

September 9, 2024
Town of Albion Regular Meeting

Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Exit Message
4. FYI: Remind residents to sign attendance sheet
5. Roll Call
6. Public Comment
7. Motion to approve agenda
8. Motion to approve the minutes of August 12, 2024 meeting
9. Resolution to approve the vouchers
10. Motion to reappoint Joe Martilotta to the Assessment Review Board, 10/01/2024 – 9/30/2029
11. Motion to move meeting in October to October 1, 2024 at 5:00 pm.
12. Court Grant
13. Resolution approving budget amendments
14. Motion approving training for the court clerks
15. Executive Session

9-Sep-24

Albion Town Board regular meeting

Please sign in:

1. Gregory Bennett
2. Jeff Braley
3. Donovan Braley
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September 9, 2024

Albion Town Board regular meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 5:00 pm.

Pledge of Allegiance was said and the exit message was given.

Present were Councilperson Darlene Benton, Councilperson Sandra Bensley, Supervisor Richard Remley, Councilperson Terry Wilbert and Councilperson Arnold Allen.

Supervisor Richard Remley: I need a motion to approve the agenda.

Motion was made by Councilperson Sandra Benton and was seconded by Councilperson Darlene Benton approving the agenda with the addition of an Eagle Scout project and executive session will be a personnel issue.

Motion carried by the following vote:

**Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye**

**Councilperson Sandra Bensley, aye
Councilperson Terry Wilbert, aye**

Supervisor Richard Remley: I need a motion to approve the minutes.

Motion was made by Councilperson Terry Wilbert and was seconded by Councilperson Arnold Allen approving the minutes of the August 12, 2024 meeting as published and submitted. Motion carried by the following vote:

**Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye**

**Councilperson Sandra Bensley, aye
Councilperson Terry Wilbert, aye**

Supervisor Richard Remley: I need a resolution for the vouchers.

Resolution #87 Payment of Claims

Whereas, the following are against the Town:

General, Highway, Water & Sewer 347 – 379 \$80,785.10

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Terry Wilbert authorizing the payment of the above listed claims. Resolution duly adopted by the following vote:

**Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye**

**Councilperson Sandra Bensley, aye
Councilperson Terry Wilbert, aye**

Supervisor Richard Remley: I need a motion for the Eagle Scout project.

Motion was made by Councilperson Sandra Bensley and was seconded by Councilperson Terry Wilbert authorizing Donovan Braley to do improvements to the Veterans' memorial at the Town hall in an amount not to exceed \$500.00 as an Eagle Scout project. Motion carried by the following vote:

**Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye**

**Councilperson Sandra Bensley, aye
Councilperson Terry Wilbert, aye**

Supervisor Richard Remley: I need a motion to reappoint Joe Martillotta.

Motion was made by Councilperson Arnold Allen and was seconded by Councilperson Darlene Benton to reappoint Joe Martillotta to the Assessment review board for a term of 10/01/2024-9/30/2029. Motion carried by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Sandra Bensley, aye
Councilperson Terry Wilbert, aye

Supervisor Richard Remley: I need a motion to move the October meeting.

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Sandra Bensley approving the change of date for the October meeting to October 1, 2024 at 5:00 pm. Motion carried by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Sandra Bensley, aye
Councilperson Terry Wilbert, aye

Supervisor Richard Remley: I need a resolution for the budget amendments.

Resolution #88 Budget Amendments

The budget amendments as submitted by Shelby Bennett, LGSS, in their entirety are hereby filed with and made a part of these minutes.

Motion was made by Councilperson Sandra Bensley and was seconded by Councilperson Terry Wilbert authorizing the budget amendments. Resolution duly adopted by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Sandra Bensley, aye
Councilperson Terry Wilbert, aye

Supervisor Richard Remley: I need a motion to approve training for the court clerks.

Motion was made by Councilperson Terry Wilbert and was seconded by Councilperson Arnold Allen authorizing the attendance of Jamie Allport and Maria Dysard to court clerk training September 29 through October 2, 2024 at a cost of \$2,157.40. Motion carried by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Sandra Bensley, aye
Councilperson Terry Wilbert, aye

Supervisor Richard Remley: I need a motion to enter executive session.

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Sandra Bensley authorizing the adjournment of regular session and enter executive session at 5:41 pm for a personnel issue.

Motion carried by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Sandra Bensley, aye
Councilperson Terry Wilbert, aye

Motion to leave regular session and enter executive session at 5:41p

Made by: Darlene

2nd by: Sandra

Vote: 5 - yes 0 - no

Executive session: A general discussion ensued regarding a personnel policy as defined by the union contract. No decisions were made.

