

April 9, 2024
Town of Albion Regular Meeting

Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Exit Message
4. FYI: Remind residents to sign attendance sheet
5. Roll Call
6. Public Comment
7. Motion to approve agenda
8. Motion to approve the minutes of March 1 and March 11, 2024 meetings
9. Resolution to approve the vouchers
10. Joint Fire District
11. 10-wheeler cost increase
12. Joe Fuller — Hiring of a court clerk
13. Executive Session

Added Items:

Discussion of WD#10

Bid Materials

April 9, 2024

Albion Town Board regular meeting held in the Town hall, 3665 Clarendon Rd.

Meeting called to order at 5:00 pm.

Pledge of Allegiance was said and the exit message was given.

Present were Councilperson Darlene Benton, Councilperson Sandra Bensley, Supervisor Richard Remley, Councilperson Terry Wilbert and Councilperson Arnold Allen.

Supervisor Richard Remley: I need a motion to approve the agenda.

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Terry Wilbert approving the agenda as submitted. Motion carried by the following vote:

**Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye**

**Councilperson Sandra Bensley, aye
Councilperson Terry Wilbert, aye**

Supervisor Richard Remley: I need a motion to approve the minutes.

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Arnold Allen approving the minutes of the March 11, 2024 meeting as published and submitted. Motion carried by the following vote:

**Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye**

**Councilperson Sandra Bensley, aye
Councilperson Terry Wilbert, aye**

Supervisor Richard Remley: I need a resolution for the vouchers.

Resolution #64 Payment of Claims

Whereas, the following are against the Town:

General, Highway, Water & Sewer 123 – 164 \$196,917.50

Motion was made by Councilperson Arnold Allen and was seconded by Councilperson Terry Wilbert authorizing the payment of the above listed claims. Resolution duly adopted by the following vote:

**Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye**

**Councilperson Sandra Bensley, aye
Councilperson Terry Wilbert, aye**

Supervisor Richard Remley: I need a motion to approve the cost increase on the 10-wheel truck.

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Sandra Bensley approving the cost increase of \$7,233.00 of a 2025 Western Star 10-wheeler. Motion carried by the following vote:

**Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye**

**Councilperson Sandra Bensley, aye
Councilperson Terry Wilbert, aye**

Supervisor Richard Remley: I need a motion to appoint Maria Dysard as a court clerk.

Motion was made by Councilperson Sandra Bensley and was seconded by Councilperson Darlene Benton appointing Maria Dysard to the position of Court Clerk at a rate of \$20.00 per 20 hours weekly with no benefits.

Motion carried by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Sandra Bensley, aye
Councilperson Terry Wilbert, aye

Supervisor Richard Remley: I need a motion to enter executive session.

Motion was made by Councilperson Darlene Benton and was seconded by Councilperson Sandra Bensley authorizing executive session to discuss a litigation and a personnel matter at 5:26 pm. Motion carried by the following vote:

Councilperson Darlene Benton, aye
Supervisor Richard Remley, aye
Councilperson Arnold Allen, aye

Councilperson Sandra Bensley, aye
Councilperson Terry Wilbert, aye

Motion made at 5:50pm to exit regular session and enter Executive session

Motion made by Darlene
2nd by Sandra
Vote 5 Yes 0 No

Discussion ensued with Justice Joe Fuller regarding the hiring of a part time court clerk. The board agreed to have the court seek candidates.

Discussion led by attorney Jim Bell regarding code violations at Maison Albion

Motion made to exit Executive session and Re-enter Regular session

Motion made by Darlene
2nd Sandra
Vote 4 yes 0 No Arnie had to leave

Motion made to adjourn at 6:33pm

Motion made by Darlene
2nd Sandra
Vote 4 Yes 0 No

9-Apr-24

Albion Town Board Regular Meeting

Please sign in:

1. _____	28. _____
2. _____	29. _____
3. _____	30. _____
4. _____	31. _____
5. _____	32. _____
6. _____	33. _____
7. _____	34. _____
8. _____	35. _____
9. _____	36. _____
10. _____	37. _____
11. _____	38. _____
12. _____	39. _____
13. _____	40. _____
14. _____	41. _____
15. _____	42. _____
16. _____	43. _____
17. _____	44. _____
18. _____	45. _____
19. _____	46. _____
20. _____	47. _____
21. _____	48. _____
22. _____	49. _____
23. _____	50. _____
24. _____	51. _____
25. _____	52. _____
26. _____	53. _____
27. _____	54. _____

