney for the Town

Date: 12-9-19

ALBION TOWN BOARD LOCAL LAW # / OF 2019
AMENDING CHAPTER 98
OF THE ALBION TOWN CODE.

Be it enacted by the Albion Town Board, County of Orleans, State of New York
(hereinafter referred to as the Board), as follows:

SECTION 1. TITLE

This Local Law shall be referred to as "Local Law # / of 2019 mending Chapter 98
of the Albion Town Code".

SECTION 2. AUTHORIZATION

This Local Law is adopted pursuant to the legislative authority in the Municipal Home
Rule Law and Town Law §261-264 and Vehicle and Traffic Law Article 41 including §1660.

SECTION 3. PURPOSE AND INTENT

The Town of Albion (sometimes hereinafter referred to as Albion) deems it necessary to
set forth certain weight limit standards for usage of Gaines Basin Road, in the Town of Albion,
in order to preserve the quality and integrity of said local road. Consequently, the Board has
conducted a review of the Albion Town Code and this Local Law is the result of said review.

SECTION 4. AMENDMENT TO SECTION 98-5

Albion Town Code §98-5 is hereby deleted as it currently exists and changed to read:

"Maximum weight limit on Gaines Basin Road. All vehicles, tractors, trailers and trucks, as defined in the New York State Vehicle and Traffic Law, in excess of 15 tons in weight are hereby prohibited and excluded from usage of Gaines Basin Road from the Barre town line up to the southern most entrance/driveway to Wal-Mart on Gaines Basin Road, regardless of travel direction. The foregoing weight limit exclusion and prohibition does not apply to fire vehicles, emergency ambulance service vehicles, environmental emergency response vehicles, county emergency medical services vehicles, civil defense emergency vehicles, fire vehicles and/or farm vehicles."

SECTION 5. ADDITION TO SECTION 98-6

Albion Town Code §98-6 is hereby deleted as it currently exists and changed to read:
"The Highway Department is hereby authorized and ordered to erect the signs or other traffic control devices required for the above provisions pursuant to the specifications of the State of New York Department of Transportation and the laws of the State of New York."

SECTION 6. ADDITION OF SECTION 98-7 - PENALTIES FOR OFFENSES

The penalties for violation of this Chapter, unless otherwise set forth, shall be as specified in the New York State Vehicle and Traffic Law.

SECTION 7. SEVERABILITY AND VALIDITY

If any clause, sentence, paragraph, subdivision, section or part of this Local Law, or the application thereof to any person, individual, firm or corporation, or circumstance, shall be adjudged by a Court of competent jurisdiction to be invalid or unconstitutional, such order or

judgment shall not affect impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this Local Law, or in its application to the person, individual, firm or corporation, or circumstance, directly involved in the controversy in which said order or judgment shall be rendered.

SECTION 8. EFFECTIVE DATE

This Local Law shall take effect upon the date it is filed in the Office of the New York State Secretary of State in accordance with Municipal Home Rule Law §27.

Dated: Albion, New York

Dec 9, 2019

Local Law Filing

New York State Department of State
Division of Corporations, State Records and Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, NY 12231-0001
www.dos.ny.gov

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Albion, Orleans County, New York

Local Law No. 2 of the year 20 19

A local law amending Chapter 99, Water Use Laws
(Insert Title)

Be it enacted by the Town Board of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Albion, Orleans County, New York as follows:

See attached Local Law #2, Water Use Law Chapter 99 amendments

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 2 of 2019 of the ~~(County)(City)(Town)(Village)~~ of Albion, Orleans County, New York was duly passed by the ~~(County)(City)(Town)(Village)~~ Town Board on Dec 9, 2019, in accordance with the applicable provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) _____ (Name of Legislative Body) and was deemed duly adopted (repassed after disapproval) by the _____ (Elective Chief Executive Officer*) on _____ 20____, in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) _____ (Name of Legislative Body)

(repassed after disapproval) by the _____ (Elective Chief Executive Officer*) on _____ 20____.

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) _____ (Name of Legislative Body)

(repassed after disapproval) by the _____ (Elective Chief Executive Officer*) on _____ 20____. Such local

law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20 _____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20 _____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20 _____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

(Seal)

Sam Brownell
Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

Date: 12-10-19

James D Bell

James D Bell, Attorney for the Town

Date 12-9-19

ALBION TOWN BOARD LOCAL LAW # 2 OF 2019
AMENDING CERTAIN PORTIONS OF CHAPTER 99
OF THE ALBION TOWN CODE.

Be it enacted by the Albion Town Board, County of Orleans, State of New York
(hereinafter referred to as the Board), as follows:

SECTION 1. TITLE

This Local Law shall be referred to as "Local Law # 2 of 2019 amending certain
portions of Chapter 99 of the Albion Town Code".

SECTION 2. AUTHORIZATION

This Local Law is adopted pursuant to the legislative authority in the Municipal Home
Rule Law and Town Law §261-264..

SECTION 3. PURPOSE AND INTENT

The Town of Albion (sometimes hereinafter referred to as Albion) deems it necessary to
make certain fee changes concerning the subject of water usage in the Town of Albion and
addressed in Albion Town Code Chapter 99, same being done in order to serve the public
interests of Albion and its population. Consequently, the Board has conducted a review of the
Albion Town Code and this Local Law is the result of said review.

SECTION 4. AMENDMENTS TO CHAPTER 99

- 1) Albion Town Code §99-7A(1) is hereby changed to read:

"Water meter - The charge for the water meter assembly shall be at the current market value price, same to be determined as necessary by Albion."

2) Albion Town Code §99-7B(2) is hereby changed to read:

"Meter pit - Any residence/building that is more than 200 feet from the road shall be required to purchase a meter pit at the current market value price, same to be determined as necessary by Albion."

3) Albion Town Code §99-7B(3) is hereby changed to read:

"Water main - The cost for the tapping of a water main shall be \$200.00 plus the current market value for parts, same to be determined as necessary by Albion."

4) Albion Town Code §99-10 is hereby changed to read:

"Whenever water is turned off for nonpayment of bills or violations of the rules a \$75.00 charge is required payable in advance for turning it on again. All leaks in the service pipe upon the premises supplied must be promptly repaired by the owners and on failure to make such repairs with reasonable dispatch the Water Superintendent will turn off the water from premises until the necessary repairs are made and a \$75.00 charge is required payable in advance for turning it on again".

5) Albion Town Code §99-19 is hereby changed to read:

"If a water bill is not paid after a one (1) month period of the unpaid billing, a shut off notice will be forwarded by regular mail to the responsible consumer. If the unpaid water bill is not paid within twenty (20) days, commencing with the day of mailing said notice, the water supply to the premises of the delinquent consumer will be terminated. Whenever a water supply is terminated for nonpayment of water an additional \$75.00 charge payable in advance will be imposed before the water service to the premises of the delinquent consumer will be restored. These rules and regulations made by altered and amended at any time at the discretion of the

Board and said Board reserves the right to change the water rental rates whenever, in its judgment, it may become advisable."

6) Albion Town Code §99-20A(3) is hereby changed to read:

"3/4" - 1" meter rental \$5.00 per quarterly billing. 1 1/2" meter rental \$13.00 per quarterly billing. 2" meter rental \$15.00 per quarterly billing. 3" meter rental \$45.00 per quarterly billing. 4" meter rental \$60.00 per quarterly billing. 5" - 6" meter rental \$90.00 per quarterly billing. The Water Superintendent may require a deposit for rented meters."

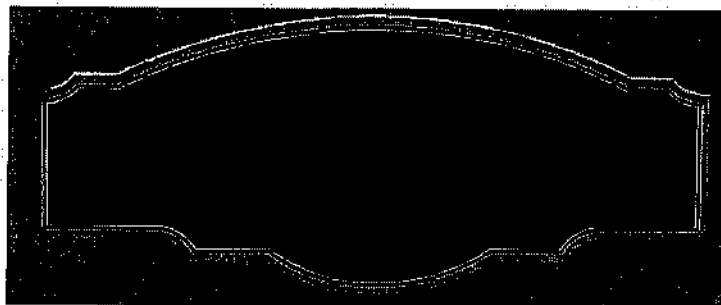
SECTION 5. SEVERABILITY AND VALIDITY

If any clause, sentence, paragraph, subdivision, section or part of this Local Law, or the application thereof to any person, individual, firm or corporation, or circumstance, shall be adjudged by a Court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this Local Law, or in its application to the person, individual, firm or corporation, or circumstance, directly involved in the controversy in which said order or judgment shall be rendered.

SECTION 6. EFFECTIVE DATE

This Local Law shall take effect upon the date it is filed in the Office of the New York State Secretary of State in accordance with Municipal Home Rule Law §27.

Dated: Albion, New York
Dec. 9, 2019



Town of Albion

Proposal to Provide Professional Services

September 23, 2019

Submitted to:

Mr. F. Richard Remley
Supervisor
Town of Albion
3665 Clarendon Road
Albion, New York 14411

Submitted by:

Randall R. Shepard, Partner
Bonadio & Co., LLP
171 Sully's Trail, Suite 201
Pittsford, New York 14534
Phone: (585) 249-2873
Fax: (585) 381-3131
www.bonadio.com
rshepard@bonadio.com

Big firm capability. Small firm personality.

THE BONADIO GROUP
CPAs, Consultants & More

**TOP
40**

accounting firm

September 23, 2019

Mr. F. Richard Remley
Supervisor
Town of Albion
3665 Clarendon Road
Albion, New York 14411

RE: Proposal to Provide Professional Auditing Services

Dear Mr. Remley:

It is Bonadio & Co., LLP's ("Bonadio") pleasure to submit this proposal to provide professional services to the Town of Albion ("the Town") for the year ending December 31, 2019.