Motion to leave executive session and re-enter regular session at 6:01p

Made by: Darlene

2nd by: Arnie

Vote: 5 - yes 0 - no

Motion to adjourn regular session at 6:02p

Made by: Arnie

2nd by: Terry

Vote: 5 - yes 0 - no

TOWN OF ALBION
PLEASE MAKE THE FOLLOWING TRANSFERS AT YOUR 9/9/24 MEETING:

GENERAL FUND - TOWNWIDE

Transfer From:

AA.2401.000	Interest and Earnings	\$	55,000.00
AA.4089.000	ARPA Funding	\$	14,519.54
AA.5999.000	Appropriated Fund Balance	\$	20,903.00
		\$	<u>90,422.54</u>

Transfer To:

AA.1010.400	Legislative Board, Contr Expend	\$	8,000.00
AA.1110.102	Municipal Court, Per Serv, Deputy	\$	44,500.00
AA.1110.400	Municipal Court, Contra Expend	\$	6,000.00
AA.1110.403	Municipal Court, Contr Expend, Interpreter	\$	1,500.00
AA.1320.400	Auditor, Contr Expend	\$	6,600.00
AA.1430.400	Personnel, Contr Expend	\$	100.00
AA.1450.400	Elections, Contr Expend	\$	966.00
AA.1620.400	Buildings, Contr Expend	\$	14,519.54
AA.1650.400	Central Comm Systems, Contr Expend	\$	1,500.00
AA.4540.400	Ambulance, Contr Expend	\$	5,820.00
AA.9010.800	State retirement System	\$	479.00
AA.9050.800	Unemployment Insurance, Empl Bnfts	\$	438.00
		\$	<u>90,422.54</u>

GENERAL FUND - OUTSIDE VILLAGE

Transfer From:

BB.1120.000	Sales Tax (County)	\$	18,000.00
BB.5999.000	Appropriated Fund Balance	\$	43,500.00
		\$	<u>61,500.00</u>

Transfer To:

BB.1420.400	Law, Contr Expend	\$	4,000.00
BB.7550.400	Celebrations, Contr Expend	\$	2,500.00
BB.8020.400	Planning, Contr Expend	\$	55,000.00
		\$	<u>61,500.00</u>

HIGHWAY FUND - TOWNWIDE

UNANTICIPATED REVENUE

Transfer From:

DA.2650.000	Sales of Scrap & Excess Materials	\$	848.00
		\$	<u>848.00</u>

Transfer To:

DA.9050.800	Unemployment Insurance, Empl Bnfts	\$	788.00
DA.9055.800	Disability Insurance, Empl Bnfts	\$	60.00

\$	848.00
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HIGHWAY FUND - OUTSIDE VILLAGE

<i>Transfer From:</i>	DB.5999.000	Appropriated Fund Balance	\$	3,185.00
			\$	3,185.00
<i>Transfer To:</i>	DB.9010.800	State Retirement System	\$	2,570.00
	DB.9060.800	Hospital & Medical (Dental) Ins Empl Bnfts	\$	15.00
	DB.9089.800	Other Employee Benefits	\$	600.00
			\$	3,185.00

SEWER FUND #1

<i>Transfer From:</i>		UNANTICIPATED REVENUE		
	SS.2128.000.020	Interest & Penalties on Sewer Accts, District 1	\$	207.00
			\$	207.00
<i>Transfer To:</i>	SS.8110.400.020	Sewer Administration, Contr Expend, District 1	\$	207.00

\$	207.00
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WATER FUND #1

<i>Transfer From:</i>	SW.8320.400.001	Source Supply Pwr & Pump, Contr Expense	\$	255.00
			\$	255.00
<i>Transfer To:</i>	SW.8310.400.001	Water Administration, Contr Exp	\$	47.00
	SW.9010.800.001	State Retirement System	\$	208.00
			\$	255.00

WATER FUND #2

<i>Transfer From:</i>	SW.8320.400.002	Source Supply Pwr & Pump, Contr Expense	\$	56.00
			\$	56.00
<i>Transfer To:</i>	SW.9010.800.002	State Retirement System	\$	56.00
			\$	56.00

WATER FUND #3

<i>Transfer From:</i>		UNANTICIPATED REVENUE		
	SW.2144.001.003	Water Service Charges, (Hookup Fees)	\$	2,100.00
	SW.2148.000.003	Interest & Penalties on Water Rents	\$	880.00
	SW.5999.000.003	Appropriated Fund Balance	\$	48,059.00
			\$	51,039.00
<i>Transfer To:</i>	SW.8340.400.003	Water Trans & Distrib, Contr Expense	\$	50,000.00
	SW.9010.800.003	State Retirement System	\$	1,039.00
			\$	51,039.00

WATER FUND #4

<i>Transfer From:</i>		UNANTICIPATED REVENUE		
	SW.2148.000.004	Interest & Penalties on Water Rents	\$	245.00
	SW.5999.000.004	Appropriated Fund Balance	\$	919.00
			\$	1,164.00
<i>Transfer To:</i>	SW.8340.400.004	Water Trans & Distrib, Contr Expense	\$	270.00
	SW.9010.800.004	State Retirement System	\$	894.00
			\$	1,164.00

