

December 14, 2020  
Town of Albion Regular Town Board Meeting

Agenda:

1. Call Meeting to Order
2. Pledge of Allegiance
3. Exit Message
4. FYI: Remind residents to sign attendance sheet
5. Roll Call
6. Public Comment
7. Motion to approve the agenda
8. Motion to open the public on Local Law #3, Chapter 9 amendments
9. Motion to close the public on Local Law #3, Chapter 9 amendments
10. Resolution accepting SEQR, Local Law #3
11. Resolution to adopt Local Law #3, Chapter 9 amendments
12. Presentation of DocuWare – Mike Weinert
13. Motion to approve the minutes of the November 5<sup>th</sup> and November 9<sup>th</sup> meetings
14. Resolution approving the vouchers
15. Motion to reappoint Phil Panek to the Zoning Board for a term 1/1/2021 – 12/31/2025
16. Motion to reappoint Christopher Kinter to the Planning Board – Term 1/1/2021 – 12/31/2025
17. Resolution for the audit of the town clerk, tax collector and court clerk in the amount of \$1600.00
18. Resolution for the review of budgeting practices by the Bonadio & Co.
19. Resolution to authorize the contract with Municipal Solutions – Refunding of Bonds
20. Motion calling for Year End Meeting on December 28, 2020 at 5:00 pm.
21. Motion calling for Organizational meeting January 4, 2021 at 5:00 pm.
22. FYI – Regular meeting January 11, 2021 at 5:00 pm.
23. Executive Session

14-Dec-20

Albion Town Board Regular Meeting

Please sign in:

1.   
Michael T. Weinert

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

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54. \_\_\_\_\_

December 14, 2020

Albion Town Board regular meeting held in the Town hall, 3665 Clarendon Rd, Albion, NY.

Meeting called to order at 5:00 pm.

Present were Councilperson Darlene Benton, Councilperson Matthew Passarell, Supervisor Richard Remley, Councilperson Terry Wilbert and Councilperson Arnold Allen.

Supervisor Richard Remley: I need a motion to approve the agenda.

**Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Terry Wilbert approving the agenda with item #23 wood bid and executive session being an employee issue. Motion carried by the following vote:**

|                                          |                                             |
|------------------------------------------|---------------------------------------------|
| <b>Councilperson Darlene Benton, aye</b> | <b>Councilperson Matthew Passarell, aye</b> |
| <b>Supervisor Richard Remley, aye</b>    | <b>Councilperson Terry Wilbert, aye</b>     |
| <b>Councilperson Arnold Allen, aye</b>   |                                             |

Supervisor Richard Remley: I need a motion to open the public hearing on Local Law #3.

**Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Darlene Benton authorizing the opening of the public hearing on Local Law #3 at 5:04 pm. Motion carried by the following vote:**

|                                          |                                             |
|------------------------------------------|---------------------------------------------|
| <b>Councilperson Darlene Benton, aye</b> | <b>Councilperson Matthew Passarell, aye</b> |
| <b>Supervisor Richard Remley, aye</b>    | <b>Councilperson Terry Wilbert, aye</b>     |
| <b>Councilperson Arnold Allen, aye</b>   |                                             |

Supervisor Richard Remley: I need a motion to close the public hearing on Local Law #3.

**Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Terry Wilbert authorizing the closing of the public hearing on Local Law #3 at 5:05 pm. Motion carried by the following vote:**

|                                          |                                             |
|------------------------------------------|---------------------------------------------|
| <b>Councilperson Darlene Benton, aye</b> | <b>Councilperson Matthew Passarell, aye</b> |
| <b>Supervisor Richard Remley, aye</b>    | <b>Councilperson Terry Wilbert, aye</b>     |
| <b>Councilperson Arnold Allen, aye</b>   |                                             |

Supervisor Richard Remley: I need a resolution for the SEQR on Local Law #3.

**RESOLUTION #87                      SEQR NONSIGNIFICANCE MAKING AMENDMENTS AND ADDITIONS TO CHAPTER 9 OF THE ALBION TOWN CODE RELATING TO CASH DISBURSEMENT POLICY**

**WHEREAS, the Albion Town Board is the lead agency for making the determination of environmental significance concerning amendments and additions to Albion Town Code Chapter 9 relating to Cash Disbursement Policy, and**

**WHEREAS, the Albion Town Board has received, reviewed and does hereby accept the Short Environmental Assessment Form completed in this matter, and**

**WHEREAS, the Albion Town Board in accordance with the provisions of SEQRA §617 has reviewed the Short Environmental Assessment Form, including any supporting information thereto, in accordance with the criteria contained in SEQRA §617, and has thoroughly analyzed the identified relevant areas of environmental concern, if any, to determine if the action may have a significant adverse impact on the environment.**

**NOW THEREFORE BE IT RESOLVED:**

**Section 1            The Albion Town Board does hereby make a determination of nonsignificance for this matter.**

**Section 2            The Albion Town Board does hereby direct the Supervisor to sign the negative declaration form for said action and to provide notice thereof to all identified, involved and interested agencies, if any.**

**Section 3            This Resolution shall take effect immediately.**

Motion was made by Councilperson Arnold Allen and was seconded by Councilperson Terry Wilbert authorizing the acceptance of this resolution. Resolution duly adopted by the following roll call vote:

|                                   |                                      |
|-----------------------------------|--------------------------------------|
| Councilperson Darlene Benton, aye | Councilperson Matthew Passarell, aye |
| Supervisor Richard Remley, aye    | Councilperson Terry Wilbert, aye     |
| Councilperson Arnold Allen, aye   |                                      |

Supervisor Richard Remley: I need a resolution to adopt Local Law #3.

**RESOLUTION #88      ADOPTING LOCAL LAW #3 OF 2020 MAKING AMENDMENTS AND ADDITIONS TO CHAPTER 9 OF THE ALBION TOWN CODE RELATING TO CASH DISBURSEMENT POLICY**

WHEREAS, the Albion Town Board is desirous of making amendments and additions to Chapter 9 to the Albion Town Code relating to Cash Disbursement Policy, and

WHEREAS, a proposed Local Law has been drafted in relationship to making amendments and additions to Chapter 9 to the Albion Town Code, and

WHEREAS, a duly advertised Public Hearing was held by the Albion Town Board at the Town Hall, 3665 Clarendon Road, Albion, New York, on December 14, 2020 to hear persons interested in this subject, and

WHEREAS, all persons desiring to be heard were heard and due deliberation having been had.

NOW THEREFORE BE IT RESOLVED:

Section 1      The Albion Town Board does hereby adopt Local Law #3 of 2020 making amendments and additions to Chapter 9 of the Albion Town Code.

Section 2      A copy of Local Law #3 of 2020 is attached hereto.

Section 3      The Albion Town Clerk is authorized and directed to file a complete copy of Local Law #3 of 2020 with the Secretary of State as required by law.

Section 4      This Resolution shall take effect immediately.

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Terry Wilbert authorizing the acceptance of this resolution. Resolution duly adopted by the following roll call vote:

|                                   |                                      |
|-----------------------------------|--------------------------------------|
| Councilperson Darlene Benton, aye | Councilperson Matthew Passarell, aye |
| Supervisor Richard Remley, aye    | Councilperson Terry Wilbert, aye     |
| Councilperson Arnold Allen, aye   |                                      |

Supervisor Richard Remley: I need a motion to approve the minutes.

Motion was made by Councilperson Arnold Allen and was seconded by Councilperson Darlene Benton approving the minutes of the November 5 and November 9 meetings as published and submitted. Motion carried by the following vote:

|                                   |                                      |
|-----------------------------------|--------------------------------------|
| Councilperson Darlene Benton, aye | Councilperson Matthew Passarell, aye |
| Supervisor Richard Remley, aye    | Councilperson Terry Wilbert, aye     |
| Councilperson Arnold Allen, aye   |                                      |

Supervisor Richard Remley: I need a resolution for the vouchers.

**Resolution #89      Payment of Claims**

Whereas, the following are against the Town:

|                                 |           |              |
|---------------------------------|-----------|--------------|
| General, Highway, Water & Sewer | 503 - 562 | \$100,328.75 |
|---------------------------------|-----------|--------------|

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Matthew Passarell authorizing the payment of the above listed claims. Resolution duly adopted by the following roll call vote:

|                                   |                                      |
|-----------------------------------|--------------------------------------|
| Councilperson Darlene Benton, aye | Councilperson Matthew Passarell, aye |
| Supervisor Richard Remley, aye    | Councilperson Terry Wilbert, aye     |
| Councilperson Arnold Allen, aye   |                                      |

Supervisor Richard Remley: I need a motion to reappoint Phil Panek to the Zoning Board.

**Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Terry Wilbert authorizing the reappointment of Philip Panek to the Zoning Board for a term of 01/01/2021– 12/31/2025. Motion carried by the following vote:**

**Councilperson Darlene Benton, aye  
Supervisor Richard Remley, aye  
Councilperson Arnold Allen, aye**

**Councilperson Matthew Passarell, aye  
Councilperson Terry Wilbert, aye**

**Supervisor Richard Remley: I need a motion to reappoint Christopher Kinter to the Planning Board.**

**Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Terry Wilbert authorizing the reappointment of Christopher Kinter to the Planning Board for a term of 01/01/2021– 12/31/2025. Motion carried by the following vote:**

**Councilperson Darlene Benton, aye  
Supervisor Richard Remley, aye  
Councilperson Arnold Allen, aye**

**Councilperson Matthew Passarell, aye  
Councilperson Terry Wilbert, aye**

**Supervisor Richard Remley: I need a motion for the proposal from the Bonadio & Company.**

**Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Terry Wilbert authorizing the audit of the Town Clerk, Tax Receiver and Court Clerk by Bonadio & Company in an amount of \$1,600.00. Motion carried by the following vote:**

**Councilperson Darlene Benton, aye  
Supervisor Richard Remley, aye  
Councilperson Arnold Allen, aye**

**Councilperson Matthew Passarell, aye  
Councilperson Terry Wilbert, aye**

**Supervisor Richard Remley: I need a motion for the proposal from the Bonadio & Company.**

**Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Terry Wilbert authorizing the 2017 – 2021 budget review and practices by Bonadio & Company in an amount not to exceed \$7,500.00. Motion carried by the following vote:**

**Councilperson Darlene Benton, aye  
Supervisor Richard Remley, aye  
Councilperson Arnold Allen, aye**

**Councilperson Matthew Passarell, aye  
Councilperson Terry Wilbert, aye**

**Supervisor Richard Remley: I need a motion to schedule the year end meeting.**

**Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Terry Wilbert authorizing the year end meeting be held via zoom on December 28, 2020 at 5:00 pm. Motion carried by the following vote:**

**Councilperson Darlene Benton, aye  
Supervisor Richard Remley, aye  
Councilperson Arnold Allen, aye**

**Councilperson Matthew Passarell, aye  
Councilperson Terry Wilbert, aye**

**Supervisor Richard Remley: I need a motion to schedule the organizational meeting.**

**Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Terry Wilbert authorizing the organizational meeting be held on January 4, 2021 at 5:00 pm. Motion carried by the following vote:**

**Councilperson Darlene Benton, aye  
Supervisor Richard Remley, aye  
Councilperson Arnold Allen, aye**

**Councilperson Matthew Passarell, aye  
Councilperson Terry Wilbert, aye**

Supervisor Richard Remley: I need a motion to enter executive session.

Motion was made by Councilperson Matthew Passarell and was seconded by Councilperson Terry Wilbert to enter executive session at 5:50 pm for the discussion of a personnel issue. Motion carried by the following vote:

Councilperson Darlene Benton, aye

Councilperson Matthew Passarell, aye

Supervisor Richard Remley, aye

Councilperson Terry Wilbert, aye

Councilperson Arnold Allen, aye

## Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village

(Select one:)

of Albion, Orleans County, New York

Local Law No. 3 of the year 20 20

A local law AMENDING Chapter 9, Cash Disbursement Policy  
(Insert Title)

Be it enacted by the Albion Town Board of the  
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village

(Select one:)

of Albion, Orleans County, New York as follows:

SEE ATTACHED AMENDED LAW.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

**1. (Final adoption by local legislative body only.)**

I hereby certify that the local law annexed hereto, designated as local law No. 3 of 2020 of the (County)(City)(Town)(Village) of Albion was duly passed by the Albion Town Board on December 14 2020, in accordance with the applicable provisions of law.  
(Name of Legislative Body)

**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted (Elective Chief Executive Officer\*) on \_\_\_\_\_ 2020, in accordance with the applicable provisions of law.