We have had the opportunity to gain a thorough understanding of the Town's specified needs and have assembled a team of professionals and developed an approach to meet those needs accordingly. While the attached proposal provides detail, we would like to highlight its key elements:

- **Government Audit Experience.** We serve more than 100 governments across NYS including five cities, 10+ towns, 25+ counties and nearly 50 school districts. We are government experts!
- **Dedicated Government Staff.** Our government team is just that – a team of professionals exclusively dedicated to government clients. There are no tax or other competing deadlines we have to meet that could take us away from serving you.
- **Information Technology.** In today's environment, information technology is an area of constant change, regulation, and risk. Bonadio has a department consisting of nine experts from many disciplines. Not only is this included as part of our standard audit process, we can also assist the Town with anything from software implementation and policy writing, to regulatory compliance and full-blown risk assessment consulting.
- **Quality Control.** Each and every report issued by us undergoes a thorough quality review prior to issuance. You can be assured that our reports are accurate and that all professional auditing and accounting standards have been met.

171 Sully's Trail
Pittsford, New York 14534
p (585) 381-1000
f (585) 381-3131

www.bonadio.com

If you have any questions regarding the information contained in the proposal or on any other matter, please contact Randy Shepard at (585) 249-2873. We are available, at your convenience, to meet with you or any representatives of the Town to discuss any questions and further demonstrate our interest in serving you.

Firm and Irrevocable Offer

Bonadio & Co., LLP agrees to all of the requirements and to provide all the services as outlined in your Request for Proposal.

Very truly yours,
THE BONADIO GROUP

A handwritten signature in black ink, appearing to read "Randy R. Shepard", is written over the printed name.

Randall R. Shepard, CPA
Partner

Proposal for the Town of Albion

We are proposing to provide the following services to the Town of Albion, New York (the Town).

There are two options to completing the services relating to the Town's Justice Court, Town Clerk, and Tax Collector. Option 1 includes the procedures (listed below) we normally complete for our municipalities. Option 2 includes the procedures the Town has completed in the past and consists of the completion of the annual checklist from the New York State Office of the State Comptroller. This proposal describes both options.

Option 1

We propose to apply agreed-upon procedures as indicated below on the internal controls of the Town's Justice Court, Town Clerk, and Tax Collector functions (the functions) for the year ended December 31, 2019. This engagement is solely to assist the Town in evaluating the Justice Court, Town Clerk, and Tax Collector processes based on the New York State Office of the State Comptroller guidelines. Our engagement to apply agreed-upon-procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representations regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or will not issue a report as a result of this engagement.

Specific steps to be taken for each department include:

Justice Court

1. Document our understanding of the internal accounting controls over the procedures for handling cash and recording transactions through discussions with the Court Clerk.
2. Obtain a judgmental sample of bank reconciliations for both Justice's bail and fine accounts and trace to supporting documentation for three months selected during the year ended December 31, 2019.
3. Obtain a judgmental sample of 10 receipts and 10 disbursements from both Justice's fine and bail accounts for the year ended December 31, 2019 and agree to supporting documentation.
4. Obtain the bail account balances of both Justices as of the year ended December 31, 2019 and trace to supporting documentation.
5. Complete the justice court checklist as prescribed by the New York State Office of the State Comptroller.

Town Clerk

1. For the cash receipts process, determine whether:
 - a. The cash receipts journal is up to date and maintained in a manner that identifies the date received, payer, purpose and that the amounts received are referenced to subsidiary receipt records.
 - b. Un-deposited cash receipts are kept safeguarded.
 - c. Duplicate deposit slips are maintained.
 - d. Deposit amounts per the bank statement agree with cash receipt amounts based on a random sample of 5 cash receipts.
 - e. Deposits are taken to the bank and recorded timely, with timely defined as no later than the third business day after \$250 has been collected, based on a random sample of 5 deposits.

Proposal for the Town of Albion

Town Clerk (Continued)

2. The cash receipts journal is totaled and summarized monthly.
3. For the cash disbursements process, determine whether:
 - a. The cash disbursements journal is up to date and maintained in a manner that identifies amounts disbursed either individually or totals referenced to abstracts or payroll.
 - b. Pre-numbered check stock is used for disbursements.
 - c. Obtain a haphazard sample of 5 checks to ensure they are signed by the Town Clerk.
 - d. Cancelled checks or check images are returned with bank statements and maintained on file.
 - e. Unused checks are properly controlled (blank check stock).
 - f. Checks are recorded in the disbursements journal and are up-to-date.
4. We will obtain a sample of bank accounts to identify if they are reconciled timely, with timely defined as within 5-7 business days of receipt of the statement, or 7-10 business days of month-end, and that reconciliations are documented, reviewed and agree with accounting records.

Tax Collector

1. We will obtain the Tax Collector's settlement statement and determine whether all issues/concerns have been adequately resolved.
2. We will obtain a sample of bank accounts to identify if they are reconciled timely, with timely defined as within 5-7 business days of receipt of the statement, or 7-10 business days of month-end, and that reconciliations are documented, reviewed and agree with accounting records.
3. For the cash receipts process, determine whether:
 - a. The cash receipts journal is up to date and maintained in a manner that identifies the date received, payer, tax account number, tax amount, and interest amount.
 - b. Duplicate deposit slips are maintained.
 - c. Deposit amounts per the bank statement agree with cash receipt amounts based on a random sample of 5 cash receipts.
 - d. Deposits are taken to the bank and recorded timely, with timely defined as within one business day of collection based on a random sample of 5 receipts.
4. For the cash disbursements process, determine whether:
 - a. Pre-numbered check stock is used for disbursements other than petty cash.
 - b. Obtain a sample of 5 checks to ensure they are signed by the Tax Collector.
 - c. Cancelled checks or check images are returned with bank statements and maintained on file.
 - d. Payments are made at least weekly to the Supervisor, when required.

Proposal for the Town of Albion

Option 2

We propose to apply agreed-upon procedures consisting of inquiry of appropriate Town personnel regarding on the internal controls of the Town's Justice Court, Town Clerk, and Tax Collector functions (the functions) for the year ended December 31, 2019. This engagement is solely to assist the Town in completing the Office of State Comptroller's checklist for the Justice Court, Town Clerk, and Tax Collector. Our engagement to apply agreed-upon-procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representations regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or will not issue a report as a result of this engagement.

Because the agreed-upon procedures listed above do not constitute an examination, we will not express an opinion on the cash receipts and disbursements practices of the Town Justice Court, Town Clerk, and Tax Collector. In addition, we have no obligation to perform any procedures beyond those listed above.

We will submit a report listing the procedures performed and our findings. This report is intended solely for the use of the Town, and should not be used by anyone other than these specified parties. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you. We will meet with you and each of the department managers to discuss the results of our engagement, if applicable.

Fees

Option 1

We anticipate that these procedures would take approximately 30-35 hours to complete, including on-site time as well as completion of the written report therefore, we are proposing a fee of \$4,600.

Option 2

To complete the New York State Office of the State Comptroller checklists for the Justice Court, Town Clerk and Tax Collector, we are proposing a fee of \$1,600.

TOWN OF ALBION
PLEASE APPROVE THE FOLLOWING INTERFUND TRANSFERS
AT YOUR MEETING ON DECEMBER 9, 2019

A5031	Interfund Transfer	\$ 8,270.00
		<u>\$ 8,270.00</u>
SW1-9950.9	Interfund Transfer	\$ 840.00
SW2-9950.9	Interfund Transfer	\$ 975.00
SW3-9950.9	Interfund Transfer	\$ 1,940.00
SW4-9950.9	Interfund Transfer	\$ 1,140.00
SW5-9950.9	Interfund Transfer	\$ 1,340.00
SW6-9950.9	Interfund Transfer	\$ 590.00
SW7-9950.9	Interfund Transfer	\$ 440.00
SW8-9950.9	Interfund Transfer	\$ 565.00
SW9-9950.9	Interfund Transfer	\$ 440.00
		<u>\$ 8,270.00</u>

December 13, 2019

F. Richard Remley, Supervisor
Town of Albion, New York
3665 Clarendon Road
Albion, New York 14411

Dear Richard:

We are pleased to confirm our understanding of the nature and limitations of the services we are to provide for the Town of Albion, New York (the Town).

We will apply the agreed-upon procedures listed in the attached schedule that were specified and agreed to by the Town on the selected financial transactions and on the processes of the Justice Court, Town Clerk, and Tax Collector (collectively, the Departments) for the year ended December 31, 2019. Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures performed is solely the responsibility of the Town and the Departments, and we will require an acknowledgment in writing of that responsibility. Consequently, we make no representation regarding the sufficiency of the procedures described in the attached schedule either for the purpose for which this report has been requested or for any other purpose.

Because the agreed-upon procedures listed in the attached schedule do not constitute an examination or review, we will not express an opinion or conclusion on the Departments' financial transactions. In addition, we have no obligation to perform any procedures beyond those listed in the attached schedule.

We will issue a written report upon completion of our engagement that lists the procedures performed and our findings. Our report will be addressed to the Departments of the Town. If, for any reason, we are unable to complete any of the procedures, we will describe in our report any restrictions on the performance of the procedures, or not issue a report and withdraw from this engagement. You understand that the report is intended solely for the information and use of the Departments, and should not be used by anyone other than these specified parties. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

171 Sully's Trail
Pittsford, New York 14534
p (585) 381-1000
f (585) 381-3131

www.bonadio.com

An agreed-upon procedures engagement is not designed to detect instances of fraud or noncompliance with laws or regulations; however, we will communicate to you any known and suspected fraud and noncompliance with laws or regulations affecting the Departments' selected financial transactions and processes that come to our attention. In addition, if, in connection with this engagement, matters come to our attention that contradict the Departments' selected financial transactions and processes, we will disclose those matters in our report. Such disclosures, if any, may not necessarily include all matters that might have come to our attention had we performed additional procedures or an examination or review.

