

December 30, 2019
Town of Albion Year End Meeting

Agenda:

1. Call Meeting to Order
2. Pledge of Allegiance
3. Exit Message
4. FYI: Remind residents to sign attendance sheet
5. Roll Call
6. Public Comment
7. Motion to approve the agenda
8. Resolution to approve the vouchers.
9. Resolution to approve year end transfers.
10. FYI – Organizational Meeting – January 6, 2020 at 5:00 pm.
11. FYI – Regular Meeting – January 13, 2020 at 5:00 pm.
12. Purchase of a trench box spreader – Michael Neidert
13. Purchase of a tilt bed trailer – Michael Neidert
14. Executive Session

30-Dec-19

Albion Town Board Year End Meeting

Please sign in:

1. _____	28. _____
2. _____	29. _____
3. _____	30. _____
4. _____	31. _____
5. _____	32. _____
6. _____	33. _____
7. _____	34. _____
8. _____	35. _____
9. _____	36. _____
10. _____	37. _____
11. _____	38. _____
12. _____	39. _____
13. _____	40. _____
14. _____	41. _____
15. _____	42. _____
16. _____	43. _____
17. _____	44. _____
18. _____	45. _____
19. _____	46. _____
20. _____	47. _____
21. _____	48. _____
22. _____	49. _____
23. _____	50. _____
24. _____	51. _____
25. _____	52. _____
26. _____	53. _____
27. _____	54. _____

December 30, 2019

Albion Town Board year end meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 5:00 pm.

Pledge of Allegiance was said and the exit message was given.

Present were Councilperson Darlene Benton, Councilperson Matthew Passarell, Supervisor Richard Remley and Councilperson Arnold Allen. Councilperson Jake Olles was absent.

Supervisor Richard Remley: I need a motion to approve the agenda.

Motion was made by Councilperson Arnold Allen and was seconded by Councilperson Darlene Benton approving the agenda with item #14 deleted. Motion carried by the following vote:

Councilperson Darlene Benton, aye

Councilperson Matthew Passarell, aye

Supervisor Richard Remley, aye

Councilperson Jake Olles, absent

Councilperson Arnold Allen, aye

Supervisor Richard Remley: I need a resolution for the vouchers.

Resolution #140

Payment of Claims

Whereas, the following are against the Town:

General, Highway, Water & Sewer 614 - 637 \$ 73,165.67

Motion was made by Councilperson Arnold Allen and was seconded by Councilperson Matthew Passarell approving the payment of the above listed claims. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye

Councilperson Matthew Passarell, aye

Supervisor Richard Remley, aye

Councilperson Jake Olles, absent

Councilperson Arnold Allen, aye

Supervisor Richard Remley: I need a resolution for the year end transfers.

Resolution #141

Year End

The year end transfers as submitted by EFPR Solution in their entirety are hereby filed with and made a part of these minutes.

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Matthew Passarell approving the year end transfers as submitted by EFPR Solutions. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye

Councilperson Matthew Passarell, aye

Supervisor Richard Remley, aye

Councilperson Jake Olles, absent

Councilperson Arnold Allen, aye

Supervisor Richard Remley: I need a motion to authorize the purchase of a trencher box.

Motion was made by Councilperson Arnold Allen and was seconded by Councilperson Matthew Passarell authorizing the Highway Superintendents purchases of a trench box and tilt bed

trailer in an amount that does not exceed the 2020 budgeted amount. Motion carried by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Matthew Passarell, aye
Councilperson Jake Olles, absent

Supervisor Richard Remley: I need a motion to close.