**3. (Final adoption by referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. (Elective Chief Executive Officer\*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

\* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

**5. (City local law concerning Charter revision proposed by petition.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the City of \_\_\_\_\_ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_ 20\_\_\_\_, became operative.

**6. (County local law concerning adoption of Charter.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the County of \_\_\_\_\_ State of New York, having been submitted to the electors at the General Election of November \_\_\_\_\_ 20\_\_\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

**(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)**

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph \_\_\_\_\_ above.

*Sally Bauman*

Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

Date: 12/15/2020

(Seal)

LOCAL LAW #3 OF 2020 MAKING AMENDMENTS  
AND ADDITIONS TO CHAPTER 9 OF THE ALBION TOWN CODE  
RELATING TO CASH DISBURSEMENT POLICY

Be it enacted by the Albion Town Board, County of Orleans, State of New York  
(hereinafter referred to as the Board), as follows:

SECTION 1. TITLE

This Local Law shall be referred to as "Local Law #3 of 2020 making amendments and additions to Chapter 9 of the Albion Town Code relating to Cash Disbursement Policy.

SECTION 2. AUTHORIZATION

This Local Law is adopted pursuant to the legislative authority in Municipal Home Rule Law §10 and Town Law §261-§264.

SECTION 3. PURPOSE AND INTENT

The Town of Albion deems it necessary to enact certain additions, modifications and changes to Chapter 9 of the Albion Town Code to best serve the public interests of Albion and its population. Consequently, the Board has conducted a review of the Albion Town Code and this Local Law is the result of that review.

#### SECTION 4. AMENDMENTS TO CHAPTER 9

A. §9-4 Relation to purchasing policy is hereby changed to read:

“This procedure supports the Purchasing Policy set forth in Chapter 29.”

B. §9-5 Procedure is hereby changed to read:

B. “All Departments are in charge of their own purchases. All Department employees are to obtain slips and/or receipts for submission to their respective Department Head in a timely fashion. All purchases are to be made in accordance with Albion Town Code Chapter 29. All such slips and/or receipts are to be vouchered for payment by the Department Head.”

E. “Authorized prepays include utilities, medical insurance, and postage. These invoices are forwarded on a claim voucher to the accounting firm, who processes the check for the Supervisor’s approval before Town Board approval. Claim vouchers are included on following month’s abstract for approval by the Town Board.”

G. “Approved vouchers are sent to the accounting firm for check preparation and recording.”

H. “The accounting firm shall mail the checks and vouchers to the Supervisor, who aligns the checks with the abstract, signs the checks, and returns them to the Town Clerk who stamps and mails the checks. The list returned by the accounting firm is called ‘Disbursements by Account’ and the total equals the amount of the list sent to the accounting firm.”

I. “ Bank statements are mailed directly to the Town. The accounting firm prepares bank reconciliations using on-line services. The Supervisor verifies the bank

reconciliations by comparing monthly reports from the bank statements with the reconciliation prepared.”

#### SECTION 5. ADDITIONS TO CHAPTER 9

The following additions are hereby made to Chapter 9:

A. §9-6. Cash Receipt Policy.

- 1) Cash and checks collected by the Town of Albion Departmental Employees shall be kept secured at all times in locked boxes/safes until remitted to the proper office for deposit.
- 2) Checks shall be restrictively endorsed as soon as received.
- 3) Personal or payroll checks cannot be cashed from money in cash drawers.
- 4) Checks must be for the exact amount due, no “cash back” is permitted.
- 5) A pre-numbered duplicate receipt (or other acceptable evidence for auditing) will be given for any cash, checks or money orders received. One copy shall be provided to the customer, the other shall be retained for audit purposes. Receipts shall be given in order and voided receipts kept on file.
- 6) Office copies of receipts shall be periodically reviewed by the Town Supervisor and/or Town Clerk. Any missing forms shall be investigated.
- 7) Deposits shall be made timely, no later than 72 hours after receipt.
- 8) Detailed deposit slips shall be prepared and maintained.

9) The person who performs the bank reconciliation shall be the final custodian of all deposit slips.

10) NSF charge of \$20.00 will be assessed for checks returned for non-sufficient funds. Notification of the NSF check charge should be included on all billings and posted in public view.

11) Receipts shall be recorded in the accounting system in a timely manner.

12) Daily cash collection records shall be reconciled to the amount of cash on hand at the end of the business day.

B. 9-7. Cash Disbursement Policy.

1) Checks issued shall be pre-numbered and in sequence.

2) Blank checks and check stock shall be secure at all times.

3) Checks must be made payable to a specific payee.

4) Check signing authority shall be limited to the Town Supervisor and Deputy Supervisor.

5) The facsimile signature device shall be secured in a locked location under the control of the Town Supervisor and/or Town Clerk.

6) Signing a blank check is not permitted.

7) Electronic banking utilizes computer and electronic technology to streamline the processing and recording of receipts and disbursements while reducing costs of processing said transactions. Receipts, disbursements and transfers in proper circumstances can be processed via electronic funds transfer (EFT) services whether transferring funds from a savings to a checking account within the same bank or making a payment to a different vendor's

bank. The Board authorizes the Town Supervisor and/or Town Clerk to engage in electronic banking and/or electronic transfers in accordance with all applicable laws and regulations including General Municipal Law §5-a authorizing same, all to be in conformity with the guidelines established by this Chapter. The Town Clerk is authorized to initiate electronic transfers when appropriate with prior approval from the Town Supervisor. The Board also recognizes that most banking institutions no longer provide cancelled paper checks to their customers, instead offering an electronic image obtained online. The Board authorizes the acceptance of said electronic images in lieu of cancelled checks in accordance with General Municipal Law §99-b(2).

8) Electronic banking activities will be used for, but not limited to, the following:

a. Online banking services such as reviewing account balances, retrieving bank statements, downloading copies of cancelled checks and making stop payment orders.

b. Electronic depositing of checks received.

c. Pre-authorized debit payments.

d. ACH vendor payments.

e. EFT transfers.

f. Electronic Federal Tax Payment System (EFTPS).

g. Electronic State Tax Payment System (Prompt Tax).

9) The Town's auditing firm is to provide monthly reconciliation and review in order to provide safeguards relating to separation of duties. All electronic banking transactions for the Town are to be conducted on a secure computer. The Town Supervisor is

responsible to ensure that employees with electronic access to bank accounts and who are no longer employed by the Town are properly removed from all accounts as of the date of termination. In the case of the Town Supervisor not being able to perform his/her duties, the Deputy Town Supervisor is to do so

10) The Board is responsible for implementing adequate internal controls for all electronic banking. An effective internal control system includes, but is not limited to, segregation of duties, proper authorization and adequate documentation for all electronic transactions. The accounting firm for the Town is to be given information of all electronic banking transfers as described herein in a timely fashion. The accounting firm should present any findings of concern or questions directly to the Town Supervisor and/or the Board.

C. §9-8. Claims Processing Policy.

1) The procurement guidelines detailed in the Town of Albion's procurement policy shall be adhered to at all times.

2) Prior to authorizing a major purchase and periodically for routine purchases, the availability of budget appropriations shall be verified.

3) All vouchers shall include specific details about the items or services to be purchased including quantity, costs, model numbers (if available), terms of sale and approvals to purchase.

4) All vouchers shall be sequentially numbered.

5) When goods or services are delivered, receiving or packaging slips shall be verified against the quantity, type and condition of the goods received.

6) The responsibility for the receipt and verification of items ordered shall be segregated from the employee who requested or authorized the purchase.

7) Each department that ordered goods or services shall assemble a voucher package containing the receiving slip, the original invoice and the signed approval of the department head stating that the goods or services were received and they are a true and just charge. All voucher packages shall be forwarded to the Town Supervisor and/or Town Clerk.

8) Checks shall be mailed directly to the vendor and not returned to the department who made the purchase.

9) The criteria for evaluating claims:

- a. Is the claim for a valid and legal purpose ?
- b. Was the purchase authorized and approved ?
- c. Are there sufficient appropriations to pay the claim ?
- d. Is the claim mathematically correct ?
- e. Is the claim sufficiently itemized ?
- f. Does the claim meet legal and policy requirements in relation to competitive bidding and the Town's procurement policy ?
- g. Does the attached document support the claim ?
- h. Were the goods or services actually received ?

10) Claims not requiring audit:

- a. Salaries.
- b. Principal and interest payment on debt.
- c. Retirement contributions.
- d. Insurance premiums.

11) Payments allowed in advance of the audit:

- a. Utilities (water, sewer, telephone, electric and gas)

b. Postage.

c. Freight and express charges.

D. §9-9. Credit Card Use Policy.

1) Credit card use shall be limited to appropriations not payable by the voucher method.

2) The Town Supervisor is authorized to enter into a contract with any banking institution authorized to issue credit cards in the State of New York for purposes of obtaining a credit card for the Town, all to be in conformity with Town Law §118. Credit cards shall be kept in the office of the Town Supervisor and/or Town Clerk.

3) Credit cards shall only be used by Department Heads or employees assigned by Department Heads.

4) Credit cards shall be signed out for each use and returned the same day.

5) Credit cards receipts shall be returned with the card and must be in original form. Copies of receipts are not acceptable.

6) All credit card purchases shall comply with the mandates set forth in Chapter 29 Procurement Policy.

SECTION 6. SEVERABILITY AND/OR VALIDITY

If any clause, sentence, paragraph, subdivision, section or part of this Local Law, or the application thereof to any person, individual, firm or corporation, or circumstance, shall be adjudged by any Court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect impair or invalidate the remainder thereof, but shall be confined in its

operation to the clause, sentence, paragraph, subdivision, section or part of this Local Law, or in its application to the person, individual, firm or corporation, or circumstance, directly involved in the controversy in which said order or judgment shall be rendered.

#### SECTION 7. EFFECTIVE DATE

This Local Law shall take effect upon the date it is filed in the Office of the New York State Secretary of State in accordance with the Municipal Home Rule Law §27.

Dated: Albion, New York  
December 15, 2020

| Account#                                                  | Account Description | Fee Description         | Qty                       | Local Share |
|-----------------------------------------------------------|---------------------|-------------------------|---------------------------|-------------|
| A1255                                                     | Conservation        | Conservation            | 10                        | 47.12       |
|                                                           | Marr. Lic.          | Marriage Licensing Fee  | 1                         | 17.50       |
|                                                           | Misc. Fees          | Cert. Copies - Death    | 34                        | 340.00      |
|                                                           |                     | Cert. Copies - Marriage | 7                         | 70.00       |
|                                                           |                     | Sub-Total:              |                           | \$474.62    |
| A2544                                                     | Dog Licensing       | Female, Spayed          | 20                        | 180.00      |
|                                                           |                     | Female, Unspayed        | 8                         | 136.00      |
|                                                           |                     | Male, Neutered          | 24                        | 216.00      |
|                                                           |                     | Male, Unneutered        | 6                         | 102.00      |
|                                                           |                     | Replacement Tags        | 2                         | 6.00        |
|                                                           |                     | Sub-Total:              |                           | \$640.00    |
| B1560                                                     | Building Permits    | Building Permits        | 2                         | 55.00       |
|                                                           |                     | Sub-Total:              |                           | \$55.00     |
| Total Local Shares Remitted:                              |                     |                         |                           | \$1,169.62  |
| Amount paid to: NYS Ag. & Markets for spay/neuter program |                     |                         |                           | 86.00       |
| Amount paid to: NYS Environmental Conservation            |                     |                         |                           | 834.88      |
| Amount paid to: State Health Dept. For Marriage Licenses  |                     |                         |                           | 22.50       |
| Total State, County & Local Revenues:                     |                     | \$2,113.00              | Total Non-Local Revenues: | \$943.38    |

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Sarah M. Basinait, Town Clerk, Town of Albion during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

## Monthly Report October/November 2020

Plow 0

Salt 1x

Read pits and meters

Spot mow roadsides

2-Trucks T/Murray shoulders

Service all vehicles

Prep trucks for winter

Mark plow routes

Take down multiple trees/grind stumps OCH, T/Clarendon

Burial in Union Cemetery

WD 1 electrical panel upgrade

Pave road cuts

Leaves in Union Cemetery

Cold patch

Delivery of new Western Star

Branch clean up from wind storm

Water class in Carlton Joe&Mike

Various stake outs

Communications: NYMIR training, budget, water webinar, , NYSAOT webinar, Haz. Mitigation webinar, election signs and 6' markers, water advisory mtg, MRB/Labella chlorinator and connection, Union cemetery plot arrangements, Water Storage tank mtg, OC self insurance mtg, ACS superintendent mtg, Hwy assoc. zoom, Winter/Covid response plan, Sewer lift station repair,

# **TOWN OF ALBION**

## **Code Enforcement Office**

3665 Clarendon Road  
Albion, New York 14411

### Code Enforcement Report for November 2020

Permits Issued (3)    Total cost of construction reported \$5300.00

Deck/Porch 16 x 16 (1)

Install new coal stove (1)

Standby Generator 6KW (1)

Certificate of Compliance issued (3)

Special use permit inspections completed (1)

Rental Unit inspections completed (2)

Respond to Fire Scene at request of Albion Fire Dept (1)

Remove certificate of occupancy portion of multi family dwelling

Inquiries from Attorneys, realtors, appraisers and potential property owners (4)

Inquiries from Solar Project developers and Telecommunication providers (6)

Complete US Census Bureau Reports (1)

Review Solar Farm submittal materials prior to planning board initial review

Review potential building code requirements with business owner and design professional.