You are responsible for the Departments' selected financial transactions and processes; and for selecting the criteria and procedures and determining that such criteria and procedures are appropriate for your purposes. You are also responsible for, and agree to provide us with, a written assertion about the Departments' selected financial transactions and processes. In addition, you are responsible for providing us with (1) access to all information of which you are aware that is relevant to the performance of the agreed-upon procedures on the subject matter, (2) additional information that we may request for the purpose of performing the agreed-upon procedures, and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain evidence relating to performing those procedures.

At the conclusion of our engagement, we will require certain written representations in the form of a representation letter from management that, among other things, will confirm management's responsibility in accordance with attestation standards established by the American Institute of Certified Public Accountants

Randall R. Shepard is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fees for these services will be \$4,600. The fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

In the event of a dispute related in any way to our services, our firm and you agree to discuss the dispute and, if necessary, to promptly mediate in a good faith effort to resolve. We will agree on a mediator, but if we cannot, either of us may apply to a court having personal jurisdiction over the parties for appointment of a mediator. We will share the mediator's fees and expenses equally, but otherwise will bear our own attorneys' fees and mediation cost. Participation in such mediation shall be a condition to either of us initiating litigation. In order to allow time for the mediation, any applicable statute of limitations shall be tolled for a period not to exceed 120 days from the date either of us first requests in writing to mediate the dispute. The mediation shall be confidential in all respects, as allowed or required by law, except our final settlement positions at mediation shall be admissible in litigation solely to determine the prevailing party's identity for purposes of the award of attorneys' fees.

We appreciate the continued opportunity to assist you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. If the need for additional procedures arises, or the procedures need to be modified, our agreement with you will need to be revised. It is customary for us to enumerate these revisions in an addendum to this letter. If additional specified parties of the report are added, we will require that they acknowledge in writing their agreement with the procedures performed or to be performed and their responsibility for the sufficiency of procedures.

Very truly yours,

BONADIO & CO., LLP

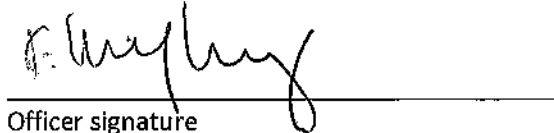


By:

Randall R. Shepard, CPA

RESPONSE:

This letter correctly sets forth the understanding of the Town of Albion, New York.



Officer signature

Supervisor

Title

12/17/2019

Date

Agreed-Upon Procedures Schedule

We will apply agreed-upon procedures as indicated below:

Specific steps to be taken for each department include:

Justice Court

1. Document our understanding of the internal accounting controls over the procedures for handling cash and recording transactions through discussions with the Court Clerk.
2. Obtain a judgmental sample of bank reconciliations for both Justice's bail and fine accounts and trace to supporting documentation for three months selected during the year ended December 31, 2019.
3. Obtain a judgmental sample of 10 receipts and 10 disbursements from both Justice's fine and bail accounts for the year ended December 31, 2019 and agree to supporting documentation.
4. Obtain the bail account balances of both Justices as of the year ended December 31, 2019 and trace to supporting documentation.
5. Complete the justice court checklist as prescribed by the New York State Office of the State Comptroller.

Town Clerk

1. For the cash receipts process, determine whether:
 - a. The cash receipts journal is up to date and maintained in a manner that identifies the date received, payer, purpose and that the amounts received are referenced to subsidiary receipt records.
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2. The cash receipts journal is totaled and summarized monthly.
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 - a. The cash disbursements journal is up to date and maintained in a manner that identifies amounts disbursed either individually or totals referenced to abstracts or payroll.
 - b. Pre-numbered check stock is used for disbursements.
 - c. Obtain a haphazard sample of 5 checks to ensure they are signed by the Town Clerk.
 - d. Cancelled checks or check images are returned with bank statements and maintained on file.
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Tax Collector

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2. We will obtain a sample of bank accounts to identify if they are reconciled timely, with timely defined as within 5-7 business days of receipt of the statement, or 7-10 business days of month-end, and that reconciliations are documented, reviewed and agree with accounting records.
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 - c. Cancelled checks or check images are returned with bank statements and maintained on file.
 - d. Payments are made at least weekly to the Supervisor, when required.

Account#	Account Description	Fee Description	Qty	Local Share	
A1255	Conservation	Conservation	9	49.20	
		Cert. Copies - Death	14	140.00	
	Misc. Fees	Cert. Copies - Marriage	5	50.00	
		Sub-Total:			\$239.20
A2544	Dog Licensing	Female, Spayed	11	99.00	
		Female, Unspayed	3	51.00	
		Male, Neutered	13	117.00	
		Male, Unneutered	2	34.00	
	Sub-Total:			\$301.00	
B1560	Building Permits	Building Permits	3	418.00	
		Sub-Total:			\$418.00
Total Local Shares Remitted:				\$958.20	
Amount paid to: NYS Ag. & Markets for spay/neuter program				39.00	
Amount paid to: NYS Environmental Conservation				835.80	
Total State, County & Local Revenues:		\$1,833.00	Total Non-Local Revenues:		\$874.80

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Sarah M. Basinait, Town Clerk, Town of Albion during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

Monthly Report November 2019

Plow 4x Salt 9x

Read meters and pits

Election day signs

Wind damage clean up

Meter and pressure vault maintenance

Calibrate sanders

Water shut offs for winter

256 vaccum lines for 4x4

254 bad turbo inner cooler

Loader tire change and parking brake repair

Clean equipment

Replace curve signs State School Road

Post reflectors Lewis Rd/County House Rd

Mark plow routes

Various stake outs

Communications: RIT students, SAM Grant, Regional Water, Staines water pressure, Panek hydrant meter/hose, BridgeNY final

TOWN OF ALBION

Code Enforcement Office

3665 Clarendon Road

Albion, New York 14411

Code Enforcement Report for November 2019

Permits Issued (3) Total cost of construction reported \$104,000.00

Remodel/Re-Hab existing single family dwelling \$90,000.00

2640 SF Greenhouse/Ag Building \$10,000.00

Solid Fuel/Woodstove \$4,000.00

Certificate of Compliance issued (4)

Special use permit inspections completed (2)

Rental Unit inspections completed (2)

Issue Stop Work Order (1)

Issue Violation Notices for zoning code violations (2)

Inquiries from Attorneys, realtors, appraisers and potential property owners (7)

Inquiries from architectural/engineering staff regarding future proposed projects (2)

Inquires from Solar project developers (3)

Complete US Census Bureau Reports (1)

Review with property owner requirements for zoning compliance for proposed home/retail business.

Dismiss appearance tickets for property maintenance violations due to compliance completed (1)

Review plans and specs for 1 project at Wal Mart.

Attend Town Board meeting

Town of Albion - Abstract of Claims - 2019-12-09

#	Claimant	AA	BB	DA	DB	Water	Sewer	Amount	Date	Ck#
567	Univera Healthcare	9060.8		9060.8	9060.8			\$551.92	11/19/2019	2763
568	MVP Healthcare	9060.8		9060.8	9060.8			\$7,160.44	11/19/2019	2762
569	Five Star Bank	9060.8		9060.8	9060.8			\$26,400.00	12/13/2019	2781
570	NYSEG	1620.4						\$543.63	Auto Payment	
571	Purchase Power	1670.4				8310.4		\$853.50		
572	Batavia Daily News	1010.4						\$58.80	12/13/2019	2773
573	Toshiba Business Solutions	1620.4						\$93.67	12/13/2019	2803
574	Town of Barre					8320.4		\$2,266.82	12/13/2019	2804
575	Isaac Robinson		8020.4					\$1,000.00	12/13/2019	2797
576	Philip McKenna	3120.4						\$150.00	12/13/2019	2786
577	Russ Olles		8010.4					\$350.00	12/13/2019	2791
578	David Neal		8010.4					\$250.00	12/13/2019	2788
579	Kevin Parker		8010.4					\$250.00	12/13/2019	2796
580	Philip Panek		8010.4					\$250.00	12/13/2019	2795
581	Julie Andrews		8020.4					\$1,100.00	12/13/2019	2769
582	Kevin Sheehan		8020.4					\$600.00	12/13/2019	2800
583	Joyce Winkelmann		8020.4					\$600.00	12/13/2019	2808
584	Rachel Colaprete	1110.1B						\$340.00	12/13/2019	2776
585	Forbes Court Reporting	1110.1B						\$550.00	12/13/2019	2783
586	Joan H Weet	1110.1B						\$330.00	12/13/2019	2807
587	James D Bell		1420.4					\$5,758.33	12/13/2019	2774
588	Save Time Cleaning	1620.4						\$455.00	12/13/2019	2799
589	FedEx	1010.4						\$35.59	12/13/2019	2780
590	Marchese Computer	1650.4						\$247.50	12/13/2019	2785
591	Sarah Basinait					8310.4		\$106.28	12/13/2019	2772
592	CSEA	9060.8	9060.8		9060.8			\$140.98	12/13/2019	
593	COP Security	1110.4						\$3,808.00	12/13/2019	2775
594	Daniel Strong		8010.4					\$151.38	12/13/2019	2802
595	Arnolds Auto Parts				5130.4			\$582.96	12/13/2019	2770
596	Stockham Lumber				5130.4	8340.4		\$48.64	12/13/2019	2801
								\$55,033.44		