WATER FUND #5

<i>Transfer From:</i>		UNANTICIPATED REVENUE		
	SW.2148.000.005	Interest & Penalties on Water Rents	\$	1,120.00

SW.5999.000.005	Appropriated Fund Balance	\$ 6,380.00
		<u>\$ 7,500.00</u>
<i>Transfer To:</i> SW.8320.400.005	Source Supply Pwr & Pump, Contr Expense	\$ 7,500.00
SW.9010.800.005	State Retirement System	<u>\$ 885.00</u>
		<u>\$ 7,500.00</u>

WATER FUND #6

<i>Transfer From:</i>	UNANTICIPATED REVENUE	
SW.2148.000.006	Interest & Penalties on Water Rents	\$ 346.00
		<u>\$ 346.00</u>
<i>Transfer To:</i> SW.9010.800.006	State Retirement System	\$ 346.00
		<u>\$ 346.00</u>

WATER FUND #7

<i>Transfer From:</i>	UNANTICIPATED REVENUE	
SW.2144.001.007	Water Service Charges	\$ 1,183.00
		<u>\$ 1,183.00</u>
<i>Transfer To:</i> SW.8340.400.007	Water Trans & Distrib, Contr Expense	\$ 1,000.00
SW.9010.800.007	State Retirement System	<u>\$ 183.00</u>
		<u>\$ 1,183.00</u>

WATER FUND #8

<i>Transfer From:</i> SW.8320.400.008	Source Supply Pwr & Pump, Contr Expense	\$ 749.00
		<u>\$ 749.00</u>
<i>Transfer To:</i> SW.9010.800.008	State Retirement System, District 8	\$ 296.00
SW.9710.700.008	Debt Interest, Serial Bonds, District 8	<u>\$ 453.00</u>
		<u>\$ 749.00</u>

WATER FUND #9

<i>Transfer From:</i> SW.8320.400.009	Source Supply Pwr & Pump, Contr Expense	\$ 174.00
		<u>\$ 174.00</u>
<i>Transfer To:</i> SW.9010.800.009	State Retirement System, District 8	\$ 174.00
		<u>\$ 174.00</u>

☐

APPROVED

☐ NOT APPROVED

SIGNATURE - SUPERVISOR

DATE

SIGNATURE - COUNCILPERSON

DATE

SIGNATURE - COUNCILPERSON

DATE

SIGNATURE - COUNCILPERSON

DATE

SIGNATURE - COUNCILPERSON

DATE

TO: F. RICHARD REMLEY, TOWN SUPERVISOR AND BOARD MEMBERS
FROM: JAIME ALLPORT, COURT CLERK
DATE: AUGUST 15, 2024
RE: PERMISSION TO ATTEND 2024 TRAINING AND THE ANNUAL MEETING
SEPTEMBER 29, 2024 – OCTOBER 2, 2029

I AM ASKING PERMISSION FOR MARIA DYSARD AND MYSLEF TO ATTEND THE ABOVE TRAINING.
PLEASE SEE ATTACHED INFORMATION REGARDING ROOM RESERVATOIN AND REGISTRATION FEE.

A BREAKDOWN OF COST IS AS FOLLOWS:

HOTEL STAY	3 NIGHTS@	\$1814.00
REGISTRATION FEE		\$200.00
TRAVEL/GAS MILAGE		\$143.40
		<hr/>
		\$2,157.40

I JUST WANTED TO ASK PERMISSION PRIOR TO THE BOARD MEETING SCHEDULED IN
SEPTEMBER, DUE TO THE TIME FRAM FOR RESERVATION AND REGISTRATIONS.

THANKING YOU IN ADVANCE,

Jaime Allport



Confirmation Number: 84418586

Date Registered: 08/03/2024

JAIME ALLPORT
Jallport@nycourts.gov

ALBION, New York

Event Details

2024 NYSAMCC Annual Conference

September 29 - October 2, 2024

Registration Details: Attendee

TOTAL: \$1007.00

When paying by check make check payable to NYSAMCC Inc. and send a copy of this receipt with your payment to:

2024 NYSAMCC Annual Conference
PO Box 852
Troy, NY 12181

Selection	Quantity	Cost
JAIME ALLPORT: Attendee	1	\$ 100.00
Sheraton Niagara Falls Package SINGLE Occupancy	1	\$ 907.00
Maria Dysard: Attendee	1	\$ 100.00
Sheraton Niagara Falls Package SINGLE Occupancy	1	\$ 907.00
	Net	\$ 2,014.00
	Paid	\$ 0.00
	Balance	\$ 2,014.00

Attendee transactions

Date	Transaction Type	
08/03/2024	Transaction Amount	\$ 2,014.00