Attend Town Board meeting

Attend Town Planning Board meeting

Attend County Planning Board meeting

Review expansion of existing commercial structure with owner (1)

**TOWN OF ALBION  
NOVEMBER 2020  
EXECUTIVE SUMMARY**

**BALANCE SHEET**

- Bank accounts were reconciled as of 11/30/2020.
- The Town has \$2,102,363.34 in the bank.

**REVENUES AND EXPENSES**

- **REVENUES**

- Total receipts for the month were: \$290,115.25
- Major receipts were:
  - Truck Loan: \$200,000
  - Solitude Solar engineering fees: \$20,000.00
  - Town Clerk fees (October): \$1,564.67
  - Court fees (June/August): \$1,185.00
  - Metered Sales - \$67,174.20
  - Other Receipts - \$191.38

- **EXPENSES**

Expenditures through November on average should equal 91.67% of the annual budget.

General Fund Townwide:

- Year to date expenses are \$559,492.10 compared to the annual budget of \$664,849.00 or 84.15% of the budget.

General Fund Outside Village:

- Year to date expenses are \$96,636.69 compared to the annual budget of \$214,399.00 or 45.07% of the budget.

Highway Townwide:

- Year to date expenses are \$407,880.92 compared to the annual budget of \$662,688.00 or 61.55% of the annual budget

Highway Outside Village:

- Year to date expenses are \$177,546.10 compared to the annual budget of \$190,985.00 or 92.96% of the budget.

# Statement of Activity - MTD and YTD by Fund w/ Variance

## Town of Albion

### For 11/30/2020

|                                                            | M-T-D<br>Actual  | Y-T-D<br>Actual   | Annual<br>Budget  | Variance            | YTD % of<br>Budget |
|------------------------------------------------------------|------------------|-------------------|-------------------|---------------------|--------------------|
| <b>Revenues</b>                                            |                  |                   |                   |                     |                    |
| AA.1001.000.000 Real Property Taxes                        | \$ 0.00          | \$ 377,350.00     | \$ 377,350.00     | \$ 0.00             | 100.00             |
| AA.1081.000.000 Other Payments In Lieu of Taxes            | 0.00             | 1,110.51          | 900.00            | 210.51              | 123.39             |
| AA.1090.000.000 Interest & Penalties On Real Prop Taxes    | 0.00             | 9,986.05          | 6,700.00          | 3,286.05            | 149.05             |
| AA.1170.000.000 Franchises                                 | 0.00             | 11,789.17         | 9,800.00          | 1,989.17            | 120.30             |
| AA.1255.000.000 Clerk Fees                                 | 479.17           | 4,270.20          | 5,000.00          | (729.80)            | 85.40              |
| AA.1289.000.000 Other General Departmental Income          | 20,000.00        | 20,000.00         | 0.00              | 20,000.00           | 0.00               |
| AA.2192.000.000 Charges for cemetery Services              | 325.00           | 325.00            | 0.00              | 325.00              | 0.00               |
| AA.2376.000.000 Refuse & Garbage Serv Other Govts          | 0.00             | 1,962.00          | 1,900.00          | 62.00               | 103.26             |
| AA.2401.000.000 Interest And Earnings                      | 191.35           | 2,522.08          | 1,800.00          | 722.08              | 140.12             |
| AA.2544.000.000 Dog Licenses                               | 552.00           | 5,214.00          | 6,500.00          | (1,286.00)          | 80.22              |
| AA.2610.000.000 Fines And Forfeited Bail                   | 1,185.00         | 9,971.50          | 30,000.00         | (20,028.50)         | 33.24              |
| AA.2611.000.000 Traffic Diversion Prg                      | 0.00             | 15,574.51         | 15,000.00         | 574.51              | 103.83             |
| AA.2680.000.000 Insurance Recoveries                       | 0.00             | 3,805.10          | 0.00              | 3,805.10            | 0.00               |
| AA.2701.000.000 Refunds of Prior Year                      | 0.00             | 133.99            | 0.00              | 133.99              | 0.00               |
| AA.2770.000.000 Unclassified (specify)                     | 0.00             | 43.03             | 0.00              | 43.03               | 0.00               |
| AA.3001.000.000 St Aid Revenue Sharing                     | 0.00             | 37,555.20         | 0.00              | 37,555.20           | 0.00               |
| AA.3005.000.000 St Aid Mortgage Tax                        | 0.00             | 16,985.10         | 25,000.00         | (8,014.90)          | 67.94              |
| AA.3089.000.000 St Aid - Other (specify)                   | 0.00             | 7,119.01          | 0.00              | 7,119.01            | 0.00               |
| AA.5031.000.000 Interfund Transfers                        | 0.00             | 0.00              | 8,270.00          | (8,270.00)          | 0.00               |
| AA.5999.000.000 Appropriated Fund Balance                  | 0.00             | 0.00              | 176,629.00        | (176,629.00)        | 0.00               |
| <b>Total Revenues</b>                                      | <b>22,732.52</b> | <b>525,716.45</b> | <b>664,849.00</b> | <b>(139,132.55)</b> | <b>79.07</b>       |
| <b>Expenses</b>                                            |                  |                   |                   |                     |                    |
| AA.1010.100.000 Legislative Board, Pers Serv               | 1,199.68         | 14,396.16         | 16,196.00         | 1,799.84            | 88.89              |
| AA.1010.400.000 Legislative Board, Contr Expend            | 105.20           | 1,389.34          | 700.00            | (689.34)            | 198.48             |
| AA.1110.100.000 Municipal Court, Pers Serv                 | 2,776.88         | 33,322.56         | 37,488.00         | 4,165.44            | 88.89              |
| AA.1110.102.000 Municipal Court, Pers Serv, Deputy         | 3,563.26         | 42,759.12         | 48,104.00         | 5,344.88            | 88.89              |
| AA.1110.103.000 Municipal Court, Pers Serv, Clerk          | 2,070.60         | 24,811.08         | 26,835.00         | 2,023.92            | 92.46              |
| AA.1110.400.000 Municipal Court, Contr Expend              | 860.85           | 13,233.57         | 26,500.00         | 13,266.43           | 49.94              |
| AA.1110.402.000 Municipal Court, Contr Expend, Audit       | 0.00             | 0.00              | 700.00            | 700.00              | 0.00               |
| AA.1110.403.000 Municipal Court, Contr Expend, Interpreter | 0.00             | 200.00            | 2,500.00          | 2,300.00            | 8.00               |
| AA.1110.404.000 Municipal Court, Contr Expend,             | 385.00           | 3,575.00          | 13,000.00         | 9,425.00            | 27.50              |
| Stereographer                                              |                  |                   |                   |                     |                    |
| AA.1220.100.000 Supervisor,pers Serv                       | 465.56           | 5,586.72          | 6,285.00          | 698.28              | 88.89              |
| AA.1220.400.000 Supervisor, Contr Expend                   | 0.00             | 0.00              | 300.00            | 300.00              | 0.00               |
| AA.1315.400.000 Comptroller, Contr Expend                  | 0.00             | 18,035.03         | 21,740.00         | 3,704.97            | 82.96              |
| AA.1320.400.000 Auditor, Contr Expend                      | 0.00             | 2,900.00          | 3,000.00          | 100.00              | 96.67              |
| AA.1330.400.000 Tax Collection, Contr Expend               | 0.00             | 1,299.27          | 2,600.00          | 1,300.73            | 49.97              |

# Statement of Activity - MTD and YTD by Fund w/ Variance

## Town of Albion

### For 11/30/2020

|                                                             | M-T-D<br>Actual | Y-T-D<br>Actual | Annual<br>Budget | Variance    | YTD % of<br>Budget |
|-------------------------------------------------------------|-----------------|-----------------|------------------|-------------|--------------------|
| AA.1330.400.000 Tax Collection, Contr Expend, Audit         | 0.00            | 0.00            | 500.00           | 500.00      | 0.00               |
| AA.1340.100.000 Budget, Pers Serv                           | 76.30           | 915.60          | 1,030.00         | 114.40      | 88.89              |
| AA.1355.400.000 Assessment, Contr Expend                    | 0.00            | 35,961.24       | 51,650.00        | 15,688.76   | 69.62              |
| AA.1410.100.000 Clerk,pers Serv                             | 2,941.70        | 35,300.40       | 39,713.00        | 4,412.60    | 88.89              |
| AA.1410.102.000 Clerk,pers Serv, Deputy                     | 1,733.83        | 11,151.67       | 15,140.00        | 3,988.33    | 73.66              |
| AA.1410.400.000 Clerk, Contr Expend                         | 0.00            | 828.52          | 1,900.00         | 1,071.48    | 43.61              |
| AA.1410.402.000 Clerk, Contr Expend, Audit                  | 0.00            | 0.00            | 500.00           | 500.00      | 0.00               |
| AA.1430.400.000 Personnel, Contr Expend                     | 0.00            | 825.00          | 1,000.00         | 175.00      | 82.50              |
| AA.1450.400.000 Elections, Contr Expend                     | 2,643.20        | 7,458.49        | 8,000.00         | 541.51      | 93.23              |
| AA.1620.200.000 Buildings, Equip & Cap Outlay               | 0.00            | 27,651.55       | 8,000.00         | (19,651.55) | 345.64             |
| AA.1620.400.000 Buildings, Contr Expend                     | 3,004.44        | 44,890.52       | 54,000.00        | 9,109.48    | 83.13              |
| AA.1650.400.000 Central Comm System, Contr Expend           | 2,244.00        | 5,968.49        | 4,500.00         | (1,468.49)  | 132.63             |
| AA.1670.400.000 Central Print & Mail, Contr Expend          | 0.00            | 2,814.70        | 2,200.00         | (614.70)    | 127.94             |
| AA.1910.400.000 Unallocated Insurance, Contr Expend         | 0.00            | 24,217.04       | 24,520.00        | 302.96      | 98.76              |
| AA.1920.400.000 Municipal Assn Dues, Contr Expend           | 0.00            | 0.00            | 900.00           | 900.00      | 0.00               |
| AA.1950.400.000 Taxes & Assess On Munic Prop, Contr Expend  | 0.00            | 1,647.69        | 2,000.00         | 352.31      | 82.38              |
| AA.1990.400.000 Contingency                                 | 0.00            | 0.00            | 2,500.00         | 2,500.00    | 0.00               |
| AA.3120.400.000 Police, Contr Expend                        | 0.00            | 0.00            | 150.00           | 150.00      | 0.00               |
| AA.3310.400.000 Traffic Control, Contr Expend               | 0.00            | 2,336.50        | 3,000.00         | 663.50      | 77.88              |
| AA.3510.200.000 Control of Animals, Equip & Cap Outlay      | 0.00            | 1,550.00        | 0.00             | (1,550.00)  | 0.00               |
| AA.3510.400.000 Control of Animals, Contr Expend            | 0.00            | 139.90          | 600.00           | 460.10      | 23.32              |
| AA.4025.400.000 Laboratory, Contr Expend                    | 0.00            | 315.00          | 300.00           | (15.00)     | 105.00             |
| AA.5010.100.000 Street Admin, Pers Serv                     | 4,438.14        | 53,257.68       | 59,915.00        | 6,657.32    | 88.89              |
| AA.5010.102.000 Street Admin, Pers Serv, Deputy             | 57.26           | 687.12          | 773.00           | 85.88       | 88.89              |
| AA.5010.400.000 Street Admin, Contr Expend                  | 110.08          | 915.63          | 2,800.00         | 1,884.37    | 32.70              |
| AA.5182.400.000 Street Lighting, Contr Expend               | 354.90          | 3,484.84        | 5,500.00         | 2,015.16    | 63.36              |
| AA.7110.400.000 Parks, Contr Expend                         | 0.00            | 40,064.80       | 0.00             | (40,064.80) | 0.00               |
| AA.7510.400.000 Historian, Contr Expend                     | 0.00            | 450.00          | 450.00           | 0.00        | 100.00             |
| AA.8510.400.000 Comm Beautification                         | 0.00            | 0.00            | 950.00           | 950.00      | 0.00               |
| AA.8810.100.000 Cemetery, Pers Serv                         | 0.00            | 2,508.40        | 4,000.00         | 1,491.60    | 62.71              |
| AA.8810.400.000 Cemetery, Contr Expend                      | 793.75          | 6,290.98        | 9,500.00         | 3,209.02    | 66.22              |
| AA.9010.800.000 State Retirement System                     | 0.00            | 26,962.20       | 26,962.00        | (0.20)      | 100.00             |
| AA.9030.800.000 Social Security, Empl Bnfts                 | 1,450.51        | 16,856.62       | 19,166.00        | 2,309.38    | 87.95              |
| AA.9040.800.000 Workers Compensation, Empl Bnfts            | 0.00            | 0.00            | 18,677.00        | 18,677.00   | 0.00               |
| AA.9050.800.000 Unemployment Insurance, Empl Bnfts          | 20.33           | 426.54          | 200.00           | (226.54)    | 213.27             |
| AA.9055.800.000 Disability Insurance, Empl Bnfts            | 0.00            | 113.40          | 150.00           | 36.60       | 75.60              |
| AA.9060.800.000 Hospital & Medical (dental) Ins, Empl Bnfts | 105.94          | 41,993.73       | 72,755.00        | 30,761.27   | 57.72              |
| AA.9950.900.000 Transfers, Capital Projects Fund            | 0.00            | 0.00            | 15,000.00        | 15,000.00   | 0.00               |
| Total Expenses                                              | 31,401.41       | 559,492.10      | 664,849.00       | 105,356.90  | 84.15              |