Statement of Activity - MTD and YTD by Fund w/ Variance

Town of Albion

For 11/30/2019

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Revenues	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
AA.1001.000.000 Real Property Taxes	\$ 0.00	\$ 361,924.00	\$ 361,924.00	\$ 0.00	100.00
AA.1081.000.000 Other Payments In Lieu of Taxes	0.00	1,056.97	6,334.00	(5,277.03)	16.69
AA.1090.000.000 Interest & Penalties On Real Prop Taxes	0.00	7,712.07	7,200.00	512.07	107.11
AA.1170.000.000 Franchises	0.00	11,391.71	9,700.00	1,691.71	117.44
AA.1255.000.000 Clerk Fees	581.69	4,984.61	5,000.00	(15.39)	99.69
AA.2190.000.000 Sale of Cemetery Lots	0.00	200.00	0.00	200.00	0.00
AA.2376.000.000 Refuse & Garbage Serv Other Govts	0.00	1,958.50	1,900.00	58.50	103.08
AA.2401.000.000 Interest And Earnings	201.87	3,031.68	2,000.00	1,031.68	151.58
AA.2530.000.000 Games of Chance	0.00	10.00	0.00	10.00	0.00
AA.2544.000.000 Dog Licenses	451.00	6,535.00	6,300.00	235.00	103.73
AA.2610.000.000 Fines And Forfeited Bail	3,530.00	28,350.50	30,000.00	(1,649.50)	94.50
AA.2611.000.000 Traffic Diversion Prg	0.00	17,283.69	15,000.00	2,283.69	115.22
AA.2701.000.000 Refunds of Prior Year	0.00	7,085.00	7,000.00	85.00	101.21
AA.2770.000.000 Unclassified (specify)	0.00	2,944.00	0.00	2,944.00	0.00
AA.3001.000.000 St Aid Revenue Sharing	0.00	46,944.00	45,500.00	1,444.00	103.17
AA.3005.000.000 St Aid Mortgage Tax	0.00	14,117.38	23,000.00	(8,882.62)	61.38
AA.3089.000.000 St Aid - Other (specify)	0.00	40,061.91	0.00	40,061.91	0.00
AA.5031.000.000 Interfund Transfers	0.00	0.00	8,270.00	(8,270.00)	0.00
AA.5999.000.000 Appropriated Fund Balance	0.00	0.00	167,394.00	(167,394.00)	0.00
Total Revenues	4,764.56	555,591.02	696,522.00	(140,930.98)	79.77
Expenses					
AA.1010.100.000 Legislative Board, Pers Serv	1,209.52	14,519.24	15,724.00	1,204.76	92.34
AA.1010.400.000 Legislative Board, Contr Expend	130.87	538.39	900.00	361.61	59.82
AA.1110.100.000 Municipal Court, Pers Serv	2,799.68	33,596.16	36,396.00	2,799.84	92.31
AA.1110.102.000 Municipal Court, Pers Serv, Deputy	3,592.54	43,110.48	46,703.00	3,592.52	92.31
AA.1110.103.000 Municipal Court, Pers Serv, Clerk	2,010.40	24,074.52	21,189.00	(2,885.52)	113.62
AA.1110.400.000 Municipal Court, Contr Expend	1,933.00	21,732.39	24,800.00	3,067.61	87.63
AA.1110.402.000 Municipal Court, Contr Expend, Audit	0.00	700.00	700.00	0.00	100.00
AA.1110.403.000 Municipal Court, Contr Expend, Interpreter	0.00	963.04	2,750.00	1,786.96	35.02
AA.1110.404.000 Municipal Court, Contr Expend, Stereographer	0.00	9,350.00	10,700.00	1,350.00	87.38
AA.1220.100.000 Supervisor, pers Serv	469.38	5,632.56	6,102.00	469.44	92.31
AA.1220.400.000 Supervisor, Contr Expend	0.00	203.88	300.00	96.12	67.96
AA.1315.400.000 Comptroller, Contr Expend	1,730.00	17,300.00	21,175.00	3,875.00	81.70
AA.1320.400.000 Auditor, Contr Expend	0.00	0.00	5,000.00	5,000.00	0.00
AA.1330.400.000 Tax Collection, Contr Expend	0.00	2,649.13	2,500.00	(149.13)	105.97
AA.1330.402.000 Tax Collection, Contr Expend, Audit	0.00	400.00	500.00	100.00	80.00

Statement of Activity - MTD and YTD by Fund w/ Variance Town of Albion For 11/30/2019

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	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
AA.1340.100.000 Budget, Pers Serv	83.34	916.74	1,000.00	83.26	91.67
AA.1355.400.000 Assessment, Contr Expend	0.00	4,031.27	4,035.00	3.73	99.91
AA.1410.100.000 Clerk,pers Serv	2,965.84	35,590.08	38,556.00	2,965.92	92.31
AA.1410.102.000 Clerk,pers Serv, Deputy	649.30	11,938.60	14,700.00	2,761.40	81.21
AA.1410.400.000 Clerk, Contr Expend	0.00	1,514.32	1,900.00	385.68	79.70
AA.1410.402.000 Clerk, Contr Expend, Audit	0.00	400.00	500.00	100.00	80.00
AA.1430.400.000 Personnel, Contr Expend	0.00	650.00	1,075.00	425.00	60.47
AA.1450.100.000 Elections, Pers Serv	0.00	50.00	0.00	(50.00)	0.00
AA.1450.400.000 Elections, Contr Expend	2,386.50	4,108.49	6,500.00	2,391.51	63.21
AA.1460.400.000 Records Mgmt, Contr Expend	0.00	0.00	120.00	120.00	0.00
AA.1620.200.000 Buildings, Equip & Cap Outlay	0.00	11,452.82	70,000.00	58,547.18	16.36
AA.1620.400.000 Buildings, Contr Expend	1,916.79	47,585.34	54,000.00	6,414.66	88.12
AA.1650.400.000 Central Comm System, Contr Expend	2,040.00	13,141.70	11,500.00	(1,641.70)	114.28
AA.1670.400.000 Central Print & Mail, Contr Expend	555.55	3,159.81	3,000.00	(159.81)	105.33
AA.1680.400.000 Central Data Process, Contr Expend	0.00	36,327.39	48,413.00	12,085.61	75.04
AA.1910.400.000 Unallocated Insurance, Contr Expend	(105.61)	24,048.08	24,175.00	126.92	99.47
AA.1920.400.000 Municipal Assn Dues, Contr Expend	0.00	900.00	900.00	0.00	100.00
AA.1950.400.000 Taxes & Assess On Munic Prop, Contr Expend	0.00	1,940.46	2,150.00	209.54	90.25
AA.1990.400.000 Contingency	0.00	0.00	2,500.00	2,500.00	0.00
AA.3120.400.000 Police, Contr Expend	0.00	0.00	150.00	150.00	0.00
AA.3310.400.000 Traffic Control, Contr Expend	150.00	2,274.96	2,250.00	(24.96)	101.11
AA.3510.400.000 Control of Animals, Contr Expend	0.00	81.02	650.00	568.98	12.46
AA.4025.400.000 Laboratory, Contr Expend	0.00	365.00	300.00	(65.00)	121.67
AA.5010.100.000 Street Admin, Pers Serv	4,474.62	53,695.44	58,170.00	4,474.56	92.31
AA.5010.102.000 Street Admin, Pers Serv, Deputy	57.70	634.70	750.00	115.30	84.63
AA.5010.400.000 Street Admin, Contr Expend	0.00	2,062.70	2,500.00	437.30	82.51
AA.5182.400.000 Street Lighting, Contr Expend	355.62	4,710.12	6,500.00	1,789.88	72.46
AA.7510.100.000 Historian, Pers Serv	0.00	0.00	450.00	450.00	0.00
AA.8020.400.000 Planning, Contr Expend	0.00	550.00	0.00	(550.00)	0.00
AA.8510.400.000 Comm Beautification	0.00	950.00	950.00	0.00	100.00
AA.8810.100.000 Cemetery, Pers Serv	0.00	1,850.15	2,000.00	149.85	92.51
AA.8810.400.000 Cemetery, Contr Expend	343.75	3,345.98	8,500.00	5,154.02	39.36
AA.9010.800.000 State Retirement System	0.00	25,516.00	25,516.00	0.00	100.00
AA.9030.800.000 Social Security, Empl Bnfts	1,399.88	16,841.26	18,028.00	1,186.74	93.42
AA.9040.800.000 Workers Compensation, Empl Bnfts	0.00	16,240.00	20,944.00	4,704.00	77.54
AA.9050.800.000 Unemployment Insurance, Empl Bnfts	0.89	399.51	1,100.00	700.49	36.32
AA.9055.800.000 Disability Insurance, Empl Bnfts	0.00	166.00	150.00	(16.00)	110.67
AA.9060.800.000 Hospital & Medical (dental) Ins, Empl Bnfts	4,986.54	62,648.34	67,151.00	4,502.66	93.29
Total Expenses	36,146.10	564,856.07	696,522.00	131,665.93	81.10

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Albion
For 11/30/2019

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
Excess Revenue Over (Under) Expenditures	\$ 31,381.54 \$	9,265.05 \$	0.00 \$	272,596.91 \$	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Albion
For 11/30/2019