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Arnold Allen to close the meeting at 5:13 pm. Motion carried by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Matthew Passarell, aye
Councilperson Jake Olles, absent

**TOWN OF ALBION
RECOMMENDED TRANSFERS FOR THE 12/31/19 MEETING**

GENERAL FUND - TOWNWIDE

<i>Transfer From:</i>	A1620.200	Buildings, Equip & Cap Outlay	\$	26,740.00
			\$	<u>26,740.00</u>
<i>Transfer To:</i>	A1010.100	Legislative Board, Pers Serv	\$	5.00
	A1110.103	Municipal Court, Pers Serv, Clerk	\$	4,900.00
	A1110.400	Municipal Court, Contr Exp	\$	750.00
	A1330.400	Tax Collection, Contr Exp	\$	150.00
	A1450.400	Elections, Contr Exp	\$	125.00
	A1650.400	Central Comm System, Contr Exp	\$	1,900.00
	A1670.400	Central Print & Mail, Contr Exp	\$	160.00
	A3310.400	Traffic Control, Contr Exp	\$	400.00
	A4025.400	Laboratory, Contr Exp	\$	75.00
	A9030.800	Social Security, Empl Bnfts	\$	225.00
	A9055.800	Disability Insurance, Empl Bnfts	\$	25.00
	A9060.800	Hospital & Medical (dental) Ins, Empl Bnfts	\$	18,025.00
			\$	<u>26,740.00</u>

GENERAL FUND - OUTSIDE VILLAGE

<i>Transfer From:</i>	B1989.400	Other Gen Govt Support	\$	500.00
	B4020.400	Registrar of Vital Stat, Contr Expend	\$	300.00
	B7310.400	Youth Prog, Contr Expend	\$	2,000.00
	B8020.400	Planning, Contr Expend	\$	800.00
			\$	<u>3,600.00</u>
<i>Transfer To:</i>	B1420.400	Law, Contr Exp	\$	2,600.00
	B8010.400	Zoning, Contr Exp	\$	1,000.00
			\$	<u>3,600.00</u>

HIGHWAY FUND - TOWNWIDE

<i>Transfer From:</i>	DA5130.200	Machinery, Equip & Cap Outlay	\$	11,200.00
			\$	<u>11,200.00</u>
<i>Transfer To:</i>	DA5140.400	Brush and Weeds, Contr Exp	\$	100.00
	DA9060.800	Hospital & Medical (dental) Ins, Contr Exp	\$	11,100.00
			\$	<u>11,200.00</u>

HIGHWAY FUND - OUTSIDE VILLAGE

Transfer From:

DB3501
DB5999

UNANTICIPATED REVENUE

St Aid - Consolidated Highway Aid
Unexpended Balance

\$ 43,500.00
\$ 111,240.00
\$ 154,740.00

Transfer To:

DB5112.200
DB5120.100
DB5120.200
DB9030.800
DB9060.800

Perm Imprve Highway, Equip & Cap Outlay
Maint of Bridges, Pers Serv
Maint of Bridges, Equip & Cap Outlay
Social Security, Empl Bnfts
Hospital & Medical (dental) Ins, Empl Bnfts

\$ 26,600.00
\$ 3,900.00
\$ 121,900.00
\$ 190.00
\$ 2,150.00
\$ 154,740.00

SEWER DISTRICT #1

Transfer From:

SS1.8130.400

Sewage Treat Disp, Contr Expend

\$ 50.00
\$ 50.00

Transfer To:

SS1.8120.400

Sanitary Sewers, Contr Expend

\$ 50.00
\$ 50.00

SEWER DISTRICT #2

Transfer From:

SS2.2120

UNANTICIPATED REVENUE

Sewer Rents

\$ 15.00
\$ 15.00

Transfer To:

SS2.8130.400

Sewage Treat Disp, Contr Expend

\$ 15.00
\$ 15.00

WATER DISTRICT #1

Transfer From:

UNANTICIPATED REVENUE

SW1.2140	Metered Water Sales, District 1	\$	29,500.00
SW1.2770	Unclassified (Maint.)	\$	145.00
SW1.5999	Unexpended Fund Balance	\$	3,000.00
		\$	32,645.00

<i>Transfer To:</i>	SW1.8320.400	Source Supply Pwr & Pump Contr Exp District 1	\$	30,120.00
	SW1.8340.400	Water Trans & Distrib, Contr, District 1	\$	1,700.00
	SW1.9730.700	Debt Interest, Bond Anticipation Note	\$	825.00
			\$	32,645.00

WATER DISTRICT #2

Transfer From:

UNANTICIPATED REVENUE

SW2.2140	Metered Water Sales, District 2	\$	885.00
		\$	885.00

<i>Transfer To:</i>	SW2.8310.400	Water Administration, Contr Expend District 2	\$	5.00
	SW2.8320.400	Source Supply Pwr & Pump Contr Exp District 2	\$	730.00
	SW2.8340.400	Water Trans & Distrib, Contr, District 2	\$	150.00
			\$	885.00

WATER DISTRICT #3

<i>Transfer From:</i>	SW3.8310.200	Water Administration, Equip & Cap Outlay, District 3	\$	800.00
	SW3.8330.400	Water Purification, Contr Expend, District 3	\$	155.00
			\$	955.00

<i>Transfer To:</i>	SW3.8310.100	Water Administration, Pers Scriv	\$	5.00
	SW3.8310.400	Water Administration, Contr Expend District 3	\$	150.00
	SW3.8340.400	Water Trans & Distrib, Contr, District 3	\$	800.00
			\$	955.00

WATER DISTRICT #4

<i>Transfer From:</i>	SW4.8320.400	Source Supply Pwr & Pump, Contr Expend, District 4	\$	1,755.00
				<u>\$ 1,755.00</u>

<i>Transfer To:</i>	SW4.8310.100	Water Administration, Pers Serv	\$	5.00
	SW4.8310.400	Water Administration, Contr Expend District 4	\$	50.00
	SW4.8340.400	Water Trans & Distrib, Contr, District 4	\$	1,700.00
				<u>\$ 1,755.00</u>

WATER DISTRICT #5

<i>Transfer From:</i>	SW5.8320.400	Source Supply Pwr & Pump, Contr Expend, District 5	\$	610.00
				<u>\$ 610.00</u>

<i>Transfer To:</i>	SW5.8310.100	Water Administration, Pers Serv	\$	5.00
	SW5.8340.103	Water Trans & Distrib, Pers Serv	\$	5.00
	SW5.8340.400	Water Trans & Distrib, Contr, District 5	\$	600.00
				<u>\$ 610.00</u>

WATER DISTRICT #8

<i>Transfer From:</i>	SW8.8320.400	Source Supply Pwr & Pump, Contr Expend, District 5	\$	5.00
				<u>\$ 5.00</u>

<i>Transfer To:</i>	SW8.8340.103	Water Trans & Distrib, Pers Serv	\$	5.00
				<u>\$ 5.00</u>

WATER DISTRICT #9

<i>Transfer From:</i>	SW9.8320.400	Source Supply Pwr & Pump, Contr Expend, District 9	\$	50.00
				<u>\$ 50.00</u>

<i>Transfer To:</i>	SW9.9710.700	Debt Interest, Serial Bonds, District 9	\$	50.00
				<u>\$ 50.00</u>

December 17, 2019

To: Albion Town Board

Re: Trench Box Purchase

I am seeking approval from the Town Board for the purchase of a Trench Box. This has been included in the 2020 budget and will need to go out to bid with the following specs:

MODULAR ALUMINUM TRENCH BOX 6'X8'

- Aluminum side walls 2' x 8' sections preferred
- Adjustable Steel Spreaders with travel of 36"-60"
- Lifting Lugs
- Adaptable to 3 or 4 sided configuration
- Adaptable for Adjustable Legs
- Pick-up truck transportable
- Rating not less than 17' in C-60 soil

Thank You,

Michael Neidert

December 17, 2019

To: Albion Town Board

Re: Equipment Trailer Purchase

I am seeking approval from the Town Board for the purchase of an Equipment Trailer. This has been included in the 2020 budget and will need to go out to bid with the following specs:

SPLIT DECK TILT BED TRAILER

- PAYLOAD CAPACITY OF 14,000lbs
- 17' TILT DECK WITH 4' STATIONARY DECK
 - 102" MAXIMUM WIDTH
 - 24" OR LESS DECK HEIGHT LOADED
 - LED LIGHTING
 - ELECTRIC BRAKES
 - OAK DECKING
 - TOOL BOX
 - "D" RING TIE DOWNS
 - SAFETY CHAINS
 - 7-WAY SAE PLUG
- REMOVABLE FENDERS
- PINTLE HITCH RING

Thank You,

Michael Neidert

[illegible][illegible]