Statement of Activity - MTD and YTD by Fund w/ Variance  
Town of Albion  
For 11/30/2020

|                                          | M-T-D<br>Actual | Y-T-D<br>Actual | Annual<br>Budget | Variance       | YTD % of<br>Budget |
|------------------------------------------|-----------------|-----------------|------------------|----------------|--------------------|
| Excess Revenue Over (Under) Expenditures | \$ (8,668.89)\$ | (33,775.65)\$   | 0.00 \$          | (244,489.45)\$ | 0.00               |

# Statement of Activity - MTD and YTD by Fund w/ Variance

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Page: 4

Town of Albion  
For 11/30/2020

|                                                             | M-T-D<br>Actual | Y-T-D<br>Actual | Annual<br>Budget | Variance        | YTD % of<br>Budget |
|-------------------------------------------------------------|-----------------|-----------------|------------------|-----------------|--------------------|
| <b>Revenues</b>                                             |                 |                 |                  |                 |                    |
| BB.1120.000.000 Sales Tax (County)                          | \$ 0.00         | \$ 123,143.11   | \$ 115,000.00    | \$ 8,143.11     | 107.08             |
| BB.1560.000.000 Safety Inspection Fees                      | 533.50          | 5,548.50        | 3,500.00         | 2,048.50        | 158.53             |
| BB.2390.000.000 Share of Joint Activity, Other Govts        | 0.00            | 10,393.11       | 20,000.00        | (9,606.89)      | 51.97              |
| BB.5999.000.000 Appropriated Fund Balance                   | 0.00            | 0.00            | 75,899.00        | (75,899.00)     | 0.00               |
| <b>Total Revenues</b>                                       | 533.50          | 139,084.72      | 214,399.00       | (75,314.28)     | 64.87              |
| <b>Expenses</b>                                             |                 |                 |                  |                 |                    |
| BB.1420.400.000 Law, Contr Expend                           | 2,083.33        | 31,727.05       | 40,000.00        | 8,272.95        | 79.32              |
| BB.4020.100.000 Registrar of Vital Statistics, Pers Serv    | 0.00            | 0.00            | 3,344.00         | 3,344.00        | 0.00               |
| BB.4020.400.000 Registrar of Vital Stat, Contr Expend       | 0.00            | 0.00            | 400.00           | 400.00          | 0.00               |
| BB.6510.400.000 Community Action, Contr Expend              | 0.00            | 0.00            | 1,000.00         | 1,000.00        | 0.00               |
| BB.6989.400.000 Other Econ & Dev, Contr Expend (EDA)        | 0.00            | 500.00          | 500.00           | 0.00            | 100.00             |
| BB.7310.400.000 Youth Prog, Contr Expend                    | 0.00            | 0.00            | 8,500.00         | 8,500.00        | 0.00               |
| BB.7550.400.000 Celebrations, Contr Expend                  | 0.00            | 0.00            | 4,500.00         | 4,500.00        | 0.00               |
| BB.8010.100.000 Zoning, Pers Serv                           | 3,730.82        | 44,769.84       | 50,366.00        | 5,596.16        | 88.89              |
| BB.8010.400.000 Zoning, Contr Expend                        | 2,275.24        | 9,266.27        | 6,000.00         | (3,266.27)      | 154.44             |
| BB.8020.400.000 Planning, Contr Expend                      | 20.51           | 20.51           | 3,400.00         | 3,379.49        | 0.60               |
| BB.9010.800.000 State Retirement System                     | 0.00            | 8,076.20        | 8,076.00         | (0.20)          | 100.00             |
| BB.9030.800.000 Social Security, Empl Bnfts                 | 277.76          | 3,333.12        | 4,109.00         | 775.88          | 81.12              |
| BB.9040.800.000 Workers Compensation, Empl Bnfts            | 0.00            | 0.00            | 4,004.00         | 4,004.00        | 0.00               |
| BB.9050.800.000 Unemployment Insurance, Empl Bnfts          | 0.00            | 92.78           | 200.00           | 107.22          | 46.39              |
| BB.9060.800.000 Hospital & Medical (dental) Ins, Empl Bnfts | (99.92)         | (1,149.08)      | 0.00             | 1,149.08        | 0.00               |
| BB.9950.900.000 Interfund Transfers                         | 0.00            | 0.00            | 80,000.00        | 80,000.00       | 0.00               |
| <b>Total Expenses</b>                                       | 8,287.74        | 96,636.69       | 214,399.00       | 117,762.31      | 45.07              |
| <b>Excess Revenue Over (Under) Expenditures</b>             | \$ (7,754.24)   | \$ 42,448.03    | \$ 0.00          | \$ (193,076.59) | \$ 0.00            |

# Statement of Activity - MTD and YTD by Fund w/ Variance

## Town of Albion

### For 11/30/2020

|                                                             | M-T-D<br>Actual | Y-T-D<br>Actual | Annual<br>Budget | Variance        | YTD % of<br>Budget |
|-------------------------------------------------------------|-----------------|-----------------|------------------|-----------------|--------------------|
| <b>Revenues</b>                                             |                 |                 |                  |                 |                    |
| DA.1001.000.000 Real Property Taxes                         | \$ 0.00         | \$ 272,379.00   | \$ 272,379.00    | \$ 0.00         | 100.00             |
| DA.2300.000.000 Transportation Services Other Govts         | 0.00            | 108,393.13      | 9,800.00         | 98,593.13       | 1,106.05           |
| DA.2302.000.000 Snow Removal Services Other Govts           | 0.00            | 4,510.71        | 96,000.00        | (91,489.29)     | 4.70               |
| DA.2650.000.000 Sales of Scrap & Excess Materials           | 0.00            | 427.00          | 0.00             | 427.00          | 0.00               |
| DA.2665.000.000 Sales of Equipment                          | 0.00            | 32,735.00       | 18,000.00        | 14,735.00       | 181.86             |
| DA.2680.000.000 Insurance Recoveries                        | 0.00            | 2,719.95        | 0.00             | 2,719.95        | 0.00               |
| DA.2770.000.000 Unclassified (specify)                      | 0.00            | 4.32            | 0.00             | 4.32            | 0.00               |
| DA.5730.000.000 Bond Anticipation Note                      | 200,000.00      | 200,000.00      | 0.00             | 200,000.00      | 0.00               |
| DA.5731.000.000 BAN                                         | 0.00            | 0.00            | 200,000.00       | (200,000.00)    | 0.00               |
| DA.5999.000.000 Appropriated Fund Balance                   | 0.00            | 0.00            | 66,509.00        | (66,509.00)     | 0.00               |
| <b>Total Revenues</b>                                       | 200,000.00      | 621,169.11      | 662,688.00       | (41,518.89)     | 93.73              |
| <b>Expenses</b>                                             |                 |                 |                  |                 |                    |
| DA.5110.400.000 Maint of Streets, Contr Expend              | 0.00            | 490.12          | 0.00             | (490.12)        | 0.00               |
| DA.5130.100.000 Machinery, Pers Serv                        | 0.00            | 57,080.83       | 62,000.00        | 4,919.17        | 92.07              |
| DA.5130.200.000 Machinery, Equip & Cap Outlay               | 0.00            | 126,256.87      | 230,000.00       | 103,743.13      | 54.89              |
| DA.5130.400.000 Machinery, Contr Expend                     | 600.16          | 33,704.65       | 35,000.00        | 1,295.35        | 96.30              |
| DA.5140.100.000 Brush And Weeds, Pers Serv                  | 0.00            | 4,455.50        | 5,000.00         | 544.50          | 89.11              |
| DA.5140.400.000 Brush And Weeds, Contr Expend               | 0.00            | 1,223.06        | 1,000.00         | (223.06)        | 122.31             |
| DA.5142.100.000 Snow Removal, Pers Serv                     | 4,228.80        | 13,369.00       | 36,000.00        | 22,631.00       | 37.14              |
| DA.5142.400.000 Snow Removal, Contr Expend                  | 386.96          | 26,095.88       | 62,000.00        | 35,904.12       | 42.09              |
| DA.5148.100.000 Services Other Govts, Pers Serv             | 3,876.80        | 13,371.71       | 32,000.00        | 18,628.29       | 41.79              |
| DA.5148.400.000 Services Other Govts, Contr Expend          | 386.96          | 40,106.31       | 82,000.00        | 41,893.69       | 48.91              |
| DA.9010.800.000 State Retirement System                     | 0.00            | 15,552.20       | 15,552.00        | (0.20)          | 100.00             |
| DA.9030.800.000 Social Security, Empl Bnfts                 | 590.49          | 6,398.12        | 11,000.00        | 4,601.88        | 58.16              |
| DA.9040.800.000 Workers Compensation, Empl Bnfts            | 0.00            | 0.00            | 9,959.00         | 9,959.00        | 0.00               |
| DA.9050.800.000 Unemployment Insurance, Empl Bnfts          | 3.04            | 250.22          | 500.00           | 249.78          | 50.04              |
| DA.9055.800.000 Disability Insurance, Empl Bnfts            | 0.00            | 34.56           | 50.00            | 15.44           | 69.12              |
| DA.9060.800.000 Hospital & Medical (dental) Ins, Empl Bnfts | (198.14)        | 18,141.89       | 29,277.00        | 11,135.11       | 61.97              |
| DA.9730.600.000 Debt Principal, Bond Anticipation Notes     | 0.00            | 50,000.00       | 50,000.00        | 0.00            | 100.00             |
| DA.9730.700.000 Debt Interest, Bond Anticipation Notes      | 0.00            | 1,350.00        | 1,350.00         | 0.00            | 100.00             |
| <b>Total Expenses</b>                                       | 9,875.07        | 407,880.92      | 662,688.00       | 254,807.08      | 61.55              |
| <b>Excess Revenue Over (Under) Expenditures</b>             | \$ 190,124.93   | \$ 213,288.19   | \$ 0.00          | \$ (296,325.97) | \$ 0.00            |