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	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
Revenues					
BB.1560.000.000 Safety Inspection Fees	\$ 1,275.00	5,368.50	4,000.00	\$ 1,368.50	\$ 134.21
BB.2390.000.000 Share of Joint Activity, Other Govts	0.00	10,338.39	0.00	10,338.39	0.00
BB.5999.000.000 Appropriated Fund Balance	0.00	0.00	124,087.00	(124,087.00)	0.00
Total Revenues	1,275.00	15,706.89	128,087.00	(112,380.11)	12.26
Expenses					
BB.1420.400.000 Law, Contr Expend	2,083.33	31,814.55	35,000.00	3,185.45	90.90
BB.1989.400.000 Other Gen Govt Support	0.00	0.00	500.00	500.00	0.00
BB.4020.100.000 Registrar of Vital Statistics, Pers Serv	0.00	0.00	3,247.00	3,247.00	0.00
BB.4020.400.000 Registrar of Vital Stat, Contr Expend	0.00	76.93	400.00	323.07	19.23
BB.6510.400.000 Community Action, Contr Expend	0.00	1,000.00	1,000.00	0.00	100.00
BB.6989.400.000 Other Econ & Dev, Contr Expend (EDA)	0.00	500.00	500.00	0.00	100.00
BB.7310.400.000 Youth Prog, Contr Expend	0.00	500.00	8,500.00	8,000.00	5.88
BB.7550.400.000 Celebrations, Contr Expend	0.00	4,450.00	4,500.00	50.00	98.89
BB.8010.100.000 Zoning, Pers Serv	3,761.46	45,137.51	48,899.00	3,761.49	92.31
BB.8010.400.000 Zoning, Contr Expend	362.50	5,513.64	5,850.00	336.36	94.25
BB.8020.400.000 Planning, Contr Expend	0.00	19.20	4,200.00	4,180.80	0.46
BB.9010.800.000 State Retirement System	0.00	8,102.00	8,102.00	0.00	100.00
BB.9030.800.000 Social Security, Empl Bnfts	287.08	3,347.15	3,989.00	641.85	83.91
BB.9040.800.000 Workers Compensation, Empl Bnfts	0.00	2,563.00	3,000.00	437.00	85.43
BB.9050.800.000 Unemployment Insurance, Empl Bnfts	0.00	102.62	400.00	297.38	25.66
Total Expenses	6,494.37	103,126.60	128,087.00	24,960.40	80.51
Excess Revenue Over (Under) Expenditures	\$ 5,219.37	\$ 87,419.71	\$ 0.00	\$ 137,340.51	\$ 0.00

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Albion
For 11/30/2019

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Revenues	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
DA.1001.000.000 Real Property Taxes	\$ 0.00	\$ 250,379.00	\$ 250,379.00	\$ 0.00	100.00
DA.1120.000.000 Sales Tax (County)	0.00	122,414.46	112,214.00	10,200.46	109.09
DA.2300.000.000 Transportation Services Other Govts	0.00	11,356.13	9,800.00	1,556.13	115.88
DA.2302.000.000 Snow Removal Services Other Govts	0.00	99,677.15	96,000.00	3,677.15	103.83
DA.2650.000.000 Sales of Scrap & Excess Materials	0.00	1,372.04	0.00	1,372.04	0.00
DA.2665.000.000 Sales of Equipment	0.00	0.00	30,000.00	(30,000.00)	0.00
DA.2770.000.000 Unclassified (specify)	0.00	4.08	0.00	4.08	0.00
DA.3089.000.000 St Aid - Other (specify)	0.00	0.00	180,000.00	(180,000.00)	0.00
Total Revenues	0.00	485,202.86	678,393.00	(193,190.14)	71.52
Expenses					
DA.5130.100.000 Machinery, Pers Serv	144.00	45,160.62	60,000.00	14,839.38	75.27
DA.5130.200.000 Machinery, Equip & Cap Outlay	0.00	17,525.25	221,500.00	203,974.75	7.91
DA.5130.400.000 Machinery, Contr Expend	1,660.57	26,561.93	35,000.00	8,438.07	75.89
DA.5140.100.000 Brush And Weeds, Pers Serv	576.00	2,790.00	5,000.00	2,210.00	55.80
DA.5140.400.000 Brush And Weeds, Contr Expend	0.00	1,081.01	1,000.00	(81.01)	108.10
DA.5142.100.000 Snow Removal, Pers Serv	624.60	28,194.39	36,000.00	7,805.61	78.32
DA.5142.400.000 Snow Removal, Contr Expend	2,285.59	58,894.83	75,000.00	16,105.17	78.53
DA.5148.100.000 Services Other Govts, Pers Serv	1,721.25	29,660.01	32,000.00	2,339.99	92.69
DA.5148.400.000 Services Other Govts, Contr Expend	2,285.56	82,588.21	95,000.00	12,411.79	86.93
DA.9010.800.000 State Retirement System	0.00	14,936.00	14,936.00	0.00	100.00
DA.9030.800.000 Social Security, Empl Bnfts	234.53	8,074.87	9,785.00	1,710.13	82.52
DA.9040.800.000 Workers Compensation, Empl Bnfts	0.00	12,479.00	16,308.00	3,829.00	76.52
DA.9050.800.000 Unemployment Insurance, Empl Bnfts	5.68	281.59	1,000.00	718.41	28.16
DA.9055.800.000 Disability Insurance, Empl Bnfts	0.00	45.64	100.00	54.36	45.64
DA.9060.800.000 Hospital & Medical (dental) Ins, Empl Bnfts	2,180.66	24,979.90	23,064.00	(1,915.90)	108.31
DA.9730.600.000 Debt Principal, Bond Anticipation Notes	0.00	50,000.00	50,000.00	0.00	100.00
DA.9730.700.000 Debt Interest, Bond Anticipation Notes	0.00	2,700.00	2,700.00	0.00	100.00
Total Expenses	11,718.44	405,953.25	678,393.00	272,439.75	59.84
Excess Revenue Over (Under) Expenditures	\$ 11,718.44	\$ (79,249.61)	0.00	\$ 465,629.89	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance

Town of Albion

For 11/30/2019

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	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
Revenues					
DB.3089.000.000 St Aid - Other (specify)	\$ 0.00	\$ 10,871.00	\$ 10,871.00	\$ 0.00	100.00
DB.3501.000.000 St Aid Consolidated Highway Aid	0.00	104,685.58	61,000.00	43,685.58	171.62
DB.5999.000.000 Appropriated Fund Balance	0.00	0.00	168,576.00	(168,576.00)	0.00
Total Revenues	0.00	115,556.58	240,447.00	(124,890.42)	48.06
Expenses					
DB.5110.100.000 Maint of Streets, Pers Serv	7,826.40	29,273.83	34,000.00	4,726.17	86.10
DB.5110.200.000 Maint of Streets, Equip & Cap Outlay	0.00	(65.00)	0.00	65.00	0.00
DB.5110.400.000 Maint of Streets, Contr Expend	277.00	74,439.01	77,400.00	2,960.99	96.17
DB.5112.200.000 Perm Improve Highway, Equip & Cap Outlay	0.00	131,251.87	104,700.00	(26,551.87)	125.36
DB.5120.100.000 Maint of Bridges, Pers Serv	0.00	3,889.74	0.00	(3,889.74)	0.00
DB.5120.200.000 Maint of Bridges, Equip & Cap Outlay	4,919.11	127,706.82	5,900.00	(121,806.82)	2,164.52
DB.9010.800.000 State Retirement System	0.00	3,711.00	3,711.00	0.00	100.00
DB.9030.800.000 Social Security, Empl Bnfts	579.38	2,333.00	2,431.00	98.00	95.97
DB.9040.800.000 Workers Compensation, Empl Bnfts	0.00	3,614.00	4,052.00	438.00	89.19
DB.9050.800.000 Unemployment Insurance, Empl Bnfts	4.61	30.67	500.00	469.33	6.13
DB.9055.800.000 Disability Insurance, Empl Bnfts	0.00	18.66	65.00	46.34	28.71
DB.9060.800.000 Hospital & Medical (dental) Ins, Empl Bnfts	545.16	6,321.13	6,488.00	166.87	97.43
DB.9089.800.000 Other Employee Benefits	0.00	1,200.00	1,200.00	0.00	100.00
Total Expenses	14,151.66	383,724.73	240,447.00	(143,277.73)	159.59
Excess Revenue Over (Under) Expenditures	\$ 14,151.66	\$ 268,168.15	\$ 0.00	\$ (18,387.31)	\$ 0.00

Statement of Activity - MTD and YTD by Fund w/ Variance

Town of Albion
For 11/30/2019

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
Revenues					
SF.1001.000.000 Real Property Taxes	\$ 0.00	\$ 100,000.00	\$ 100,000.00	\$ 0.00	100.00
SF.5999.000.000 Appropriated Fund Balance	0.00	0.00	3,124.00	(3,124.00)	0.00
Total Revenues	0.00	100,000.00	103,124.00	(3,124.00)	96.97
Expenses					
SF.3410.400.000 Fire, Contr Expend	25,047.00	100,188.00	103,124.00	2,936.00	97.15
Total Expenses	25,047.00	100,188.00	103,124.00	2,936.00	97.15
Excess Revenue Over (Under) Expenditures	\$ 25,047.00	\$ 188.00	\$ 0.00	\$ 6,060.00	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance

Town of Albion

For 11/30/2019

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	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
Revenues					
SS:1001.000.020 Real Property Taxes, District 1	\$ 0.00	\$ 50,765.00	\$ 50,765.00	\$ 0.00	100.00
SS:2120.000.020 Sewer Rents, District 1	11,571.05	48,221.66	41,694.00	6,527.66	115.66
SS:2128.000.020 Interest & Penalties On Sewer Accts, District 1	0.00	1,033.17	0.00	1,033.17	0.00
Total Revenues	11,571.05	100,019.83	92,459.00	7,560.83	108.18
Expenses					
SS:1315.400.020 Comptroller, Contractual, District 1	0.00	0.00	900.00	900.00	0.00
SS:8110.100.020 Sewer Administration, Pers Serv, District 1	254.16	3,052.57	3,373.00	320.43	90.50
SS:8110.103.020 Sewer Administration, Pers Serv, Clerk, District 1	25.38	304.56	330.00	25.44	92.29
SS:8110.400.020 Sewer Administration, Contr Expend, District 1	0.00	0.00	500.00	500.00	0.00
SS:8120.100.020 Sanitary Sewers, Pers Serv, District 1	0.00	0.00	500.00	500.00	0.00
SS:8120.200.020 Sanitary Sewers, Equip & Cap Outlay, District 1	0.00	0.00	1,000.00	1,000.00	0.00
SS:8120.400.020 Sanitary Sewers, Contr Expend, District 1	0.00	1,027.00	1,000.00	(27.00)	102.70
SS:8130.400.020 Sewage Treat Disp, Contr Expend, District 1	28.37	36,627.91	50,000.00	13,372.09	73.26
SS:9010.800.020 State Retirement System, District 1	0.00	573.00	573.00	0.00	100.00
SS:9030.800.020 Social Security, Empl Bnfts, District 1	21.38	256.77	283.00	26.23	90.73
SS:9710.600.020 Debt Principal, Serial Bonds, District 1	0.00	20,000.00	20,000.00	0.00	100.00
SS:9710.700.020 Debt Principal, Serial Bonds, District 1	0.00	13,325.00	14,000.00	675.00	95.18
Total Expenses	329.29	75,166.81	92,459.00	17,292.19	81.30
Excess Revenue Over (Under) Expenditures	\$ (11,241.76)\$	(24,853.02)\$	0.00 \$	9,731.36 \$	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Albion
For 11/30/2019

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	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
Revenues					
SS.2120.000.021 Sewer Rents, District 2	\$ 35.63	\$ 116.26	\$ 100.00	\$ 16.26	\$ 116.26
Total Revenues	35.63	116.26	100.00	16.26	116.26
Expenses					
SS.8130.400.021 Sewage Treat Disp, Contr Expend, District 2	0.00	133.49	100.00	(33.49)	133.49
Total Expenses	0.00	133.49	100.00	(33.49)	133.49
Excess Revenue Over (Under) Expenditures	\$ (35.63)	\$ 17.23	\$ 0.00	\$ (49.75)	\$ 0.00

Statement of Activity - MTD and YTD by Fund w/ Variance Town of Albion For 11/30/2019

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	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
Revenues					
SW.1001.000.001 Real Property Taxes, District 1	\$ 0.00	\$ 17,742.00	\$ 17,742.00	\$ 0.00	100.00
SW.2140.000.001 Metered Water Sales, District 1	5,871.03	58,181.07	28,671.00	29,510.07	202.93
SW.2148.000.001 Interest & Penalties on Water Rents, District 1	0.00	79.60	50.00	29.60	159.20
SW.2770.000.001 Unclassified (Maint.), District 1	66.00	468.00	300.00	168.00	156.00
SW.5999.000.001 Appropriated Fund Balance	0.00	0.00	3,000.00	(3,000.00)	0.00
Total Revenues	5,937.03	76,470.67	49,763.00	26,707.67	153.67
Expenses					
SW.1950.400.001 Taxes & Assess on Munic Prop, Contr Expend	0.00	316.82	350.00	33.18	90.52
SW.8310.100.001 Water Administration, Pers Serv, District 1	37.52	450.24	488.00	37.76	92.26
SW.8310.200.001 Water Administration, Equip & Cap Outlay, District 1	0.00	183.00	408.00	225.00	44.85
SW.8310.400.001 Water Administration, Contr Expend, District 1	21.20	245.60	800.00	554.40	30.70
SW.8320.400.001 Source Supply Pwr & Pump, Contr Expend, District 1	140.82	51,301.06	22,000.00	(29,301.06)	233.19
SW.8330.400.001 Water Purification, Contr Expend, District 1	0.00	0.00	150.00	150.00	0.00
SW.8340.100.001 Water Trans & Distrib, Pers Serv, District 1	0.00	286.80	1,000.00	713.20	28.68
SW.8340.103.001 Water Trans & Distrib, Pers Serv, Clerk, District 1	80.80	970.45	1,075.00	104.55	90.27
SW.8340.200.001 Water Trans & Distrib, Equip & Cap Outlay, District 1	0.00	518.75	1,000.00	481.25	51.88
SW.8340.201.001 Water & Trans Distrib, Equip & Cap Outlay, Water Tower	0.00	0.00	3,160.00	3,160.00	0.00
SW.8340.400.001 Water Trans & Distrib, Contr, District 1	297.21	5,605.97	4,000.00	(1,605.97)	140.15
SW.9010.800.001 State Retirement System, District 1	0.00	242.00	242.00	0.00	100.00
SW.9030.800.001 Social Security, Empl Bnfts, District 1	9.06	130.68	200.00	69.32	65.34
SW.9730.600.001 Debt Principal, Bond Anticipation Note	0.00	0.00	12,750.00	12,750.00	0.00
SW.9730.700.001 Debt Interest, Bond Anticipation Note	0.00	0.00	1,300.00	1,300.00	0.00
SW.9950.900.001 Transfers, Capital Projects Fund, District 1	0.00	0.00	840.00	840.00	0.00
Total Expenses	586.61	60,251.37	49,763.00	(10,488.37)	121.08
Excess Revenue Over (Under) Expenditures	\$ (5,350.42)\$	(16,219.30)\$	0.00 \$	(37,196.04)\$	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Albion
For 11/30/2019

Revenues	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
SW.2140.000.002 Metered Water Sales, District 2	\$ 9,788.06	\$ 43,284.50	\$ 30,973.00	\$ 12,311.50	\$ 139.75
SW.2148.000.002 Interest & Penalties on Water Rents, District 2	0.00	1,030.56	0.00	1,030.56	0.00
SW.2770.000.002 Unclassified (Maint.), District 2	33.00	204.00	150.00	54.00	136.00
SW.5999.000.002 Appropriated Fund Balance	0.00	0.00	1,686.00	(1,686.00)	0.00
Total Revenues	9,821.06	44,519.06	32,809.00	11,710.06	135.69
Expenses					
SW.8310.100.002 Water Administration, Pers Serv, District 2	16.90	202.80	220.00	17.20	92.18
SW.8310.200.002 Water Administration, Equip & Cap Outlay, District 2	0.00	67.00	176.00	109.00	38.07
SW.8310.400.002 Water Administration, Contr Expend, District 2	6.48	85.10	100.00	14.90	85.10
SW.8320.400.002 Source Supply Pwr & Pump, Contr Expend, District 2	94.95	29,269.29	29,000.00	(269.29)	100.93
SW.8330.400.002 Water Purification, Contr Expend, District 2	0.00	0.00	150.00	150.00	0.00
SW.8340.100.002 Water Trans & Distrib, Pers Serv, District 2	0.00	0.00	500.00	500.00	0.00
SW.8340.103.002 Water Trans & Distrib, Pers Serv, Clerk, District 2	16.58	199.14	220.00	20.86	90.52
SW.8340.200.002 Water Trans & Distrib, Equip & Cap Outlay, District 2	0.00	0.00	500.00	500.00	0.00
SW.8340.400.002 Water Trans & Distrib, Contr, District 2	105.96	932.87	800.00	(132.87)	116.61
SW.9010.800.002 State Retirement System, District 2	0.00	68.00	68.00	0.00	100.00
SW.9030.800.002 Social Security, Empl Bnfts, District 2	2.56	30.73	100.00	69.27	30.73
SW.9950.900.002 Transfers, Capital Projects Fund, District 2	0.00	0.00	975.00	975.00	0.00
Total Expenses	243.43	30,854.93	32,809.00	1,954.07	94.04
Excess Revenue Over (Under) Expenditures	\$ (9,577.63)\$	(13,664.13)\$	0.00 \$	(9,755.99)\$	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance Town of Albion For 11/30/2019

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	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
Revenues					
SW.1001.000.003 Real Property Taxes, District 3	\$ 0.00	\$ 70,000.00	\$ 70,000.00	\$ 0.00	100.00
SW.2140.000.003 Metered Water Sales, District 3	6,917.48	49,273.71	58,000.00	(8,726.29)	84.95
SW.2144.000.003 Water Service Charges, District 3	0.00	260.00	0.00	260.00	0.00
SW.2148.000.003 Interest & Penalties on Water Rents, District 3	0.00	865.06	500.00	365.06	173.01
SW.2770.000.003 Unclassified (Maint.), District 3	267.00	1,988.91	1,550.00	438.91	128.32
SW.5999.000.003 Appropriated Fund Balance	0.00	0.00	7,999.00	(7,999.00)	0.00
Total Revenues	7,184.48	122,387.68	138,049.00	(15,661.32)	88.66
Expenses					
SW.8310.100.003 Water Administration, Pers Serv, District 3	185.00	2,219.98	2,403.00	183.02	92.38
SW.8310.200.003 Water Administration, Equip & Cap Outlay, District 3	0.00	805.00	1,652.00	847.00	48.73
SW.8310.400.003 Water Administration, Contr Expend, District 3	88.63	1,013.83	900.00	(113.83)	112.65
SW.8320.400.003 Source Supply Pwr & Pump, Contr Expend, District 3	31.80	28,873.98	55,800.00	26,926.02	51.75
SW.8330.400.003 Water Purification, Contr Expend, District 3	0.00	0.00	200.00	200.00	0.00
SW.8340.100.003 Water Trans & Distrib, Pers Serv, District 3	0.00	0.00	2,500.00	2,500.00	0.00
SW.8340.103.003 Water Trans & Distrib, Pers Serv, Clerk, District 3	260.42	3,127.73	3,456.00	328.27	90.50
SW.8340.200.003 Water Trans & Distrib, Equip & Cap Outlay, District 3	0.00	518.75	7,500.00	6,981.25	6.92
SW.8340.201.003 Water & Trans Distrib, Equip & Cap Outlay, Water Tower	0.00	0.00	2,000.00	2,000.00	0.00
SW.8340.400.003 Water Trans & Distrib, Contr, District 3	64.96	3,586.13	2,810.00	(776.13)	127.62
SW.9010.800.003 State Retirement System, District 3	0.00	908.00	908.00	0.00	100.00
SW.9030.800.003 Social Security, Empl Bnfts, District 3	34.07	409.07	630.00	220.93	64.93
SW.9710.600.003 Debt Principal, Serial Bonds, District 3	0.00	0.00	45,000.00	45,000.00	0.00
SW.9710.700.003 Debt Interest, Serial Bonds, District 3	0.00	5,175.00	10,350.00	5,175.00	50.00
SW.9950.900.003 Transfers, Capital Projects Fund, District 3	0.00	0.00	1,940.00	1,940.00	0.00
Total Expenses	664.88	46,637.47	138,049.00	91,411.53	33.78
Excess Revenue Over (Under) Expenditures	\$ (6,519.60)\$	(75,750.21)\$	0.00 \$	107,072.85 \$	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Albion
For 11/30/2019