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Marr. Lic.	Marriage Licensing Fee	1	17.50
	Misc. Fees	Cert. Copies - Death	33	330.00
		Cert. Copies - Marriage	4	40.00
		Sub-Total:		
A2544	Dog Licensing	Female, Spayed	11	99.00
		Female, Unspayed	3	51.00
		Male, Neutered	12	108.00
		Male, Unneutered	3	51.00
	Sub-Total:			\$309.00
B1560	Building Permits	Building Permits	5	555.40
		Sub-Total:		\$555.40
			Total Local Shares Remitted:	\$1,251.90
Amount paid to: NYS Ag. & Markets for spay/neuter program				41.00
Amount paid to: State Health Dept. For Marriage Licenses				22.50
Total State, County & Local Revenues:		\$1,315.40	Total Non-Local Revenues:	\$63.50

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Sarah M. Basinait, Town Clerk, Town of Albion during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

**TOWN OF ALBION
FEBRUARY 2024
EXECUTIVE SUMMARY**

BALANCE SHEET

- Bank accounts were reconciled as of 2/29/2024.
- The Town has \$ 3,328,077.57 in the bank.

REVENUES AND EXPENSES

- **REVENUES**

- Total receipts for the month were: \$ 46,947.64
- Major receipts were:
 - Franchise fee: \$ 11,924.88
 - Traffic Diversion (4th Qtr): \$ 2,052.00
 - Justice Fees (January): \$ 1,164.00
 - Town Clerk fees (January): \$ 565.00
 - Metered Sales: \$ 35,329.83
 - Interest: \$ 11,617.81

- **EXPENSES**

Expenditures through February on average should equal 17% of the annual budget.

General Fund Townwide:

- Year to date expenses are \$ 157,921.64 compared to the annual budget of \$ 919,552.00 or 17% of the budget.

General Fund Outside Village:

- Year to date expenses are \$ 48,854.67 compared to the annual budget of \$155,006.00 or 31% of the budget.

Highway Townwide:

- Year to date expenses are \$ 142,694.28 compared to the annual budget of \$ 634,555.00 or 22% of the annual budget

Highway Outside Village:

- Year to date expenses are \$ 27,636.35 compared to the annual budget of \$ 412,185.00 or 7% of the budget.

Town of Albion - 2024-04-09 - Abstract of Claims																			
#	Claimant	AA	BB	DA	DB	Water	Sewer	Amount	Date	Ck#									
123	Univera	9060.8		9060.8		9060.8		\$718.45	AutoPay										
124	Albion Strawberry Festival		7550.4					\$4,500.00	4/11/2024	4804									
125	Edmunds Gov Tech	1410.4						\$1,443.17	4/11/2024	4814									
126	LGSS	1315.4						\$4,410.00	4/11/2024	4820									
127	Sample Media Group	1010.4						\$1,805.05	4/11/2024	4826									
128	MVP Healthcare	9060.8		9060.8		9060.8		\$9,642.41	AutoPay										
129	CSEA	9060.8		9060.8		9060.8		\$140.98	AutoPay										
130	MRB Group	1620.4	8020.4			8340.4		\$13,088.45	4/11/2024	4822									
131	NYSEG	1620.4					8130.4	\$635.93	AutoPay										
132	Huoh, Mark	1110.403						\$300.00	4/11/2024	4818									
133	Joan Weet	1110.404						\$120.00	4/11/2024	4832									
134	Pitney Bowes	1620.4						\$279.42	AutoPay										
135	Marchese Computers	1650.4						\$787.49	4/11/2024	4821									
136	Team EJP					8340.4		\$315.00	4/11/2024	4830									
137	Sergi Construction					8340.4		\$38,636.00	4/11/2024	4828									
138	RAVI Engineering							\$8,803.41	4/11/2024	4825									
139	Quill	1620.4, 5010.4				5120.2		\$516.75	AutoPay										
140	JC Smith	3310.4						\$195.84	4/11/2024	4819									
141	Evans Ace Hardware			5130.4				\$107.88	4/11/2024	4815									
142	Blair Supply					5112.2	8340.4	\$2,371.83	4/11/2024	4810									
143	Bentley Bros			5130.4				\$12.34	4/11/2024	4809									
144	Baschmann Services					5112.2		\$2,400.00	4/11/2024	4807									
145	American Rock Salt			5142.4, 5148.4				\$26,753.58	4/11/2024	4805									
146	Forbes Court Reporting	1110.404						\$720.00	4/11/2024	4816									
147	Save Time Cleaning	1620.4						\$780.00	4/11/2024	4827									
148	James Bell		1420.4					\$7,579.22	4/11/2024	4808									
149	Clearfly	1620.4						\$137.98	AutoPay										
150	Cardmember Services			5130.4				\$1,146.62	4/11/2024										
151	COP Security	1110.4						\$2,948.50	4/11/2024	4812									
								\$131,296.30											