# Statement of Activity - MTD and YTD by Fund w/ Variance

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Town of Albion  
For 11/30/2020

|                                                             | M-T-D<br>Actual | Y-T-D<br>Actual | Annual<br>Budget | Variance      | YTD % of<br>Budget |
|-------------------------------------------------------------|-----------------|-----------------|------------------|---------------|--------------------|
| <b>Revenues</b>                                             |                 |                 |                  |               |                    |
| DB.3501.000.000 St Aid Consolidated Highway Aid             | \$ 0.00         | \$ 200,169.96   | \$ 61,000.00     | \$ 139,169.96 | \$ 328.15          |
| DB.5031.000.000 Interfund Transfer                          | 0.00            | 0.00            | 80,000.00        | (80,000.00)   | 0.00               |
| DB.5999.000.000 Appropriated Fund Balance                   | 0.00            | 0.00            | 49,985.00        | (49,985.00)   | 0.00               |
| <b>Total Revenues</b>                                       | 0.00            | 200,169.96      | 190,985.00       | 9,184.96      | 104.81             |
| <b>Expenses</b>                                             |                 |                 |                  |               |                    |
| DB.5110.100.000 Maint of Streets, Pers Serv                 | 0.00            | 30,815.14       | 34,000.00        | 3,184.86      | 90.63              |
| DB.5110.400.000 Maint of Streets, Contr Expend              | 1,483.10        | 74,513.00       | 77,400.00        | 2,887.00      | 96.27              |
| DB.5112.200.000 Perm Improve Highway, Equip & Cap Outlay    | 0.00            | 60,706.56       | 61,000.00        | 293.44        | 99.52              |
| DB.9010.800.000 State Retirement System                     | 0.00            | 3,864.20        | 3,864.00         | (0.20)        | 100.01             |
| DB.9030.800.000 Social Security, Empl Bnfts                 | 0.00            | 2,357.36        | 2,500.00         | 142.64        | 94.29              |
| DB.9040.800.000 Workers Compensation, Empl Bnfts            | 0.00            | 0.00            | 2,375.00         | 2,375.00      | 0.00               |
| DB.9050.800.000 Unemployment Insurance, Empl Bnfts          | 0.00            | 28.99           | 500.00           | 471.01        | 5.80               |
| DB.9055.800.000 Disability Insurance, Empl Bnfts            | 0.00            | 8.64            | 65.00            | 56.36         | 13.29              |
| DB.9060.800.000 Hospital & Medical (dental) Ins, Empl Bnfts | 47.18           | 4,052.21        | 8,081.00         | 4,028.79      | 50.14              |
| DB.9089.800.000 Other Employee Benefits                     | 0.00            | 1,200.00        | 1,200.00         | 0.00          | 100.00             |
| <b>Total Expenses</b>                                       | 1,530.28        | 177,546.10      | 190,985.00       | 13,438.90     | 92.96              |
| <b>Excess Revenue Over (Under) Expenditures</b>             | \$ (1,530.28)   | \$ 22,623.86    | \$ 0.00          | \$ (4,253.94) | \$ 0.00            |

**Statement of Activity - MTD and YTD by Fund w/ Variance**  
**Town of Albion**  
**For 11/30/2020**

|                                                 | M-T-D<br>Actual | Y-T-D<br>Actual | Annual<br>Budget | Variance      | YTD % of<br>Budget |
|-------------------------------------------------|-----------------|-----------------|------------------|---------------|--------------------|
| <b>Revenues</b>                                 |                 |                 |                  |               |                    |
| SF.1001.000.000 Real Property Taxes             | \$ 0.00         | \$ 100,000.00   | \$ 100,000.00    | \$ 0.00       | 100.00             |
| SF.5999.000.000 Appropriated Fund Balance       | 0.00            | 0.00            | 4,877.11         | (4,877.11)    | 0.00               |
| <b>Total Revenues</b>                           | 0.00            | 100,000.00      | 104,877.11       | (4,877.11)    | 95.35              |
| <b>Expenses</b>                                 |                 |                 |                  |               |                    |
| SF.3410.400.000 Fire, Contr Expend              | 26,060.93       | 104,243.72      | 104,877.11       | 633.39        | 99.40              |
| <b>Total Expenses</b>                           | 26,060.93       | 104,243.72      | 104,877.11       | 633.39        | 99.40              |
| <b>Excess Revenue Over (Under) Expenditures</b> | \$ (26,060.93)  | \$ (4,243.72)   | 0.00             | \$ (5,510.50) | 0.00               |

# Statement of Activity - MTD and YTD by Fund w/ Variance

Town of Albion

For 11/30/2020

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|                                                                    | M-T-D<br>Actual    | Y-T-D<br>Actual    | Annual<br>Budget  | Variance              | YTD % of<br>Budget |
|--------------------------------------------------------------------|--------------------|--------------------|-------------------|-----------------------|--------------------|
| <b>Revenues</b>                                                    |                    |                    |                   |                       |                    |
| SS.1001.000.020 Real Property Taxes, District 1                    | \$ 0.00            | \$ 50,765.00       | \$ 50,765.00      | \$ 0.00               | 100.00             |
| SS.2120.000.020 Sewer Rents, District 1                            | 8,309.40           | 30,442.31          | 41,000.00         | (10,557.69)           | 74.25              |
| SS.2128.000.020 Interest & Penalties On Sewer Accls, District 1    | 0.00               | 141.66             | 0.00              | 141.66                | 0.00               |
| SS.5999.000.020 Appropriated Fund Balance                          | 0.00               | 0.00               | 11,801.00         | (11,801.00)           | 0.00               |
| <b>Total Revenues</b>                                              | <b>8,309.40</b>    | <b>81,348.97</b>   | <b>103,566.00</b> | <b>(22,217.03)</b>    | <b>78.55</b>       |
| <b>Expenses</b>                                                    |                    |                    |                   |                       |                    |
| SS.8110.100.020 Sewer Administration, Pers Serv, District 1        | 249.86             | 2,998.32           | 3,373.00          | 374.68                | 88.89              |
| SS.8110.103.020 Sewer Administration, Pers Serv, Clerk, District 1 | 24.44              | 293.28             | 330.00            | 36.72                 | 88.87              |
| SS.8110.400.020 Sewer Administration, Contr Expend, District 1     | 0.00               | 0.00               | 500.00            | 500.00                | 0.00               |
| SS.8120.100.020 Sanitary Sewers, Pers Serv, District 1             | 0.00               | 0.00               | 500.00            | 500.00                | 0.00               |
| SS.8120.200.020 Sanitary Sewers, Equip & Cap Outlay, District 1    | 0.00               | 9,374.48           | 15,000.00         | 5,625.52              | 62.50              |
| SS.8120.400.020 Sanitary Sewers, Contr Expend, District 1          | 0.00               | 351.00             | 1,000.00          | 649.00                | 35.10              |
| SS.8130.400.020 Sewage Treat Disp, Contr Expend, District 1        | 70.37              | 33,273.34          | 50,000.00         | 16,726.66             | 66.55              |
| SS.9010.800.020 State Retirement System, District 1                | 0.00               | 573.20             | 573.00            | (0.20)                | 100.03             |
| SS.9030.800.020 Social Security, Empl Bnfts, District 1            | 20.98              | 251.76             | 290.00            | 38.24                 | 86.81              |
| SS.9710.600.020 Debt Principal, Serial Bonds, District 1           | 0.00               | 26,212.50          | 20,000.00         | (6,212.50)            | 131.06             |
| SS.9710.700.020 Debt Principal, Serial Bonds, District 1           | 0.00               | 6,212.50           | 12,000.00         | 5,787.50              | 51.77              |
| <b>Total Expenses</b>                                              | <b>365.65</b>      | <b>79,540.38</b>   | <b>103,566.00</b> | <b>24,025.62</b>      | <b>76.80</b>       |
| <b>Excess Revenue Over (Under) Expenditures</b>                    | <b>\$ 7,943.75</b> | <b>\$ 1,808.59</b> | <b>\$ 0.00</b>    | <b>\$ (46,242.65)</b> | <b>\$ 0.00</b>     |

## Statement of Activity - MTD and YTD by Fund w/ Variance

Town of Albion

For 11/30/2020

|                                                             | M-T-D<br>Actual | Y-T-D<br>Actual | Annual<br>Budget | Variance   | YTD % of<br>Budget |
|-------------------------------------------------------------|-----------------|-----------------|------------------|------------|--------------------|
| Revenues                                                    |                 |                 |                  |            |                    |
| SS.2120.000.021 Sewer Rents, District 2                     | \$ 9.59         | \$ 60.22        | \$ 150.00        | \$ (89.78) | 40.15              |
| Total Revenues                                              | 9.59            | 60.22           | 150.00           | (89.78)    | 40.15              |
| Expenses                                                    |                 |                 |                  |            |                    |
| SS.8130.400.021 Sewage Treat Disp, Contr Expend, District 2 | 0.00            | 148.98          | 150.00           | 1.02       | 99.32              |
| Total Expenses                                              | 0.00            | 148.98          | 150.00           | 1.02       | 99.32              |
| Excess Revenue Over (Under) Expenditures                    | \$ 9.59         | \$ (88.76)      | 0.00             | \$ (90.80) | 0.00               |

# Statement of Activity - MTD and YTD by Fund w/ Variance

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Town of Albion  
For 11/30/2020

|                                                                        | M-T-D<br>Actual       | Y-T-D<br>Actual       | Annual<br>Budget | Variance           | YTD % of<br>Budget |
|------------------------------------------------------------------------|-----------------------|-----------------------|------------------|--------------------|--------------------|
| <b>Revenues</b>                                                        |                       |                       |                  |                    |                    |
| SW.1001.000.001 Real Property Taxes, District 1                        | \$ 0.00               | \$ 17,742.00          | \$ 17,742.00     | \$ 0.00            | 100.00             |
| SW.2140.000.001 Metered Water Sales, District 1                        | 4,628.67              | 43,881.70             | 65,000.00        | (21,118.30)        | 67.51              |
| SW.2148.000.001 Interest & Penalties on Water Rents, District 1        | 0.00                  | 108.45                | 0.00             | 108.45             | 0.00               |
| SW.2770.000.001 Unclassified (Maint.), District 1                      | 140.00                | 868.00                | 300.00           | 568.00             | 289.33             |
| SW.5999.000.001 Appropriated Fund Balance                              | 0.00                  | 0.00                  | 7,713.00         | (7,713.00)         | 0.00               |
| <b>Total Revenues</b>                                                  | <b>4,768.67</b>       | <b>62,600.15</b>      | <b>90,755.00</b> | <b>(28,154.85)</b> | <b>68.98</b>       |
| <b>Expenses</b>                                                        |                       |                       |                  |                    |                    |
| SW.1950.400.001 Taxes & Assess on Munic Prop, Contr                    | 0.00                  | 0.00                  | 350.00           | 350.00             | 0.00               |
| <b>Expend</b>                                                          |                       |                       |                  |                    |                    |
| SW.8310.100.001 Water Administration, Pers Serv, District 1            | 36.14                 | 433.68                | 488.00           | 54.32              | 88.87              |
| SW.8310.200.001 Water Administration, Equip & Cap Outlay, District 1   | 0.00                  | 683.00                | 0.00             | (683.00)           | 0.00               |
| SW.8310.400.001 Water Administration, Contr Expend, District 1         | 76.45                 | 539.45                | 800.00           | 260.55             | 67.43              |
| SW.8320.400.001 Source Supply Pwr & Pump, Contr Expend, District 1     | 81.98                 | 63,432.72             | 60,000.00        | (3,432.72)         | 105.72             |
| SW.8330.400.001 Water Purification, Contr Expend, District 1           | 0.00                  | 0.00                  | 150.00           | 150.00             | 0.00               |
| SW.8340.100.001 Water Trans & Distrib, Pers Serv, District 1           | 0.00                  | 245.30                | 1,000.00         | 754.70             | 24.53              |
| SW.8340.103.001 Water Trans & Distrib, Pers Serv, Clerk, District 1    | 79.62                 | 955.44                | 1,075.00         | 119.56             | 88.88              |
| SW.8340.200.001 Water Trans & Distrib, Equip & Cap Outlay, District 1  | 0.00                  | 6,657.50              | 7,000.00         | 342.50             | 95.11              |
| SW.8340.201.001 Water & Trans Distrib, Equip & Cap Outlay, Water Tower | 0.00                  | 0.00                  | 3,160.00         | 3,160.00           | 0.00               |
| SW.8340.400.001 Water Trans & Distrib, Contr, District 1               | 56.38                 | 1,528.40              | 1,000.00         | (528.40)           | 152.84             |
| SW.9010.800.001 State Retirement System, District 1                    | 0.00                  | 242.00                | 242.00           | 0.00               | 100.00             |
| SW.9030.800.001 Social Security, Empl Bnfts, District 1                | 8.86                  | 125.08                | 200.00           | 74.92              | 62.54              |
| SW.9730.600.001 Debt Principal, Bond Anticipation Note                 | 46,000.00             | 46,000.00             | 12,750.00        | (33,250.00)        | 360.78             |
| SW.9730.700.001 Debt Interest, Bond Anticipation Note                  | 1,308.12              | 1,308.12              | 1,700.00         | 391.88             | 76.95              |
| SW.9950.900.001 Transfers, Capital Projects Fund, District 1           | 0.00                  | 0.00                  | 840.00           | 840.00             | 0.00               |
| <b>Total Expenses</b>                                                  | <b>47,647.55</b>      | <b>122,150.69</b>     | <b>90,755.00</b> | <b>(31,395.69)</b> | <b>134.59</b>      |
| <b>Excess Revenue Over (Under) Expenditures</b>                        | <b>\$ (42,878.88)</b> | <b>\$ (59,550.54)</b> | <b>0.00</b>      | <b>\$ 3,240.84</b> | <b>0.00</b>        |