Revenues	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
SW.1001.000.004 Real Property Taxes, District 4	\$ 0.00	\$ 28,569.00	\$ 28,569.00	\$ 0.00	100.00
SW.2140.000.004 Metered Water Sales, District 4	3,046.59	23,596.83	28,000.00	(4,403.17)	84.27
SW.2144.000.004 Water Service Charges, District 4	0.00	1,060.00	0.00	1,060.00	0.00
SW.2148.000.004 Interest & Penalties on Water Rents, District 4	0.00	624.15	700.00	(75.85)	89.16
SW.2770.000.004 Unclassified (Maint.), District 4	150.00	1,281.00	1,000.00	281.00	128.10
SW.5999.000.004 Appropriated Fund Balance	0.00	0.00	8,098.00	(8,098.00)	0.00
Total Revenues	3,196.59	55,130.98	66,367.00	(11,236.02)	83.07
Expenses					
SW.1950.400.004 Taxes & Assess on Munic Prop, Contr Expend	0.00	176.35	176.00	(0.35)	100.20
SW.8310.100.004 Water Administration, Pers Serv, District 4	109.32	1,311.83	1,420.00	108.17	92.38
SW.8310.200.004 Water Administration, Equip & Cap Outlay, District 4	0.00	539.00	1,124.00	585.00	47.95
SW.8310.400.004 Water Administration, Contr Expend, District 4	59.72	690.63	650.00	(40.63)	106.25
SW.8320.400.004 Source Supply Pwr & Pump, Contr Expend, District 4	53.01	13,516.94	28,000.00	14,483.06	48.27
SW.8330.400.004 Water Purification, Contr Expend, District 4	0.00	0.00	200.00	200.00	0.00
SW.8340.100.004 Water Trans & Distrib, Pers Serv, District 4	0.00	143.70	1,500.00	1,356.30	9.58
SW.8340.103.004 Water Trans & Distrib, Pers Serv, Clerk, District 4	260.42	3,127.71	3,456.00	328.29	90.50
SW.8340.200.004 Water Trans & Distrib, Equip & Cap Outlay, District 4	0.00	518.75	1,000.00	481.25	51.88
SW.8340.201.004 Water & Trans Distr, Equip & Cap Outlay, Water Tower	0.00	0.00	2,000.00	2,000.00	0.00
SW.8340.400.004 Water Trans & Distrib, Contr, District 4	207.88	3,580.46	2,000.00	(1,580.46)	179.02
SW.9010.800.004 State Retirement System, District 4	0.00	757.00	757.00	0.00	100.00
SW.9030.800.004 Social Security, Empl Bnfts, District 4	28.27	350.51	550.00	199.49	63.73
SW.9710.600.004 Debt Principal, Serial Bonds, District 4	0.00	9,300.00	9,300.00	0.00	100.00
SW.9710.700.004 Debt Interest, Serial Bonds, District 4	0.00	13,092.75	13,094.00	1.25	99.99
SW.9950.900.004 Transfers, Capital Projects Fund, District 4	0.00	0.00	1,140.00	1,140.00	0.00
Total Expenses	718.62	47,105.63	66,367.00	19,261.37	70.98
Excess Revenue Over (Under) Expenditures	\$ (2,477.97)\$	(8,025.35)\$	0.00 \$	30,497.39 \$	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance Town of Albion For 11/30/2019

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	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
Revenues					
SW.1001.000.005 Real Property Taxes, District 5	\$ 0.00	\$ 60,386.00	\$ 60,386.00	\$ 0.00	100.00
SW.2140.000.005 Metered Water Sales, District 5	7,813.12	46,530.11	48,000.00	(1,469.89)	96.94
SW.2140.001.005 Metered Water Sales, Out Of Dist, District 5	0.00	308.09	300.00	8.09	102.70
SW.2148.000.005 Interest & Penalties on Water Rents, District 5	11.04	1,199.95	900.00	299.95	133.33
SW.2680.000.005 Insurance Recoveries, District 5	0.00	473.96	0.00	473.96	0.00
SW.2770.000.005 Unclassified (Maint.), District 5	219.00	1,668.00	1,300.00	368.00	128.31
SW.5999.000.005 Appropriated Fund Balance	0.00	0.00	13,787.00	(13,787.00)	0.00
Total Revenues	8,043.16	110,566.11	124,673.00	(14,106.89)	88.68
Expenses					
SW.8310.100.005 Water Administration, Pers Serv, District 5	138.84	1,666.08	1,803.00	136.92	92.41
SW.8310.200.005 Water Administration, Equip & Cap Outlay, District 5	0.00	644.00	1,331.00	687.00	48.38
SW.8310.400.005 Water Administration, Contr Expend, District 5	76.13	864.06	900.00	35.94	96.01
SW.8320.400.005 Source Supply Pwr & Pump, Contr Expend, District 5	20.71	31,597.54	44,000.00	12,402.46	71.81
SW.8330.400.005 Water Purification, Contr Expend, District 5	0.00	0.00	200.00	200.00	0.00
SW.8340.100.005 Water Trans & Distrib, Pers Serv, District 5	0.00	1,068.48	1,200.00	131.52	89.04
SW.8340.103.005 Water Trans & Distrib, Pers Serv, Clerk, District 5	357.26	4,290.79	4,740.00	449.21	90.52
SW.8340.200.005 Water Trans & Distrib, Equip & Cap Outlay, District 5	0.00	518.75	1,000.00	481.25	51.88
SW.8340.201.005 Water & Trans Distrib, Equip & Cap Outlay, Water Tower	0.00	0.00	3,000.00	3,000.00	0.00
SW.8340.400.005 Water Trans & Distrib, Contr, District 5	256.63	3,469.41	3,000.00	(469.41)	115.65
SW.9010.800.005 State Retirement System, District 5	0.00	1,014.00	1,014.00	0.00	100.00
SW.9030.800.005 Social Security, Empl Bnfts, District 5	37.95	537.40	600.00	62.60	89.57
SW.9710.600.005 Debt Principal, Serial Bonds, District 5	0.00	24,000.00	24,000.00	0.00	100.00
SW.9710.700.005 Debt Interest, Serial Bonds, District 5	0.00	36,544.50	36,545.00	0.50	100.00
SW.9950.900.005 Transfers, Capital Projects Fund, District 5	0.00	0.00	1,340.00	1,340.00	0.00
Total Expenses	887.52	106,215.01	124,673.00	18,457.99	85.19
Excess Revenue Over (Under) Expenditures	\$ (7,155.64)\$	(4,351.10)\$	0.00 \$	32,564.88 \$	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Albion
For 11/30/2019

Revenues	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
SW.1001.000.006 Real Property Taxes, District 6	\$ 0.00	\$ 22,800.00	\$ 22,800.00	\$ 0.00	100.00
SW.2140.000.006 Metered Water Sales, District 6	1,991.15	11,114.34	14,117.00	(3,002.66)	78.73
SW.2148.000.006 Interest & Penalties on Water Rents, District 6	12.00	403.38	100.00	303.38	403.38
SW.2770.000.006 Unclassified (Maint.), District 6	39.00	384.00	200.00	184.00	192.00
Total Revenues	2,042.15	34,701.72	37,217.00	(2,515.28)	93.24
Expenses					
SW.1990.400.006 Contingency, District 6	0.00	0.00	730.00	730.00	0.00
SW.8310.100.006 Water Administration, Pers Serv, District 6	33.56	402.71	437.00	34.29	92.15
SW.8310.400.006 Water Administration, Contr Expend, District 6	15.14	198.10	300.00	101.90	66.03
SW.8320.400.006 Source Supply Pwr & Pump, Contr Expend, District 6	0.00	7,800.04	10,500.00	2,699.96	74.29
SW.8330.400.006 Water Purification, Contr Expend, District 6	0.00	0.00	200.00	200.00	0.00
SW.8340.100.006 Water Trans & Distrib, Pers Serv, District 6	0.00	0.00	1,000.00	1,000.00	0.00
SW.8340.103.006 Water Trans & Distrib, Pers Serv, Clerk, District 6	157.36	1,889.92	2,088.00	198.08	90.51
SW.8340.200.006 Water Trans & Distrib, Equip & Cap Outlay, District 6	0.00	0.00	300.00	300.00	0.00
SW.8340.400.006 Water Trans & Distrib, Contr, District 6	22.33	250.35	650.00	399.65	38.52
SW.9010.800.006 State Retirement System, District 6	0.00	391.00	391.00	0.00	100.00
SW.9030.800.006 Social Security, Empl Bnfts, District 6	14.60	175.32	260.00	84.68	67.43
SW.9710.600.006 Debt Principal, Serial Bonds, District 6	0.00	6,000.00	6,000.00	0.00	100.00
SW.9710.700.006 Debt Interest, Serial Bonds, District 6	0.00	6,952.50	13,771.00	6,818.50	50.49
SW.9950.900.006 Transfers, Capital Projects Fund, District 6	0.00	0.00	590.00	590.00	0.00
Total Expenses	242.99	24,059.94	37,217.00	13,157.06	64.65
Excess Revenue Over (Under) Expenditures	\$ (1,799.16)\$	(10,641.78)\$	0.00 \$	15,672.34 \$	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Albion
For 11/30/2019