**Statement of Activity - MTD and YTD by Fund w/ Variance**  
**Town of Albion**  
**For 11/30/2020**

|                                                                        | M-T-D<br>Actual    | Y-T-D<br>Actual      | Annual<br>Budget | Variance              | YTD % of<br>Budget |
|------------------------------------------------------------------------|--------------------|----------------------|------------------|-----------------------|--------------------|
| <b>Revenues</b>                                                        |                    |                      |                  |                       |                    |
| SW.2140.000.002 Metered Water Sales, District 2                        | \$ 7,744.51        | \$ 29,748.82         | \$ 40,000.00     | \$ (10,251.18)        | \$ 74.37           |
| SW.2148.000.002 Interest & Penalties on Water Rents, District 2        | 0.00               | 11.34                | 0.00             | 11.34                 | 0.00               |
| SW.2770.000.002 Unclassified (Maint.), District 2                      | 65.00              | 537.00               | 175.00           | 362.00                | 306.86             |
| SW.5999.000.002 Appropriated Fund Balance                              | 0.00               | 0.00                 | 4,458.00         | (4,458.00)            | 0.00               |
| <b>Total Revenues</b>                                                  | <b>7,809.51</b>    | <b>30,297.16</b>     | <b>44,633.00</b> | <b>(14,335.84)</b>    | <b>67.88</b>       |
| <b>Expenses</b>                                                        |                    |                      |                  |                       |                    |
| SW.8310.100.002 Water Administration, Pers Serv, District 2            | 16.30              | 195.60               | 220.00           | 24.40                 | 88.91              |
| SW.8310.200.002 Water Administration, Equip & Cap Outlay, District 2   | 0.00               | 150.00               | 0.00             | (150.00)              | 0.00               |
| SW.8310.400.002 Water Administration, Contr Expnd, District 2          | 28.66              | 267.84               | 100.00           | (167.84)              | 267.84             |
| SW.8320.400.002 Source Supply Pwr & Pump, Contr Expnd, District 2      | 23.76              | 33,891.30            | 35,000.00        | 1,108.70              | 96.83              |
| SW.8330.400.002 Water Purification, Contr Expnd, District 2            | 0.00               | 0.00                 | 150.00           | 150.00                | 0.00               |
| SW.8340.100.002 Water Trans & Distrib, Pers Serv, District 2           | 0.00               | 0.00                 | 500.00           | 500.00                | 0.00               |
| SW.8340.103.002 Water Trans & Distrib, Pers Serv, Clerk, District 2    | 16.30              | 195.60               | 220.00           | 24.40                 | 88.91              |
| SW.8340.200.002 Water Trans & Distrib, Equip & Cap Outlay, District 2  | 0.00               | 4,997.16             | 4,500.00         | (497.16)              | 111.05             |
| SW.8340.201.002 Water & Trans Distrib, Equip & Cap Outlay, Water Tower | 0.00               | 0.00                 | 2,000.00         | 2,000.00              | 0.00               |
| SW.8340.400.002 Water Trans & Distrib, Contr, District 2               | 0.00               | 80.93                | 800.00           | 719.07                | 10.12              |
| SW.9010.800.002 State Retirement System, District 2                    | 0.00               | 68.00                | 68.00            | 0.00                  | 100.00             |
| SW.9030.800.002 Social Security, Empl Bnfts, District 2                | 2.50               | 30.00                | 100.00           | 70.00                 | 30.00              |
| SW.9950.900.002 Transfers, Capital Projects Fund, District 2           | 0.00               | 0.00                 | 975.00           | 975.00                | 0.00               |
| <b>Total Expenses</b>                                                  | <b>87.52</b>       | <b>39,876.43</b>     | <b>44,633.00</b> | <b>4,756.57</b>       | <b>89.34</b>       |
| <b>Excess Revenue Over (Under) Expenditures</b>                        | <b>\$ 7,721.99</b> | <b>\$ (9,579.27)</b> | <b>\$ 0.00</b>   | <b>\$ (19,092.41)</b> | <b>\$ 0.00</b>     |

# Statement of Activity - MTD and YTD by Fund w/ Variance

Town of Albion

For 11/30/2020

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|                                                                        | M-T-D<br>Actual     | Y-T-D<br>Actual     | Annual<br>Budget  | Variance              | YTD % of<br>Budget |
|------------------------------------------------------------------------|---------------------|---------------------|-------------------|-----------------------|--------------------|
| <b>Revenues</b>                                                        |                     |                     |                   |                       |                    |
| SW.1001.000.003 Real Property Taxes, District 3                        | \$ 0.00             | \$ 70,000.00        | \$ 70,000.00      | \$ 0.00               | 100.00             |
| SW.2140.000.003 Metered Water Sales, District 3                        | 12,728.58           | 51,117.20           | 58,000.00         | (6,882.80)            | 88.13              |
| SW.2144.000.003 Water Service Charges, District 3                      | 0.00                | 136.39              | 0.00              | 136.39                | 0.00               |
| SW.2148.000.003 Interest & Penalties on Water Rents, District 3        | 0.00                | 663.12              | 750.00            | (86.88)               | 88.42              |
| SW.2770.000.003 Unclassified (Maint.), District 3                      | 570.00              | 4,410.00            | 1,550.00          | 2,860.00              | 284.52             |
| SW.5999.000.003 Appropriated Fund Balance                              | 0.00                | 0.00                | 7,018.00          | (7,018.00)            | 0.00               |
| <b>Total Revenues</b>                                                  | <b>13,298.58</b>    | <b>126,326.71</b>   | <b>137,318.00</b> | <b>(10,991.29)</b>    | <b>92.00</b>       |
| <b>Expenses</b>                                                        |                     |                     |                   |                       |                    |
| SW.8310.100.003 Water Administration, Pers Serv, District 3            | 177.98              | 2,135.76            | 2,403.00          | 267.24                | 88.88              |
| SW.8310.200.003 Water Administration, Equip & Cap Outlay, District 3   | 0.00                | 492.00              | 0.00              | (492.00)              | 0.00               |
| SW.8310.400.003 Water Administration, Contr Expend, District 3         | 304.21              | 719.97              | 900.00            | 180.03                | 80.00              |
| SW.8320.400.003 Source Supply Pwr & Pump, Contr Expend, District 3     | 35.61               | 33,400.41           | 55,800.00         | 22,399.59             | 59.86              |
| SW.8330.400.003 Water Purification, Contr Expend, District 3           | 0.00                | 0.00                | 200.00            | 200.00                | 0.00               |
| SW.8340.100.003 Water Trans & Distrib, Pers Serv, District 3           | 0.00                | 1,705.10            | 2,500.00          | 794.90                | 68.20              |
| SW.8340.103.003 Water Trans & Distrib, Pers Serv, Clerk, District 3    | 256.00              | 3,071.98            | 3,456.00          | 384.02                | 88.89              |
| SW.8340.200.003 Water Trans & Distrib, Equip & Cap Outlay, District 3  | 0.00                | 7,543.96            | 10,500.00         | 2,956.04              | 71.85              |
| SW.8340.201.003 Water & Trans Distrib, Equip & Cap Outlay, Water Tower | 0.00                | 0.00                | 2,000.00          | 2,000.00              | 0.00               |
| SW.8340.400.003 Water Trans & Distrib, Contr, District 3               | 0.00                | 3,467.23            | 3,500.00          | 32.77                 | 99.06              |
| SW.9010.800.003 State Retirement System, District 3                    | 0.00                | 908.20              | 908.00            | (0.20)                | 100.02             |
| SW.9030.800.003 Social Security, Empl Bnfts, District 3                | 33.20               | 528.84              | 448.00            | (80.84)               | 118.04             |
| SW.9710.600.003 Debt Principal, Serial Bonds, District 3               | 0.00                | 0.00                | 45,000.00         | 45,000.00             | 0.00               |
| SW.9710.700.003 Debt Interest, Serial Bonds, District 3                | 0.00                | 3,881.25            | 7,763.00          | 3,881.75              | 50.00              |
| SW.9950.900.003 Transfers, Capital Projects Fund, District 3           | 0.00                | 0.00                | 1,940.00          | 1,940.00              | 0.00               |
| <b>Total Expenses</b>                                                  | <b>807.00</b>       | <b>57,854.70</b>    | <b>137,318.00</b> | <b>79,463.30</b>      | <b>42.13</b>       |
| <b>Excess Revenue Over (Under) Expenditures</b>                        | <b>\$ 12,491.58</b> | <b>\$ 68,472.01</b> | <b>\$ 0.00</b>    | <b>\$ (90,454.59)</b> | <b>0.00</b>        |

## Statement of Activity - MTD and YTD by Fund w/ Variance

## Town of Albion

For 11/30/2020

|                                                                       | M-T-D<br>Actual         | Y-T-D<br>Actual      | Annual<br>Budget | Variance            | YTD % of<br>Budget |
|-----------------------------------------------------------------------|-------------------------|----------------------|------------------|---------------------|--------------------|
| <b>Revenues</b>                                                       |                         |                      |                  |                     |                    |
| SW.1001.000.004 Real Property Taxes, District 4                       | \$ 0.00                 | \$ 28,569.00         | \$ 28,569.00     | \$ 0.00             | 100.00             |
| SW.2140.000.004 Meiered Water Sales, District 4                       | 3,731.46                | 26,377.67            | 28,000.00        | (1,622.33)          | 94.21              |
| SW.2144.000.004 Water Service Charges, District 4                     | 0.00                    | 0.00                 | 3,000.00         | (3,000.00)          | 0.00               |
| SW.2148.000.004 Interest & Penalties on Water Rents, District 4       | 0.00                    | 547.64               | 500.00           | 47.64               | 109.53             |
| SW.2680.000.004 Insurance Recoveries, District 4                      | 0.00                    | 685.75               | 0.00             | 685.75              | 0.00               |
| SW.2770.000.004 Unclassified (Maint.), District 4                     | 300.00                  | 2,388.00             | 1,000.00         | 1,388.00            | 238.80             |
| SW.5999.000.004 Appropriated Fund Balance                             | 0.00                    | 0.00                 | 7,965.00         | (7,965.00)          | 0.00               |
| <b>Total Revenues</b>                                                 | <b>4,031.46</b>         | <b>58,568.06</b>     | <b>69,034.00</b> | <b>(10,465.94)</b>  | <b>84.84</b>       |
| <b>Expenses</b>                                                       |                         |                      |                  |                     |                    |
| SW.1950.400.004 Taxes & Assess on Munic Prop, Contr Expend            | 0.00                    | 0.00                 | 175.00           | 175.00              | 0.00               |
| SW.8310.100.004 Water Administration, Pers Serv, District 4           | 105.18                  | 1,262.16             | 1,420.00         | 157.84              | 88.88              |
| SW.8310.200.004 Water Administration, Equip & Cap Outlay, District 4  | 0.00                    | 209.00               | 0.00             | (209.00)            | 0.00               |
| SW.8310.400.004 Water Administration, Contr Expend, District 4        | 200.68                  | 439.69               | 650.00           | 210.31              | 67.64              |
| SW.8320.400.004 Source Supply Pwr & Pump, Contr Expend, District 4    | 63.51                   | 17,165.55            | 28,000.00        | 10,834.45           | 61.31              |
| SW.8330.400.004 Water Purification, Contr Expend, District 4          | 0.00                    | 0.00                 | 200.00           | 200.00              | 0.00               |
| SW.8340.100.004 Water Trans & Distrib, Pers Serv, District 4          | 0.00                    | 1,074.92             | 1,500.00         | 425.08              | 71.66              |
| SW.8340.103.004 Water Trans & Distrib, Pers Serv, Clerk, District 4   | 256.00                  | 3,072.00             | 3,456.00         | 384.00              | 88.89              |
| SW.8340.200.004 Water Trans & Distrib, Equip & Cap Outlay, District 4 | 0.00                    | 4,449.29             | 5,000.00         | 550.71              | 88.99              |
| SW.8340.201.004 Water & Trans Distr, Equip & Cap Outlay, Water Tower  | 0.00                    | 0.00                 | 2,000.00         | 2,000.00            | 0.00               |
| SW.8340.400.004 Water Trans & Distrib, Contr, District 4              | 0.00                    | 2,285.69             | 2,000.00         | (285.69)            | 114.28             |
| SW.9010.800.004 State Retirement System, District 4                   | 0.00                    | 755.20               | 755.00           | (0.20)              | 100.03             |
| SW.9030.800.004 Social Security, Empl Brfts, District 4               | 27.64                   | 413.89               | 373.00           | (40.89)             | 110.96             |
| SW.9710.600.004 Debt Principal, Serial Bonds, District 4              | 48,400.00               | 58,100.00            | 9,700.00         | (48,400.00)         | 598.97             |
| SW.9710.700.004 Debt Interest, Serial Bonds, District 4               | 438.67                  | 13,103.92            | 12,665.00        | (438.92)            | 103.47             |
| SW.9950.900.004 Transfers, Capital Projects Fund, District 4          | 0.00                    | 0.00                 | 1,140.00         | 1,140.00            | 0.00               |
| <b>Total Expenses</b>                                                 | <b>49,491.68</b>        | <b>102,331.31</b>    | <b>69,034.00</b> | <b>(33,297.31)</b>  | <b>148.23</b>      |
| <b>Excess Revenue Over (Under) Expenditures</b>                       | <b>\$ (45,460.22)\$</b> | <b>(43,763.25)\$</b> | <b>0.00 \$</b>   | <b>22,831.37 \$</b> | <b>0.00</b>        |

# Statement of Activity - MTD and YTD by Fund w/ Variance

Town of Albion  
For 11/30/2020

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|                                                                        | M-T-D<br>Actual | Y-T-D<br>Actual | Annual<br>Budget | Variance      | YTD % of<br>Budget |
|------------------------------------------------------------------------|-----------------|-----------------|------------------|---------------|--------------------|
| <b>Revenues</b>                                                        |                 |                 |                  |               |                    |
| SW.1001.000.005 Real Property Taxes, District 5                        | \$ 0.00         | \$ 60,386.00    | \$ 60,386.00     | \$ 0.00       | 100.00             |
| SW.2140.000.005 Metered Water Sales, District 5                        | 23,982.65       | 59,602.69       | 48,000.00        | 11,602.69     | 124.17             |
| SW.2140.001.005 Metered Water Sales, Out Of Dist, District 5           | 0.00            | 1,306.53        | 250.00           | 1,056.53      | 522.61             |
| SW.2144.000.005 Water Service Charges, District 5                      | 0.00            | 382.40          | 0.00             | 382.40        | 0.00               |
| SW.2148.000.005 Interest & Penalties on Water Rents, District 5        | 0.00            | 926.67          | 1,000.00         | (73.33)       | 92.67              |
| SW.2770.000.005 Unclassified (Maint.), District 5                      | 420.00          | 3,150.00        | 1,500.00         | 1,650.00      | 210.00             |
| SW.5999.000.005 Appropriated Fund Balance                              | 0.00            | 0.00            | 14,627.00        | (14,627.00)   | 0.00               |
| <b>Total Revenues</b>                                                  | 24,402.65       | 125,754.29      | 125,763.00       | (8.71)        | 99.99              |
| <b>Expenses</b>                                                        |                 |                 |                  |               |                    |
| SW.8310.100.005 Water Administration, Pers Serv, District 5            | 133.56          | 1,602.72        | 1,803.00         | 200.28        | 88.89              |
| SW.8310.200.005 Water Administration, Equip & Cap Outlay, District 5   | 0.00            | 644.00          | 0.00             | (644.00)      | 0.00               |
| SW.8310.400.005 Water Administration, Contr Expend, District 5         | 254.83          | 694.16          | 900.00           | 205.84        | 77.13              |
| SW.8320.400.005 Source Supply Pwr & Pump, Contr Expend, District 5     | 45.97           | 41,821.72       | 44,000.00        | 2,178.28      | 95.05              |
| SW.8330.400.005 Water Purification, Contr Expend, District 5           | 0.00            | 0.00            | 200.00           | 200.00        | 0.00               |
| SW.8340.100.005 Water Trans & Distrib, Pers Serv, District 5           | 0.00            | 245.30          | 1,200.00         | 954.70        | 20.44              |
| SW.8340.103.005 Water Trans & Distrib, Pers Serv, Clerk, District 5    | 351.12          | 4,213.29        | 4,740.00         | 526.71        | 88.89              |
| SW.8340.200.005 Water Trans & Distrib, Equip & Cap Outlay, District 5  | 0.00            | 3,820.99        | 3,000.00         | (820.99)      | 127.37             |
| SW.8340.201.005 Water & Trans Distrib, Equip & Cap Outlay, Water Tower | 0.00            | 0.00            | 3,000.00         | 3,000.00      | 0.00               |
| SW.8340.400.005 Water Trans & Distrib, Contr, District 5               | 522.80          | 2,643.93        | 3,500.00         | 856.07        | 75.54              |
| SW.9010.800.005 State Retirement System, District 5                    | 0.00            | 1,014.20        | 1,014.00         | (0.20)        | 100.02             |
| SW.9030.800.005 Social Security, Empl Bnfts, District 5                | 37.08           | 463.72          | 501.00           | 37.28         | 92.56              |
| SW.9710.600.005 Debt Principal, Serial Bonds, District 5               | 0.00            | 25,100.00       | 25,100.00        | 0.00          | 100.00             |
| SW.9710.700.005 Debt Interest, Serial Bonds, District 5                | 0.00            | 35,464.50       | 35,465.00        | 0.50          | 100.00             |
| SW.9950.900.005 Transfers, Capital Projects Fund, District 5           | 0.00            | 0.00            | 1,340.00         | 1,340.00      | 0.00               |
| <b>Total Expenses</b>                                                  | 1,345.36        | 117,728.53      | 125,763.00       | 8,034.47      | 93.61              |
| <b>Excess Revenue Over (Under) Expenditures</b>                        | \$ 23,057.29    | \$ 8,025.76     | \$ 0.00          | \$ (8,043.18) | \$ 0.00            |

**Statement of Activity - MTD and YTD by Fund w/ Variance**  
**Town of Albion**  
For 11/30/2020

|                                                                        | M-T-D<br>Actual | Y-T-D<br>Actual | Annual<br>Budget | Variance      | YTD % of<br>Budget |
|------------------------------------------------------------------------|-----------------|-----------------|------------------|---------------|--------------------|
| <b>Revenues</b>                                                        |                 |                 |                  |               |                    |
| SW.1001.000.006 Real Property Taxes, District 6                        | \$ 0.00         | \$ 22,800.00    | \$ 22,800.00     | \$ 0.00       | 100.00             |
| SW.2140.000.006 Metered Water Sales, District 6                        | 2,044.94        | 12,147.82       | 12,279.00        | (131.18)      | 98.93              |
| SW.2148.000.006 Interest & Penalties on Water Rents, District 6        | 0.00            | 233.46          | 300.00           | (66.54)       | 77.82              |
| SW.2770.000.006 Unclassified (Maint.), District 6                      | 90.00           | 841.00          | 0.00             | 841.00        | 0.00               |
| <b>Total Revenues</b>                                                  | 2,134.94        | 36,022.28       | 35,379.00        | 643.28        | 101.82             |
| <b>Expenses</b>                                                        |                 |                 |                  |               |                    |
| SW.1990.400.006 Contingency, District 6                                | 0.00            | 0.00            | 730.00           | 730.00        | 0.00               |
| SW.8310.100.006 Water Administration, Pers Serv, District 6            | 32.38           | 388.56          | 437.00           | 48.44         | 88.92              |
| SW.8310.200.006 Water Administration, Equip & Cap Outlay, District 6   | 0.00            | 30.00           | 0.00             | (30.00)       | 0.00               |
| SW.8310.400.006 Water Administration, Contr Expnd, District 6          | 62.12           | 177.83          | 300.00           | 122.17        | 59.28              |
| SW.8320.400.006 Source Supply Pwr & Pump, Contr Expnd, District 6      | 0.00            | 11,365.55       | 9,000.00         | (2,365.55)    | 126.28             |
| SW.8330.400.006 Water Purification, Contr Expnd, District 6            | 0.00            | 0.00            | 200.00           | 200.00        | 0.00               |
| SW.8340.100.006 Water Trans & Distrib, Pers Serv, District 6           | 0.00            | 726.90          | 500.00           | (226.90)      | 145.38             |
| SW.8340.103.006 Water Trans & Distrib, Pers Serv, Clerk, District 6    | 154.66          | 1,855.92        | 2,088.00         | 232.08        | 88.89              |
| SW.8340.200.006 Water Trans & Distrib, Equip & Cap Outlay, District 6  | 0.00            | 0.00            | 300.00           | 300.00        | 0.00               |
| SW.8340.201.006 Water & Trans Distrib, Equip & Cap Outlay, Water Tower | 0.00            | 0.00            | 500.00           | 500.00        | 0.00               |
| SW.8340.400.006 Water Trans & Distrib, Contr, District 6               | 0.00            | 480.72          | 650.00           | 169.28        | 73.96              |
| SW.9010.800.006 State Retirement System, District 6                    | 0.00            | 391.00          | 391.00           | 0.00          | 100.00             |
| SW.9030.800.006 Social Security, Empl Bnfts, District 6                | 14.30           | 227.22          | 193.00           | (34.22)       | 117.73             |
| SW.9710.600.006 Debt Principal, Serial Bonds, District 6               | 0.00            | 6,000.00        | 6,000.00         | 0.00          | 100.00             |
| SW.9710.700.006 Debt Interest, Serial Bonds, District 6                | 0.00            | 6,817.50        | 13,500.00        | 6,682.50      | 50.50              |
| SW.9950.900.006 Transfers, Capital Projects Fund, District 6           | 0.00            | 0.00            | 590.00           | 590.00        | 0.00               |
| <b>Total Expenses</b>                                                  | 263.46          | 28,461.20       | 35,379.00        | 6,917.80      | 80.45              |
| <b>Excess Revenue Over (Under) Expenditures</b>                        | \$ 1,871.48     | \$ 7,561.08     | \$ 0.00          | \$ (6,274.52) | \$ 0.00            |