Run: 12/08/2019 at 11:20

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	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
Revenues					
SW.1001.000.007 Real Property Taxes, District 7	\$ 0.00	\$ 9,360.00	\$ 9,360.00	\$ 0.00	100.00
SW.2140.000.007 Metered Water Sales, District 7	391.98	1,790.19	1,900.00	(109.81)	94.22
SW.2140.001.007 Metered Water Sales, Out of Dist, District 7	0.00	0.00	1,800.00	(1,800.00)	0.00
SW.2144.000.007 Water Service Charges, District 7	0.00	1,872.00	0.00	1,872.00	0.00
SW.2148.000.007 Interest & Penalties on Water Rents, District 7	0.00	13.45	25.00	(11.55)	53.80
SW.2770.000.007 Unclassified (Maint.), District 7	18.00	108.00	100.00	8.00	108.00
Total Revenues	409.98	13,143.64	13,185.00	(41.36)	99.69
Expenses					
SW.1990.400.007 Contingency, District 7	0.00	0.00	732.00	732.00	0.00
SW.8310.100.007 Water Administration, Pers Serv, District 7	33.56	402.71	437.00	34.29	92.15
SW.8310.200.007 Water Administration, Equip & Cap Outlay, District 7	0.00	51.00	144.00	93.00	35.42
SW.8310.400.007 Water Administration, Contr Expend, District 7	5.52	58.61	100.00	41.39	58.61
SW.8320.400.007 Source Supply Pwr & Pump, Contr Expend, District 7	0.00	1,390.21	1,830.00	439.79	75.97
SW.8330.400.007 Water Purification, Contr Expend, District 7	0.00	0.00	150.00	150.00	0.00
SW.8340.100.007 Water Trans & Distrib, Pers Serv, District 7	0.00	0.00	750.00	750.00	0.00
SW.8340.103.007 Water Trans & Distrib, Pers Serv, Clerk, District 7	65.50	786.68	870.00	83.32	90.42
SW.8340.200.007 Water Trans & Distrib, Equip & Cap Outlay, District 7	0.00	0.00	300.00	300.00	0.00
SW.8340.400.007 Water Trans & Distrib, Contr, District 7	4.06	61.06	300.00	238.94	20.35
SW.9010.800.007 State Retirement System, District 7	0.00	202.00	202.00	0.00	100.00
SW.9030.800.007 Social Security, Empl Bnfts, District 7	7.58	90.97	130.00	39.03	69.98
SW.9710.600.007 Debt Principal, Serial Bonds, District 7	0.00	2,000.00	2,000.00	0.00	100.00
SW.9710.700.007 Debt Interest, Serial Bonds, District 7	0.00	4,800.00	4,800.00	0.00	100.00
SW.9950.900.007 Transfers, Capital Projects Fund, District 7	0.00	0.00	440.00	440.00	0.00
Total Expenses	116.22	9,843.24	13,185.00	3,341.76	74.65
Excess Revenue Over (Under) Expenditures	\$ (293.76)\$	(3,300.40)\$	0.00	\$ 3,383.12	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance
Town of Albion
For 11/30/2019

Run: 12/08/2019 at 11:20

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Revenues	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
SW.1001.000.008 Real Property Taxes, District 8	\$ 0.00	\$ 15,221.00	\$ 15,221.00	\$ 0.00	100.00
SW.2140.000.008 Metered Water Sales, District 8	324.93	3,936.54	7,044.00	(3,107.46)	55.89
SW.2140.001.008 Metered Water Sales, Out of Dist, District 8	0.00	2,341.68	2,250.00	91.68	104.07
SW.2148.000.008 Interest & Penalties on Water Rents, District 8	0.00	54.88	150.00	(95.12)	36.59
SW.2770.000.008 Unclassified (Maint.), District 8	24.00	243.00	200.00	43.00	121.50
Total Revenues	348.93	21,797.10	24,865.00	(3,067.90)	87.66
Expenses					
SW.1990.400.008 Contingency, District 8	0.00	0.00	474.00	474.00	0.00
SW.8310.100.008 Water Administration, Pers Serv, District 8	33.56	402.71	437.00	34.29	92.15
SW.8310.400.008 Water Administration, Contr Expend, District 8	13.10	144.08	150.00	5.92	96.05
SW.8320.400.008 Source Supply Pwr & Pump, Contr Expend, District 8	0.00	3,196.16	5,000.00	1,803.84	63.92
SW.8330.400.008 Water Purification, Contr Expend, District 8	0.00	0.00	100.00	100.00	0.00
SW.8340.100.008 Water Trans & Distrib, Pers Serv, District 8	0.00	0.00	500.00	500.00	0.00
SW.8340.103.008 Water Trans & Distrib, Pers Serv, Clerk, District 8	130.86	1,571.68	1,735.00	163.32	90.59
SW.8340.200.008 Water Trans & Distrib, Equip & Cap Outlay, District 8	0.00	0.00	300.00	300.00	0.00
SW.8340.400.008 Water Trans & Distrib, Contr, District 8	8.12	214.09	300.00	85.91	71.36
SW.9010.800.008 State Retirement System, District 8	0.00	336.00	336.00	0.00	100.00
SW.9030.800.008 Social Security, Empl Bnfts, District 8	12.58	151.01	195.00	43.99	77.44
SW.9710.600.008 Debt Principal, Serial Bonds, District 8	0.00	6,900.00	6,900.00	0.00	100.00
SW.9710.700.008 Debt Interest, Serial Bonds, District 8	0.00	7,872.36	7,873.00	0.64	99.99
SW.9950.900.008 Transfers, Capital Projects Fund, District 8	0.00	0.00	565.00	565.00	0.00
Total Expenses	198.22	20,788.09	24,865.00	4,076.91	83.60
Excess Revenue Over (Under) Expenditures	\$ (150.71)\$	(1,009.01)\$	0.00 \$	7,144.81 \$	0.00

Statement of Activity - MTD and YTD by Fund w/ Variance Town of Albion For 11/30/2019

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	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
Revenues					
SW.1001.000.009 Real Property Taxes, District 9	\$ 0.00	\$ 10,663.00	\$ 10,663.00	\$ 0.00	100.00
SW.2140.000.009 Metered Water Sales, District 9	527.04	2,461.77	2,300.00	161.77	107.03
SW.2140.001.009 Metered Water Sales, Out of Dist, District 9	0.00	1,122.42	1,000.00	122.42	112.24
SW.2144.000.009 Water Service Charges, District 9	260.00	260.00	0.00	260.00	0.00
SW.2148.000.009 Interest & Penalties on Water Rents, District 9	0.20	36.13	60.00	(23.87)	60.22
SW.2401.000.009 Interest And Earnings, District 9	0.03	0.47	0.00	0.47	0.00
SW.2770.000.009 Unclassified (Maint.), District 9	30.00	153.00	50.00	103.00	306.00
SW.5999.000.009 Appropriated Fund Balance	0.00	0.00	1,260.00	(1,260.00)	0.00
Total Revenues	817.27	14,696.79	15,333.00	(636.21)	95.85
Expenses					
SW.8310.100.009 Water Administration, Pers Serv, District 9	13.12	157.43	171.00	13.57	92.06
SW.8310.200.009 Water Administration, Equip & Cap Outlay, District 9	0.00	61.00	165.00	104.00	36.97
SW.8310.400.009 Water Administration, Contr Expend, District 9	2.03	61.86	100.00	38.14	61.86
SW.8320.400.009 Source Supply Pwr & Pump, Contr Expend, District 9	0.00	1,950.26	3,400.00	1,449.74	57.36
SW.8330.400.009 Water Purification, Contr Expend, District 9	0.00	0.00	150.00	150.00	0.00
SW.8340.100.009 Water Trans & Distrib, Pers Serv, District 9	0.00	0.00	200.00	200.00	0.00
SW.8340.103.009 Water Trans & Distrib, Pers Serv, Clerk, District 9	88.46	1,062.44	1,174.00	111.56	90.50
SW.8340.200.009 Water Trans & Distrib, Equip & Cap Outlay, District 9	0.00	0.00	300.00	300.00	0.00
SW.8340.400.009 Water Trans & Distrib, Contr, District 9	6.09	88.33	500.00	411.67	17.67
SW.9010.800.009 State Retirement System, District 9	0.00	208.00	208.00	0.00	100.00
SW.9030.800.009 Social Security, Empl Bnfts, District 9	7.78	93.37	150.00	56.63	62.25
SW.9710.600.009 Debt Principal, Serial Bonds, District 9	4,000.00	4,000.00	4,000.00	0.00	100.00
SW.9710.700.009 Debt Interest, Serial Bonds, District 9	2,212.50	4,425.00	4,375.00	(50.00)	101.14
SW.9950.900.009 Transfers, Capital Projects Fund, District 9	0.00	0.00	440.00	440.00	0.00
Total Expenses	6,329.98	12,107.69	15,333.00	3,225.31	78.96
Excess Revenue Over (Under) Expenditures	\$ 5,512.71	\$ (2,589.10)	\$ 0.00	\$ 3,861.52	\$ 0.00