# Statement of Activity - MTD and YTD by Fund w/ Variance

Town of Albion

For 11/30/2020

|                                                                        | M-T-D<br>Actual | Y-T-D<br>Actual | Annual<br>Budget | Variance      | YTD % of<br>Budget |
|------------------------------------------------------------------------|-----------------|-----------------|------------------|---------------|--------------------|
| <b>Revenues</b>                                                        |                 |                 |                  |               |                    |
| SW.1001.000.007 Real Property Taxes, District 7                        | \$ 0.00         | 9,360.00        | \$ 9,360.00      | \$ 0.00       | 100.00             |
| SW.2140.000.007 Metered Water Sales, District 7                        | 225.79          | 1,837.33        | 1,900.00         | (62.67)       | 96.70              |
| SW.2140.001.007 Metered Water Sales, Out of Dist, District 7           | 0.00            | 624.00          | 1,800.00         | (1,176.00)    | 34.67              |
| SW.2148.000.007 Interest & Penalties on Water Rents, District 7        | 0.00            | 1,258.10        | 0.00             | 1,258.10      | 0.00               |
| SW.2770.000.007 Unclassified (Maint.), District 7                      | 30.00           | 210.00          | 100.00           | 110.00        | 210.00             |
| <b>Total Revenues</b>                                                  | 255.79          | 13,289.43       | 13,160.00        | 129.43        | 100.98             |
| <b>Expenses</b>                                                        |                 |                 |                  |               |                    |
| SW.1990.400.007 Contingency, District 7                                | 0.00            | 0.00            | 741.00           | 741.00        | 0.00               |
| SW.8310.100.007 Water Administration, Pers Serv, District 7            | 32.38           | 388.56          | 437.00           | 48.44         | 88.92              |
| SW.8310.200.007 Water Administration, Equip & Cap Outlay, District 7   | 0.00            | 51.00           | 0.00             | (51.00)       | 0.00               |
| SW.8310.400.007 Water Administration, Contr Expnd, District 7          | 15.93           | 39.94           | 150.00           | 110.06        | 26.63              |
| SW.8320.400.007 Source Supply Pwr & Pump, Contr Expnd, District 7      | 0.00            | 2,065.94        | 2,000.00         | (65.94)       | 103.30             |
| SW.8330.400.007 Water Purification, Contr Expnd, District 7            | 0.00            | 0.00            | 150.00           | 150.00        | 0.00               |
| SW.8340.100.007 Water Trans & Distrib, Pers Serv, District 7           | 0.00            | 0.00            | 750.00           | 750.00        | 0.00               |
| SW.8340.103.007 Water Trans & Distrib, Pers Serv, Clerk, District 7    | 64.44           | 773.28          | 870.00           | 96.72         | 88.88              |
| SW.8340.201.007 Water & Trans Distrib, Equip & Cap Outlay, Water Tower | 0.00            | 0.00            | 300.00           | 300.00        | 0.00               |
| SW.8340.400.007 Water Trans & Distrib, Contr, District 7               | 0.00            | 28.67           | 300.00           | 271.33        | 9.56               |
| SW.9010.800.007 State Retirement System, District 7                    | 0.00            | 202.00          | 202.00           | 0.00          | 100.00             |
| SW.9030.800.007 Social Security, Empl Bnfts, District 7                | 7.40            | 88.80           | 100.00           | 11.20         | 88.80              |
| SW.9710.600.007 Debt Principal, Serial Bonds, District 7               | 0.00            | 2,000.00        | 2,000.00         | 0.00          | 100.00             |
| SW.9710.700.007 Debt Interest, Serial Bonds, District 7                | 0.00            | 4,720.00        | 4,720.00         | 0.00          | 100.00             |
| SW.9950.900.007 Transfers, Capital Projects Fund, District 7           | 0.00            | 0.00            | 440.00           | 440.00        | 0.00               |
| <b>Total Expenses</b>                                                  | 120.15          | 10,358.19       | 13,160.00        | 2,801.81      | 78.71              |
| <b>Excess Revenue Over (Under) Expenditures</b>                        | \$ 135.64       | \$ 2,931.24     | \$ 0.00          | \$ (2,672.38) | \$ 0.00            |

**Statement of Activity - MTD and YTD by Fund w/ Variance**  
**Town of Albion**  
**For 11/30/2020**

|                                                                        | M-T-D<br>Actual  | Y-T-D<br>Actual    | Annual<br>Budget | Variance             | YTD % of<br>Budget |
|------------------------------------------------------------------------|------------------|--------------------|------------------|----------------------|--------------------|
| <b>Revenues</b>                                                        |                  |                    |                  |                      |                    |
| SW.1001.000.008 Real Property Taxes, District 8                        | \$ 0.00          | \$ 15,221.00       | \$ 15,221.00     | \$ 0.00              | 100.00             |
| SW.2140.000.008 Metered Water Sales, District 8                        | 968.91           | 5,989.02           | 6,968.00         | (978.98)             | 85.95              |
| SW.2140.001.008 Metered Water Sales, Out of Dist, District 8           | 0.00             | 2,341.68           | 2,300.00         | 41.68                | 101.81             |
| SW.2144.000.008 Water Service Charges, District 8                      | 0.00             | 0.00               | 250.00           | (250.00)             | 0.00               |
| SW.2148.000.008 Interest & Penalties on Water Rents, District 8        | 0.00             | 59.07              | 150.00           | (90.93)              | 39.38              |
| SW.2770.000.008 Unclassified (Maint.), District 8                      | 85.00            | 510.00             | 0.00             | 510.00               | 0.00               |
| <b>Total Revenues</b>                                                  | <b>1,053.91</b>  | <b>24,120.77</b>   | <b>24,889.00</b> | <b>(768.23)</b>      | <b>96.91</b>       |
| <b>Expenses</b>                                                        |                  |                    |                  |                      |                    |
| SW.1990.400.008 Contingency, District 8                                | 0.00             | 0.00               | 474.00           | 474.00               | 0.00               |
| SW.8310.100.008 Water Administration, Pers Serv, District 8            | 32.38            | 388.56             | 437.00           | 48.44                | 88.92              |
| SW.8310.200.008 Water Administration, Equip & Cap Outlay, District 8   | 0.00             | 30.00              | 0.00             | (30.00)              | 0.00               |
| SW.8310.400.008 Water Administration, Contr Expnd, District 8          | 38.23            | 90.32              | 150.00           | 59.68                | 60.21              |
| SW.8320.400.008 Source Supply Pwr & Pump, Contr Expnd, District 8      | 0.00             | 4,131.78           | 5,000.00         | 868.22               | 82.64              |
| SW.8330.400.008 Water Purification, Contr Expnd, District 8            | 0.00             | 0.00               | 100.00           | 100.00               | 0.00               |
| SW.8340.100.008 Water Trans & Distrib, Pers Serv, District 8           | 0.00             | 0.00               | 500.00           | 500.00               | 0.00               |
| SW.8340.103.008 Water Trans & Distrib, Pers Serv, Clerk, District 8    | 128.52           | 1,542.23           | 1,735.00         | 192.77               | 88.89              |
| SW.8340.201.008 Water & Trans Distrib, Equip & Cap Outlay, Water Tower | 0.00             | 0.00               | 300.00           | 300.00               | 0.00               |
| SW.8340.400.008 Water Trans & Distrib, Contr, District 8               | 0.00             | 66.29              | 300.00           | 233.71               | 22.10              |
| SW.9010.800.008 State Retirement System, District 8                    | 0.00             | 336.20             | 336.00           | (0.20)               | 100.06             |
| SW.9030.800.008 Social Security, Empl Bnfts, District 8                | 12.30            | 147.60             | 200.00           | 52.40                | 73.80              |
| SW.9710.600.008 Debt Principal, Serial Bonds, District 8               | 0.00             | 7,100.00           | 7,100.00         | 0.00                 | 100.00             |
| SW.9710.700.008 Debt Interest, Serial Bonds, District 8                | 0.00             | 7,691.24           | 7,692.00         | 0.76                 | 99.99              |
| SW.9950.900.008 Transfers, Capital Projects Fund, District 8           | 0.00             | 0.00               | 565.00           | 565.00               | 0.00               |
| <b>Total Expenses</b>                                                  | <b>211.43</b>    | <b>21,524.22</b>   | <b>24,889.00</b> | <b>3,364.78</b>      | <b>86.48</b>       |
| <b>Excess Revenue Over (Under) Expenditures</b>                        | <b>\$ 842.48</b> | <b>\$ 2,596.55</b> | <b>\$ 0.00</b>   | <b>\$ (4,133.01)</b> | <b>\$ 0.00</b>     |

# Statement of Activity - MTD and YTD by Fund w/ Variance

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Town of Albion  
For 11/30/2020

|                                                                        | M-T-D<br>Actual        | Y-T-D<br>Actual    | Annual<br>Budget | Variance          | YTD % of<br>Budget |
|------------------------------------------------------------------------|------------------------|--------------------|------------------|-------------------|--------------------|
| <b>Revenues</b>                                                        |                        |                    |                  |                   |                    |
| SW.1001.000.009 Real Property Taxes, District 9                        | \$ 0.00                | 10,663.00          | \$ 10,663.00     | \$ 0.00           | 100.00             |
| SW.2140.000.009 Metered Water Sales, District 9                        | 724.73                 | 3,700.77           | 2,300.00         | 1,400.77          | 160.90             |
| SW.2140.001.009 Metered Water Sales, Out of Dist, District 9           | 0.00                   | 1,184.78           | 1,000.00         | 184.78            | 118.48             |
| SW.2148.000.009 Interest & Penalties on Water Rents, District 9        | 0.00                   | 15.24              | 50.00            | (34.76)           | 30.48              |
| SW.2401.000.009 Interest And Earnings, District 9                      | 0.00                   | 0.11               | 0.00             | 0.11              | 0.00               |
| SW.2655.000.009 Sales Other, District 9                                | 0.00                   | 392.40             | 0.00             | 392.40            | 0.00               |
| SW.2770.000.009 Unclassified (Maint.), District 9                      | 50.00                  | 320.00             | 0.00             | 320.00            | 0.00               |
| SW.5999.000.009 Appropriated Fund Balance                              | 0.00                   | 0.00               | 1,108.00         | (1,108.00)        | 0.00               |
| <b>Total Revenues</b>                                                  | <b>774.73</b>          | <b>16,276.30</b>   | <b>15,121.00</b> | <b>1,155.30</b>   | <b>107.64</b>      |
| <b>Expenses</b>                                                        |                        |                    |                  |                   |                    |
| SW.8310.100.009 Water Administration, Pers Serv, District 9            | 12.66                  | 151.92             | 171.00           | 19.08             | 88.84              |
| SW.8310.200.009 Water Administration, Equip & Cap Outlay, District 9   | 0.00                   | 61.00              | 0.00             | (61.00)           | 0.00               |
| SW.8310.400.009 Water Administration, Contr Expend, District 9         | 23.89                  | 59.90              | 100.00           | 40.10             | 59.90              |
| SW.8320.400.009 Source Supply Pwr & Pump, Contr Expend, District 9     | 0.00                   | 3,098.89           | 3,500.00         | 401.11            | 88.54              |
| SW.8330.400.009 Water Purification, Contr Expend, District 9           | 0.00                   | 0.00               | 150.00           | 150.00            | 0.00               |
| SW.8340.100.009 Water Trans & Distrib, Pers Serv, District 9           | 0.00                   | 0.00               | 200.00           | 200.00            | 0.00               |
| SW.8340.103.009 Water Trans & Distrib, Pers Serv, Clerk, District 9    | 86.96                  | 1,043.52           | 1,174.00         | 130.48            | 88.89              |
| SW.8340.201.009 Water & Trans Distrib, Equip & Cap Outlay, Water Tower | 0.00                   | 0.00               | 300.00           | 300.00            | 0.00               |
| SW.8340.400.009 Water Trans & Distrib, Contr, District 9               | 0.00                   | 39.01              | 500.00           | 460.99            | 7.80               |
| SW.9010.800.009 State Retirement System, District 9                    | 0.00                   | 208.20             | 208.00           | (0.20)            | 100.10             |
| SW.9030.800.009 Social Security, Empl Bnfts, District 9                | 7.62                   | 91.44              | 103.00           | 11.56             | 88.78              |
| SW.9710.600.009 Debt Principal, Serial Bonds, District 9               | 4,000.00               | 4,000.00           | 4,000.00         | 0.00              | 100.00             |
| SW.9710.700.009 Debt Interest, Serial Bonds, District 9                | 2,162.50               | 4,325.00           | 4,275.00         | (50.00)           | 101.17             |
| SW.9950.900.009 Transfers, Capital Projects Fund, District 9           | 0.00                   | 0.00               | 440.00           | 440.00            | 0.00               |
| <b>Total Expenses</b>                                                  | <b>6,293.63</b>        | <b>13,078.88</b>   | <b>15,121.00</b> | <b>2,042.12</b>   | <b>86.49</b>       |
| <b>Excess Revenue Over (Under) Expenditures</b>                        | <b>\$ (5,518.90)\$</b> | <b>3,197.42 \$</b> | <b>0.00 \$</b>   | <b>(886.82)\$</b> | <b>0.00</b>        |